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Minutes: Children and Families Commission Meeting

735 East Carnegie Drive, Suite 150, San Bernardino, California 92408

**Meeting Date,
Time and
Location** Commission Meeting
August 7, 2019 – 3:30 p.m.
First 5 San Bernardino

**Pledge of
Allegiance** The Pledge of Allegiance was led by Chair Ohikhuare.

**SPECIAL
PRESENTATION** Water Safety Wrap-up and Certificate of Appreciation for Michelle Parker, Safe Kids
Inland Empire.
(Presenter: LuCretia Dowdy, First 5 Marketing Aide, 252-4279)

**Conflict of
Interest
Disclosure** Commission members shall review agenda item contractors, subcontractors, and
agents, which may require member abstentions due to conflict of interest and
financial interests.

A Commission member with conflicts of interests shall state their conflict under the
appropriate item and abstain or recuse from that item, as appropriate. A Commission
member may not participate in or influence the decision on a contract for which their
abstention or recusal has been recorded. For conflicts requiring recusal, the
Commissioner must leave the meeting room during discussion and vote on the item.

Attendees

Commissioners Present

- Josie Gonzales
- Margaret Hill
- Maxwell Ohikhuare, M.D.
- Gary C. Ovitt
- CaSonya Thomas
- Elliot Weinstein, M.D.

Staff Present

- Karen Scott, Executive Director
- Cindy Faulkner, Assistant Director
- Scott McGrath, Deputy Director of Systems and Impact
- Debora Dickerson-Sims, Chief Financial Officer
- Staci Scranton, Business Support Manager
- Kristina Robb, Commission Counsel

- LuCretia Dowdy, Marketing Aide
- Renee Jones, Staff Analyst II
- Wendy Lee, Staff Analyst II
- Ronnie Robinson, Section Manager-Systems and Communication

Changes to the Agenda

No changes.

**Report –
Legislative
Chekesha
Gilliam**

See attached legislative report.



8-2019 F5SB.pdf

**Report –
Executive
Director,
Karen Scott**

AmeriCorps Kudos for First 5 San Bernardino

Sheila Boxley, CEO of The CA Child Abuse Prevention Center and Summer Rolfe-Irish, First 5 and Path Program Manager with the Child Abuse Prevention Center presented First 5 San Bernardino with a Certificate of Appreciation recognizing First 5’s commitment and support have ensured our AmeriCorps members continue to make a difference.

Today’s Agenda Items

Today’s agenda includes several items that exemplify the manner in which the First 5 San Bernardino Commission is advancing a systems building and network support strategy for improving the lives of our children prenatal through age. The buzz and participation is mounting among our stakeholders and partners, not only with our countywide communities and service providers but as a region as well.

The Inland Empire is being noticed and gaining accolades for our ability to effectively collaborate and lead collective impact within systems region wide. It is the hope of the First 5 Network that this kind of approach can be scaled and implemented statewide so that we continue to see positive gains in early childhood education and care, child health and family support even as we face declining revenues.

First 5 Riverside Executive Director Tammi Graham is here today to support one of our biggest regional initiatives, Help Me Grow (HMG). Tammi and I are proud to share what we do in the Inland Empire to meet the needs of our children and families. Our Dental Transformation Initiative (DTI) is the only “regional” local dental pilot project funded and supported by the California Department of Health Care Services (CA DHCS). The latest updates on the progress and successes of our DTI will be presented at the September 11th Commission meeting.

The leadership and direction for this regional work could not happen without the support of both of our Commission Boards. Tammi and I would like to organize a **Regional Commissioner Convening** to allow the 16 members of both First 5 Riverside and First 5 San Bernardino to meet one another as partners, to collaborate, to dialogue about your vision and goals, and further advance our unique strength in systems building, networking, policy making, and advocacy region-wide. We would like to offer brief presentations on our other regional endeavors such as HMG, Quality Start and Early Childhood Mental Health. We will keep you posted regarding any further developments for this convening.

Motion by Commissioner Gonzales and seconded by Commissioner Weinstein to approve the Consent Items. Commissioner Thomas abstained.

Consent

With the abstention noted and without further comment or objection, motion carried by unanimous vote.

Item No.	CONSENT
1	Approve Minutes of July 10, 2019 Commission Meeting. (Presenter: Ann M. Calkins, Executive Assistant 252-4252)
2	Ratify the approval on July 23, 2019 (by the Chairman of the Board of Supervisors) of the employment contracts between the County of San Bernardino and Children and Families Commission with the following individuals, effective August 3, 2019 through August 2, 2022: <ol style="list-style-type: none"> a. Cindy Faulkner as Assistant Director, for the total annual cost of \$179,958 (\$115,195 Salary, \$64,763 Benefits). Contract No. 19-499. b. Debora Dickerson-Sims as Chief Financial Officer, for the total annual cost of \$164,279 (\$104,713 Salary, \$59,566 Benefits). Contract No. 19-500. c. Ronald Scott McGrath as Deputy Director of Systems and Impact, for the total annual cost of \$135,709 (\$86,361 Salary, \$49,348 Benefits). Contract No. 19-501. d. Stacy Scranton as Business Support Manager, for the total annual cost of \$75,972 (\$51,667 Salary, \$24,305 Benefits). Contract No. 19-502. 2. Authorize the Assistant Executive Officer of Human Services to execute amendments to extend the term of the contracts for a maximum of three successive one-year periods on behalf of the County, subject to County Counsel review. 3. Direct the Assistant Executive Officer of Human Services to transmit all documents in relation to contract amendments to the Clerk of the Board of Supervisors within 30 days of execution. (Presenter: Karen E. Scott, Executive Director, 252-4252)

Item No.	DISCUSSION
3	Approve Amendment A1 for Contract IC035 with Social Entrepreneurs, Inc., for an increase of \$34,135 for a total of \$104,245 for Fiscal Year 2019-2020 resulting in a cumulative total of \$231,293 for Fiscal Year 2018-2020 and extending the contract by two months to February 29, 2020 to support the development and implementation of a Maternal Health Network framework specific to San Bernardino County. (Presenter: Renee Jones, Staff Analyst II, 252-4273) <u>Discussion</u> Ms. Jones stated two community summits have taken place that have proven to be very valuable and beneficial in obtaining community input. The reason for requesting a contract extension was to ensure development of a thorough comprehensive plan. Commissioner Thomas asked about some of the elements that might be captured, for example, would there be demographic data as to the ages of the mothers and their ethnicity. There are higher propensities for mortality and post-partum depression among certain age and ethnic groups. Will this type of data become part of the strategic plan? Ms. Jones answered there is an Assets and Gaps analysis underway as part of the strategic plan. Consumer surveys were sent to pregnant women and to women who

	<p>had previously given birth. Those surveys were primarily completed by African-American and Hispanic women. The maternal health leadership team continues to collect additional surveys. Commissioner Thomas asked if there are plans to work with Public Health and the Black Infant Health program. Ms. Jones answered the Public Health Department is part of the leadership team including members from the Black Infant Health program.</p> <p>Commissioner Ovitt asked for the next summit dates. The summits are scheduled for November 19, 2019 and January 2020. In February 2020, the strategic plan will be ready for presentation to the Commission.</p> <p>Commissioner Hill asked what happens after February 29, 2020. Ms. Jones stated SEI is currently working with members of the leadership team to determine who will be the backbone organization to continue supporting the maternal health efforts and maintain the network.</p> <p>Commissioner Gonzales asked if one of the survey questions asks about experiences with homelessness whether in the past or in the imminent future. Ms. Jones replied the question is on the survey and that data will be shared with the Commission when the strategic plan is presented in February 2020.</p> <p><u>Public Comment</u> None</p> <p>Motion made by Commissioner Hill and seconded by Commissioner Ovitt to approve Item 3. Without further comment or objection, motion carried by unanimous vote.</p>
<p>4</p>	<p>Approve Contract IC037 with Inland Empire Community Collaborative (IECC) in an amount not to exceed \$990,967 for Fiscal Years 2019-2022 to provide system wide sustainably planning for the Family Community Support Partnership (FCSP) providers in San Bernardino County. (Presenter: Wendy Lee, Staff Analyst II, 252-4254)</p> <p><u>Discussion</u> Commissioner Thomas congratulated IECC on obtaining a contract on their own and commended their efforts.</p> <p><u>Public Comment</u> Suzie Gomez, IECC President, expressed her sincere appreciation and gratitude to First 5 San Bernardino for their continued support and leadership. Ms. Gomez thanked SEI who were instrumental in providing leadership, mentorship and faith in the members of IECC. SEI has inspired IECC to set a benchmark for what capacity building should look like. Ms. Gomez also thanked the IECC membership.</p> <p>Motion made by Commissioner Weinstein and seconded by Commissioner Gonzales to approve Item 4. Without further comment or objection, motion carried by unanimous vote.</p>
<p>5</p>	<p>Approve Contract SI031 with Loma Linda University Children’s Hospital (LLUCH) for Fiscal Year 2019-2020 for \$631,465 to launch the Help Me Grow Inland Empire (HMGIE) initiative with shared financial responsibility with First 5 Riverside. (Presenter: Ronnie Robinson, Section Manager: Systems and Communication, 252-4255)</p> <p><u>Discussion</u> None</p>

	<p><u>Public Comment</u> None</p> <p>Motion made by Commissioner Hill and seconded by Commissioner Weinstein to approve Item 5. Without further comment or objection, motion carried by unanimous vote.</p>
6	<p>A. Approve Cooperative Agreement No. SA-20-01 with First 5 Riverside and authorize the receipt of up to \$315,733 representing 50% of total contract amount (\$631,465) in reimbursement from First 5 Riverside to share in the expenses for Help Me Grow Inland Empire (HMGIE) implementation with Loma Linda University Children’s Hospital (LLUCH) for Fiscal Year 2019-2020.</p> <p>B. Authorize the Executive Director or delegate to execute such agreement and take such actions as may be necessary to allow for the receipt of such reimbursement funds.</p> <p>(Presenter: Ronnie Robinson, Section Manager: Systems and Communication, 252-4255)</p> <p><u>Discussion</u> Commissioner Hill expressed her gratitude for the partnership between First 5 San Bernardino and First 5 Riverside and commends the effort put forth by both Commissions, along with LLUCH, to put Help Me Grow in motion.</p> <p><u>Public Comment</u> None</p> <p>Motion made by Commissioner Ovitt and seconded by Commissioner Weinstein to approve Item 5. Without further comment or objection, motion carried by unanimous vote.</p>

Item No.	INFORMATION
7	<p>Receive information on systems building, network support and community collaborations within First 5 San Bernardino’s Procurement Policy, CFC 04-04 A5. (Presenter: Karen E. Scott, Executive Director, 252-4252)</p>

Public Comment Paul Fornier, Mountain Homeless Coalition; Dr. Marti Baum and Brett Walls, Loma Linda University Children’s Hospital.

Commissioner Roundtable Vice Chair Weinstein stated it is gratifying to see the cooperation between San Bernardino and Riverside counties. The Commissioners are encouraged by seeing the systems work taking place and projects coming to fruition and knowing that the funds they are in charge of distributing are being used in a much more efficient and productive manner.

Adjournment Motion to adjourn by Commissioner Gonzales and seconded by Commissioner Hill. Without further comment or objection, motion carried by unanimous vote. Chair Chikhuare adjourned the meeting at 4:49 p.m.

Next meeting at
First 5 San
Bernardino

**NOTE: Meeting falls on second Wednesday in September
Wednesday, September 11, 2019
3:30 p.m. to 5:00 p.m.**

Attest

Maxwell Ohikhuare, M.D., Chair

Ann M. Calkins, Executive Assistant
