

**Chair**  
Linda Haugan

**Vice-Chair**  
Maxwell Ohikhuare, M.D.

**Executive Director**  
Karen E. Scott



**Commissioners**

Josie Gonzales  
Margaret Hill  
Ron Powell  
Paul Vargas  
Elliot Weinstein, M.D.

## Agenda: Children and Families Commission 11-2015

735 East Carnegie Drive, Suite 150, San Bernardino, California 92408

**Meeting date, time, and place**      November 4, 2015 – 3:30 p.m.  
First 5 San Bernardino  
Commission Conference Center

**Pledge of Allegiance**                      Chair or designee will lead the Pledge of Allegiance

**Conflict of Interest Disclosure**      Commission members shall review agenda item contractors, subcontractors, and agents, which may require member abstentions due to conflict of interest and financial interests.

A Commission member with conflicts of interests shall state their conflict under the appropriate item. A Commission member may not participate in or influence the decision on a contract for which their abstention has been recorded.

**Report**                                      Advisory Committee Report by Margaret Hill, Chair

**Report**                                      Executive Director’s Report by Karen E. Scott

**Consent Item**                            The following consent item is expected to be routine and non-controversial and will be acted upon by the Commission at one time unless any Commissioner directs that the item be removed from the Consent Agenda for discussion.

Item No.	CONSENT
1	Approve Minutes of October 21, 2015 Commission Meeting (Presenter: Ann M. Calkins, Executive Assistant, 252-4252)
2	Approve Amended Minutes of September 2, 2015 (Presenter: Ann M. Calkins, Executive Assistant, 252-4252)

*The agenda and supporting documents are available for review during regular business hours at First 5 San Bernardino, 735 East Carnegie Drive, Suite 150, San Bernardino, California 92408.*

*Interpreters for hearing impaired and Spanish speaking individuals will be made available with forty-eight hours notice. Please call Commission staff (909) 386-7706 to request the service. This location is handicapped accessible.*

**Agenda: Children and Families Commission 11-2015**

**November 4, 2015**

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<b>Item No.</b>	<b>DISCUSSION</b>
3	Conduct Public Hearing of the Children and Families Commission for San Bernardino County Annual Report for Fiscal Year 2014-2015. (Presenter: Scott McGrath, Supervisor, 252-4259)
4	Conduct Public Hearing for the Children and Families Commission of San Bernardino County Annual Audit for Fiscal Year 2014-2015. (Presenter: Jennie Randolph, Accountant III, 252-4271)

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<b>Item No.</b>	<b>INFORMATION</b>
5	Receive information regarding Phase 2 of the application for the First 5 IMPACT (Improve and Maximize Programs so All Children Thrive) Program, a First 5 California Quality Rating and Improvement System (QRIS) collaborative and funding opportunity for Fiscal Years 2015-2016 through 2019-2020. (Presenter: Chrystina Smith-Rasshan, Staff Analyst II, 252-4267)

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**Public Comment**      Persons wishing to address the Commission will be given up to three minutes and pursuant to Government Code 54954.2(a)(2) “no action or discussion will be undertaken by the Commission on any item NOT on the agenda.”

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**Commissioner Roundtable**      Open to comments by the Commissioners

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**Next Meetings at  
First 5 San  
Bernardino**

**NO COMMISSION MEETING IN DECEMBER**

**Mid-Year Program/Budget Workshop  
January 6, 2016  
1:00 p.m. – 3:00 p.m.**

**Commission Meeting  
January 6, 2016  
3:30 p.m. – 5:00 p.m.**

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**CHILDREN AND FAMILIES COMMISSION  
for San Bernardino County  
AGENDA: November 4, 2015**

**Subject:** Information Relative to Possible Conflict of Interest

**Instructions:** Contractors, subcontractors, principals and agents are listed below for each applicable agenda item. Commissioners are asked to review the items for possible conflicts of interest and to notify the Commission secretary prior to the Commission meeting of conflicts concerning items on the meeting’s agenda. This procedure does not relieve the Commissioner of his or her obligations under the Political Reform Act.

**Background:** The Political Reform Act of 1974 (Government Code section 87100 et. Seq.) prohibits public officials from making, participating in making or in any way attempting to use their official position to influence a governmental decision in which they have reason to know they have a “financial interest.” Additionally, Government Code section 1090 et seq. prohibits public officers and employees from being financially interested in any contract made by them in their official capacity or by the board of which they are members. A limited exception is allowed for County Children’s and Families Commissions. (See Government Code section 1091.3)

Item No.	Agenda Item/Contractor	Principals & Agents	Subcontractors; Principals & Agents	Commissioner Abstentions
1	N/A	N/A	N/A	
2	N/A	N/A	N/A	
3	N/A	N/A	N/A	
4	N/A	N/A	N/A	
5	N/A	N/A	N/A	



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## Minutes: Children and Families Commission Meeting

735 East Carnegie Drive, Suite 150, San Bernardino, California 92408

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**Meeting Date, Time and Location**      October 21, 2015  
3:30 p.m.  
Chair Haugan called the meeting to order at 3:39 p.m.

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**Pledge of Allegiance**                              The Pledge of Allegiance was led by Chair Haugan

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**Special Presentation**                              Children's Assessment Center Update – Dr. Amy Young

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**Conflict of Interest Disclosure**              Commission members shall review agenda item contractors, subcontractors, and agents, which may require member abstentions due to conflict of interest and financial interests.

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**Attendees**    Commissioners Present

- Josie Gonzales
- Linda Haugan
- Dr. Margaret Hill
- Maxwelll Ohikhuare, M.D.
- Dr. Ron Powell
- Paul Vargas
- Elliot Weinstein, M.D.

Staff Present

- Karen E. Scott, Executive Director
- Cindy Faulkner, Operations Manager
- Ann M. Calkins, Executive Assistant
- Debora Dickerson-Sims, Administrative Supervisor II
- Staci Scranton, Supervising Office Assistant
- Mary Jaquish, Supervisor
- Scott McGrath, Supervisor
- Sophie Akins, Commission Counsel
- Mary Alvarez, Staff Analyst II
- Chrystina Smith-Rasshan, Staff Analyst II
- Leslie Fountain, Media Specialist II

**Report –  
Margaret Hill  
Advisory  
Committee  
Chair**

The Full Advisory Committee met on August 20 – facilitated in part by Harder and Co.

The Advisory Committee received updates from First 5 staff on the following:

- Status of the First 5 California IMPACT funding;
- Countywide Quality Rating Improvement System (QRIS);
- Current Legislative and Policy issues;
- Strategic Plan review and alignment; and
- Current initiatives and programs funded for Fiscal Year 2015-2016.

Early Learning, Child Health, and Research and Data Subcommittee members met in September and October. They reviewed First 5 initiatives and discussed current services in the fields of early care and education and child wellness.

Based on those discussions, preliminary considerations to formulate recommendations for future strategies from a “systems approach” will be presented for final feedback at the next Advisory Committee Meeting which is scheduled for 11:00 a.m. on Thursday, October 22, 2015 at First 5.

**Report –  
Karen E. Scott  
Executive  
Director**

Sara Elizabeth was born to First 5 San Bernardino’s (F5SB) Staff Analyst Jeffrey Pontius and his wife on October 11, weighing 5 pounds. 9 ounces. Family is doing well and Jeffrey is enjoying his paternity leave to get to know his new daughter. Congratulations to Jeffrey.

**Annual Audit**

As previously shared with the Commission, F5SB’s annual audit, which is due to the State Controller’s Office by November 1<sup>st</sup>, has been delayed due to new reporting requirements regarding pensions. F5SB has received acknowledgement and approval from the SCO of a request for extension.

The audit is currently being finalized and will be presented in public forum on November 4, hence the reason for another Commission meeting so close to this one.

**Reach Out and Read**

The collaborative spirit and leadership of Dr. Edward Curry, President Elect and Dr. Tomas Torices, Executive Director of the American Academy of Pediatrics, California Chapter has been extraordinary.

F5SB and the American Academy of Pediatrics (AAP) have partnered to bring or expand an early literacy initiative to pediatric practices in San Bernardino County.

Reach Out & Read® is a national program that distributes books and supportive tools and information through pediatricians to connect reading as a vital practice for quality early childhood development - increasing the child’s interaction and exposure to words.

Once fully developed this initiative has the potential to reach nearly every child in our County. The “captured audience” is parents bringing their child to a “well-baby check-up.” More than 75% of our children routinely complete these well baby checkups on a defined schedule: 6 months, 12 months, 18 months, etc.

Parents of children ages 5 and under will be able to take prescribed books home to build their child’s library and early literacy capacity and parents will have easily understood tools to support their child’s learning.

Data from Reach Out & Read® reports that parents served by the program are four times more likely to read aloud to their children and children served by the program score three to six months ahead of their non-Reach Out & Read peers on vocabulary tests. Currently, there are 612 Reach Out & Read programs in the State of California.

To kick-off this initiative, in partnership with the AAP, F5SB will host an informational dinner for pediatricians, pediatric sub-specialists and pediatric medical representatives to introduce the Reach Out and Read program and gain commitment to participate from this local medical community.

This event entitled *ROAR & Explore the Possibilities!* is scheduled for Thursday, November 5, 2015 at our F5SB office and is limited to the first 65 physicians that register. An additional event targeting the High Desert region is being planned as well.

The objectives of Reach Out and Read fold well into other “systems building” activities happening throughout the County such as First 5’s *Talk.Read.Sing* promotion, the Vision2Read campaign, the IREAD collaborative, (formerly First Book) and a host of possibilities through County libraries, Preschool Services, the Housing Authority, public schools, and early care and education settings embedded in our QRIS work.

**Changes to the Agenda**

Chair Haugan informed the Commission relating to Consent Agenda Item 3 that there were a few dollar amounts which needed correction. A red-lined version of the item was presented to the Commission and they were informed the contracts were revised with the corrected figures.

**Consent**

A motion was made by Commissioner Ohikhuare and seconded by Commissioner Vargas to approve the Consent Items. With the noted corrections to Consent Agenda Item 3 and without further comment or objection, motion carried by unanimous vote.

Item No.	CONSENT
1	Approve minutes of September 2, 2015 Commission Meeting (Presenter: Ann M. Calkins, Executive Assistant, 252-4252)
2	Approve Commission Schedule for 2016 (Presenter: Ann M. Calkins, Executive Assistant, 252-4252)

3	<p>1. Approve employment contracts between the County of San Bernardino and Children and Families Commission for existing classifications, updating benefit language, hourly rates, and establishing provisions for the three-year contract term of November 14, 2015 through November 13, 2018, with options to extend the term of the contracts for a maximum of three successive one-year periods at the discretion of the Assistant Executive Officer for Human Services, with the following:</p> <ul style="list-style-type: none"> <li>a. George G. Potts, Fiscal Assistant, for a total annual cost of \$52,437 (\$35,131 Salary, \$17,306 Benefits).</li> <li>b. Lucretia Dowdy, Office Specialist, for a total annual cost of \$55,873 (\$37,752 Salary, \$18,121 Benefits).</li> <li>c. Stacy Scranton, Supervising Office Assistant, for a total annual cost of \$64,875 (\$42,681 Salary, \$22,194 Benefits).</li> <li>d. Willmar Gultom, Accountant II, for a total annual cost of \$75,859 (\$51,958 Salary, \$23,901 Benefits).</li> <li>e. Joong H. Kim, Accountant II, for a total annual cost of \$87,702 (\$60,070 Salary, \$27,632 Benefits).</li> <li>f. Leslie N. Fountain, Media Specialist II, for a total annual cost of \$81,796 (\$57,200 Salary, \$24,596 Benefits).</li> <li>g. Mary Alvarez, Staff Analyst II, for a total annual cost of \$101,249 (\$71,302 Salary, \$29,947 Benefits).</li> <li>h. Delia Barreto, Staff Analyst II, for a total annual cost of \$101,249 (\$71,302 Salary, \$29,947 Benefits).</li> <li>i. Amanda N. Ferguson, Staff Analyst II, for a total annual cost of \$83,320 (\$58,676 Salary, \$24,644 Benefits).</li> <li>j. William Kariuki, Staff Analyst II, for a total annual cost of \$87,397 (\$61,547 Salary, \$25,850 Benefits).</li> <li>k. Ruth A. Martinez, Staff Analyst II, for a total annual cost of \$85,300 (\$60,070 Salary, \$25,230 Benefits).</li> <li>l. Jeffrey Pontius, Staff Analyst II, for a total annual cost of \$89,523 (\$63,044 Salary, \$26,479 Benefits).</li> <li>m. Jennie L. Randolph, Accountant III, for a total annual cost of \$81,224 (\$57,200 Salary, \$24,024 Benefits).</li> <li>n. Chrystina I. Smith-Rasshan, Staff Analyst II, for a total annual cost of \$83,320 (\$58,676 Salary, \$24,644 Benefits).</li> <li>o. Ronnie S. Thomas, Staff Analyst II, for a total annual cost of \$101,249 (\$71,302 Salary, \$29,947 Benefits).</li> <li>p. Mary Jaquish, Supervisor, for a total annual cost of \$116,034 (\$80,579 Salary, \$35,455 Benefits).</li> <li>q. Ronald S. McGrath, Supervisor, for a total annual cost of \$102,675 (\$71,302 Salary, \$31,373 Benefits).</li> <li>r. Debora Dickerson-Sims, Administrative Supervisor II, for a total annual cost of \$132,491 (\$88,920 Salary, \$43,571 Benefits).</li> <li>s. Cindy Faulkner, Administrative Manager for a total annual cost of \$144,938 (\$100,651 Salary, \$44,287 Benefits).</li> </ul> <p>2. Authorize the Assistant Executive Officer for Human Services to execute amendments to the contracts to extend the contract term for a maximum of three successive one-year periods on behalf of the County, subject to review by County Counsel.</p> <p>3. Direct the Assistant Executive Officer for Human Services to transmit all documents in relation to contract extensions to the Clerk of the Board within 30 days of execution.</p> <p>(Presenter: Karen E. Scott, Executive Director, 252-4252)</p>
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Item No.	DISCUSSION
4	<p>Approve Amendment to Contract SI022 A1 to increase amount from \$275,000 to \$368,750 for Fiscal Year 2015-2016 and extend contract period to cover Fiscal Years 2016-2017 and 2017-2018 in the amount of \$400,000 per year for systems support of the County 211 Information and Referral Services.                      (Presenter: Scott McGrath, Supervisor, 252-4254)</p> <p><b><u>Discussion</u></b>                      Commissioner Gonzales asked if 211 had data available for review relating to measurable and deliverables. Mr. McGrath answered yes, 211 has this information readily available and will share it with her. Commissioner Gonzales stated she would like to formulate an outreach to cities so they can take part in and share the cost of disseminating this information.</p> <p><b><u>Public Comment</u></b>                      None</p> <p>A motion was made by Commissioner Hill and seconded by Commissioner Gonzales to approve Agenda Item 4. Without further comment or objection, motion carried by unanimous vote.</p>

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Item No.	INFORMATION
5	<p>Receive Policy Platform proposal information relative to Children and Families Commission - First 5 San Bernardino that was submitted to the County of San Bernardino Legislative Unit for consideration in developing Fiscal Year 2015/16 Policy Platform.                      (Presenter: Karen E. Scott, Executive Director, 252-4252)</p>
6	<p>Receive Program Evaluation Summary for Fiscal Year 2014-2015, Service Activity Updates for Fiscal Year 2015-2016 and introduce Fiscal Year 2015-2016 AmeriCorps Team.                      (Presenter: Mary Alvarez, Staff Analyst II, 252-4258)</p>

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**Public Comment** JT Visbal, President, CEO, Brighton Hill Academy; Dr. Pat Krizek, Rialto Unified School District

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**Commissioner Roundtable** None

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**Adjournment** Without further comment or objection, the meeting adjourned at 4:33 p.m.

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**Next meeting at First 5 San Bernardino** November 4, 2015  
 3:30 p.m. to 5:00 p.m.



**Attest**

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Linda Haugan, Chair

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Ann M. Calkins, Commission Secretary

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## Minutes: Children and Families Commission Meeting

735 East Carnegie Drive, Suite 150, San Bernardino, California 92408

**Meeting Date, Time and Location** September 2, 2015  
3:30 p.m.  
~~Chair Haugan~~ Vice Chair Ohikhuare called the meeting to order at 3:39 p.m.

**Pledge of Allegiance** The Pledge of Allegiance was led by Vice Chair Ohikhuare

**Special Presentation** "Real Cost of Living" by Greg Bradbard, President and CEO, Inland Empire United Way

**Conflict of Interest Disclosure** Commission members shall review agenda item contractors, subcontractors, and agents, which may require member abstentions due to conflict of interest and financial interests.

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**Attendees** Commissioners Present

- Josie Gonzales
- Margaret Hill
- ~~Ron Powell~~
- Maxwell Ohikhuare, M.D.
- Paul Vargas
- Elliot Weinstein, M.D.

Staff Present

- Karen E. Scott, Executive Director
- Cindy Faulkner, Operations Manager
- Ann M. Calkins, Executive Assistant
- Debora Dickerson-Sims, Administrative Supervisor II
- Staci Scranton, Supervising Office Assistant
- Mary Jaquish, Supervisor
- Scott McGrath, Supervisor
- Sophie Akins, Commission Counsel
- Mary Alvarez, Staff Analyst II
- Chrystina Smith-Rasshan, Staff Analyst II
- Leslie Fountain, Media Specialist II
- William Kariuki, Staff Analyst II

**Report –  
Margaret Hill  
Advisory  
Committee  
Chair**

The Full Advisory Committee met on August 20 – facilitated in part by Harder and Co. Advisory Committee received updates from First 5 staff on the following:

- Status of the First 5 California IMPACT funding;
- Countywide Quality Rating Improvement System (QRIS);
- Current Legislative and Policy issues;
- Strategic Plan review and alignment; and
- Current initiatives and programs funded for Fiscal Year 2015-2016.

Early Learning, Child Health, and Research and Data Subcommittee members are scheduled to meet several times in the next few months. They will review existing data, analyze gaps and services and identify federal, state and local funding for leveraging opportunities. The deadline for making recommendations and finalizing priorities is October 15.

Next meeting is scheduled for 11:00 a.m. on October 22, 2015 at First 5.

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**Report –  
Karen E. Scott  
Executive  
Director**

**Commission Meeting**

The next regular Commission meeting is scheduled for October 21<sup>st</sup>. The October meeting is held late in the month to accommodate the required presentation of the audit findings and the annual report. The annual report must contain the expenditure figures from the audit. Both are due to the State of California by November 1<sup>st</sup>.

For the Fiscal Year 2014-2015 audit there is a new accounting pronouncement that is required to be implemented called GASB 68. GASB 68 requires entities to give more detail and to book the liability on pensions. This is required of everyone. There has been a delay in obtaining the required information from the County related to First 5's pension amounts and status. There is a possibility that the audit may not be completed for the October 21 Commission meeting. The County is aware of the State deadline and is expediting the information as quickly as possible. The auditors are also aware of the situation. The consequence for the Commission for not getting the audit and annual report submitted to the State on time is a possible delay in receiving our next revenue allotment. If a delay is unavoidable, Commissioners will be notified and staff will present both reports at the November 4 meeting.

**Legislative Updates**

While recently consulting with the County's Director of Governmental and Legislative Affairs, Ms. Scott shared information with Commissioners related to concerns regarding SBX2 13 - a new tobacco measure recently introduced that does not contain backfill language. Authors of such bills have previously discussed their intent and proposed content with First 5 CA or the First 5 Association and those proposals have always included backfill language for Prop 10 and the other tobacco tax funded programs.

First 5 Association advocates have now informed Commissions that assurances have been received by the legislative leadership that the backfill **WILL** be in the new tobacco tax bill (Pan/Hernandez) if it moves forward. First 5 California and the First 5 Association are holding off on any position on the bill until the next revised version.

Legislative leaders have stated that the \$2 Tobacco Tax bill will not move forward until other Special Session bills have shown promise on the Assembly floor.

The focus now is on three key bills that legislative leaders have identified as threshold tests for moving forward. Over the next week, First 5 Advocates will be carefully tracking the following SBX 2 bills:

- SBX2 5 (Mark Leno)/ABX2 6 (Jim Cooper) – Adds e-cigarettes to existing tobacco products definition
- SBX2 7 (Ed Hernandez)/ABX2 8 (Jim Wood) – Increases age of sale for tobacco products to 21
- SBX2 9 (Mike McGuire)/ABX2 10 (Richard Bloom) – Allows local jurisdictions to tax tobacco

Legislators will be looking to First 5 to reinforce support positions on these bills. The ability to demonstrate interest of First 5's to support these bills on tobacco/e-cigarette regulation and local control will directly impact the ability to engage on amendments to the tobacco tax bill. In short, First 5 CA, First 5 Association and Commissions that are able are aiming to show a strong First 5 voice to demonstrate the power of the First 5 movement. First 5 CA and the First 5 Association support the Regulation of E-Cigarettes.

First 5 Association does a wonderful job serving all Commissions in advocating for the Prop 10 program – for our children ages prenatal through age 5.

The following fact sheets will be placed on the First 5 website: "The Time to Reinvest in the First 5 Years is Now" and "Investing in California's Children".

#### **Countywide Vision – Vision2Read**

The Countywide Vision Education Element Group, led by County Superintendent of Schools Ted Alejandro and CSUSB President Tomás Morales, has taken the lead in addressing the regional goal to partner with all sectors of the community to support the success of every child from cradle to career. This goal began with development of our "Cradle to Career Roadmap" that identifies key milestones in every child's academic and social journey toward a career.

The Education Element Group, with support from the other Vision Element Groups, has developed the **Vision2Read** initiative as a year-long campaign that will focus the entire community around importance of literacy and encourage us to ensure that all of our children have the opportunity to become proficient readers.

On Saturday, September 19, from 8 a.m. – 1 p.m., SBCSS and CSUSB will kick off the Vision2Read Initiative at its Annual Family Reading Rally at the College of Education. We ask that you join us to promote literacy in our county and encourage teachers, parents, students and the community to attend the event.

#### **CA Children Need a Strong Early Learning Plan**

One of the most alarming statistics is the extent to which poverty impacts the growing number of children in the Southern California region. About a quarter of California's children live within families without enough resources to make ends meet at a basic level. First 5 recently received an inquiry from a concerned citizen about what the Commission is doing to support families living in tragic circumstances.

Although First 5 programs and services are not "means-tested", public assistance or necessarily geared to low-income, disadvantaged children and families, the fact of the matter and the data we collect indicates that the Commission's investment serves just such children as the largest population.

First 5 seeks to identify root causes of issues affecting children's development and optimal well-being and apply evidenced-based solutions that generate positive outcomes. Research suggests that poverty in the first few years of life may undermine brain development, adversely affect overall health status, and lead to both diminished

success in early elementary school grades, and lower chances of ever completing high school.

Compared to their peers, children living in poverty are more likely to have physical health problems such as low birth weight or lead poisoning, and are also more likely to have behavioral and emotional problems.

Children living in poverty also tend to exhibit cognitive difficulties, as shown in achievement test scores, and are less likely to complete basic education.

First 5's across the State, facing similar concerns, often strategize and share solutions to improve Child Outcomes. The article in this month's ED report is one such "share point" – the idea of developing a strong, state-wide comprehensive Early Learning Plan to benefit all children to include voluntary home visiting for new and expecting parents, universal developmental screening and interventions for infants and toddlers and establishing a statewide kindergarten readiness assessment tool to help us measure (and respond) whether children are equipped and ready to enter and succeed in school. This is the mantra and mission of First 5's and our contribution to breaking the cycle of poverty. It is refreshing to acknowledge that California State leaders are moving in the direction of making our children the State's number one priority.

Inland Empire United Way is a valuable partner in addressing the County's poverty issues and serving as the resource and referral solution for families in need. IEUW also shares a common goal of improving health and education for low income children and vulnerable families.

Linda Haugan, Commission Chair and Ms. Scott have had the pleasure of working with Greg Bradbard through a collaborative association called Funder's Alliance. Mr. Bradbard shared his report "Struggling to Get By – The Real Cost Measure in California". Ms. Scott asked Mr. Bradbard to share highlights with the Commission as a special presentation at today's Commission meeting.

**Talk. Read. Sing Messaging Campaign**

The "All Aboard the Reading Railroad" event is now the "Talk.Read.Sing Fest" and it will be held in Hesperia in October and in Redlands in November. Page 3 of the ED report provides valuable information about early developmental screening including the American Academy of Pediatrics recommendations to address the 61% of surveyed children who are underscreened.

**Changes to the Agenda**

No changes

**Consent**

A motion was made by Commissioner Weinstein and seconded by Commissioner Gonzales to approve the Consent Item. Without further comment or objection, motion carried by unanimous vote.

Item No.	CONSENT
1	Approve minutes of August 5, 2015 Commission Meeting (Presenter: Ann M. Calkins, Executive Assistant, 252-4252)

2	<p>1. Approve employment contracts between the County of San Bernardino, Children and Families Commission, for the three-year period of September 19, 2015 through September 18, 2018, with options to extend the term of the contracts for a maximum of three successive one-year periods at the discretion of the Assistant Executive Officer for Human Services, with the following:</p> <ul style="list-style-type: none"> <li>a. Tammy Jacobe, Office Assistant II, for an annual cost of \$41,340 (\$27,560 Salary, \$13,780 Benefits).</li> <li>b. Walid Wahba, Accountant II, for an annual cost of \$73,946 (\$50,648 Salary, \$23,298 Benefits).</li> </ul> <p>2. Direct the Assistant Executive Officer for Human Services to transmit all documents in relation to contract extensions to the Clerk of the Board within 30 days of execution.                  (Presenter: Karen E. Scott, Executive Director, 252-4252)</p>
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Item No.	DISCUSSION
3	<p>Conduct Public Hearing of the Children and Families Commission for San Bernardino County's Strategic Plan for Fiscal Years 2015-2020 to acknowledge minor revisions, which will be active for the remainder of Fiscal Year 2015-2016.                      (Presenter: Cindy Faulkner, Operations Manager, 252-4253)</p> <p>The Public Hearing was conducted. No public comments were presented on this item.</p>
4	<p>Repeal of CFC SB 04-01 A3 Community Investments Policy.                      (Presenter: Karen E. Scott, Executive Director, 252-4252)</p> <p><b><u>Discussion</u></b>                      None</p> <p><b><u>Public Comment</u></b>                      None</p> <p>A motion was made by Commissioner Hill and seconded by Commissioner Weinstein to approve Agenda Item 4. Without further comment or objection, motion carried by unanimous vote.</p>
5	<p>Adopt Amendment No. 5 to CFC SB 04-04 Procurement Policy to provide clarity and align with procedures and practice.                      (Presenter: Karen E. Scott, Executive Director, 252-4252)</p> <p><b><u>Discussion</u></b>                      None</p> <p><b><u>Public Comment</u></b>                      None</p> <p>A motion was made by Commissioner Vargas and seconded by Commissioner Hill to approve Agenda Item 5. Without further comment or objection, motion carried by unanimous vote.</p>

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**Public Comment** Dr. Pat Krizek, Rialto Unified School District

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**Commissioner Roundtable**

Commissioner Gonzales announced the Vision2Read kick-off is scheduled for Saturday, September 19th at Cal State San Bernardino. The public was encouraged to attend and “tweet” about their favorite childhood book to promote the event.

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**Adjournment**

Without further comment or objection, the meeting adjourned at 4:37 p.m.

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**Next meeting at First 5 San Bernardino**

October 21, 2015  
3:30 p.m. to 5:00 p.m.

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**Attest**

\_\_\_\_\_  
Dr. Maxwell Ohikhuare, Vice Chair

\_\_\_\_\_  
Ann M. Calkins, Commission Secretary

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**AGENDA ITEM 3  
NOVEMBER 4, 2015**

<b>Subject</b>	Annual Report for Fiscal Year 2014-2015
<b>Recommendations</b>	Conduct Public Hearing of the Children and Families Commission for San Bernardino County Annual Report for Fiscal Year 2014-2015. (Presenter: Scott McGrath, Supervisor, 252-4259)
<b>Financial Impact</b>	None
<b>Background Information</b>	<p>The California Children and Families Act of 1998 (“Act”) was passed as Proposition 10 by California voters in November 1998 and enacted by the State Legislature through California Health and Safety Code Sections 130100 -130155 and Revenue and Taxation Code Section 30131.</p> <p>Section 130150 of the Act requires every County Commission, on or before October 31st of each year, to issue a written report on the implementation and performance of, their respective functions during the preceding fiscal year.” Section 130140 (a) (1) (G) additionally requires the County Commission to “conduct at least one public hearing prior to adopting any . . . report”.</p> <p>The 2014-2015 Annual Report has been compiled and includes number of children and families served, priorities, activities, program highlights and overall accomplishments. The report also includes program and fiscal information and an analysis of services delivered based on the State’s Desired Results Areas – Improved Family Functioning, Improved Child Development, Improved Health and Improved Systems of Care.</p>
<b>Review</b>	Sophie Akins, Commission Counsel

<b>Report on Action as taken</b>
<b>Action:</b>
<b>Moved:</b> _____ <b>Second:</b> _____
<b>In Favor:</b>
<b>Opposed:</b>
<b>Abstained:</b>
<b>Comments:</b> _____
<b>Witnessed:</b>

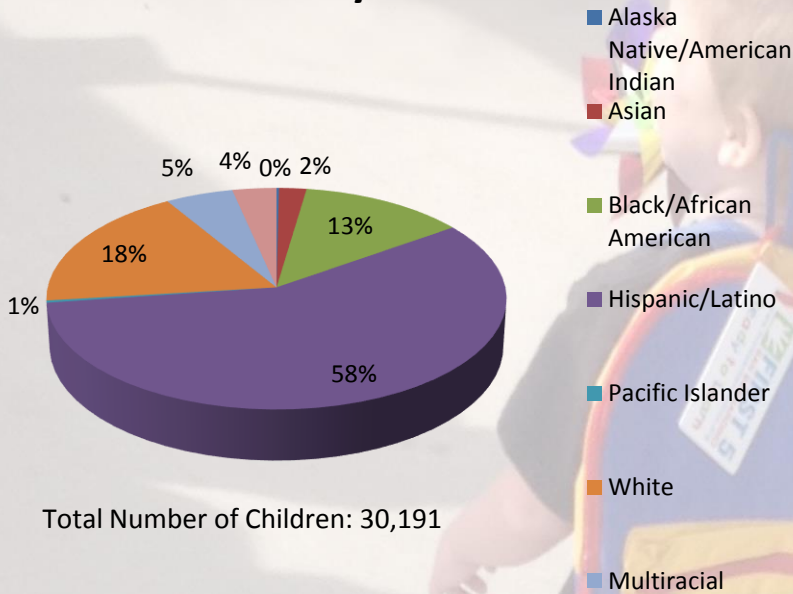




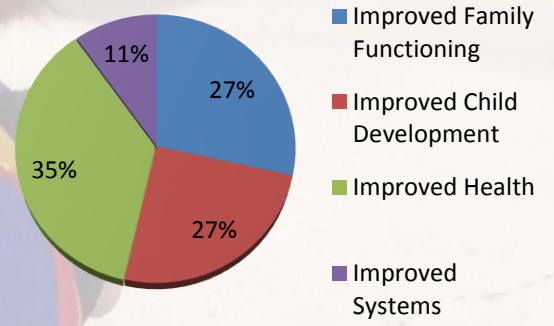
## Fiscal Year 2014-2015

### Children and Families Served

#### Ethnicity of Children

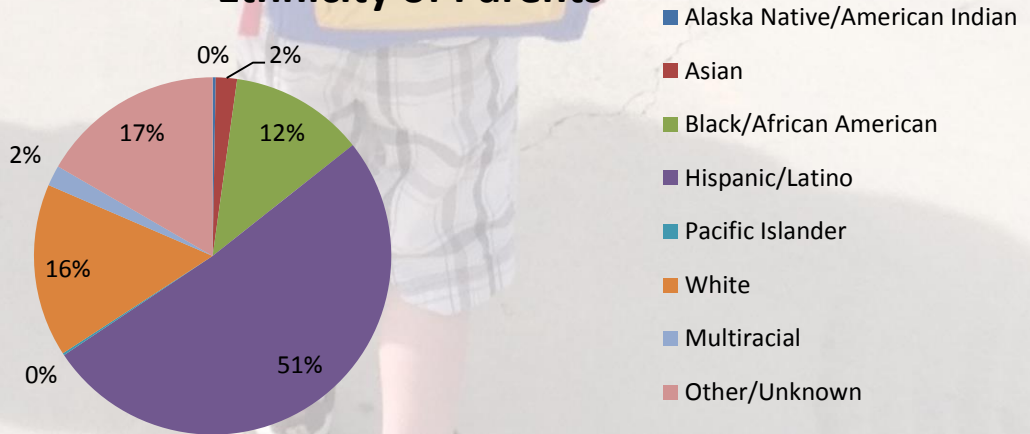


#### Annual Expenditures for Direct Services



Total Expenditures \$23,358,818

#### Ethnicity of Parents



Total Number of Parents: 44,678



## 2014-2015 Annual Report Narratives

First 5 San Bernardino aims to promote, support and enhance the health and early development of children prenatal through age five and their families and communities. This is accomplished through investments in the areas of health, family support and early education as well as support for systems improvement and capacity building efforts in the county of San Bernardino.

Fiscal Year 2014-2015 yielded many notable accomplishments and positive outcomes for our youngest residents and their families. One of the most significant investments was 586 participants in a family literacy initiative yielding increased parent perceptions of their abilities to actively support and enhance their children's love for reading. Data from this initiative demonstrated that a significant number of parents who, prior to the program, rarely or never practiced important behaviors with their children such as reading together, following a reading (bedtime, etc.) routine, practicing the alphabet, singing songs and playing rhyming games began to practice these behaviors regularly as assessed through a standardized evaluation tool.

Other highlights that took place in 2014-2015 were:

- A comprehensive year round preschool experience for 984 children
- Asthma stabilization and education provided to 327 children and their caregivers
- Oral Health Screenings for 8,300 children and treatment provided to 1,300 children
- Successful Literacy, Water Safety and Oral Health Campaigns
- Developmental screenings provided to 4,834 children countywide



**AGENDA ITEM 4  
NOVEMBER 4, 2015**

<b>Subject</b>	Annual Audit for Fiscal Year 2014-2015
<b>Recommendations</b>	Conduct Public Hearing for the Children and Families Commission of San Bernardino County Annual Audit for Fiscal Year 2014-2015. (Presenter: Jennie Randolph, Accountant III, 252-4271)
<b>Financial Impact</b>	None
<b>Background Information</b>	<p>The California Children and Families Act of 1998 (“Act”) was passed as Proposition 10 by California voters in November 1998 and enacted by the State Legislature through California Health and Safety Code Sections 130100-130155 and Revenue and Taxation Code Section 30131.</p> <p>Section 130150 of the Act requires every County Commission, on or before October 15 of each year, to “conduct an audit of, and issue a written report on the implementation and performance of, its functions during the preceding fiscal year.” Section 130140 (a) (1) (G) additionally requires the County Commission to “conduct at least one public hearing prior to adopting any annual audit ...”.</p> <p>Due to the implementation of the new pension accounting and reporting requirements in Statement No. 68 of the Governmental Accounting Standards Board (GASB 68), our Commission did not receive that information from San Bernardino County’s Auditor-Controller’s Office to incorporate and complete our financial statements by the deadline. The Commission requested and received approval from the State Controller’s Office for an extension until November 6, 2015.</p> <p>Vavrinek, Trine, Day &amp; Co. LLP (VTD) conducted an audit of the First 5 San Bernardino Commission encapsulating all fiscal activity of the Commission for Fiscal Year 2014-15 and has developed an audit report as required by Section 130150.</p> <p>If applicable, audit findings will be presented which includes auditor’s recommendation and First 5 staff’s response to the findings.</p>
<b>Review</b>	Sophie Akins, Commission Counsel

<b>Report on Action as taken</b>	
<b>Action:</b>	
<b>Moved:</b> _____	<b>Second:</b> _____
<b>In Favor:</b>	
<b>Opposed:</b>	
<b>Abstained:</b>	
<b>Comments:</b> _____	
<b>Witnessed:</b>	



**AGENDA ITEM 5  
NOVEMBER 4, 2015**

<b>Subject</b>	First 5 IMPACT Program – Funding Opportunity
<b>Recommendations</b>	Receive information regarding Phase 2 of the application for the First 5 IMPACT (Improve and Maximize Programs so All Children Thrive) Program, a First 5 California Quality Rating and Improvement System (QRIS) collaborative and funding opportunity for Fiscal Years 2015-2016 through 2019-2020. (Presenter: Chrystina Smith-Rasshan, Staff Analyst II, 252-4267)
<b>Financial Impact</b>	None
<b>Background Information</b>	<p>At the July 8, 2015 Commission meeting, specifics relating to the IMPACT program and its funding opportunity were presented and approval was received to submit a Letter of Intent (LOI) to participate in the First 5 IMPACT program. The LOI was submitted on July 13<sup>th</sup>. The next step requires completion of the application.</p> <p>The application is a two-phase process. Specifics about the Phase 1 application, which determines eligibility to “base-layer funding” was shared with the Commission on August 5, 2015. Potential base-layer funding for San Bernardino County is \$2,241,758 over a five-year period with a complete QRIS plan and successful application. First 5 San Bernardino (F5SB) serves as the Lead Agency for the San Bernardino County QRIS Consortium. The Phase 1 application was completed and submitted in August 2015. On September 24, 2015, F5SB was notified by First 5 CA that the Phase 1 application had been approved via an Intent to Award notice. (<u>See Attachment A</u>)</p> <p>Phase 2 of the application is due December 11, 2015. Currently, there is no scheduled Commission meeting planned before the new year. Although no Commission approval is required of the application, F5SB staff would like to inform the Commission of the status of the Phase 2 application.</p> <p>Phase 2 of the application is referred to as the First 5 IMPACT High-Quality Action Plan – Implementation Step Layer Funding. (<u>See Form 3 – Action Plan Template – Attachment B</u>). This Action Plan includes a description of how First 5 IMPACT funds will support the implementation of a local CA-QRIS. This includes the Design and Systems Functions, Partnership Commitments, Local Governance and Strategic Financing.</p> <p>As the Lead Agency, F5SB together with the QRIS Consortium is finalizing that First 5 IMPACT High-Quality Action Plan. The San Bernardino County QRIS Consortium has committed to achieving the components included in Step 3 for both the Rating Matrix and Continuous Quality Improvement Pathways. (see page 9 of Attachment B) The Rating Matrix addresses such elements as Child Development and School Readiness through Child Observation, Developmental and Health Screenings as well as Teacher Qualifications, Effective Teacher Child Interactions, Optimal Early Learning Environments, including ratios and group size. The Continuous Quality Improvement Pathways provides tools and resources to establish and meet goals related to School Readiness and Teacher Qualifications and also guides work related to Social-Emotional Development and Health, Nutrition and Physical Activity</p>

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all to be included in a successful QRIS Implementation Plan. In addition to the Action Plan, the Consortium is developing a Five-Year IMPACT budget along with establishing performance measures.

With a successful IMPACT application, it is anticipated that F5SB will receive an estimated award of \$3,205,839 over a five year period of time. Notification of an "Intent to Award" is scheduled for January 2016 with awards expected to be received beginning February 2016.

First 5 IMPACT funding will be utilized as a leveraged resource to support quality improvement work through a system and mission developed and coordinated by the QRIS Consortium.

This application is in support of F5SB's Strategic Plan, SPA 2: Systems and Networks wherein F5SB is providing leadership in the development of this QRIS – a system that supports children prenatal through age 5, and results in sustainable and collective impact.

**Review**

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Sophie Akins, Commission Counsel

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<b>Report on Action as taken</b>	
<b>Action:</b>	
<b>Moved:</b> _____	<b>Second:</b> _____
<b>In Favor:</b>	
<b>Opposed:</b>	
<b>Abstained:</b>	
<b>Comments:</b> _____	
<b>Witnessed:</b>	



**First 5 IMPACT RFA  
 Phase 1 – Base Layer Funding  
 Fiscal Year 2015-16 to 2019-20**

**ATTACHMENT A**

Base Layer funding is awarded based on the approval of the recipient's First 5 IMPACT RFA Phase 1 Applications. Recipients and funding amounts are subject to budget and administrative adjustments. If you have any questions regarding the funding list below, please email the First 5 IMPACT Team at [FSIMPACT@ccfc.ca.gov](mailto:FSIMPACT@ccfc.ca.gov).

<b>County (Regional Partner)</b>	<b>Lead Agency Name</b>	<b>Proposed Award</b>
1. Alameda	First 5 Alameda County	\$1,387,186
2. Amador	First 5 Amador	\$124,353
3. Butte	Butte County Office of Education	\$263,821
4. Calaveras	First 5 Calaveras	\$125,448
5. Colusa	First 5 Colusa	\$129,591
6. Contra Costa	First 5 Contra Costa Children and Families Commission	\$939,505
7. Del Norte	First 5 Del Norte	\$137,436
8. Eldorado	First 5 El Dorado	\$204,312
9. Fresno	First 5 Fresno County	\$1,452,911
10. Humboldt	First 5 Humboldt	\$240,854
11. Imperial	Imperial County Children and Families Commission	\$362,819
12. Inyo	Inyo County Superintendent of Schools	\$119,682
13. Kern	First 5 Kern	\$1,204,146
14. Kings	First 5 Kings County Children and Families Commission	\$294,000
15. Lake	First 5 Lake County	\$175,921
16. Lassen	Lassen County Office of Education	\$123,153
17. Los Angeles	First 5 Los Angeles	\$5,000,000
18. Madera	First 5 Madera County	\$323,054
19. Marin	Marin County Office of Education	\$253,700
20. Mendocino	First 5 Mendocino	\$195,639
21. Merced (Mariposa)	First 5 Merced County	\$579,969
22. Mono (Alpine)	First 5 Mono County	\$159,954
23. Monterey	First 5 Monterey County	\$560,415
24. Napa	First 5 Napa County	\$184,645
25. Orange	Children and Families Commission of Orange County	\$1,936,553
26. Placer (Nevada and Sierra)	Placer County Office of Education	\$562,789
27. Plumas	First 5 Plumas	\$120,144



County (Regional Partner)	Lead Agency Name	Proposed Award
28. Riverside	First 5 Riverside	\$2,087,754
29. Sacramento	Sacramento County Office of Education	\$1,699,976
30. San Benito	First 5 San Benito	\$166,354
31. San Bernardino	First 5 San Bernardino	\$2,241,758
32. San Diego	First 5 Commission of San Diego	\$2,937,013
33. San Francisco	First 5 San Francisco	\$565,418
34. San Joaquin	First 5 San Joaquin	\$841,471
35. San Luis Obispo	First 5 San Luis Obispo	\$322,554
36. San Mateo	First 5 San Mateo	\$574,343
37. Santa Barbara	First 5 Santa Barbara	\$513,900
38. Santa Clara	First 5 Santa Clara	\$1,468,902
39. Santa Cruz	First 5 Santa Cruz County	\$345,461
40. Shasta (Glenn, Modoc, Tehama, and Trinity)	First 5 Shasta	<i>Pending approval of Phase 1 Application</i>
41. Siskiyou	First 5 Siskiyou Children and Families Commission	\$146,536
42. Solano	First 5 Solano	\$498,460
43. Sonoma	First 5 Sonoma	\$462,364
44. Stanislaus	Yosemite Community College District	\$642,927
45. Tulare	Tulare County Office of Education	\$883,824
46. Tuolumne	First 5 Tuolumne County	\$133,950
47. Ventura	First 5 Ventura	\$793,033
48. Yolo	City of West Sacramento	\$289,935
49. Yuba (Sutter)	Yuba County Office of Education - Child Care Planning Council of Yuba/Sutter	\$413,250

**FORM 3. First 5 IMPACT Phase 2 High-Quality Action Plan – Implementation Step Layer Funding (SAMPLE)**

**The Phase 2 First 5 IMPACT High-Quality Action Plan is due November 20, 2015.**

For Phase 2 First 5 IMPACT Implementation Step funds, each participating Lead Agency and local consortium must develop a First 5 IMPACT High-Quality Action Plan (Action Plan). This Action Plan includes a description of how First 5 IMPACT funds will support the local CA-QRIS (Rating Matrix and Continuous Quality Improvement Pathways).

In addition to the First 5 IMPACT High-Quality Action Plan, the following forms also must be submitted:

- Form 4 First 5 IMPACT Five-Year Budget Table
- Form 5 First 5 IMPACT Annual Budget Table
- Form 6 First 5 IMPACT Annual Budget Narrative
- Form 7 First 5 IMPACT Performance Measure Targets

This template is to be used for the submission of a First 5 IMPACT High-Quality Action Plan for each consortium. Only Lead Agencies that have previously submitted the first two components of the First 5 IMPACT application, the Letter of Intent and the Phase 1 Asset Map, are eligible to submit the Action Plan for Phase 2 funding. Please fill out each section, as applicable, and sign and date.

<b>Lead Agency</b>		<b>Lead Agency Contact</b>	<b>Phone Number</b>
<b>Address</b>		<b>City</b>	<b>Zip Code</b>
<b>Signature</b>		<b>Date</b>	<b>E-mail</b>
<b>Program Lead Contact Person</b>	<b>Program Contact's E-mail</b>		<b>Phone Number</b>
<b>Fiscal Lead Contact Person</b>	<b>Fiscal Contact's E-mail</b>		<b>Phone Number</b>

By signing this signature page, the applicant(s) certify the information contained in the Phase 2 First 5 IMPACT High-Quality Action Plan is accurate and all forms required to be submitted as part of the RFA are certified to be true and binding on the applicants. Additionally, in signing this signature page, the Lead Agency is confirming it will use the



current CA-QRIS (Rating Matrix and Continuous Quality Improvement Pathways) and the QRIS Implementation Guide, found at the First 5 IMPACT webpage ([http://www.cafc.ca.gov/programs/programs\\_impact.html](http://www.cafc.ca.gov/programs/programs_impact.html)).

## A. Local IMPACT Design – System Functions

### 1. Build Local Consortia

Successful county Early Learning and Development Systems, including QRIS, are built on broad-based stakeholder participation and effective governance structures. In this section, Lead Agencies will need to identify and obtain signatures from the required local consortium participants, identify other organizations participating in their local consortium, develop a process for regularly bringing together the local consortium, and develop a governance structure. This includes delineating the decision-making process, identifying and defining roles and responsibilities, and creating an alignment across the partnerships and CQI efforts.

**NOTE: If applying as a regional consortium,** every county in the region must complete questions 1a and 1b. It is the responsibility of the Lead Agency to collect information from participating counties in the region and submit each county's form with the Phase 1 application.

<b>Name of County:</b>
------------------------

#### 1a. Consortium Partner Signatures

<p><i>i. The local consortium must include representatives from the organizations identified below.</i></p> <ul style="list-style-type: none"> <li>• <i>Fill out the required information and secure stakeholder signatures.</i></li> <li>• <i>Add additional signature blocks as needed.</i></li> <li>• <i>If applying as a region, the required participants for each county must be included.</i></li> </ul> <p><i>Signing this section means that representatives have read and concur with the application that is being submitted.</i></p>
<b>First 5 County Commission (required)</b>
Agency:
Print Name of Representative:
Title of Representative:

First 5 IMPACT  
Request for Application

Signature:	Date:
E-mail:	Phone:
<b>CSPG Block Grant Lead Agency (if applicable)</b>	
Agency:	
Print Name of Representative:	
Title:	
Signature:	Date:
E-mail:	Phone:
<b>Local Educational Agency (required if no CSPG Block Grant or in addition to above)</b>	
Agency:	
Print Name of Representative:	
Title:	
Signature:	Date:
E-mail:	Phone:
<b>RTT-ELC Lead (required if not otherwise included)</b>	
Agency:	
Print Name of Representative:	
Title:	
Signature:	Date:
E-mail:	Phone:
<b>Institution(s) of Higher Education (required)</b>	
Agency:	
Print Name of Representative:	

Title:	
Signature:	Date:
E-mail:	Phone:
<b>Local Child Care Planning Council (required)</b>	
Agency:	
Print Name of Representative:	
Title:	
Signature:	Date:
E-mail:	Phone:
<b>Local Resource &amp; Referral Agency(ies) (required, include all in county)</b>	
Agency:	
Print Name of Representative:	
Title:	
Signature:	Date:
E-mail:	Phone:
<b>Optional additional partners (other local agencies that provide services to children birth through age 5, such as County Health and Human Services Agency or Family Resource Centers)</b>	
Agency:	
Print Name of Representative:	
Title:	
Signature:	Date:
E-mail:	Phone:

**Template for additional optional partners:**

<b>Optional additional partners (other local agencies that provide services to children birth through age 5, such as County Health and Human Services Agency or Family Resource Centers)</b>	
Agency:	
Print Name of Representative:	
Title:	
Signature:	Date:
E-mail:	Phone:

**1b. Consortium Partner Roles**

<i>ii. All Implementation Steps: Describe local IMPACT activities and services by agency, providing location, population served, approach taken to identify gaps and opportunities (including professional development, technical assistance, on-site consultation, and coaching), and how the consortia will work locally to effectively increase coordination and alignment with participating sites.</i>	
Identify required partners and all relevant agencies that are committed partners within the local consortium. Check all that apply, fill in the name of the agency, and describe the role(s) of each checked agency within the local IMPACT model.	
<b>Required Consortium Partners</b>	
<input type="checkbox"/>	<b>A. First 5 County Commission:</b> Role:
<input type="checkbox"/>	<b>B. CSPP Block Grant Lead Agency (if applicable):</b> Role:
<input type="checkbox"/>	<b>C. Local Educational Agency (if not otherwise included)::</b> Role:
<input type="checkbox"/>	<b>D. RTT-ELC Lead (if not otherwise included):</b> Role:

<input type="checkbox"/>	<b>E. Institution(s) of Higher Education:</b> Role:
<input type="checkbox"/>	<b>F. Local Child Care Planning Council:</b> Role:
<input type="checkbox"/>	<b>G. Resource &amp; Referral Agency(ies):</b> Role:
<b>Optional Consortium Partners</b>	
<input type="checkbox"/>	<b>H. Early Head Start/Head Start Grantees:</b> Role:
<input type="checkbox"/>	<b>I. Early Education and Support Division (EESD), CDE (e.g., CSPP, General Child Care, Alternative Payment, Migrant, CalWORKS Stage 2 &amp; 3):</b> Role:
<input type="checkbox"/>	<b>J. County Health and Human Services (e.g., Child Welfare Services, Welfare to Work, WIC, etc.):</b> Role:
<input type="checkbox"/>	<b>K. Other (e.g., Family Resource Center(s), Home Visiting Program(s), Federal Migrant or Tribal Child Care Program, Library, Parent Groups, etc.)</b> Role:

**1c. Convening and Strengthening Partnerships and Local Governance**

<p><i>iii. Describe how the consortium brought together required partners and other organizations (those checked in Section 1b.) in the county or region with the same goal of improving the quality of early learning for children from birth through age five and supporting improved outcomes for sites, early educators, children, and families.</i></p>
<p><i>iv. Describe how the consortium has/will develop a local governance structure, including the process for defining roles and responsibilities, collaboration, and decision-making.</i></p> <p><i>If you have related visuals, such as a flow chart, include it below or as an attachment.</i></p>

v. <i>Describe how the consortium will ensure engagement by all partners in the local First 5 IMPACT work.</i>
vi. <i>Describe the consortium's guiding vision, mission, principles, and outcomes for how the local First 5 IMPACT system sectors work together or describe a plan to develop these during the First 5 IMPACT funding period.</i>
vii. <i>Describe strategies to:</i>
<ul style="list-style-type: none"> <li>o <i>Engage stakeholders from the broader community of business, civic leaders, etc. and support them to ensure their active engagement</i></li> <li>o <i>Support parents to ensure their active engagement</i></li> <li>o <i>Create alignment across the partnerships within broader quality improvement and local First 5 IMPACT efforts</i></li> </ul>

**2. Finance Strategically – Identify Funding Sources and Sustainability Strategies**

In this section, Lead Agencies and their consortium will need to identify and maximize innovative funding strategies that will help maintain long-term sustainability of the local First 5 IMPACT efforts. This includes identifying funding resources from all sectors that are being made available to assist in the development, implementation, and validation of the local QRIS. This is accomplished through defining roles and responsibilities of the local consortium agencies and the resources they bring to the local First 5 IMPACT model and highlighting what funding streams are being matched and leveraged.

Additional information will be captured the First 5 IMPACT RFA – Fiscal Budget and Budget Narrative (Forms 4–6).

<i>i. Describe work with existing partners in the county/region to identify and maximize innovative funding strategies that will help maintain long-term sustainability of the local First 5 IMPACT model. Identify any new funding partners that will be targeted</i>
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<i>over the duration of First 5 IMPACT.</i>
<i>ii. Describe funding resources from all sectors that are being made available to assist in the development, implementation, and validation of the local First 5 IMPACT model.</i>

**3. Enhance and Align Standards – The Consortium’s Local First 5 IMPACT Model**

In this section, the consortium will provide an overview of their local IMPACT model, including key indicators of quality. Consortia should identify the element(s) specifically from the CA-QRIS Framework and describe how services and practices are integrated across system sectors, as appropriate.

**NOTE:** If applying for Step 3, applicants must also complete the QRIS Rating Matrix template at the end of this High-Quality Action Plan to indicate local changes to Tiers 2 and 5.

**3a. Overview of the Consortium’s CA-QRIS**

<i>i. Provide a brief summary of the consortium’s First 5 IMPACT model for all applicable Implementation Steps including background information on the development of local CQI efforts.</i>
<i>ii. Describe the plan for engaging and increasing the quality of sites that serve special populations of children, including dual language learners, children with disabilities and other special needs, infants and toddlers, migrant, tribal, and children who are homeless or in the foster care system, as applicable.</i>
<i>iii. Describe how the consortium’s local First 5 IMPACT model will align and work with the CSPP QRIS Block Grant.</i>

iv. Describe how the consortium's First 5 IMPACT model will align and work with the Infant/Toddler QRIS Block Grant.

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**3b. Local CA-QRIS Elements and Tiers**

v. Check the elements included in each Step of your local CA-QRIS. Step 2 must include Effective Teacher-Child Interactions and Family Engagement Step 3 must include all elements of the Rating Matrix.

CA-QRIS Elements	Step 1	Step 2	Step 3
<b>RATING MATRIX</b>			
1. Child Observation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Developmental and Health Screenings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Minimum Qualifications for Lead Teacher/Family Child Care Home (FCCH)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Effective Teacher-Child Interactions: CLASS® Assessment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Ratios and Group Size	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Program Environment Rating Scale(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Director Qualifications	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>CONTINUOUS QUALITY IMPROVEMENT PATHWAYS</b>			
<i>Steps 2 and 3 must include Effective Teacher-Child Interactions and Family Engagement</i>			
1. School Readiness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Social-Emotional Development	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Health, Nutrition, and Physical Activity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Effective Teacher-Child Interactions	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Professional Development	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Environment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Program Administration	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Family Engagement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
vi. For each element checked in 3b above, describe how the consortium will incorporate the CA-QRIS Framework into the local model, including strategies.			



vii. **Step 3 only:** Complete the following matrices to indicate alignment and local differences in reference to the Rating Matrix. Refer to the CA-QRIS Matrix (RFA Appendix D). Please indicate using a check mark whether Local Tier 2 is based on points or is blocked for licensed early learning centers and family child care homes. Also provide local changes to Tiers 2 and 5, if applicable.

TOTAL POINT RANGES: LICENSED EARLY LEARNING CENTERS		
	CA-QRIS Point Range	Changes to Local Tiers 2 and 5, if applicable
<b>Tier 1 (Common)</b>	Blocked (No Point Value) – Must Meet All Elements	
<b>Tier 2 (Local)</b>	<input type="checkbox"/> 8 to 19 points <b>Local Modification:</b> (please describe in box to the right) <input type="checkbox"/> Local Block <input type="checkbox"/> Other	
<b>Tier 3 (Common)</b>	20 to 25 points	
<b>Tier 4 (Common)</b>	26 to 31 points	
<b>Tier 5 (Local)</b>	<input type="checkbox"/> Points 32 and above <b>Local Modification:</b> (please describe in box to the right) <input type="checkbox"/> Blocked (describe) <input type="checkbox"/> Points plus additional requirement <input type="checkbox"/> Local Block <input type="checkbox"/> Other	

TOTAL POINT RANGES: LICENSED FAMILY CHILD CARE HOMES		
	CA-QRIS Point Range	Changes to Local Tiers 2 and 5, if applicable
Tier 1 (Common)	Blocked (No Point Value) – Must Meet All Elements	
Tier 2 (Local)	<input type="checkbox"/> 6 to 13 points <b>Local Modification:</b> <i>(please describe in box to the right)</i> <input type="checkbox"/> Local Block <input type="checkbox"/> Other	
Tier 3 (Common)	14 to 17 Points	
Tier 4 (Common)	18 to 21 points	
Tier 5 (Local)	<input type="checkbox"/> 22 Points and above <b>Local Modification:</b> <i>(please describe in box to the right)</i> <input type="checkbox"/> Blocked (describe) <input type="checkbox"/> Points plus additional requirement <input type="checkbox"/> Local Block <input type="checkbox"/> Other	

#### 4. Recruit and Engage Participants – Early Learning Setting Outreach

Engagement of early learning sites across the full spectrum of setting types are critical to system-wide success of a QI initiative. In this section, the consortium will demonstrate the types and methods of strategic communication used to increase culturally and linguistically diverse participation across the early learning settings in the local First 5 IMPACT model. Include who will lead the specific activities and work (e.g., Lead Agency, funded IMPACT consortium partner, consortium partner using other funds, contractor, etc.) and specify the role of First 5 IMPACT funding in supporting local consortium activities, as applicable.

The Performance Measure Targets (Form 7) captures baseline data and goals, types and numbers of, and quality level (if known).

<p><i>i. Describe the types and methods of outreach the consortium will use to recruit and engage early learning sites across the full spectrum of setting types, ensure culturally and linguistically diverse participation, and include FCCH and centers serving infants and toddlers. Also note any special outreach to sites serving dual language learners, children with disabilities and other special needs, migrant, tribal, and children who are homeless or in the foster care system, as applicable.</i></p>
<p><i>ii. Describe the type(s) of sites that will be a priority for participation in your consortium, including outreach strategies.</i></p>
<p><i>iii. If the consortium plans to include FFN care providers in the local First 5 IMPACT model, please describe engagement and implementation strategies.</i></p>
<p><i>iv. If the consortium plans to include alternative settings in the local First 5 IMPACT CA-QRIS, describe engagement strategies and the service model.</i></p>

**5. Create and Support Improvement Strategies –CQI Process**

In this section, the consortium will describe the CQI process for participating sites. This includes how needed improvements are determined, the types of CQI activities that will be incorporated, goals for improvement activities and mechanisms for determining that goals were met, how CQI strategies will support quality improvement and child outcomes, and incentives provided to participants at the site and early educator levels.

Include who will lead the specific activities and work (e.g., Lead Agency, First 5 IMPACT-funded consortium partner, consortium partner using other funds, contractor, etc.) and specify the role of First 5 IMPACT funding in supporting local consortium activities, as applicable.

**5a. All Steps**

<i>i. Describe the consortium's process to identify gaps and opportunities for sites in accessing CQI services and supports.</i>
<i>ii. Describe the CQI process for participating sites. Include information on how the process varies by tiered rating (if applicable) and/or setting type.</i>
<i>iii. How does the consortium plan to address the CQI process for each element included in the local First 5 IMPACT model (address all elements checked in question 3b.)?</i>
<i>iv. What types of incentives will the consortium use to encourage providers to participate in local First 5 IMPACT model (e.g., financial incentives, training, classroom materials)? Include information on how incentives vary by Implementation Step or tiered rating (if applicable).</i>

**5b. Steps 2 and 3 only**

<i>v. How will the consortium use the CA-QRIS CQI Pathways?</i>
<i>vi. How will the consortium address effective teacher-child interactions? How does the professional development system include intentional training and education on interpreting and using data for planning and improvement of practice?</i>
<i>vii. How will the consortium encourage and support early educators to engage in ongoing professional development, including attainment of higher levels of</i>

<i>education? Include information on how institutions of higher education will be involved to support early educators in the local First 5 IMPACT model.</i>
<i>viii. How will the consortium address effective family engagement and strengthening?</i>

**6. Ensure Accountability – Rating, Assessing, and Monitoring, and Evaluating the Impacts on Child Outcomes**

In this section, the consortium will describe their processes for monitoring improvement of participating sites and collecting common data fields relevant to the Implementation Step. The consortium also must include who will lead the specific activities and work (e.g., Lead Agency, First 5 IMPACT-funded consortium partner, consortium partner using other funds, contractor, etc.) and specify the role of First 5 IMPACT funding in supporting local consortium activities, as applicable.

Consortia in Steps 2 and 3 will describe the local or regional data system they will use to track progress on outcomes and benchmarks, as well as their process to regularly review and use data to guide continuous improvement and inform planning, policy, practice, and operation. They also will describe strategies to coordinate program monitoring and accountability across sectors where appropriate (e.g., a single or coordinated monitoring visit or sharing monitoring data across sectors or funding streams). In addition, Step 3 will need to describe the Rating and Assessment process.

**6a. All Steps**

<i>i. How is the consortium collecting data and implementing a local monitoring process?</i>
<i>ii. Describe the consortium’s process for monitoring and evaluating the impact of your quality improvement efforts. Include child, early educator, and site outcomes, as applicable.</i>

**6b. Step 3 Only**

<i>iii. Within the requirements of the Implementation Guide, what are the local QRIS rating and monitoring frequency decisions (based on local goals and resources)?</i>
<i>iv. Describe how the consortium will ensure the qualifications of those who are conducting the assessments (QRIS ratings) will meet the requirements of the Implementation Guide. Include the process(es) for ongoing quality control for maintaining an appropriate degree of rigor, including inter-rater reliability, in its rating processes.</i>
<i>v. What local or regional QRIS data system will the consortium utilize to track progress on outcomes?</i>

**7. Outreach and Communication – Disseminating Information to Parents and the Public About Program Quality (Step 3 only)**

In this section, the consortium will need to describe its plan to disseminate information to parents and the public about quality, including site-specific tiered ratings and participation in CQI activities. In addition, the consortium must provide a plan to increase family and public awareness of the characteristics of quality early learning programs and the impact of quality on improved outcomes for children. Include who will lead the specific activities and work (e.g., Lead Agency, funded First 5 IMPACT consortium partner, consortium partner using other funds, contractor, etc.) and specify the role of First 5 IMPACT funding in supporting local consortium activities, as applicable.

<i>i. Describe the consortium's campaign to inform the public about its local QRIS, including publication of ratings.</i>
<i>ii. Describe how the consortium will work together with the local resource and referral agency(ies), and other partners to:</i> <ul style="list-style-type: none"><li><i>• Increase family and public awareness of characteristics of early learning program</i></li></ul>

*quality that promote better outcomes for children*

- *Make quality rating data available to parents inquiring about early learning and child care programs*

*iii. Describe how the consortium will incorporate and connect to the Talk. Read. Sing.<sup>®</sup> campaign in its local First 5 IMPACT activities.*