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Minutes: Children and Families Commission Meeting

735 East Carnegie Drive, Suite 150, San Bernardino, California 92408

**Meeting Date,
Time and
Location** Commission Meeting
October 31, 2018 – 3:30 p.m.
First 5 San Bernardino

**Pledge of
Allegiance** The Pledge of Allegiance was led by Chair Ohikhuare

**SPECIAL
PRESENTATION** *Fatherhood Program Overview*
Introduction by Kathy Turnbull, Children’s Network Officer with Juan Solis, Inland
Empire Father Coordinator

**Conflict of
Interest
Disclosure** Commission members shall review agenda item contractors, subcontractors, and
agents, which may require member abstentions due to conflict of interest and
financial interests.

A Commission member with conflicts of interests shall state their conflict under the
appropriate item. A Commission member may not participate in or influence the
decision on a contract for which their abstention has been recorded.

Attendees **Commissioners Present**

- Alan Garrett
- Maxwell Ohikhuare, M.D.
- CaSonya Thomas
- Paul Vargas
- Elliot Weinstein, M.D.

Staff Present

- Karen Scott, Executive Director
- Cindy Faulkner, Assistant Director
- Scott McGrath, Deputy Director of Systems and Impact
- Debora Dickerson-Sims, Deputy Director of Finance
- Staci Scranton, Business Support Manager
- Sophie Akins, Commission Counsel
- Ronnie Robinson, Staff Analyst II
- Renee Jones, Staff Analyst II
- James Kim, Accountant III

- Tania Offerrall, Staff Analyst II
- Greg Sellon, Accountant III
- Wendy Lee, Staff Analyst II

Changes to the Agenda

Ann Calkins, Executive Assistant, announced the following changes to the posted agenda:

Agenda Item 4 – Should read Approve Amendment A1 (not A2) to Contract FS076 with County Library.

Agenda Item 9A – Posted version read “Approve revised Letter of Intent to add one (1) additional 900-hour part time service member to three (3) previously approved 1,700 full time service hours to the PATH program”. We have since deleted the additional 900-hour part time member to this item.

Agenda Item 9B – Dollar amount changed from not to exceed \$62,365 to \$54,840.

**Report –
Advisory
Committee,
Alan H. Garrett,
Chair**

At the September 27th meeting, members discussed gearing up to work on the next Strategic Plan.

First 5 San Bernardino’s 2020-2024 Strategic Plan will mark a fundamental shift in the way the Commission approaches their work, and as part of the Core Planning Group, participants will have the opportunity to ensure that the community engagement processes, discussions, data gathering and final plan effectively represent the goals of First 5 and San Bernardino county residents and stakeholders alike.

Committee members reviewed the preliminary timeline and agenda topics for the core planning workgroup.

Participants for this workgroup are asked to commit to at least 8 to 10 planning meetings in the coming year.

Each session will be facilitated by Harder+Co Community Research staff and last no longer than 1 to 2 hours.

The formation of the core planning workgroup is in progress.

A Strategic Investment Workgroup recently met to help identify some immediate investment strategies of unallocated funding for Fiscal Year 2018-2019 and beyond.

There will be topics presented to the Commission at a later date.

**Report –
Legislative**

See attached legislative report.



10-2018 F5SB.pdf

**Report –
Executive
Director,
Karen Scott**

Happy Anniversary First 5 San Bernardino!

Just want to share with you all that on Election Day, November 6th, First 5 San Bernardino will celebrate the passage of the 1998 voter-approved initiative, Prop 10, which created First 5, charging First 5 California and 58 First 5 County commissions with the responsibility to lead communities in expanding early developmental and school readiness services, and improving systems for children ages 0 to 5 and their families.

First 5 San Bernardino will launch its 20th Year Anniversary on November 6th with the adoption of a resolution by the San Bernardino County Board of Supervisors recognizing this First 5 milestone. Beginning at 1:30 p.m. at the First 5 San Bernardino office, the celebration will continue with presentations by several prominent “champions for children” and partners in our journey, including Dr. Ohikhuare and Dr. Margaret Hill; new Deputy Executive Officer for San Bernardino County Community Services, Diana Alexander; Chief Intergovernmental Relations Officer for San Bernardino County Superintendent of Schools, Barbara M. Alejandre; Public Health Director, Trudy Raymundo; Vice Chair of the Advisory Committee and Regional Director for CCRC James Moses; and President of the Inland Empire Community Collaborative, Susan Gomez.

The 20-year anniversary of First 5 San Bernardino is an ideal time to take stock of how far First 5 has come in achieving its goals and positive gains for young children and families, as well as to set a course for the future. In the face of tobacco tax revenues that continue to decline, First 5 and their partners continue to refine programs and practices to best meet the needs of young children. A critical element to continuing the work is impressing upon all leaders and stakeholders of how important and influential the work is – and what is still needed to bring it to scale.

At the VIP segment of the program, our “champions for children” will speak about such important connections as:

- The roles of the legislature in advocating for and developing policy to support the 0-5 population and their families;
- The roles of our County leadership in service and advocacy and “calling to action” others to serve authentically as Champions for Children;
- The Commissions commitment to aligning our strategies to the Countywide Vision and the successful partnerships that have been created understanding the need to invest differently in the next 20 years, focusing on a Systems Change strategy;
- How the social determinants of health relate to early childhood development forging a successful partnership and collaboration with our Public Health Department as we strive to meet the needs of pregnant women, and children ages prenatal through age five.

The 20th Anniversary celebration continues with a Community Open House from 2:30 p.m. to 4:30 p.m. where attendees can observe various aspects of First 5 San Bernardino’s work and successful partnerships through demonstrations and materials. Exhibits as follows:

- The CAHELP collaborative with Desert/Mountain SELPA will share about our approaches to build Trauma Informed Care into our systems;
- Our partnership with DBH will be showcased with information about our largest investment – SART;
- Utilizing the visual set-up, you will gain a great understanding of the benefits of participating in Quality Start San Bernardino;

- Commissioner Dr. Weinstein and Business Manager Staci Scranton will share about our Reach Out and Read partnership success;
- Our regional collaboration between First 5 Riverside and F5SB for the Dental Transformation Initiative will showcase key aspects of our programs, including the equipment and program strategies;
- Our partners from Loma Linda University Children’s Hospital will showcase our “coming soon” Help Me Grow initiative; and
- AmeriCorps members will highlight the work they do with home visitation, preschool/school readiness support and our Nurturing Parenting Program.

Tuesday’s 20th Anniversary launch event is a mere prelude to a continuing celebration. There will be 5 additional community events throughout the five supervisorial districts in the month of November. Our contracted partner, IECC will capture these events and create photobooks for each district and a 20th Anniversary Celebration video to be presented to the Commission and the Board of Supervisors early in the next year.

I would like to thank the First 5 San Bernardino Commission for your commitment to ensure that coordinated and comprehensive systems support and strengthen children, families, and communities throughout our County as we pursue the vision that all children are healthy, safe, nurtured, eager to learn and ready to succeed in school through the Commission’s investments, work and strategic partnerships in the next 20 years.

Motion by Commissioner Weinstein and seconded by Commissioner Vargas to approve the Consent Items. Commissioner Thomas abstained from Item 5 due to her position as appointing authority over the Preschool Services Department.

Consent

With the noted abstention, Commissioners Hill and Ramos absent and without further comment or objection, motion carried by unanimous vote.

Item No.	CONSENT
1	Approve Minutes of September 12, 2018 Commission Meeting. (Presenter: Ann M. Calkins, Executive Assistant 252-4252)
2	A. Ratify and approve Amendment No. 1, effective October 13, 2018, to employment Contract No. 15-816 between the County of San Bernardino, Children and Families Commission, and Willmar Gultom, Accountant II, extending the term through October 12, 2021, and updating benefit language and hourly rate for an annual cost of \$80,306 (\$56,992 Salary, \$23,314 Benefits). B. Authorize the Assistant Executive Officer of Human Services to execute amendments to extend the term of the contract for a maximum of three successive one-year periods on behalf of the County, subject to County Counsel review. C. Direct the Assistant Executive Officer of Human Services to transmit all documents in relation to contract amendments to the Clerk of the Board of Supervisors within 30 days of execution. (Presenter: Karen E. Scott, Executive Director, 252-4252)
3	Approve Commission Meeting Schedule for Calendar Year 2019. (Presenter: Ann M. Calkins, Executive Assistant, 252-4252)
4	Approve Amendment A1 to Contract FS076 with County of San Bernardino Library for the Career Online High School Initiative for Fiscal Year 2016-2020. (Presenter: Scott McGrath, Deputy Director, Systems and Impact, 242-4259)

5	<p>Approve Amendment No. 1 to the non-financial Memorandum of Understanding (MOU) with the County of San Bernardino Preschool Services Department (PSD) to provide literacy, math skills, and social and emotional development skills for eligible PSD children through the use of AmeriCorps members for the period of July 25, 2018 through September 30, 2020. (Presenter: Staci Scranton, Business Support Manager, 252-4282)</p>
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Item No.	DISCUSSION
6	<p>Conduct Public Hearing for the Children and Families Commission for San Bernardino County's Annual Audit for Fiscal Year 2017-2018. (Presenter: Debora Dickerson-Sims, Deputy Director of Finance, 252-4269)</p> <p><u>Discussion</u> None</p> <p><u>Public Comment</u> None</p> <p>Public Hearing conducted. No public comments presented on this item.</p>
7	<p>Conduct Public Hearing of the Children and Families Commission for San Bernardino County's Annual Report for Fiscal Year 2017-2018. (Presenter: Scott McGrath, Deputy Director of Systems and Impact, 252-4259)</p> <p><u>Discussion</u> None</p> <p><u>Public Comment</u> None</p> <p>Public Hearing conducted. No public comments presented on this item.</p>
8	<p>Approve Contract IC035 with Social Entrepreneurs, Inc., to support the development and implementation of a Maternal Health Systems framework specific to San Bernardino County in the amount \$197,158 for Fiscal Years 2018-19 through 2019-20. (Presenter: Renee Jones, Staff Analyst II, 252-4273)</p> <p><u>Discussion</u> Commissioner Thomas asked if SEI is building upon the work already being done. Ms. Jones answered SEI will build upon existing systems.</p> <p><u>Public Comment</u> None</p> <p>Motion made by Commissioner Garrett and seconded by Commissioner Vargas to approve Item 8. With Commissioners Hill and Ramos absent and without further comment or objection, motion carried by unanimous vote.</p>
9	<p>A. Approve revised Letter of Intent to increase the AmeriCorps members living allowance for three (3) previously approved 1,700-hour (full-time) services members to (PATH) program.</p> <p>B. Approve (1) year contract with Prevent Child Abuse California (PCA CA) for three (3) AmeriCorps service member positions to provide home visitation through the (PATH) Program at a cost not to exceed \$54,840.00 in matching funds for Fiscal Year 2018-2019.</p>

	<p>C. Approve Memorandum of Understanding (MOU) with (PCA CA) for Fiscal Year 2018-2019 for AmeriCorps service member mileage reimbursement in an amount not to exceed \$15,000.00 (Presenter: Wendy Lee, Staff Analyst II, 252-4254)</p> <p><u>Discussion</u> Commissioner Thomas asked if there were any changes or enhancements that were made from the pilot year and if there was a specific reason why the AmeriCorps members will now report to First 5 instead of family resource center sites.</p> <p>Ms. Lee answered First 5 needed consistency in data collection. This move will also allow one-on-one mentoring and member training in case management. This will also free up agencies to focus on FCSP with First 5.</p> <p><u>Public Comment</u> None</p> <p>Motion made by Commissioner Weinstein and seconded by Commissioner Vargas to approve Item 9. With Commissioners Hill and Ramos absent and without further comment or objection, motion carried by unanimous vote.</p>
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Public Comment None

Commissioner Roundtable Karen Scott, Executive Director thanked the Commission for their commitment to this work and expressed appreciation for Commission Counsel Sophie Akins and First 5 staff.

Adjournment Motion to adjourn by Commissioner Garrett and seconded by Commissioner Vargas. With Commissioners Hill and Ramos absent and without further comment or objection, motion carried by unanimous vote. Chair Ohikhuare adjourned the meeting at 4:45 p.m.

Next meeting at First 5 San Bernardino **Wednesday, February 6, 2019**
3:30 p.m. to 5:00 p.m.

Attest

Maxwell Ohikhuare, M.D., Chair

Ann M. Calkins, Executive Assistant
