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Minutes: Children and Families Commission Meeting

735 East Carnegie Drive, Suite 150, San Bernardino, California 92408

**Meeting Date,
Time and
Location** Commission Meeting
June 7, 2017 - 3:30 p.m.
First 5 San Bernardino

**Pledge of
Allegiance** The Pledge of Allegiance was led by Chair Ohikhuare

**SPECIAL
PRESENTATION** *Commissioner Swearing In Ceremony*
Alan H. Garrett, President/CEO, St. Mary Medical Center, Apple Valley

**Conflict of
Interest
Disclosure** Commission members shall review agenda item contractors, subcontractors, and agents, which may require member abstentions due to conflict of interest and financial interests.

A Commission member with conflicts of interests shall state their conflict under the appropriate item. A Commission member may not participate in or influence the decision on a contract for which their abstention has been recorded.

Attendees **Commissioners Present**

- Alan H. Garrett
- Margaret Hill
- Maxwell Ohikhuare, M.D.
- James Ramos
- CaSonya Thomas
- Paul Vargas
- Elliot Weinstein, M.D.

Staff Present

- Karen E. Scott, Executive Director
- Cindy Faulkner, Operations Manager
- Mary Jaquish, Supervisor
- Scott McGrath, Supervisor
- Ann Calkins, Executive Assistant
- Staci Scranton, Supervising Office Assistant
- Sophie Akins, Commission Counsel
- Amanda Ferguson, Staff Analyst II
- Victor Hernandez, Staff Analyst II

- Walid Wahba, Staff Analyst II
- Ronnie Thomas, Staff Analyst II

**Changes to the
Agenda**

None

**Report –
Executive
Director**

New Commissioner

Welcome to Commissioner Alan Garrett, President/CEO from St. Mary Medical Center, Apple Valley.

Operation Splash

First 5's Sixth Annual Water Safety event, *Operation Splash*, was held June 2nd at Perris Hill Park - Jerry Lewis Family Swim Center in San Bernardino and, once again, a huge success.

There were about 1,500 attendees: 750 children and their parents/caregivers at each of the 2 sessions held that day. Also present were 30 family resource provider booths as well as food vendors.

There is a 30 second clip of a submersion reenactment that LuCretia Dowdy, along with her collaborative partners with Safe Kids Inland Empire, and San Bernardino County Sheriff's Department put together at the Operation Splash event. It is currently pinned to the top of the F5SB Facebook page.

The link to the complete *Seconds Out of Sight - F5SB Drowning Prevention Campaign* created by F5SB Media Specialist, Leslie Fountain was sent to the Commissioners. Great job, Leslie!

National Innovative Communities Conference

Kudos to Scott McGrath, F5SB Community Engagement and Evaluation Supervisor, for his participation at this conference in Ontario last month with a presentation entitled *Data-Driven Practice in Community Programs*. See article and photos on page 3.

THRIVE Nonprofit Conference

Please share the upcoming THRIVE Nonprofit Conference opportunity listed on page 4. F5SB is very proud of the Inland Empire Community Collaborative (IECC) and the work they continue to do. The IECC was created as a result of 13, non-profit, child-serving agencies working together for two years to strengthen their organizations and improve outcomes for individuals and communities throughout San Bernardino County.

Each member organization in the IECC participated in F5SB's yearlong capacity building academy which provided technical assistance and coaching. Each of the members adopted and is guided by a sustainability plan which directly responds to the needs and priorities of their target audiences and local communities.

The support to build this capacity building powerhouse was funded by F5SB. IECC is hosting their second annual one-day conference which offers strategies and toolkits for staff and board members looking to build and sustain their organizations.

Staffing

F5SB has a Staff Analyst vacancy with the departure of Jessica Cain, who was overseeing our Quality Start (QRIS) initiative. Jessica had a family emergency and had to return immediately to Kentucky. It is a great loss to our County.

At today's Commission Meeting, an employment contract will be presented for approval for a long-standing Accountant III vacancy and also the first of several contracts where roles and duties of positions have been studied and determinations made of changes needed in position titles, pay scales, etc., to align with the uniqueness of First 5 Commissions.

Asthma Coalition

Several months ago, Dr. Rhonda Spencer-Hwang, a researcher from Loma Linda University School of Public Health, presented a proposal to the Commission entitled *Early Childhood Resiliency Coalition to Address Asthma Management Strategic Systems Approach*. This work was proposed as a regional project supported by F5SB and First 5 Riverside and possible funding by the Commissions.

After careful consideration and analysis and consultation with leadership from both County Commissions, County Public Health departments and other pertinent stakeholders, and although the proposal is a dynamic illustration of what we could achieve as a region, the *Early Childhood Resiliency Coalition to Address Asthma Management* from a strategic systems approach is a bit duplicative of the work that has already begun in our region with the current coalition.

Also, certain aspects of the proposal, including the emphasis on research is beyond the current realm of the local First 5 missions, with much research and guidance already available to the region. Lastly, air quality issues and economic impact issues are beyond First 5s - politically and financially - and from any meaningful sustainability vantage point.

In order to achieve the maximum impact for targeted children in San Bernardino and Riverside Counties, continued support and work within existing resources and with current providers is required. If the current coalition is agreeable and sees the benefit, then skilled facilitation should be obtained to bring this collaborative group together and revisit a strategic plan with measurable goals, some of which will align with the Strategic Plan for Asthma in California 2015-2019. If the Commissions choose this avenue and fund any part to support local efforts, it will be through a competitive Request for Qualifications process.

Dr. Spencer-Hwang/Loma Linda School of Public Health was notified that F5SB and First 5 Riverside Commissions will not fund this project at this time. Both First 5s will be focusing on the current collaborative infrastructure and existing resources to meet agreed upon goals to reduce asthma symptoms and improve the quality of life for children and their families in our region.

State Budget & Legislative Updates

I recently participated in the "Early Learning Advocacy Day" in Sacramento on May 24th. See pages 1 and 4.

Our message for the day was pretty simple and very clear - affordable, quality childcare is a pathway to economic security. We thanked our local legislators for rejecting the proposed "pause" on increasing preschool slots and reimbursement rates. We thanked them for honoring the multi-year child care promise made in the 2016-2017 budget and for their support of quality early childhood education and family strengthening that improves our economy and quality of life for all our residents beginning with our 0-5 population. The investment in affordable child care is a clear anti-poverty measure.

Support for AB 1268

F5SB is proud to support AB 1268 (Reyes & Rubio) which creates the California Domestic Violence Prevention Fund. F5SB signed a letter of support to obtain additional funding and resources to address this issue.

The letter of support mentions the work done to support victims by providers in San Bernardino County and the creation of a Domestic Violence Council to engage non-profit providers, community stakeholders, law enforcement, courts and even victims to ensure there are strategies geared to prevention before violence happens versus costly intervention after it happens.

There is little to no funding for these prevention and community education and awareness efforts and volunteerism does not meet the administrative and coordinating leadership needs for a County as large as San Bernardino. Currently, the County does not receive any funding from the Office of Emergency Services for Family Violence Prevention. AB 1268 could change that.

AB 992

AB 992 would create the CalWORKs Baby Wellness and Family Support Program within the existing CalWORKs systems. The program would build off of existing home visiting programs county-by-county.

Years of research shows that home visiting helps reduce neglect and abuse, increase school readiness, increase parent/child engagement, and connect families to necessary community supports.

Home visiting is a service offered by a qualified individual to provide parent coaching, critical information on child development and parent interactions, and resource referrals.

AB 992 would offer voluntary home visiting to CalWORKs recipients with children under the age of 2. This bill will help us reach the most at-risk families and ensure parents and children have the supports they need to thrive.

The CalWORKs Baby Wellness and Family Support Program would be funded by General Fund surpluses. Essentially, additional state TANF dollars, which the Governor is treating as General Fund, would be diverted to fund this program. Reduced caseload for CalWORKs stage 2 and 3 are also being diverted back to the General Fund. The Assembly Budget Subcommittee on Health & Human Services voted to allocate \$100M for the program.

On May 26th, Speaker Rendon announced appointments of members to the Budget Conference Committee and Assembly member Jay Obernolte was appointed Chair. I contacted him and his staff and shared the letter of support for AB992, endorsed by more than 35 First 5 Commissions. San Bernardino County is in a unique situation to advocate for this funding. 44 out of 58 counties receive funding from the federal Maternal, Infant and Early Childhood Home Visiting (MIECHV) program. San Bernardino County receives zero funding from MIECHV or any other State or local source.

**Report –
Advisory
Committee**

There is nothing new to report this month. The next meeting date has not yet been decided. Once determined, it will be posted on the First 5 website and the meeting will be held at this location.

**Report –
 Legislative**

See attached legislative report presented by Chekesha Gilliam:



6-2017 F5 report.pdf

Consent

A motion was made by Commissioner Ramos and seconded by Commissioner Weinstein to approve the Consent Items. Without further comment or objection, motion carried by unanimous vote.

Item No.	CONSENT
1	Approve Minutes of May 3, 2017 Commission Meeting. (Presenter: Ann M. Calkins, Executive Assistant, 252-4252)
2	a. Approve employment contract between the County of San Bernardino, Children and Families Commission, and Lucretia Dowdy, Marketing Aide, for an annual cost of \$60,013 (\$40,820 Salary, \$19,193 Benefits) for the period of July 1, 2017 through June 30, 2020. b. Authorize the Assistant Executive Officer of Human Services to execute amendments to extend the term of the contract for a maximum of three successive one-year periods on behalf of the County, subject to County Counsel review. c. Direct the Assistant Executive Officer of Human Services to transmit all documents in relation to contract amendments to the Clerk of the Board of Supervisors within 30 days of execution. (Presenter: Karen E. Scott, Executive Director, 252-4252)
3	a. Approve employment contract between the County of San Bernardino, Children and Families Commission, and Gregory D. Sellon, Accountant III, for an annual cost of \$79,334 (\$55,869 Salary, \$23,465 Benefits) for the period of July 8, 2017 through July 7, 2020. b. Authorize the Assistant Executive Officer of Human Services to execute amendments to extend the term of the contract for a maximum of three successive one-year periods on behalf of the County, subject to County Counsel review. c. Direct the Assistant Executive Officer of Human Services to transmit all documents in relation to contract amendments to the Clerk of the Board of Supervisors within 30 days of execution. (Presenter: Karen E. Scott, Executive Director, 252-4252)

Item No.	DISCUSSION
4	Approve Budget for Fiscal Year 2017-2018 and updates to the Five Year Financial Plan. (Presenter: Debora Dickerson-Sims, Administrative Supervisor II, 252-4269) <u>Discussion</u> Discussion ensued relating to the budget and various questions posed by the Commissioners were answered by Ms. Dickerson-Sims. <u>Public Comment</u> None A motion was made by Commissioner Ramos and seconded by Commissioner Hill to approve Item 4. Without further comment or objection, motion carried by unanimous vote.

<p>5</p>	<p>Approve Amendment A1 for Contract IC028 with Matrix Outcomes Model LLC for Fiscal Years 2018-2020 for access to the Family Development Matrix (FDM), a complementary assessment, case management and evaluation tool to be used by agencies awarded contracts under the Family and Community Support Partnerships (FCSP) initiative, for an annual amount of \$47,400, resulting in a cumulative total of \$244,000 for Fiscal Years 2015-2020. (Presenter: Scott McGrath, Supervisor, 252-4259)</p> <p><u>Discussion</u> None</p> <p><u>Public Comment</u> None</p> <p>A motion was made by Commissioner Ramos and seconded by Commissioner Vargas to approve Item 5. With Commissioner Hill absent and without further comment or objection, motion carried by unanimous vote.</p>
<p>6</p>	<p>Approve Contract Amendments with the following Quality Rating Improvement System (QRIS) partners for the implementation of the Quality Start San Bernardino (QSSB) in accordance with the San Bernardino County's QRIS Strategic Plan for Fiscal Year 2017-2018:</p> <ul style="list-style-type: none"> a. San Bernardino County Superintendent of Schools, Contract EC030A1, in the amount of \$254,750 for enrollment services and ratings, and; b. Child Care Resource Center, Contract EC031A1, in the amount of \$1,425,275 for coordination of quality improvement services, program evaluation and professional development, and; c. University Enterprise Corporation/California State University, San Bernardino, Contract EC032A1, in the amount of \$257,228 to enhance higher education opportunities in early care and education and conduct site assessments. <p>(Presenter: Cindy Faulkner, Operations Manager, 252-4253)</p> <p><u>Discussion</u> None</p> <p><u>Public Comment</u> None</p> <p>A motion was made by Commissioner Weinstein and seconded by Commissioner Ramos to approve Item 6. With Commissioner Hill absent and without further comment or objection, motion carried by unanimous vote.</p>
<p>7</p>	<p>Approve Amendment A1 for Contract FS067 with Chino Valley Unified School District (CVUSD) for Fiscal Year 2018-2020 in the total amount of \$469,990 for a cumulative total amount for Fiscal Years 2015 through 2020 of \$17,031,103 in support of RFP 14-02 Family and Community Support and Partnerships (FCSP) - Family Support Services (FSS). (Presenter: Walid Wahba, Staff Analyst II, 252-4258)</p> <p><u>Discussion</u> None</p> <p><u>Public Comment</u> None</p>

	<p>A motion was made by Commissioner Ramos and seconded by Commissioner Vargas to approve Item 7. With Commissioner Hill absent and without further comment or objection, motion carried by unanimous vote.</p>
8	<p>Approve Amendment A2 to Contract HW052 with County of San Bernardino Department of Behavioral Health to extend for one year through Fiscal Year 2017-2018 in the amount of \$5,134,283, resulting in the cumulative total amount of \$25,724,800 for Fiscal Years 2013-2018 to provide Screening, Assessment, Referral and Treatment (SART) and Early Identification and Intervention (EIIIS) programs for children 0-5 years. (Presenter: Ronnie S. Thomas, Staff Analyst II, 252-4255)</p> <p><u>Discussion</u> None</p> <p><u>Public Comment</u> None</p> <p>Commissioners Ramos and Thomas disclosed their conflict of interest with the contract, recused themselves, and left the dais and room prior to discussion and action for Item 8.</p> <p>A motion was made by Commissioner Weinstein and seconded by Commissioner Hill to approve Item 8. Without further comment or objection, motion carried by unanimous vote.</p>
9	<p>Approve Contract SI023 with County of San Bernardino Children’s Network in the amount of \$172,648 for Fiscal Year 2017-2018 for the coordination of services provided by the Screening, Assessment, Referral and Treatment (SART) Coordinator. (Presenter: Ronnie S. Thomas, Staff Analyst II, 252-4255)</p> <p><u>Discussion</u> None</p> <p><u>Public Comment</u> Linda Revoner, Children’s Network</p> <p>Commissioners Ramos and Thomas disclosed their conflict of interest with the contract, recused themselves, and left the dais and room prior to discussion and action for Item 9.</p> <p>A motion was made by Commissioner Hill and seconded by Commissioner Weinstein to approve Item 9. Without further comment or objection, motion carried by unanimous vote.</p>
10	<p>Adopt Resolution for Footsteps2Brilliance, a breakthrough early learning solution that helps children become proficient readers by third grade utilizing mobile devices to deliver engaging literacy apps and interactive 24/7 learning experiences giving students the edge needed for success countywide. (Presenter: Karen E. Scott, Executive Director, 252-4252)</p> <p><u>Discussion</u> None</p> <p><u>Public Comment</u> None</p>

	A motion was made by Commissioner Garrett and seconded by Commissioner Ramos to approve Item 10. Without further comment or objection, motion carried by unanimous vote.
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Public Comment None

Commissioner Roundtable None

Adjournment A motion to adjourn was made by Commissioner Garrett and seconded by Commissioner Weinstein. Without further comment or objection, motion carried by unanimous vote.

Chair Ohikhuare adjourned the meeting at 4:50 p.m.

Next meeting at First 5 San Bernardino

PLEASE NOTE – 2nd Wednesday of the month

**Wednesday, July 12, 2017
3:30 p.m. to 5:00 p.m.**

Attest

Maxwell Ohikhuare, M.D., Chair

Ann M. Calkins, Commission Clerk
