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## Minutes: Children and Families Commission Meeting

735 East Carnegie Drive, Suite 150, San Bernardino, California 92408

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**Meeting Date,  
Time and  
Location**

Commission Meeting  
December 7, 2016  
3:30 p.m.

Vice Chair Ohikhuare called the meeting to order at 3:35 p.m.

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**Pledge of  
Allegiance**

The Pledge of Allegiance was led by Vice Chair Ohikhuare

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**Special  
Presentation**

None

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**Conflict of  
Interest  
Disclosure**

Commission members shall review agenda item contractors, subcontractors, and agents, which may require member abstentions due to conflict of interest and financial interests.

A Commission member with conflicts of interests shall state their conflict under the appropriate item. A Commission member may not participate in or influence the decision on a contract for which their abstention has been recorded.

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**Attendees**

**Commissioners Present**

- Margaret Hill
- Stacy Iverson
- Maxwell Ohikhuare, M.D.
- Paul Vargas
- Elliot Weinstein, M.D.

**Staff Present**

- Karen E. Scott, Executive Director
- Cindy Faulkner, Operations Manager
- Debora Dickerson-Sims, Administrative Supervisor II
- Mary Jaquish, Supervisor
- Scott McGrath, Supervisor
- Staci Scranton, Supervising Office Assistant
- Sophie Akins, Commission Counsel

**Changes to the Agenda**      None

**Report – Executive Director**      Cindy Faulkner, Operations Manager, made a few announcements on behalf of Executive Director, Karen Scott. Ms. Faulkner invited Commissioners to attend the upcoming “The State of Young Children, Town Hall” at Cal State San Bernardino on January 6. Commissioners were also invited to attend a “Systems Workshop” to be held at First 5 on January 11. Each Commissioner received a token of appreciation from First 5 staff via baked goods from Staci Scranton, Supervising Office Assistant. Ms. Faulkner thanked Staci for her efforts and wished each Commissioner a wonderful holiday season.

**Consent**      A motion was made by Commissioner Weinstein and seconded by Commissioner Vargas to approve the Consent Item. With Commissioner Gonzales absent, and without further comment or objection, motion carried by unanimous vote.

Item No.	CONSENT
1	Approve Minutes of November 2, 2016 Commission Meeting. (Presenter: Ann M. Calkins, Executive Assistant, 252-4252)

Item No.	DISCUSSION
4	<p>Conduct Public Hearing for the Children and Families Commission for San Bernardino County Annual Audit for Fiscal Year 2015-2016. (Presenter: Debora Dickerson-Sims, Administrative Supervisor II, 252-4269)</p> <p><b><u>Discussion</u></b> None</p> <p><b><u>Public Comment</u></b> None</p> <p>The Public Hearing was conducted. No comments were presented on this item.</p>
5	<p>A. Authorize Executive Director to explore an extended partnership with Prevent Child Abuse California (PCA CA) to participate in the First 5 Service Corps program for Fiscal Years 2016-2018 for two (2) AmeriCorps service member positions to provide the Nurturing Parenting Program (NPP) curriculum and case management services to children and families, not to exceed \$22,578 in matching funds.</p> <p>B. Authorize the intent to release an RFA to identify an organization to obtain and utilize these additional AmeriCorps service members within an existing NPP for a six-month period in Fiscal Years 2016-2018. (Presenter: Mary Jaquish, Program Supervisor, 252-4254)</p> <p><b><u>Discussion</u></b> Commissioner Hill asked if AmeriCorps workers were recruited locally. The answer was yes and efforts are made to ensure each AmeriCorps member actually works at a site in a city they live in. There was some discussion relating to recruitment.</p> <p><b><u>Public Comment</u></b> None</p>

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**Public Comment**    None

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**Commissioner Roundtable**    Commissioner Hill wished everyone a safe holiday season.

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**Adjournment**    A motion to adjourn was made by Commissioner Hill and seconded by Commissioner Vargas. With Commissioner Gonzales absent and without further comment or objection, motion carried by unanimous vote.

Vice Chair Ohikhuare adjourned the meeting at 4:10 p.m.

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**Next meeting at First 5 San Bernardino**

**JANUARY 4, 2017**  
**3:30 p.m.**

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**Attest**

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Maxwell Ohikhuare, M.D., Vice Chair

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Ann M. Calkins, Commission Clerk

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