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Minutes: Children and Families Commission Meeting

735 East Carnegie Drive, Suite 150, San Bernardino, California 92408

**Meeting Date,
Time and
Location** Commission Meeting
February 6, 2019 – 3:30 p.m.
First 5 San Bernardino

**Pledge of
Allegiance** The Pledge of Allegiance was led by Chair Ohikhuare

**SPECIAL
PRESENTATION** Swearing Out Ceremony for J. Paul Vargas
Swearing In Ceremony for Supervisor Josie Gonzales and Gary C. Ovitt

**Conflict of
Interest
Disclosure** Commission members shall review agenda item contractors, subcontractors, and agents, which may require member abstentions due to conflict of interest and financial interests.

A Commission member with conflicts of interests shall state their conflict under the appropriate item. A Commission member may not participate in or influence the decision on a contract for which their abstention has been recorded.

Attendees **Commissioners Present**

- Maxwell Ohikhuare, M.D.
- CaSonya Thomas
- Josie Gonzales
- Margaret Hill
- Gary C. Ovitt
- Elliot Weinstein, M.D.

Staff Present

- Karen Scott, Executive Director
- Cindy Faulkner, Assistant Director
- Scott McGrath, Deputy Director of Systems and Impact
- Debora Dickerson-Sims, Deputy Director of Finance
- Staci Scranton, Business Support Manager
- Sophie Akins, Commission Counsel
- Marian Fam, Accountant II
- Wendy Lee, Staff Analyst II

- Ronnie Robinson, Staff Analyst II
- Greg Sellon, Accountant III
- Walid Wahba, Staff Analyst II

Changes to the Agenda

None

**Report –
Legislative
Chekesha
Gilliam**

See attached legislative report.



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**Report –
Executive
Director,
Karen Scott**

Happy New Year and Welcome New and Returning Commissioners

First 5 is happy to welcome Supervisor Josie Gonzales back to the Commission. Through her daily work, passion, and advocacy for children, and always sporting her F5SB lapel pin, she never really left us. Welcome back, Supervisor!

First 5 is equally excited to welcome former San Bernardino County Board Supervisor Gary Ovitt to the Commission. As a former educator and a community and systems building advocate, Gary will bring great insight and leadership. Welcome Gary!

I learned last week that Alan Garrett will not be able to continue in his Commissioner role. The vacancy will be posted and we will begin a search to fill that position.

To fully embrace the whole systems building approach of the Commissions and to nurture the importance of relationship building to further develop our networks for serving children, First 5 staff are working on a Southern California Commissioner convening which is tentatively scheduled for May 9th. This should be a great opportunity especially for our new Commissioners but also an invigorating re-engagement opportunity for our seasoned Commissioners. More information to come as it develops.

Meeting - Governor Newsom's office

On Thursday, February 7th, I have the incredible opportunity, along with First 5 Los Angeles, First 5 San Francisco, First 5 Monterrey and First 5 California to meet with the Governor and his staff to promote the needs for early childhood development. My specific role is to share at both a local and statewide level how we are bringing innovation to scale and changing systems that address healthy development in young children, especially with Early Screening, Identification and Intervention. I will proudly boast about our Help Me Grow work here at home.

Help Me Grow (HMG) Summit, February 6th

There were over 125 people who attended today's summit. Six counties who have implemented HMG in various stages presented on their HMG initiatives as a learning opportunity for all. We could not complete our design phase, develop our strategic plan nor prepare to implement our regional HMG initiative without the incredible input and participation from so many partners which includes elected official representatives, physicians, Offices of Education, hospitals, CBO's, FQHC's, County Departments and more.

Advisory Committee Meeting

The next meeting is scheduled for Thursday, February 28th at 11:30 a.m. here in our office. Our new Chair will lead and we will hold an election for a Vice-Chair, hoping that James Moses is able to continue in that role as he has done quite successfully in this latest term.

Updates and next meetings

Our regional Dental Transformation Initiative and our Quality Start San Bernardino collective system are moving forward with its associated partners and leadership with great results.

We are in full swing of developing our next Strategic Plan, which goes into effect July 2020. The next First 5 Strategic Plan Workgroup will meet on February 27th at 2:00 p.m. here in the F5SB office.

We are looking forward to sharing and strategizing the results from our strategic investments workgroup at a Commissioner workshop scheduled for March 6th. At that workshop, we will also discuss trends and data outcomes.

I look forward to sharing with the Commission, F5 staff, Children’s Policy Council and Human Services Leadership Team the statewide systems building agenda through the First 5 Leadership Network of which I am a member of the first “graduating cohort”. My goal is to prepare a succinct and informative presentation for the March 6th Commission meeting.

Thank you, Commissioners, for your leadership and do know that exciting times are ahead.

Consent

Motion by Commissioner Hill and seconded by Commissioner Weinstein to approve the Consent Items.

Without further comment or objection, motion carried by unanimous vote.

| Item No. | CONSENT |
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| 1 | Approve Minutes of October 31, 2018 Commission Meeting. (Presenter: Ann M. Calkins, Executive Assistant 252-4252) |
| 2 | A. Ratify the approval (by the Chairman of the Board of Supervisors) of the employment contract between the County of San Bernardino and Marian Fam as an Accountant II, for an annual cost of \$68,868 (\$49,192 Salary, \$19,676 Benefits) for the period of December 8, 2018 through December 7, 2021. B. Authorize the Assistant Executive Officer of Human Services to execute amendments to extend the term of the contract for a maximum of three successive one-year periods on behalf of the County, subject to County Counsel review. C. Direct the Assistant Executive Officer of Human Services to transmit all documents in relation to contract amendments to the Clerk of the Board of Supervisors within 30 days of execution. D. (Presenter: Karen E. Scott, Executive Director, 252-4252) |
| 3 | Approve Amendment A2 for Contract HW055 for a six-month extension with the Center for Oral Health for \$346,875 for a cumulative total of \$2,775,000 for Fiscal Years 2015-2019 for the Early Smiles program. (Presenter: Scott McGrath, Deputy Director of Systems and Impact, 252-4259) |

| Item No. | DISCUSSION |
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| 4 | <p>Elect Chair and Vice-Chair for the Children and Families Commission for San Bernardino County. (Presenter: Karen E. Scott, Executive Director, 252-4252)</p> <p>Ms. Scott asked for nominations from the floor for the position of Commission Chair. Commissioner Weinstein nominated Dr. Ohikhuare. Dr. Ohikhuare accepted the nomination.</p> <p>Hearing none further, nominations closed for the position of Commission Chair. Without further comment or objection, commission members unanimously voted in favor of Dr. Ohikhuare to remain as Commission Chair.</p> <p>Ms. Scott asked for nominations from the floor for the position of Commission Vice Chair. Commissioner Hill nominated Dr. Weinstein. Dr. Weinstein accepted the nomination.</p> <p>Hearing none further, nominations closed for the position of Commission Vice Chair. Without further comment or objection, commission members unanimously voted in favor of Dr. Weinstein to remain as Commission Vice Chair.</p> |
| 5 | <p>Elect Chair for the First 5 San Bernardino Advisory Committee. (Presenter: Karen E. Scott, Executive Director, 252-4252)</p> <p>Ms. Scott asked for nominations from the floor for the position of Advisory Committee Chair. Commissioner Hill nominated Gary Ovitt. Commissioner Ovitt accepted the nomination.</p> <p>Hearing none further, nominations closed for the position of Advisory Committee Chair. Without further comment or objection, commission members unanimously voted in favor of Commissioner Ovitt to serve as the new Advisory Committee Chair.</p> |
| 6 | <p>Approve Amendment A1 to Contract SI029 with Loma Linda University Children's Hospital (LLUCH) resulting in an increase of \$150,000 for a total cumulative amount not to exceed \$549,235 for Fiscal Year 2018-2019 for a data portal build-out. (Presenter: Ronnie Robinson, Section Manager-Systems/Communication, 252-4255)</p> <p>Discussion</p> <p>Dr. Ohikhuare would like to make sure doctors and the public have access. A community portal will be built into the existing data infrastructure for providers and the public. Dr. Weinstein asked if there will be useful downloadable items for doctors to use on the portal. ASQ (Ages and Stages questionnaire) and social determinants of health will be accessible. Loma Linda will build on top of an existing data structure called <i>Epic</i> (an electronic medical record software application - health records keeping system). Dr. Ohikhuare asked how much access will be available to doctors and the public. Brett Walls, Assistant Vice President of LLUCH Ambulatory Care Services, stated they are building a "doorway" for access to the portal and users will need validated credentials and/or some kind of security to get through the "doorway". Default reports can be obtained.</p> <p>Commissioner Gonzales asked if First 5 is entering the initial information. Mr. Walls answered that health care providers across the County will be entering the patient information, as well parents who will be filling out questionnaires that are assigned to them in the portal. Once the assessments are completed, the user will be directed to available resources. LLUCH will be responsible for the build out and security requirements of the data portal. Commissioner Gonzales asked how parents are able</p> |

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| | <p>to access this information. Parents will obtain access through community providers. An outreach committee will disseminate access procedures to providers, who in turn, will provide access and resources to parents through a targeted campaign through schools, etc. and help guide them through the process.</p> <p>This portal system is to continue indefinitely. There are assurances from the Help Me Grow community, stakeholders and providers that they will continue use of this system. There are mandates and legislation to support this portal and the services, assessments and resources it will provide. Creating this build out as a separate project is estimated to cost around \$1.5 - \$2 million dollars.</p> <p><u>Public Comment</u> None</p> <p>Motion made by Commissioner Hill and seconded by Commissioner Weinstein to approve Item 6. Without further comment or objection, motion carried by unanimous vote.</p> |
| 7 | <p>A. Approve Amendment A1 to Cooperative Agreement SA-19-02 with First 5 Riverside increasing the agreement by \$75,000 for Fiscal Year 2018-2019 resulting in a total cumulative amount not to exceed \$424,617 for a community accessible data portal build-out for Help Me Grow Inland Empire.</p> <p>B. Authorize the Executive Director or delegate to execute such agreement and take such actions as may be necessary to allow for the receipt of such reimbursement funds.</p> <p>(Presenter: Ronnie Robinson, Section Manager-Systems/Communication, 252-4255)</p> <p><u>Discussion</u> None</p> <p><u>Public Comment</u> None</p> <p>Motion made by Commissioner Ovitt and seconded by Commissioner Weinstein to approve Item 7. Without further comment or objection, motion carried by unanimous vote.</p> |

| Item No. | INFORMATION |
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| 8 | Receive information on Local Impact Brief for Fiscal Year 2017-2018. (Presenter: Scott McGrath, Deputy Director of Systems and Impact, 252-4259) |

Public Comment

None

Commissioner Roundtable

Commissioner Hill welcomed Gary Ovitt and Supervisor Gonzales to the Commission. Supervisor Gonzales expressed her delight in returning to the Commission. Gary Ovitt expressed his appreciation and excitement to serve on the Commission. Mr. Ovitt mentioned he is Chairman of Children's Fund and will keep the Commission apprised of future Children's Fund events.

Adjournment

Motion to adjourn by Commissioner Weinstein and seconded by Commissioner Gonzales. Without further comment or objection, motion carried by unanimous vote. Chair Ohikhuare adjourned the meeting at 4:41 p.m.

**Next meeting at
First 5 San
Bernardino**

Wednesday, April 3, 2019
“Trends, Data Outcomes and Strategic Investments” Workshop
1:00 p.m. to 3:15 p.m.

Commission Meeting
3:30 p.m. to 5:00 p.m.

Attest

Maxwell Ohikhuare, M.D., Chair

Ann M. Calkins, Executive Assistant
