

**Chair**  
Linda Haugan

**Vice-Chair**  
Maxwell Ohikhuare, M.D.

**Executive Director**  
Karen E. Scott



**Commissioners**

Josie Gonzales  
Margaret Hill  
Ron Powell  
Paul Vargas  
Elliot Weinstein, M.D

[www.first5sanbernardino.org](http://www.first5sanbernardino.org)

## Agenda: Children and Families Commission 07-2015

735 East Carnegie Drive, Suite 150, San Bernardino, California 92408

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**Meeting date, time, and place**     July 8, 2015 – 3:30 p.m.  
First 5 San Bernardino  
Commission Conference Center

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**Pledge of Allegiance**                     Chair or designee will lead the Pledge of Allegiance

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**Special Presentations**                     *“AmeriCorp Acknowledgements”*     Presenter: Mary Alvarez, Staff Analyst II  
*“Early Child Learning Initiative for ZERO to 36-month Children”*     Presenter: Dr. Albert Karnig

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**Conflict of Interest Disclosure**                     Commission members shall review agenda item contractors, subcontractors, and agents, which may require member abstentions due to conflict of interest and financial interests.  
A Commission member with conflicts of interests shall state their conflict under the appropriate item. A Commission member may not participate in or influence the decision on a contract for which their abstention has been recorded.

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**Report**     Advisory Committee Report by Margaret Hill, Chair

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**Report**     Executive Director’s Report by Karen E. Scott

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**Consent Item**                                     The following consent item is expected to be routine and non-controversial and will be acted upon by the Commission at one time unless any Commissioner directs that the item be removed from the Consent Agenda for discussion.

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Item No.	CONSENT
1	Approve Minutes of June 3, 2015 Commission Meeting (Presenter: Ann M. Calkins, Executive Assistant, 252-4252)

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*The agenda and supporting documents are available for review during regular business hours at First 5 San Bernardino, 735 East Carnegie Drive, Suite 150, San Bernardino, California 92408.*

*Interpreters for hearing impaired and Spanish speaking individuals will be made available with forty-eight hours notice. Please call Commission staff (909) 386-7706 to request the service. This location is handicapped accessible.*

**Agenda: Children and Families Commission 07-2015**

**July 8, 2015**

**Page 2**

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<b>Item No.</b>	<b>DISCUSSION</b>
2	Authorize Executive Director to submit Letter of Intent to participate in the First 5 IMPACT (Improve and Maximize Programs so All Children Thrive) Program, a First 5 California Quality Rating and Improvement System collaborative and funding opportunity for Fiscal Years 2015-2016 through 2019-2020. (Presenter: Karen E. Scott, Executive Director, 387-1502)

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<b>Item No.</b>	<b>INFORMATION</b>
3	Receive information on the addendum that extends the formal review period for the Healthy Communities Initiative (HCI) Request for Proposals (RFP 15-02) for 30 days from July 10, 2015 to August 10, 2015. (Presenter: Karen E. Scott, Executive Director, 252-4252)
4	Receive information on Children's Fund Emergency Needs Program. (Presenter: Mary Jaquish, Supervisor, 252-4254)
5	Receive summary of First 5 San Bernardino (F5SB) funded contracts for Fiscal Year 2015-2016. (Presenter: Debora Dickerson-Sims, Administrative Supervisor II, 252-4269)

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**Public Comment**      Persons wishing to address the Commission will be given up to three minutes and pursuant to Government Code 54954.2(a)(2) "no action or discussion will be undertaken by the Commission on any item NOT on the agenda."

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**Commissioner Roundtable**      Open to comments by the Commissioners

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**Next Commission Meeting at First 5 San Bernardino**

*August 5, 2015  
3:30 p.m.*



**CHILDREN AND FAMILIES COMMISSION  
for San Bernardino County  
AGENDA: July 8, 2015**

**Subject:** Information Relative to Possible Conflict of Interest

**Instructions:** Contractors, subcontractors, principals and agents are listed below for each applicable agenda item. Commissioners are asked to review the items for possible conflicts of interest and to notify the Commission secretary prior to the Commission meeting of conflicts concerning items on the meeting's agenda. This procedure does not relieve the Commissioner of his or her obligations under the Political Reform Act.

**Background:** The Political Reform Act of 1974 (Government Code section 87100 et. Seq.) prohibits public officials from making, participating in making or in any way attempting to use their official position to influence a governmental decision in which they have reason to know they have a "financial interest." Additionally, Government Code section 1090 et seq. prohibits public officers and employees from being financially interested in any contract made by them in their official capacity or by the board of which they are members. A limited exception is allowed for County Children's and Families Commissions. (See Government Code section 1091.3)

Item No.	Agenda Item/Contractor	Principals & Agents	Subcontractors; Principals & Agents	Commissioner Abstentions
1	N/A	N/A	N/A	
2	N/A	N/A	N/A	
3	N/A	N/A	N/A	
4	N/A	N/A	N/A	
5	N/A	N/A	N/A	



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## Minutes: Children and Families Commission Meeting

735 East Carnegie Drive, Suite 150, San Bernardino, California 92408

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**Meeting Date, Time and Location** June 3, 2015  
3:30 p.m.  
Chair Haugan called the meeting to order at 3:31 p.m.

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**Pledge of Allegiance** The Pledge of Allegiance was led by Chair Haugan

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**Special Presentation** None

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**Conflict of Interest Disclosure** Commission members shall review agenda item contractors, subcontractors, and agents, which may require member abstentions due to conflict of interest and financial interests.

A Commission member with conflicts of interests shall state their conflict under the appropriate item. A Commission member may not participate in or influence the decision on a contract for which their abstention has been recorded.

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### Attendees

#### Commissioners Present

- Josie Gonzales
- Linda Haugan
- Margaret Hill
- Maxwell Ohikhuare, M.D.
- Ron Powell
- Paul Vargas
- Elliot Weinstein, M.D.

#### Staff Present

- Karen E. Scott, Executive Director
- Cindy Faulkner, Operations Manager
- Ann M. Calkins, Executive Assistant
- Debora Dickerson-Sims, Administrative Supervisor II
- Staci Scranton, Supervising Office Assistant
- Mary Jaquish, Supervisor
- Scott McGrath, Supervisor
- Sophie Akins, Commission Counsel

- Mary Alvarez, Staff Analyst II
- Jennie Randolph, Accountant III
- Chrystina Smith-Rasshan, Staff Analyst II
- Ronnie Thomas, Staff Analyst II
- Leslie Fountain, Media Specialist II
- Ronnie Thomas, Staff Analyst II

**Report –  
Karen E. Scott  
Executive  
Director**

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**Governor’s May Revise**

I would like to sum up a reprinted article (on pages 1 & 4) about the Governor’s May Revise budget. The positive aspects related to our work here at F5SB include a slight increase to the State Preschool Program, new mandates for parent engagement and teacher professional development to better serve children with special needs in preschool classrooms. The proposal also includes a recognition of expected new federal dollars for supporting high-quality early childhood education and child care, and earmarks at least part of these dollars for a new Infant and Toddler Quality Rating and Improvement System (QRIS) block grant.

This grant can build upon the on-going QRIS block grant for State Preschools achieved in last year’s budget and the upcoming opportunities with a release of \$190 million for five years from First 5 California.

As leaders and conveners, F5SB is helping through collaborative work throughout the County to ensure we are ready and able to take advantage of this increased State funding and block grant opportunities to improve outcomes for our children ages 0 -5.

**“Preschool for All” Act**

On Thursday, May 29th, AB 47 moved forward by the Assembly Appropriations Committee and the bill is now headed to the Assembly floor for a full vote. AB 47 would ensure progress in meeting the commitment made last year by Governor Brown and the Legislature to provide quality preschool to all low-income four-year-olds. Statewide, First 5’s remain hopeful that this bill will not only be passed, but that it will be adequately funded in the final state budget.

Advocacy continues throughout the State with many partners for increased investment in our children from birth to age five, including infants and toddlers, in the state budget process.

**Early Child Learning Initiative for ZERO to 36 Month Children**

Dr. Albert K. Karnig, President Emeritus, of California State University, San Bernardino has shared a proposal with many of us throughout the County. I have invited him to present his proposal and ideas at the July 8<sup>th</sup> Commission meeting.

**Commissioner Survey**

*Sponsored by the First 5 Association and PR and Company* - A reminder to complete the survey on-line if you have not done so already by close of business on Friday.

**Summer Swimfest**

Please come join us for our Annual Swimfest, Thursday, June 4<sup>th</sup>, from noon to 5:30 p.m. at the Jerry Lewis Swim Center located at Perris Hill Park. This is one of our premier events where parents will learn the importance of practicing water safety with their children to prevent drownings and submersion injury.

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**Changes to the Agenda**

Staci Scranton, Supervising Office Assistant announced that Scott McGrath, Supervisor, will be presenting Items 4 and 5 on today's agenda.

**Consent**

A motion was made by Commissioner Hill and seconded by Commissioner Vargas to approve the Consent Item. Without further comment or objection, motion carried by unanimous vote.

Item No.	CONSENT
1	Approve minutes of May 6, 2015 Commission Meeting (Presenter: Ann M. Calkins, Executive Assistant, 252-4252)

Item No.	DISCUSSION
2	<p>Conduct Public Hearing of the Children and Families Commission for San Bernardino County's Strategic Plan for 2015-2020 to confirm the Plan will be active for the forthcoming Fiscal Year. (Presenter: Cindy Faulkner, Operations Manager, 252-4253)</p> <p><b>Discussion:</b> None</p> <p>The Public Hearing was conducted. No public comments were received on this item.</p>
3	<p>Approve Budget for Fiscal Year 2015-2016 and updates to the Long-Range Financial Plan. (Presenter: Debora Dickerson-Sims, Administrative Supervisor II, 252-4269)</p> <p><b>Discussion:</b> Discussion ensued relating to the budget. Commissioner Gonzales asked that staff plan for a mid-year budget workshop to explore alternative long range planning and investment strategies.</p> <p><b>Public Comment:</b> None</p> <p>A motion was made by Commissioner Ohikhuare and seconded by Commissioner Weinstein to approve Agenda Item 3. The motion was revised to include an amendment that a mid-year workshop be planned for the Commissioners.</p> <p>Upon amending the motion and without further comment or objection, motion carried by unanimous vote.</p>
4	<p>Approve Amendment A1 to Contract HW041 with Inland Empire Health Plan (Healthy Kids) in the amount of \$735,000 for Fiscal Year 2015-2016 resulting in a cumulative total amount of \$4,322,190 for Fiscal Years 2012-2016 to provide health care access services and care coordination. (Presenter: Scott McGrath, Supervisor, 252-4259)</p> <p><b>Discussion:</b> None</p> <p><b>Public Comment:</b> None Commissioner Gonzales abstained due to her position on the IEHP Governing Board.</p>

	<p>A motion was made by Commissioner Weinstein and seconded by Commissioner Powell to approve Agenda Item 4. With Commissioner Gonzales’s abstention noted and without further comment or objection, motion carried by unanimous vote.</p>
<p>5</p>	<p>Approve Contract SI022 with Inland Empire United Way 2-1-1 in the total amount of \$275,000 for Fiscal Year 2015-2016 to provide comprehensive countywide resource and referral services. (Presenter: Scott McGrath, Supervisor, 252-4259)</p> <p><b><u>Discussion:</u></b> Commissioner Gonzales asked if there is data available from 2-1-1 calls which will help support this agenda item. Mr. McGrath stated 2-1-1 submits a report once a month which highlights the zero to five telephone calls received. Data is also gleaned from First 5’s database. Commissioner Gonzales asked that relative data should be included in future agenda items.</p> <p>Mr. McGrath reported that between July 1, 2014 to April 30, 2015, 8600 calls relating to zero to five children were received by 2-1-1.</p> <p>Chair Haugan requested a final report by 2-1-1 for the Commissioners.</p> <p>Commissioner Hill stated it would be helpful to receive a monthly report from 2-1-1.</p> <p>Commissioner Powell noted that 2-1-1, according to the item, would be responsible for following up on three percent of the calls. If 8,600 calls come in, that equates to about 270 follow up calls during the course of the year. How does 2-1-1 determine which of these calls to follow-up? Is it random?</p> <p><b><u>Public Comment:</u></b> Gary Madden from 2-1-1 stated they follow-up on five percent of First 5-related calls. The early childhood development specialist at 2-1-1 follows up on every call she receives from First 5 families and the rest are random. Commissioner Powell asked if there is data kept on how successful we are with referrals to the callers. Mr. Madden stated that callers are asked “did you get the help you needed?.” With First 5 callers, there has been a higher average of success, about 65 percent.</p> <p>A motion was made by Commissioner Hill and seconded by Commissioner Weinstein to approve Agenda Item 5. Without further comment or objection, motion carried by unanimous vote.</p>
<p>6</p>	<p>Authorize action of the Executive Director to negotiate a contract to participate in the First 5 Service Corps program for Fiscal Year 2015-2016 and authorize \$74,200 funding match for four (4) AmeriCorps service member positions to provide school readiness services for Fiscal Year 2015-2016. (Presenter: Mary Alvarez, Staff Analyst II, 252-4258)</p> <p><b><u>Discussion</u></b> Commissioner Hill asked if the four AmeriCorps members currently on staff will remain for this new contract or will there be four new members. Ms. Alvarez answered there will be four new members and a current recruitment is underway.</p> <p><b><u>Public Comment</u></b> None</p> <p>A motion was made by Commissioner Powell and seconded by Commissioner Vargas to approve Agenda Item 6. Without further comment or objection, motion carried by unanimous vote.</p>

<p>7</p>	<p>Approve Amendment A1 to Contract IC023 with Harder+Company Community Research in the amount of \$294,460 for Fiscal Year 2015-2016 resulting in a cumulative total amount of \$1,177,840 for Fiscal Years 2012-2016 to provide external evaluation, consultation and professional services. (Presenter: Scott McGrath, Supervisor, 252-4259)</p> <p><b><u>Discussion:</u></b> None</p> <p><b><u>Public Comment:</u></b> None</p> <p>A motion was made by Commissioner Vargas and seconded by Commissioner Hill to approve Agenda Item 7. Without further comment or objection, motion carried by unanimous vote.</p>
<p>8</p>	<p>Approve Contract FS073 with St. Joseph Health/St. Mary, in the total amount of \$908,869 for Fiscal Year 2015-2018 for the Family and Community Support Partnerships for Family Support Services (FCSP-FSS) (RFP 14-02). <b><i>Continued from May 6, 2015 Commission Meeting</i></b> (Presenter: Scott McGrath, Supervisor, 252-4259)</p> <p><b><u>Discussion:</u></b> None</p> <p><b><u>Public Comment:</u></b> None</p> <p>A motion was made by Commissioner Ohikhuare and seconded by Commissioner Weinstein to approve Agenda Item 8. Without further comment or objection, motion carried by unanimous vote.</p>
<p>9</p>	<p>Approve Contract HW055 with the Center for Oral Health for a total amount of \$2,081,250 for Fiscal Years 2015-2018 to provide the following: oral health education to children ages 0 to 5 and pregnant women; oral health screening; and navigation to ensure utilization and decrease barriers such as benefit gaps for treatment needs under the Oral Health Education, Screening and Navigation (OH-ESN) (RFP 15-01). (Presenter: Scott McGrath, Supervisor, 252-4259)</p> <p><b><u>Discussion:</u></b> Commissioner Weinstein commented that this contract is a great idea and applauds the effort to put it in place.</p> <p>Commissioner Hill stated that there is a big need for oral health for families and commented that this would be good for hospitals as well, so young mothers would get the word early that oral health is extremely important. Commissioner Hill added that she hopes there will be more outreach to schools so students at a young age learn the importance and value of dental health, and in turn, the parents will also learn.</p> <p>Mr. McGrath stated that hospitals and schools are on the outreach target list. The Center for Oral Health’s outreach plans are very extensive.</p> <p><b><u>Public Comment:</u></b> None</p>



	<p>Commissioner Gonzales abstained due to her position on ARMC's Joint Conference Community Board.</p> <p>A motion was made by Commissioner Weinstein and seconded by Commissioner Hill to approve Agenda Item 9. Without further comment or objection, motion carried by unanimous vote.</p>
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**Public Comment**

Jessica Soto, Hesperia Unified School District; Dr. Albert Karnig; Richard Jimenez, Cheryl Debald – WestCare Arizona

**Commissioner Roundtable**

None

**Adjournment**

Without further comment or objection, the meeting adjourned at 4:50 p.m.

**Next Commission Meeting at First 5 San Bernardino**

***NOTE – This meeting falls on the second Wednesday of July  
July 8, 2015  
3:30 p.m.***

**Attest**

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Linda Haugan, Chair

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Ann M. Calkins, Commission Secretary



**AGENDA ITEM 2**  
**JULY 8, 2015**

<b>Subject</b>	First 5 IMPACT Program – Funding Opportunity
<b>Recommendations</b>	Authorize Executive Director to submit Letter of Intent to participate in the First 5 IMPACT (Improve and Maximize Programs so All Children Thrive) Program, a First 5 California Quality Rating and Improvement System collaborative and funding opportunity for Fiscal Years 2015-2016 through 2019-2020. (Presenter: Karen E. Scott, Executive Director, 387-1502)
<b>Financial Impact</b>	None
<b>Background Information</b>	<p>First 5 IMPACT (Improve and Maximize Programs so All Children Thrive) is an innovative approach that partners First 5 California (F5CA) with counties to increase access to high-quality early learning programs and services for children and families, and helps ensure children enter school with the skills, knowledge, and dispositions necessary to be successful.</p> <p><b>What is First 5 IMPACT?</b></p> <ul style="list-style-type: none"><li>• \$190 million over five years</li><li>• Centered around Continuous Quality Improvement, including a network of local Quality Rating and Improvement Systems (QRIS), that better coordinate, implement, and assess early learning programs</li><li>• Builds on the Race to the-Top Early Learning Challenge (RTT-ELC) QRIS Framework, F5CA's past and current program investments, and aligns with federal and state direction</li><li>• Maximizes investments and leverages non-First 5 dollars</li><li>• Creates a shared focus on a common desired result: thriving children and families</li></ul> <p><b>What are the requirements of F5 IMPACT?</b></p> <ul style="list-style-type: none"><li>• Focus on the Early Learning and Development System by using funds to increase the quality of early learning in their county/region by incorporating elements of the CA-QRIS and moving toward a systems approach to quality improvement.</li><li>• Include within the system the full spectrum of early learning settings serving children birth through age 5 (licensed and license-exempt, centers, and FCC homes) and must first prioritize, but not duplicate, services to programs and sites serving children and families with high needs.</li><li>• In year two, for sites participating in F5 IMPACT:<ul style="list-style-type: none"><li>➢ 10 percent must serve infants/toddlers</li><li>➢ 15 percent must be FCC homes</li></ul></li><li>• If applicable to needs and design, counties may use funds to support FFN caregivers and alternate early learning sites such as Family Resource Centers.</li></ul> <p><b>What does the F5 IMPACT design include?</b></p> <ul style="list-style-type: none"><li>• \$190 million over five years to support:<ul style="list-style-type: none"><li>➢ County/Regional Allocations – \$120 million</li><li>➢ Regional Training and Technical Assistance (T&amp;TA) Hubs – approximately \$18 million</li><li>➢ State-Level Systems Support and Statewide T&amp;TA – approximately \$28 million</li><li>➢ Data, Evaluation, and Research – approximately \$24 million</li></ul></li></ul>

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- Incorporation of the RTT-ELC QRIS Framework (Rating Matrix and Continuous Quality Improvement Pathways)
  - Incorporation of county/regional system functions that support the development of a local QRIS
  - Three implementation steps that allow counties/regions/sites to enter First 5 IMPACT at various stages based on readiness – meeting counties where they are at and supporting quality improvement and its benefits over time
  - Support for early learning sites across the spectrum of delivery modes, funding streams, and entry level of quality

**The following are Implementation Steps that counties/regions can enter F5 IMPACT based on local readiness:**

1. Quality Improvement (QI) - Participating counties/regions must:
  - Implement at least one element from the CA-QRIS
  - Develop at least four of the seven System Functions
2. Quality Improvement System (QIS) - Participating counties/regions must:
  - Implement at least four elements from the CA-QRIS, including Effective Teacher-Child Interactions and Family Engagement
  - Develop at least six of the seven systems functions
  - Ensure all participating sites have a Continuous Quality Improvement Plan
3. Quality Rating and Improvement System (QRIS) - Participating counties/regions must:
  - Leverage funding to operate a full QRIS, including facilitation and publication of QRIS ratings
  - Develop all seven of the system functions
  - Ensure all participating sites have a Continuous Quality Improvement Plan

**Counties may also:**

- Enter at a lower Step and build towards a higher Step over the five years of IMPACT (i.e., Step 2 in years 1-2, Step 3 in years 3-5)
- Have participating sites involved in more than one Step simultaneously (i.e., FFNs participating in Step 1, rural centers and FCCs in Step 2, large centers and FCCs in Step 3); counties will be funded based on whichever Step has the majority of participating sites in their region

The base funding offered by F5CA is based on the number of children (ages 0-5) in poverty and the number of licensed facilities in each county. This figure determines the County's "target." The very rough estimate for available Base funding for San Bernardino County is \$880,000 per year. Additional QRIS Step Layer funding is based on which Step the County enters and/or plans to exercise within for the 5-year period.

Participation in the First 5 Impact program requires a match and leveraging of funds that is measurable and quantifiable in dollars. The matching requirement ratio for San Bernardino County is 2:1; [2 (State) to 1 (Local)]. This match can be either a **cash match** (contribution by the lead agency toward eligible costs of the local IMPACT efforts in the form of cash, in-kind, or donated materials) or **leveraged**

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**funds** (a financial commitment towards the cost of the project from sources other than the lead agency.)

Release of F5 IMPACT Request for Application (RFA) is expected by June 30, 2015 and will be released and funded in two phases.

Please refer to the following Attachments:

**Attachment A** illustrates request and funding cycle/activities

**Attachment B** depicts the First 5 IMPACT Timeline

**Attachment C** describes the IMPACT Layered Funding Approach

As per our Strategic Plan, SPA 2: Systems and Networks, F5SB is providing leadership in the development of this QRIS – a system that supports children prenatal through age 5, and results in sustainable and collective impact.

Agreeing to participate and submitting the Letter of Intent to the F5 IMPACT RFA release, does not obligate the Commission to any investment amount. It is optimal that First 5 SB should assume the Lead Agency role for this funding opportunity as First 5 Commissions across the State collaborate and provide leadership to a comprehensive, uniform system to improve quality for early education.

Stemming from the contribution of the Commission to date, that procured QRIS consultant services with VIVA Strategies, a Countywide QRIS consortium has been built with stakeholders from multiple sectors around early education including the County Office of Education, San Bernardino County Human Services, Public Health and Behavioral Health, local Child Care Resource and Referral organization, school/preschool educators, administrators and fiscal agents, Head Start and Early Head Start program leaders, representation from higher education institutions for both child development and professional development, Local Policy Council leaders, private and public child care providers and administrators, parents, business sector, etc., all in furtherance of this countywide goal of supporting children from cradle to career. It is also important to note that the current F5SB investments, such as the \$899,926 per year funding to support CARES Plus and \$176,000 per year to support the EHS/CCP grant can count as the “matching dollars” to meet our required match ratio and aligning our goals in determining our implementation steps.

With First 5 SB serving as the Lead Agency, work has already begun with the San Bernardino County QRIS Consortium to develop an efficient and effective structure, one that builds upon expertise, existing resources and contributions that make up the leveraging aspect for funding the work of this system. Within the current QRIS Strategic Planning Process, the Consortium has already started exploring some of the questions to be answered in the event that the Commission should apply for IMPACT. First FSB and the Consortium would designate and/or subcontract with entities or individuals to serve as the Administrative, Fiscal, Program Oversight and Implementation Leads. First 5 SB would be intricately involved with, if not serving as the “lead” for evaluation of the QRIS in San Bernardino. QRIS Leads will also work with other First 5 Commissions through a “regional hub” design, funded by F5 CA, to maximize resources such as databases and available tools, raters, etc. San Bernardino County’s QRIS structure, roles and responsibilities will be determined by the Consortium and be included in the Action Plan being developed and to be

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included in response to the First 5 IMPACT RFA.

Any recommendation for monetary investment into the Countywide QRIS by the Commission, aligned with the Strategic Plan, would be brought before the Commission for prior approval.

Approval today, authorizing the Executive Director to submit a Letter of Intent to participate when the F5 IMPACT Request for Proposals is released ensures that First 5 San Bernardino and the County QRIS Consortium is a part of the network of local Quality Rating and Improvement Systems (QRIS) that better coordinate, implement, and evaluate early learning programs with a focus on improving their quality. This not only better positions QRIS for additional State, Federal or private funding, but also gives families the information and support they need to promote, support, and optimize their child's development and learning by selecting the best program for their child.

**Review**

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Sophie Akins, Commission Counsel

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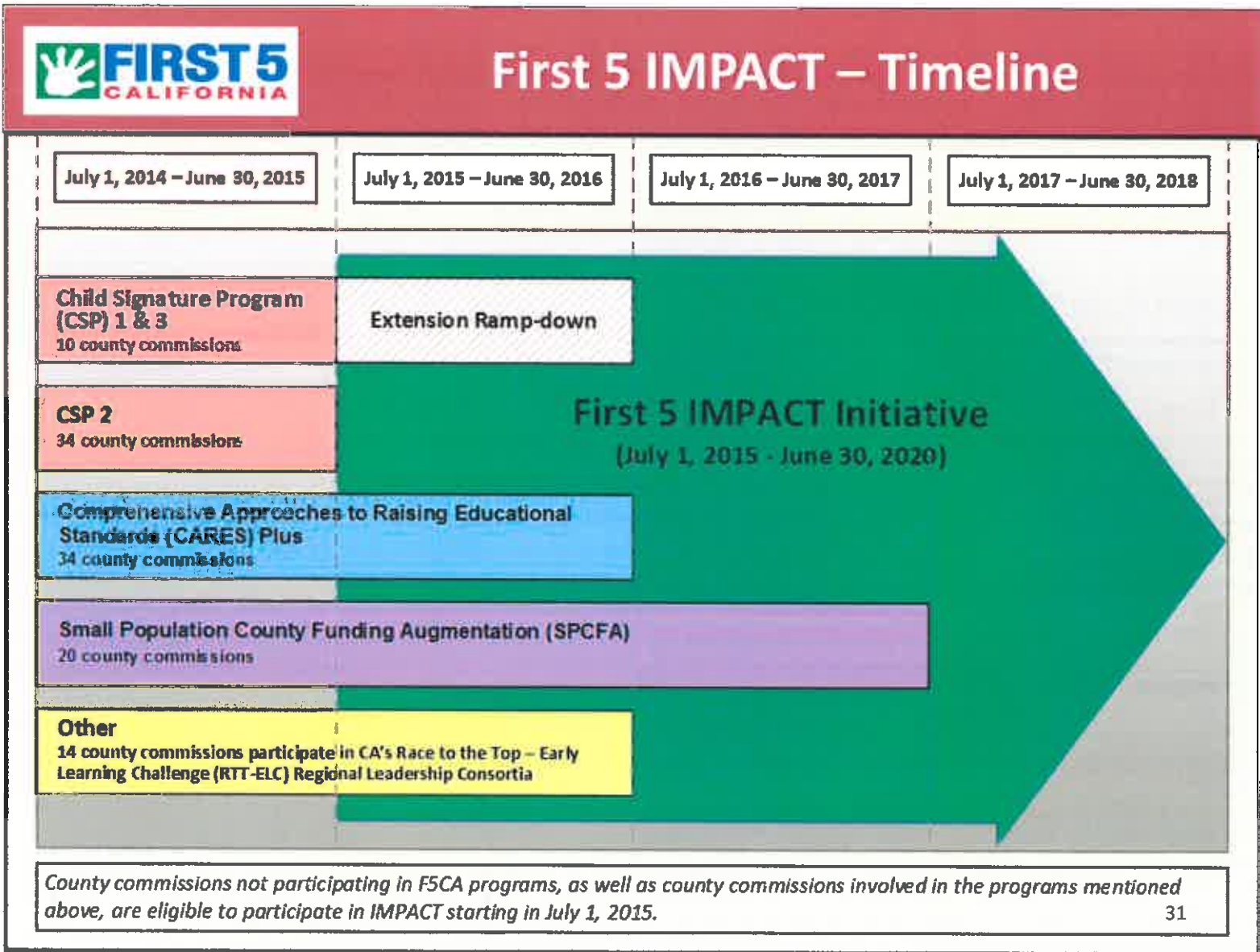
<b>Report on Action as taken</b>	
<b>Action:</b>	
<b>Moved:</b> _____	<b>Second:</b> _____
<b>In Favor:</b>	
<b>Opposed:</b>	
<b>Abstained:</b>	
<b>Comments:</b> _____	
<b>Witnessed:</b>	



Activity	Due Date	Next Steps
F5 CA Releases F5 IMPACT Request for Application (RFA) – (Letter of Intent Submission Required)	Release June 30, 2015	If not participating, F5’s have the “Right of First Refusal” and must submit accordingly to allow other county/regional entity to participate
Letter of Intent from Counties to include: <ul style="list-style-type: none"> <li>• Original signature of F5 ED</li> <li>• Estimated number of participating sites</li> <li>• Statement of County Implementation Step(s)</li> </ul>	Mid July 2015	
Submit application in response to the released RFA, Phase I. Application to include: <ul style="list-style-type: none"> <li>• Estimated number of participating sites</li> <li>• Statement of County Implementation Step(s)</li> </ul>	August 2015	Upon approval of application, Counties will receive Base Layer funding.
Submit application in response to the released RFA, Phase 2, with an Action Plan that outlines the county/regional framework for implementing the F5 IMPACT initiative. Action Plan must include the following information: <ul style="list-style-type: none"> <li>• Current Local QRIS Overview</li> <li>• Convening and Strengthening Partnerships</li> <li>• Recruit and Engage Stakeholders</li> <li>• Alignment and Incorporation of the CA-QRIS</li> <li>• Create and Support Improvement Strategies</li> <li>• Evaluation, Rating and Monitoring System</li> <li>• Capacity-building and Sustainability</li> <li>• Outreach and Communication</li> <li>• IMPACT Site Participation Baseline and Target Data</li> <li>• Key Personnel</li> <li>• Timeline</li> <li>• Budget and Budget Narrative</li> </ul>	November 2015	Upon approval of application, Counties will receive Step Layer funding.



# First 5 IMPACT – Timeline



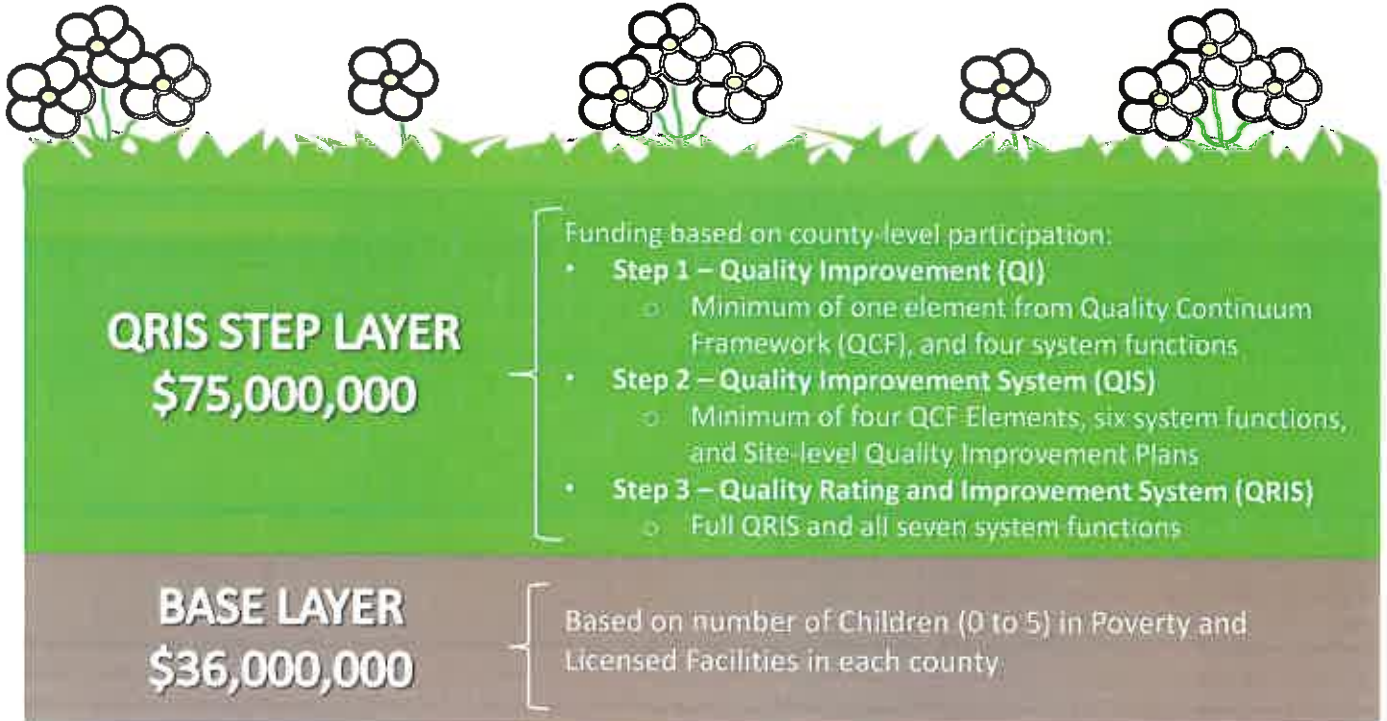
# IMPACT Layered Funding Approach

(County/Region Component - \$120 million)



**INCENTIVE LAYER**  
**\$9,000,000**

- Additional sites served above target
- Rating more than 75% of Step 3 targets







**AGENDA ITEM 3  
JULY 8, 2015**

<b>Subject</b>	Addendum to Healthy Communities Initiative (HCI) Requests for Proposals (RFP 15-02) for Fiscal Years 2015-2018.
<b>Recommendations</b>	Receive information on the addendum that extends the formal review period for the Healthy Communities Initiative (HCI) Request for Proposals (RFP 15-02) for 30 days from July 10, 2015 to August 10, 2015. (Presenter: Karen E. Scott, Executive Director, 252-4252)
<b>Financial Impact</b>	\$3 million for Fiscal Years 2015-2018
<b>Background Information</b>	The Healthy Communities Initiative (HCI) Request for Proposals (RFP 15-02), was released in April 2015 under the Systems and Networks Strategic Priority Area in the amount of \$1 million per year for a total amount of \$3 million for Fiscal Years 2015 through 2018.

This was intended to be an innovative opportunity to invest in and support Healthy Communities; to build upon what was established through the Commission's Investing in Children - Health Services (RFP 11-02), released in November 2011 and again through a Healthy Cities/Communities Projects (RFP 13-02) released in April 2013.

Under the Healthy Communities Initiative (RFP 15-02), the Commission sought the positive outcomes that can be achieved through sustainable, comprehensive community approaches to support improved health results for pregnant women and children ages birth through 5 within the built community infrastructure. To support a "Healthy Communities System", contractors are expected to operate collectively alongside the San Bernardino County Department of Public Health, who provides technical assistance and leadership for policy and environmental strategies to improve the residents' health. Proposing entities were required to commit at least 20% of the project cost as a match per year to First 5 funds for Fiscal Years 2015-2018.

The Commission received (5) proposals requesting \$2.6 million. This is significantly fewer respondents, with a potential (as proposed), of achieving less than one-half of the impact as seen in prior funding cycles. The submissions in response to (RFP 15-02) are still being evaluated through the Commission's standard review process. The average of external reviewer scores was 62.7 points out of 100 possible; the average combining both internal and external reviewer scores was 61.9, overall the lowest scores for any RFP in recent years. One submission will receive notification that they were unsuccessful at the fiscal phase and at least two submissions are unsuccessful at the program phase. Given these unusual circumstances, an overall evaluation and analysis is being completed by Commission staff to determine if the Healthy Communities Initiative (RFP 15-02) objectives can be met effectively, equitably and yield measurable impact, making the best possible investment of Commission funds, considering the ability to accomplish the goal and be truly sustainable within the remaining proposals submitted. The Commission will be provided these findings and given the opportunity to review and determine, as per (RFP 15-02), Section III. Procurement Conditions, (B) Acceptance or Rejection of Proposals, if they will exercise the right to accept or reject any or all proposals if it is determined to be in the best interest of the Commission.

This item is to inform the Commission that the timeline for the Healthy Communities Initiative (RFP 15-02) will be extended from July 10, 2015 to August 10, 2015 with August 10, 2015 becoming the “tentative date to inform of award or unsuccessful proposal at the fiscal and/or program phase” (See RFP 15-02, page 3, Letter I., Procurement Timeline; and all other dates will be adjusted as well as follows:

**PROCUREMENT TIMELINE**

ACTIVITY	DATE	Amended Dates
A. RFP Release	<i>Thursday, April 2, 2015</i>	
B. Mandatory Proposal Conference	<i>Tuesday, April 14, 2015</i>	
C. Deadline for Question Submissions	<i>Friday, April 17, 2015 No later than 12 Noon, PST</i>	
<b>D. Deadline for Proposal Submission</b>	<b><i>Friday, May 8, 2015 No later than 4:00 P.M., PST</i></b>	
E. Tentative date to inform of <u>Unsuccessful Proposals</u> at the Administrative Phase (No Appeal)	<i>May 18, 2015</i>	
F. Tentative date to inform of Award or Unsuccessful Proposal at the Fiscal and/or Program Phase (Opportunity to Appeal)	<del><i>July 10, 2015</i></del>	<i>August 10, 2015</i>
G. Tentative Deadline to request Appeal	<del><i>July 20, 2015</i></del>	<i>August 20, 2015</i>
H. Tentative date for Commission Approval of Contracts	<del><i>August 5, 2015</i></del>	<i>September 2, 2015</i>
I. Tentative Start Date for Contract(s)	<del><i>August 6, 2015</i></del>	<i>September 3, 2015</i>

Addendum will be posted to the First 5 San Bernardino website at [www.first5sanbernardino.org](http://www.first5sanbernardino.org) and proposers will be notified per e-mail.

**Review**

Sophie Akins, Commission Counsel



**AGENDA ITEM 4  
JULY 8, 2015**

<b>Subject</b>	Children’s Fund Emergency Needs Program
<b>Recommendations</b>	Receive information on Children’s Fund Emergency Needs Program. (Presenter: Mary Jaquish, Supervisor, 252-4254)
<b>Financial Impact</b>	None
<b>Background Information</b>	On April 1, 2015 the First 5 Commission approved Contract SI020 with Children’s Fund for the Emergency Needs Program and the Annual Celebration of Giving.

Children’s Fund operates as a “safety net” for “at-risk children” in San Bernardino County. Through the Emergency Needs Program, they provide emergency resources not available from other agencies or organizations in the community with the following eligibility requirements:

- Families must have a true and recognizable hardship.
- Families must be case managed or care coordinated.
- Families must be able to demonstrate sustainability.
- Requests for assistance are limited to one time only per specific item or need per child.

Children’s Fund partners with agencies to provide basic needs to clients that are accessing services from a list of organizations serving children ages 0-5. All clients accessing Children’s Fund through First 5 San Bernardino (F5SB) are assessed and tracked regarding the referral of emergency needs from Children’s Fund. The continued utilization of such an experienced administrator builds upon a successful partnership. Besides operating the Emergency Needs Program, Children’s Fund is unique in that they are a non-profit fund-raising organization, and have the capability of negotiating and strengthening buying power for “hard goods” needed to sustain “at risk” children and families in crisis, unlike any other entity.

Effective with Fiscal Year 2015-2016, F5SB has implemented the Nurturing Parenting Program (NPP) to reduce the incidence of child abuse, improve parenting and family functioning and create healthy environments for the optimal development of all children. The NPP utilizes the Matrix Outcomes Model and the Family Development Matrix as components to ensure families obtain the necessary support and resources to achieve stability and positive outcomes.

The cost to fund the "safety net" activities and provision of resources is not included in the NPP provider's contracts funded by F5SB. Instead, case workers in these agencies and County partners on the list approved by Children’s Fund will use case management tools to determine and make recommendations for the need of “hard goods” in order to assist families in times of emergency need, and will collaborate with Children’s Fund within the Emergency Needs program to support positive outcomes for families.

Through this contract, Children’s Fund will continue to support their annual “Celebration of Giving Toy Drive” focusing on providing educational and age-appropriate toys to children from birth through age five who are case-managed through Children and Families Services and other human services departments

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throughout San Bernardino County. Research shows that children who receive sufficient early stimulation developmentally appropriate toys and activities are more likely to be successful in school and become life-long learners.

In addition, Children's Fund will use F5SB funding to leverage funding from other organizations to provide basic needs for Preschool Services Department children.

In response to the Commission's questions regarding the definition of "hard goods", they are items needed to help meet the basic needs of families in crisis. Per the Emergency Needs Guidelines: Emergency services (or hard goods) include, but are not limited to, the following:

- Appliances
- Bedding
- Beds
- Car seats
- Clothing
- Diapers/ wipes
- Food
- Formula
- Hygiene
- Medical, dental, and vision emergencies
- Rental
- Utility Assistance

Children's Fund has collected and assessed data from contract year 2013-2014 to be used for program improvement and strategic decision making. The data reports total contract expenditures for Fiscal Year 2013-2014 in the amount of \$280,157. Through Children's Fund's ability to leverage additional resources, over 8,000 children ages 0-5 received emergency hard goods and participated in the Celebration of Giving.

Specific to the Emergency Needs Program for fiscal year 2013 -2014, 160 families with children ages 0-5 were case managed and provided with emergency hard goods. The most requested needs were for rental assistance, clothing, beds and appliances. The majority of families accessing services hailed from the Central/San Bernardino and the west end communities of the County.

The method required by agencies who access the emergency needs funds are as follows:

Requests to access the Emergency Needs Program are first approved by agency supervisors, and then submitted to Children's Fund by authorized case managers, with supporting documentation through a web-based platform called Omniweaver. Children's Fund program staff then reviews the requests and verifies the needs of the family.

In accordance with the guidelines, all considerations are made to look at the family's potential for sustainment, their demonstrated hardship, and well-articulated need to align with the requested items.

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For example, one family in need of beds for their children were using plastic crates, turned upside down with blankets on them as makeshift beds. Another family in need of a refrigerator was using a cooler to store all perishable food items. These are good examples of a need verified by the case manager.

Children's Fund has been a good steward of public funds and has a comprehensive process, oversight and management of the approval process that ensures all appropriate items purchased for families 0-5 are accompanied by receipts and invoices within 14 days of the expense.

Through Contract SI020, a continued system collaboration, the Commission has enabled Children's Fund to expand the program to include County partners and authorized resource centers utilizing case management tools to determine and make recommendations for the need of hard goods in order to assist families in times of emergency need.

**Review**

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Sophie Akins, Commission Counsel

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**AGENDA ITEM 5  
JULY 8, 2015**

<b>Subject</b>	Summary of Contracts for Fiscal Year 2015-2016 by Strategic Priority Area
<b>Recommendations</b>	Receive summary of First 5 San Bernardino (F5SB) funded contracts for Fiscal Year 2015-2016. (Presenter: Debora Dickerson-Sims, Administrative Supervisor II, 252-4269)
<b>Financial Impact</b>	None

**Background Information**  
On June 3, 2015, the Commission approved the F5SB budget for Fiscal Year 2015-2016 which included an allocation for program services and systems support in the amount of \$27 million. To date, the Commission has approved contracts totaling \$21,465,608 and a Healthy Communities Initiative RFP release in the amount of \$1 million, bringing the total funding for Fiscal Year 2015-2016 to \$22,465,608. This leaves the available amount of \$4,534,392 in uncommitted funds for the Commission to allocate toward future investments. The following is a list of the current contractors and contract amounts that align with the goals of the F5SB Strategic Plan.

**STRATEGIC PRIORITY AREA 1** (some goals may conjoin with SPA 2)

**CHILD HEALTH-** Children prenatal through age 5 and their families can access the full spectrum of health and behavioral health services reached to enhance their well-being.

**Perinatal Care Services**

Agency	Contract	Goals	FY 15-16 Contract Amount
Cedar House	HW037	1.1a, 1.1c	479,244
Loma Linda University	HW036	1.1a, 1.1c	204,882
SBC Public Health	HW032	1.1a, 1.1c	720,102
<b>Total Perinatal Care Services</b>			<b>1,404,228</b>

**Healthy Kids - Health Care Access**

Agency	Contract	Goals	FY 15-16 Contract Amount
Inland Empire Health Plan	HW041	1.1a, 1.1b	735,000
<b>Total Health Insurance Access</b>			<b>735,000</b>

**Asthma/Bronchitis Intervention**

Agency	Contract	Goals	FY 15-16 Contract Amount
American Lung Association	HW034	1.1a, 1.1b	127,393
ARMC Breathmobile	HW043	1.1a, 1.1b	222,038
<b>Total Asthma/Bronchitis Intervention</b>			<b>349,431</b>

**Oral Health**

Agency	Contract	Goals	FY 15-16 Contract Amount
Center for Oral Health	HW030	2.1a, 2.1b	693,750
<b>Total Oral Health</b>			<b>693,750</b>

**SART**

Agency	Contract	Goals	FY 15-16 Contract Amount
County of San Bernardino (DBH)	HW052	1.1, 2.1b	4,600,000
<b>Total SART</b>			<b>4,600,000</b>

**EARLY LEARNING** – Children birth through age 5 benefit from high quality early childhood care and education, family engagement, and support that prepares all children to reach their optimal potential in school and life.

**Pre-K Academy**

Agency	Contract	Goals	FY 15-16 Contract Amount
Barstow USD	EC012	1.2a, 1.2b, 1.3c	513,086
Hesperia USD	EC013	1.2a, 1.2b, 1.3c	749,781
Lucerne USD	EC014	1.2a, 1.2b, 1.3c	93,083
SB City USD	EC010	1.2a, 1.2b, 1.3c	692,653
<b>Total Pre-K Academy</b>			<b>2,044,603</b>

**Preschool**

Agency	Contract	Goals	FY 15-16 Contract Amount
Fontana USD	EC009	1.2a, 1.2b, 1.3c	1,077,461
Lucerne USD	EC015	1.2a, 1.2b, 1.3c	250,722
Rialto USD	EC016	1.2a, 1.2b, 1.3c	1,053,038
San Bernardino City USD	EC011	1.2a, 1.2b, 1.3c	93,153
SB County-Preschool Services	EC007	1.2a, 1.2b, 1.3c	397,543
<b>Total Preschool</b>			<b>2,871,917</b>

**School Based Infant Toddler Agency**

Agency	Contract	Goals	FY 15-16 Contract Amount
Easter Seals	EC005	1.2a, 1.2b, 1.3c	242,143
<b>Total School Based Infant Toddler</b>			<b>242,143</b>

**Literacy**

Agency	Contract	Goals	FY 15-16 Contract Amount
Child Care Resources Center	EC021	1.2b, 1.2c	97,433
Chino Valley	EC022	1.2b, 1.2c	118,870
Joshua Tree	EC024	1.2b, 1.2c	20,701
Rim Family Services	EC025	1.2b, 1.2c	211,122
Save the Children	EC027	1.2b, 1.2c	278,659
<b>Total Literacy</b>			<b>726,785</b>

**Workforce Development**

Agency	Contract	Goals	FY 15-16 Contract Amount
S B County Sup of Schools-CARES	EC026	2.2b	899,926
SB County Preschool Services Early Head Start and Child Care Resource Center Partnership (EHS/CCP)	EC028	1.2a, 2.1b, 2.2b	176,000
<b>Total Workforce Development</b>			<b>1,075,926</b>

**FAMILY AND COMMUNITY SUPPORT AND PARTNERSHIPS** –Families and communities are engaged, supported, and strengthened through cultural effective resources and opportunities that assist them in nurturing, caring, and providing for their children’s success and well-being.

**Parent Education**

Agency	Contract	Goals	FY 15-16 Contract Amount
Bear Valley Community Health	FS066	1.3a, 1.3c	259,919
Building a Generation	FS065	1.3a, 1.3c	313,540
Chino Valley	FS067	1.3a, 1.3c	221,123
El Sol	FS068	1.3a, 1.3c	440,792
Family Services Association	FS069	1.3a, 1.3c	484,624
Moses House Ministries	FS070	1.3a, 1.3c	412,958
Parents Anonymous	FS071	1.3a, 1.3c	422,374
Reach Out	FS072	1.3a, 1.3c	506,459
St Joseph/St Mary	FS073	1.3a, 1.3c	296,502
Walden Family Services	FS074	1.3a, 1.3c	362,433
West Care	FS075	1.3a, 1.3c	148,563
<b>Total Parent Education</b>			<b>3,869,287</b>



**STRATEGIC PRIORITY AREA 2** (some goals may conjoin with SPA 1)

**LEADERSHIP AS A CONVENER AND PARTNER**-Work with a community and stakeholders from multiple sectors in support of the countywide goal of supporting all children from cradle to career.

**Countywide Information & Referral**

Agency	Contract	Goals	FY 15-16 Contract Amount
Children's Network	CE009	2.1b	390,165
Children's Fund Referral	SI010	2.1b	552,990
Children's Fund	SI011	2.1b	263,900
Inland Empire United Way	SI001	2.1a	275,000
<b>Total Information &amp; Referral</b>			<b>1,482,055</b>

**Integrated Planning and Implementation**

Agency	Contract	Goals	FY 15-16 Contract Amount
Children's Network SART	SI016	2.1a, 2.1b	185,474
Viva Strategies + Communications	IC027	2.1a, 2.1b, 1.1a, 1.2b	107,080
Loma Linda University	SI019	2.1a	150,000
Department Of Behavioral Health SART	HW052	1.1, 2.1b	552,078
<b>Total Planning &amp; Implementation</b>			<b>994,632</b>

AmeriCorps	Contract	Goals	FY 15-16 Contract Amount
Prevent Child Abuse	N/A	1.2	<b>74,200</b>

**CAPACITY BUILDING** – Communities have the capacity to address diverse needs of children.

**Capacity Building**

Agency	Contract	Goals	FY 15-16 Contract Amount
Social Entrepreneurs, Inc.	IC025	2.2	155,991
<b>Total Capacity Building</b>			<b>155,991</b>

Review

Sophie Akins, Commission Counsel