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## Minutes: Children and Families Commission Meeting

735 East Carnegie Drive, Suite 150, San Bernardino, California 92408

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**Meeting Date, Time and Location**      Commission Meeting  
September 11, 2019 – 3:30 p.m.  
First 5 San Bernardino

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**Pledge of Allegiance**      The Pledge of Allegiance was led by Chair Ohikhuare.

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**SPECIAL PRESENTATION**      *Dental Transformation Initiative (DTI) Local Dental Pilot Program "IE Smiles"*  
Jill Kowalski, DTI Program Manager, First 5 Riverside  
Dr. David M. Kadar, D.D.S., Chief Dental Officer - ParkTree Community Health Center

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**Conflict of Interest Disclosure**      Commission members shall review agenda item contractors, subcontractors, and agents, which may require member abstentions due to conflict of interest and financial interests.

A Commission member with conflicts of interests shall state their conflict under the appropriate item and abstain or recuse from that item, as appropriate. A Commission member may not participate in or influence the decision on a contract for which their abstention or recusal has been recorded. For conflicts requiring recusal, the Commissioner must leave the meeting room during discussion and vote on the item.

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### Attendees

#### Commissioners Present

- Margaret Hill
- Maxwell Ohikhuare, M.D.
- CaSonya Thomas
- Elliot Weinstein, M.D.

#### Staff Present

- Karen Scott, Executive Director
- Debora Dickerson-Sims, Chief Financial Officer
- Staci Scranton, Business Support Manager
- Sophie Akins, Commission Counsel
- LuCretia Dowdy, Marketing Aide
- Renee Jones, Staff Analyst II
- Wendy Lee, Staff Analyst II

**Changes to the  
Agenda**

- Ronnie Robinson, Section Manager-Systems and Communication  
Under Agenda Item 5B, the correct Fiscal Year is 2019-2020. Posted as 2018-2019.
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**Report –  
Legislative  
Chekesha  
Gilliam**

See attached legislative report.



9-2019 F5SB.pdf

**Report –  
Executive  
Director,  
Karen Scott**

**Save The Date**

Wednesday, October 9, 2019 - Regional Commissioner Convening at the Loma Linda University Health Access Center located at 125 E. Club Center Drive, San Bernardino from 8:30 a.m. to 11:30 a.m.

In the spirit of regional collaboration and shared vision for children 0 to 5, Tammi Graham, Executive Director for First 5 Riverside and I offer this opportunity for you as regional First 5 Commissioners to meet one another, share ideas and strategize future partnerships that strengthen our local networks and systems of care for our children and build upon the incredible initiatives that you already support regionally such as Help Me Grow, the Dental Transformation Initiative and Quality Start.

The “Regional Commissioner Convening” will be posted as a public meeting but will not include any agenda items for consideration at that time.

Commissioners from First 5 San Bernardino and First 5 Riverside will be introduced to key Loma Linda University Children’s Health partners, tour the existing Loma Linda University Health Access Call Center, and receive updates on Help Me Grow, the Dental Transformation Initiative, and Quality Start.

**Commissioner Vacancy Update**

I have been working with the Clerk of the Board and Board Supervisor staff since December 2018 on filling our Commissioner vacancy from the 1st District, created when Allen Garrett left us. It looks like we may have a viable candidate whose name and particulars will go to the BOS soon for approval.

**Reading Rally**

On September 10<sup>th</sup>, First 5 San Bernardino had the pleasure of participating in the San Bernardino Superintendent of Schools’ Annual Reading Rally event at Cal State San Bernardino. A total of 2,300 kids from different schools from all over the county participated.

Our AmeriCorps team dressed up as Disney Characters and distributed Halloween safety bags filled with Potter the Otter Books and other literacy materials. Potter’s “A Tale About Water” was read to children by staff members from DPH and the WIC Department. Potter made a special visit to each of those reading sessions and greeted children at the First 5 booth.

F5SB shared 4,800 books, about 2,000 baseball type caps emblazoned with “I Love to Read”, and other literacy resources with the children in attendance. Aligning with the County’s “Vision to Read”, this annual event continues to be a great boost in informing parents and students of the importance of early literacy. A special thanks to everyone at F5SB that helped with stuffing giveaway bags, and setting up and

breaking down the venue. Photos from this event can be found on the First 5 Facebook page.

Motion by Commissioner Weinstein and seconded by Commissioner Hill to approve the Consent Items.

**Consent**

With Commissioners Gonzales and Ovitt absent and without further comment or objection, motion carried by unanimous vote.

Item No.	CONSENT
1	Approve Minutes of August 7, 2019 Commission Meeting. (Presenter: Ann M. Calkins, Executive Assistant 252-4252)
2	Ratify one (1) year contract with Prevent Child Abuse California for six (6) AmeriCorps service member positions to provide School Readiness activities at a cost not to exceed \$127,109 in matching funds for Fiscal Year 2019-2020. (Staci Scranton, Business Support Manager, 252-4282)

Item No.	DISCUSSION
3	<p>A. Approve Cooperative Agreement No. SA-20-02 with First 5 Riverside and authorize the receipt of up to \$144,875 in reimbursement from First 5 Riverside to share in the expenses associated with consultant services identified in the Contract IC038 with VIVA Strategy &amp; Communications for the implementation and launch of Help Me Grow Inland Empire.</p> <p>B. Authorize the Executive Director or delegate to execute Cooperative Agreement No. SA-20-02 and take such actions as may be necessary to allow for the receipt of such reimbursement funds. (Presenter: Ronnie Robinson, Section Manager-Systems/Communication, 252-4255)</p> <p><b><u>Discussion</u></b> None</p> <p><b><u>Public Comment</u></b> None</p> <p>Motion made by Commissioner Hill and seconded by Commissioner Weinstein to approve Item 3. With Commissioners Gonzales and Ovitt absent and without further comment or objection, motion carried by unanimous vote.</p>
4	<p>Approve Contract IC038 with VIVA Strategy + Communications (VIVA) for \$289,750 for strategic consultation services with shared financial responsibility with First 5 Riverside for Fiscal Year 2019-2020. (Presenter: Ronnie Robinson, Section Manager-Systems/Communication, 252-4255)</p> <p><b><u>Discussion</u></b> None</p> <p><b><u>Public Comment</u></b> None</p> <p>Motion made by Commissioner Weinstein and seconded by Commissioner Hill to approve Item 4. With Commissioners Gonzales and Ovitt absent and without further comment or objection, motion carried by unanimous vote.</p>

5	<p>A. Approve Letter of Intent to participate in the First 5 Service Corps Prevent Child Abuse Through Home Visitation (PATH) program for Fiscal Year 2019-2020 for four (4) 1,700 hours AmeriCorps service member positions to provide home visitation program services.</p> <p>B. Approve one (1) year contract with Prevent Child Abuse California (PCA CA) for four (4) AmeriCorps service member positions to provide home visitation through the PATH Program at a cost not to exceed \$75,456 in matching funds for Fiscal Year 2019-2020.</p> <p>C. Approve Memorandum of Understanding with PCA CA for Fiscal Year 2019-2020 for AmeriCorps service member mileage reimbursement in an amount not to exceed \$15,000.00.</p> <p>(Presenter: Wendy Lee, Psy.D. Staff Analyst II, 252-4254)</p> <p><b><u>Discussion</u></b>                  Commissioner Thomas asked how this particular home visitation program works with the current home visitation program operating under Preschool Services – is there any correlation between the two? Dr. Lee answered there is no correlation due to FCSP is parenting education and care management and can be used in home based protocol. Commissioner Thomas mentioned there is a home visitation program through Public Health which is looking to expand with additional funding earmarked from the Governor’s office. Ms. Thomas is excited about the numerous home visitation initiatives in our County and hopes for future collaborations among the entities.</p> <p><b><u>Public Comment</u></b>                  None</p> <p>Motion made by Commissioner Hill and seconded by Commissioner Weinstein to approve Item 5. With Commissioners Gonzales and Ovitt absent and without further comment or objection, motion carried by unanimous vote.</p>
6	<p>A. Ratify letter of intent and application submitted to the California Department of Education (CDE), Early Learning and Care Division to continue participation in the Quality Counts California Quality Rating and Improvement System (QCC QRIS).</p> <p>B. Authorize the Executive Director of First 5 San Bernardino to enter into a contract retroactively dated July 1, 2019, with CDE upon approval of the Quality Counts California application for \$448,541 for Fiscal Year 2019-2020 to support the local QRIS.</p> <p>Presenter: Tania Offerrall, Staff Analyst II, 252-4262)</p> <p><b><u>Discussion</u></b>                  None</p> <p><b><u>Public Comment</u></b>                  None</p> <p>Motion made by Commissioner Weinstein and seconded by Commissioner Hill to approve Item 6. With Commissioners Gonzales and Ovitt absent and without further comment or objection, motion carried by unanimous vote.</p>

Item No.	INFORMATION
7	<p>Receive information on Family Community Support Partnership for Fiscal Year 2015-2018 as an evidenced based prevention model that can be replicated in San Bernardino County to reduce the risk of child abuse and neglect.</p> <p>(Presenter: Wendy Lee, Psy.D. Staff Analyst II, 252-4254)</p>

**Public Comment**           None

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**Commissioner Roundtable**   Vice Chair Weinstein announced that the Southern California Medical Museum is seeking a new location after 37 years in existence, the last 5 years being at the Western University of Health Sciences in Pomona. They have been notified to shut down within 90 days. This is the only museum of its kind in Southern California. Dr. Weinstein asked attendees to contact him if they know of an available location or someone who can assist in his search. An open house and fundraiser is pending for early October and invites all to attend and visit this type of museum.

Executive Director Karen Scott thanked Dr. Weinstein for volunteering to represent First 5 San Bernardino on the "Hometown Heroes" float at the 2019 L.A. County Fair on September 18. This year, Walmart is sponsoring the fair. Walmart asked and First 5 accepted the offer to be highlighted on a float as a hometown hero.

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**Adjournment**           Motion to adjourn by Commissioner Hill and seconded by Commissioner Weinstein. With Commissioners Gonzales and Ovitt absent and without further comment or objection, motion carried by unanimous vote. Chair Ohikhuare adjourned the meeting at 5:11 p.m.

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**Next meeting at First 5 San Bernardino**           **NOTE: Meeting falls on last Wednesday in October  
Wednesday, October 30, 2019  
3:30 p.m. to 5:00 p.m.**

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**Attest**

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Maxwell Ohikhuare, M.D., Chair

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Ann M. Calkins, Executive Assistant

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