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## Agenda: Children and Families Commission 06-2014

735 East Carnegie Drive, Suite 150, San Bernardino, California 92408

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**Meeting date, time, and place** June 4, 2014 - 3:30 p.m.  
First 5 San Bernardino  
Commission Conference Center

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**Pledge of Allegiance** Chair or designee will lead the Pledge of Allegiance

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**Conflict of Interest Disclosure** Commission members shall review agenda item contractors, subcontractors, and agents, which may require member abstentions due to conflict of interest and financial interests.  
A Commission member with conflicts of interests shall state their conflict under the appropriate item. A Commission member may not participate in or influence the decision on a contract for which their abstention has been recorded.

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**Report** Advisory Committee Report by Margaret Hill, Chair

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**Report** Executive Director's Report by Karen E. Scott

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**Consent Item** The following consent items are expected to be routine and non-controversial and will be acted upon by the Commission at one time unless any Commissioner directs that an item be removed from the Consent Agenda for discussion.

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Item No.	CONSENT ITEM
1	Approve minutes of May 7, 2014 Commission Meeting. (Presenter: Ann M. Calkins, Executive Assistant, 252-4252)

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*The agenda and supporting documents are available for review during regular business hours at First 5 San Bernardino, 735 East Carnegie Drive, Suite 150, San Bernardino, California 92408.*

*Interpreters for hearing impaired and Spanish speaking individuals will be made available with forty-eight hours notice. Please call Commission staff (909) 386-7706 to request the service. This location is handicapped accessible.*

**Agenda: Children and Families Commission 06-2014**

**June 4, 2014**

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Item No.	DISCUSSION ITEM
2	<p>A. Conduct Public Hearing on Proposed Strategic Plan 2015-2020 for Children and Families Commission for San Bernardino County.</p> <p>B. Approve Strategic Plan 2015-2020 for Children and Families Commission for San Bernardino County.</p> <p>(Presenter: Karen E. Scott, Executive Director, 252-5252)</p>
3	<p>Approve Budget for Fiscal Year 2014-2015 and Updates to the Long Range Financial Plan.</p> <p>(Presenter: Debora Dickerson-Sims, Administrative Supervisor II, 909-252-4269)</p>
4	<p>Approve amendments to Contracts EC010 and EC011 with San Bernardino City Unified School District as follows:</p> <p>A. Amendment A1 Contract EC010 with a decrease of \$252,198 totaling a cumulative contract amount of \$2,613,137 and a contract amount of \$700,944 for fiscal year 2014-2015.</p> <p>B. Amendment A1 Contract EC011 with a decrease of \$57,284 totaling a cumulative amount of \$391,977 and a contract amount of \$95,153 for fiscal year 2014-2015.</p> <p>(Presenter: Chrystina Smith-Rasshan, Staff Analyst II, 252-4267)</p>
5	<p>Approve Amendment A3 to Contract CE009 with the County of San Bernardino on behalf of Children's Network extending and increasing the contract for 6 months in the amount of \$218,694 for FY 2014-2015 for a total contract amount not to exceed \$1,516,144 to implement countywide educational campaigns and community events addressing child abuse prevention.</p> <p>(Presenter: Scott McGrath, Supervisor, 252-4259)</p>
6	<p>Approve Amendment A1 to Contract SI016 with Children's Network in the amount of \$185,474 for the provision of services provided by the <b>S</b>creening, <b>A</b>ssessment, <b>R</b>eferral and <b>T</b>reatment (SART) Coordinator for Fiscal Year 2014-2015.</p> <p>(Presenter: Scott McGrath, Supervisor, 252-4259)</p>
7	<p>Approve the Capacity Continuum Project Request for Qualifications (RFQ) 14-01 and authorize release for an investment opportunity aimed at attracting a qualified group or individual interested in working with the Commission to assist in the facilitation and implementation of the First 5 San Bernardino Capacity Continuum Project. This is for a contract period of three (3) fiscal years beginning September 4, 2014 through June 30, 2017 and not to exceed a total of \$900,000.</p> <p>(Presenter: Bobbi Albano, Staff Analyst II, 252-4266)</p>
8	<p>Approve Amendment A2 to Contract SI002 with Inland Empire United Way 2-1-1, extending and increasing the contract for one year in the amount of \$381,353 for FY 2014-2015 for a total contract amount not to exceed \$1,587,706 to provide comprehensive Countywide Resource and Referral services.</p> <p>(Presenter: Bobbi Albano, Staff Analyst II, 252-4266)</p>

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Item No.	INFORMATION ITEM
9	<p>Receive Information on Approved Contracts for Fiscal Year 2014-15.</p> <p>(Presenter: Debora Dickerson-Sims, Administrative Supervisor II, 252-4269)</p>

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**Agenda: Children and Families Commission 06-2014**

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**Public Comment**      Persons wishing to address the Commission will be given up to three minutes and pursuant to Government Code 54954.2(a)(2) "no action or discussion will be undertaken by the Commission on any item NOT on the agenda."

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**Commissioner Roundtable**      Open to comments by the Commissioners

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**Next Meeting**      July 9, 2014 - 3:30 p.m.  
First 5 San Bernardino  
Commission Conference Center

**NOTE – July 9 is Second Wednesday of the month**

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## Minutes: Children and Families Commission Meeting

735 East Carnegie Drive, Suite 150, San Bernardino, California 92408

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**Meeting Date, Time and Location** May 7, 2014  
3:30 p.m.  
Vice Chair Ohikhuare called the meeting to order at 3:34 p.m.

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**Pledge of Allegiance** The Pledge of Allegiance was led by Vice Chair Ohikhuare

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**Special Presentations** 2-1-1 (Presenter: Gary Madden)  
Children's Assessment Center (Presenter: Stacy Iverson)

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**Conflict of Interest Disclosure** Commission members shall review agenda item contractors, subcontractors, and agents, which may require member abstentions due to conflict of interest and financial interests.  
A Commission member with conflicts of interests shall state their conflict under the appropriate item. A Commission member may not participate in or influence the decision on a contract for which their abstention has been recorded.

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**Attendees**

**Commissioners Present**

- Mark Daniels
- Leslie Egge
- Margaret Hill
- Maxwell Ohikhuare, M.D.
- James Ramos
- Elliot Weinstein, M.D.

**Staff Present**

- Karen E. Scott, Executive Director
- Cindy Faulkner, Operations Manager
- Ann M. Calkins, Executive Assistant
- Debora Dickerson-Sims, Administrative Supervisor II
- Staci Scranton, Supervising Office Assistant
- Mary Jaquish, Supervisor
- Scott McGrath, Supervisor
- LuCretia Dowdy, Office Specialist
- Bobbi Albano, Staff Analyst II
- Mary Alvarez, Staff Analyst II

- Chrystina Smith-Rasshan, Staff Analyst II
- Ronnie Thomas, Staff Analyst II

**Report –  
Karen E. Scott  
Executive  
Director**

**Talk, Read, Sing**

Perhaps you've seen it! First 5 California has launched a major media campaign to emphasize the importance of early brain development and language development. 30-second TV spots in English and Spanish are airing on broadcast and cable television throughout the state. It is estimated that the campaign will reach over 92% of parents in California.

In San Bernardino County, we have already invested in our own informative commercial through cable network that introduces First 5 San Bernardino and our mission. It is perfect timing to explore ways to enhance and refresh our messaging. Look for more information and events to come but for now remember: TALK, READ, SING!!

**Birth to 5: Watch Me Thrive!**

*Birth to 5: Watch Me Thrive!* is a new coordinated federal effort to encourage developmental and behavioral screening and support for children, families, and the providers who care for them. See more information on page 1.

As you remember, First 5 engaged in its Oral Health Campaigns from February through March 2014. I am proud to share that the little guy on page 3 of the ED report is my grandson, Rowan, who visited the dentist at one year of age and was all smiles!

**Consent**

A motion was made by Commissioner Weinstein and seconded by Commissioner Hill to approve the Consent Item. Without further comment or objection, motion carried by unanimous vote.

Item No.	CONSENT
1	Approve minutes of March 5, 2014 Commission Meeting. (Presenter: Ann M. Calkins, Executive Assistant, 252-4252)

Item No.	DISCUSSION
2	<p>Authorize action of the Executive Director in issuing letter of intent to participate in the First 5 Service Corps program for Fiscal Year 2014-2015 and authorize \$81,040 funding match for four (4) AmeriCorps service member positions to provide school readiness services for fiscal year 2014-2015. (Presenter: Mary Alvarez, Staff Analyst II, 252-4258)</p> <p><b><u>Discussion:</u></b> None</p> <p>A motion was made by Commissioner Ramos and seconded by Commissioner Egge to authorize Agenda Item 2. Without further comment or objection, motion carried.</p> <p><b><u>Public Comment:</u></b> None</p>

3	<p>Approve Discharge of Accountability for Outstanding Balances on Overpayments and Advances to Contracted Agencies. (Presenter: Debora Dickerson-Sims, Administrative Supervisor, 387-1505)</p> <p><b><u>Discussion:</u></b> None</p> <p>A motion was made by Commissioner Ramos and seconded by Commissioner Weinstein to approve Agenda Item 3. Commission Counsel Regina Coleman suggested amending the motion to include the dollar amount of \$54,851.39 in the Recommendation. Motion was so amended and without further comment or objection, motion carried.</p> <p><b><u>Public Comment:</u></b> None</p>
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Item No.	INFORMATION
4	<p>Receive Information on Asset Mapping for Muscoy and Joshua Tree (Presenter: Scott McGrath, Supervisor, 252-4259; Dr. Joelle Greene, Matthew Kronz, Anna Cruz – Harder+Co.)</p> <p><b><u>Discussion:</u></b> Commissioner Hill asked if the communities have viewed these final reports. Dr. Greene stated the information has not yet reached those communities. Needed to present to the Commission first. The other cities who participated have received their reports. Scott McGrath reminded the Commission and public that the intention of these reports was to obtain the perspective from the community and not service providers. Commissioner Ramos stated it was good to see Joshua Tree added to this report which shows they have concerns that need to be addressed and that they are not neglected. Commissioner Daniels suggested that Twentynine Palms be included in the next report. Vice Chair Ohikhuare stated there might be a second round of these meetings in order to reach additional areas that have been missed. Commissioner Ramos stated that once the final report is received this might be an item to place on the Board of Supervisors agenda for their review.</p>

**Public Comment**      Conrado Barzaga, M.D., Center for Oral Health; Beverly Speak, Kids Come First; Kathy Kinley, Kids Come First; Salvador Guitierrez, Reach Out - Latino Health Collaborative

**Commissioner Roundtable**      None

**Adjournment**      A motion was made by Commissioner Egge and seconded by Commissioner Ramos to adjourn the meeting. Without further comment or objection, meeting adjourned at 4:57 p.m.

**Minutes: Children and Families Commission 05-2014**  
**May 7, 2014**  
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**1**

**Next Meeting at**      *“Strategic Plan and Annual Budget Workshop”*  
**First 5 San**         May 21, 2014  
**Bernardino**         11:30 a.m. to 3:00 p.m.

*Commission Meeting*  
June 4, 2014  
3:30 p.m. to 5:00 p.m.

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**Attest**

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Maxwell Ohikhuare, M.D., Vice-Chair

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Ann M. Calkins, Commission Secretary

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**AGENDA ITEM 2**  
**JUNE 4, 2014**

**2**

**Subject**

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Strategic Plan for 2015-2010

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**Recommendations**

- A. Conduct Public Hearing on Proposed Strategic Plan 2015-2020 for Children and Families Commission for San Bernardino County.
- B. Approve Strategic Plan 2015-2020 for Children and Families Commission for San Bernardino County.

(Presenter: Karen E. Scott, Executive Director, 252-5252)

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**Background Information**

The California Children and Families Act of 1998 ("Act") was passed as Proposition 10 by California voters in November 1998 and enacted by the State Legislature through California Health and Safety Code Sections 130100 -130155 and Revenue and Taxation Code Section 30131.

Section 130140 (a)(1)(D), (E)&(F) requires the County Commission to "review and/or adopt a new or revised county strategic plan, conduct the required public hearing and submit the adopted plan and any revisions to the State Commission" by July 1<sup>st</sup> of each year.

In prior First 5 San Bernardino Strategic Plans, investment areas were identified as: Family, Education, Health and Systems and a percentage of funds were allocated to each investment area. Under the recommended Strategic Plan, investment areas are now redefined as Strategic Priority Areas (SPA's) and the prior four investment areas have been folded into two SPAs:

- **SPA 1: Children and Families**

**Goals:** (1) Child Health, (2) Early Learning and (3) Family Support

- **SPA 2: Systems and Network**

**Goals:** (1) Leadership as a Convener and Partner, (2) Capacity Building

Fiscal year funding goals will be directed to each SPA. This represents a change from past practice. In 2008 the First 5 San Bernardino Advisory Committee recommended the allocated investment percentages of 25% for Family, 25% for Education, 35% for Health and 15% for Systems of annual budget dollars. The Commission adopted this strategy noting that the percentages were established as merely a guide for distributing funds to support each of the cluster areas in the Strategic Plan. Since this is not mandated by Proposition 10, it could be amended at any time.

For many reasons, including being positioned to optimize leveraging and matching opportunities with State and Federal funding, avoiding duplication in efforts by several entities, allowing for innovation, having a greater responsiveness to need, and ensuring adaptability to the County's changing environment and emerging leadership, the Commission's new approach will amend the practice and not restrict funding amounts by percentages and focus areas. Instead, the funding goal is allocated to the Fiscal Year - funds will be directed to SPA #1 wherever there is the most need and the potential for the greatest outcomes, and to SPA #2 wherever systems and network support can be most strengthened for the long term. Removing the specified percentages allows the Commission the flexibility to

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determine funding based on data, research and needs assessments, to the goals that will yield the greatest benefit to children.

Upon Commission approval, this plan will be implemented at the beginning of Fiscal Year 2014-15.

**Financial Impact**

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None

**Review**

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Regina Coleman, Commission Counsel

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<b>Report on Action as taken</b>
<b>Action:</b>
<b>Moved:</b> _____ <b>Second:</b> _____
<b>In Favor:</b>
<b>Opposed:</b>
<b>Abstained:</b>
<b>Comments:</b> _____
<b>Witnessed:</b>



**AGENDA ITEM 3  
JUNE 4, 2014**

**3**

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<b>Subject</b>	Budget for fiscal year 2014-2015 and Long Range Financial Plan
<b>Recommendations</b>	Approve Budget for Fiscal Year 2014-2015 and Updates to the Long Range Financial Plan. (Presenter: Debora Dickerson-Sims, Administrative Supervisor II, 909-252-4269)
<b>Background Information</b>	<p>In accordance with the California Children and Families Act of 1998 and County Code 12.296, the Children and Families Commission for San Bernardino County, also known as First 5 San Bernardino (F5SB), is required to adopt a budget on an annual basis in support of its strategic plan.</p> <p>Under the guidance of the Commission, and in collaboration with the community and agencies that serve children and their families, F5SB promotes supports and enhances the early development of children prenatal to age five. The proposed budget serves as the financial plan for the upcoming program year.</p> <p>In prior First 5 San Bernardino Strategic Plans, investment areas were identified as: Family, Education, Health and Systems and a percentage of funds were allocated to each investment area. Under the recommended Strategic Plan, investment areas are now redefined as Strategic Priority Areas (SPA's) and the prior four investment areas have been folded into two SPAs:</p> <ul style="list-style-type: none"><li>• <b>SPA 1: <u>Children and Families</u></b> <b>Goals:</b> (1) Child Health, (2) Early Learning and (3) Family Support</li><li>• <b>SPA 2: <u>Systems and Network</u></b> <b>Goals:</b> (1) Leadership as a Convener and Partner, (2) Capacity Building</li></ul> <p>Fiscal year funding goals will be directed to each SPA. This represents a change from past practice. In 2008 the First 5 San Bernardino Advisory Committee recommended the allocated investment percentages of 25% for Family, 25% for Education, 35% for Health and 15% for Systems of annual budget dollars. The Commission adopted this strategy noting that the percentages were established as merely a guide for distributing funds to support each of the cluster areas in the Strategic Plan. Since this is not mandated by Proposition 10, it could be amended at any time.</p> <p>The budget supporting program services in the amount of \$847,411 will continue to enhance participant services and reporting. Resources have been allocated for the integration of the supporting database, as well as technical assistance, evaluation, equipment and other resources for contracted service providers.</p> <p>Community Engagement Support promotes outreach, community education and media support. Resources have been allocated for marketing items, educational materials, media campaign, training and other resources for community events. An investment of \$467,085 for Community Engagement Support is included in the budget.</p> <p>The amount allocated for the support of programs and Community Engagement is 4.03% of the total budget.</p> <p>Operations are the administrative support services needed to oversee the overall</p>

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programs and operational expenses. The fiscal year 2014/15 budget includes an investment of \$2,650,811 for this function which amounts to 8.47% of the total budget.

Pending Commission approval, the proposed budget for Fiscal Year 2014–2015 demonstrates the Commission’s strong commitment to utilizing the majority of the funds for direct services in order to improve the lives of young children and their families in San Bernardino County. The budget specifies that \$30 million or 87.50% will be allocated through direct service contracts.

In addition, the proposed and legislatively mandated long range financial plan has been updated to reflect revised amounts. This plan is to be adopted and utilized as a long-term guide to allow Commissioners to determine what type of funds are available to support sustainable levels of multi-year contracts as well as ongoing annual community investments.

**Financial Impact**

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The budget includes anticipated revenue of \$20,162,650 and allocations of \$33,965,307 for Fiscal Year 2014-2015.

**Review**

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Regina Coleman, Commission Counsel

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<b>Report on Action as taken</b>
<b>Action:</b>
<b>Moved:</b> _____ <b>Second:</b> _____
<b>In Favor:</b>
<b>Opposed:</b>
<b>Abstained:</b>
<b>Comments:</b> _____
<b>Witnessed:</b>



**AGENDA ITEM 4  
JUNE 4, 2014**

**4**

<b>Subject</b>	Contract Amendments with San Bernardino City Unified School District EC010 and EC011.
<b>Recommendations</b>	<p>Approve amendments to Contracts EC010 and EC011 with San Bernardino City Unified School District as follows:</p> <p>A. Amendment A1 Contract EC010 with a decrease of \$252,198 totaling a cumulative contract amount of \$2,613,137 and a contract amount of \$700,944 for fiscal year 2014-2015.</p> <p>B. Amendment A1 Contract EC011 with a decrease of \$57,284 totaling a cumulative amount of \$391,977 and a contract amount of \$95,153 for fiscal year 2014-2015.</p> <p>(Presenter: Chrystina Smith-Rasshan, Staff Analyst II, 252-4267)</p>
<b>Background Information</b>	<p>In November of 2011 the Commission approved the allocation of \$18,750,000 for <u>Investing in Children</u>, (RFP 11-03). The primary goal of the (RFP 11-03) was to provide high quality and developmentally appropriate early education programs for children in San Bernardino County.</p> <p>First 5 San Bernardino and the Commission are accountable for the effective use of public funds channeled through Prop 10 tobacco tax revenue. Furthermore, contract agencies are monitored on a monthly basis and are required to submit information that helps strengthen programs and improve outcomes for children.</p> <p>Based on recent performance reviews on contracts EC010 and EC011, First 5 administration recommends a reduction of both contracts. Recent changes to school calendars and legislation pertaining to SB 837, also known as Transitional Kindergarten, have affected enrollment. The proposed reductions of each contract amounts have been mutually agreed upon by all parties involved.</p> <p>Pending Commission approval the total reduction of both contracts funding is \$309,482. These funds will be unencumbered and committed back to the FY 2014-2015 budget under <u>Investing in Children</u>.</p>
<b>Financial Impact</b>	None
<b>Review</b>	Regina Coleman, Commission Counsel

<b>Report on Action as taken</b>
<b>Action:</b>
<b>Moved:</b> _____ <b>Second:</b> _____
<b>In Favor:</b>
<b>Opposed:</b>
<b>Abstained:</b>
<b>Comments:</b> _____
<b>Witnessed:</b>



## Program Outline Document 2014-2015

### AGENCY INFORMATION

**Contract #:** EC010 A1

**Legal Entity:** San Bernardino City USD

**Dept./Division:** School Readiness/School Linked Services

**Project Name:** Pre K Academy

**Address:** 777 North F Street **Phone #:** 909-381-1164  
San Bernardino, CA 92410

**Website:** www.sbcusd.k12.ca.us **Fax #:** 909-880-6702

**Program Site Address:** (see attached for additional sites) **Client Referral Phone #** 909-880-6711

### CONTACT INFORMATION

#### CONTRACT REPRESENTATIVE/SIGNING AUTHORITY

**Name:** Debra Love **Title:** Director of Purchasing

**Address:** 777 North F Street **Direct Phone #:** 909-381-1126  
San Bernardino, CA 92410

**Fax #:** 909-880-6702

**E-Mail:** Debra.love@sbcusd.k12.ca.us

#### PROGRAM CONTACT

**Name:** Delia Castaneda **Title:** Coordinator

**Address:** 1535 West Highland Ave **Direct Phone #:** 909-880-6711  
San Bernardino, CA 92411

**Fax #:** 909-880-6702

**E-Mail:** Delia.Castaneda@sbcusd.k12.ca.us

#### FISCAL CONTACT

**Name:** Deitra Thomas **Title:** Fiscal Analyst

**Address:** 777 North F Street **Direct Phone #:** 909-381-1102  
San Bernardino, CA 92410

**Fax #:** 909-383-1375

**E-Mail:** Deitra.thomas@sbcusd.k12.ca.us

**ADDITIONAL CONTACT (Describe):** Program

**Name:** Cynthia White Piper **Title:** Director

**Address:** 1535 West Highland **Direct Phone #:** 909-880-6704  
San Bernardino, CA 92411

**Fax #:** 909-880-6702

**E-Mail:** Cynthia.whitepiper@sbcusd.k12.ca.us

**PROGRAM INFORMATION**

**TYPE OF AGENCY**

**Educational Institution** **Describe:** School District K-12

**Government Agency** **Describe:** Choose an item.

**Private Entity/Institution** **Describe:** Choose an item.

**Community-Based** **Describe:** Choose an item.

**FIRST 5 FOCUS AREA**

**STRATEGY**

**Health**  **Early Screening and Intervention**  **Health & Safety Education**  
 **Health Care Access**  **Other:**  
 **Oral Health**

**Education**  **Early Education Programs**  **Quality Provider Programs**  
 **Access to Quality Child Care**  **Other:**

**Family**  **Parent Education**  **Other:**  
 **Resource Center & Case Management**

**Systems**  **Integrated Systems Planning & Implementation**  **Community Outreach**  
 **Countywide Information Referral Systems**  **Other:**  
 **Organizational Capacity Building**

**PROGRAM DESCRIPTION**

Pre k program that runs 180 days throughout the traditional academic calendar, this is a half day program. This agency will serve 150 children.

**SERVICE AREA (LOCATIONS)**

92404,92405,92407,92408  
92410,92411

**COMMISSION LEVEL OUTCOMES**

- By June 2015, 150 students will receive early screening and intervention for special needs.
- By June 2015,150 children demonstrate increases in age appropriate development in all domains.
- By June 2015, 150 children will live in a home environment supportive of learning.

**ASSIGNED ANALYST:** Chrystina Smith-Rasshan

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**CONTRACT AMOUNT**

<b>Fiscal Year</b>	<b>Amount</b>
2012-2013	\$ 959,051
2013-2014	\$ 953,142
2014-2015	\$ 700,944
<b>Total</b>	<b>\$ 2,613,137</b>



**Agency Name:** San Bernardino City USD  
**Program Name:** Pre K Academy  
**Contract #:** EC010 A1  
**Fiscal Year:** 2014-2015

NAME OF SITE, SITE ADDRESS, PHONE NUMBER & CONTACT NAME	NUMBER OF PARTICIPANTS SERVED
Name of Site Lincoln Address 255 W 13th Street City, State Zip San Bernardino CA Contact Name, Title Cynthia White Piper 909-880-6704	60
Name of Site Harmon Elementary School Address 4865 N State Street City, State Zip San Bernardino, CA 92407-3328 Contact Name, Title Cynthia White Piper 909-880-6704	30
Name of Site San Bernardino Address City, State Zip San Bernardino, CA 92407-3328 Contact Name, Title Cynthia White Piper 909-880-6704	30
Name of Site TBD Address City, State Zip San Bernardino, CA 92407-3328 Contact Name, Title Cynthia White Piper 909-880-6704	30
Name of Site Address City, State Zip Contact Name, Title	
Name of Site Address City, State Zip Contact Name, Title	
Name of Site Address City, State Zip Contact Name, Title	
Name of Site City, State Zip Contact Name, Title	



**CHILDREN  
AND FAMILIES  
COMMISSION  
FOR  
SAN BERNARDINO COUNTY  
STANDARD CONTRACT**

FOR COMMISSION USE ONLY						
<input checked="" type="checkbox"/> New	Vendor Code SANBERN577		<b>S</b>	Dept. 903	<b>A</b>	Contract Number EC010 A1
<input type="checkbox"/> Change			<b>C</b>			
<input type="checkbox"/> Cancel						
Organization Children and Families Commission			Dept. 903	Orgn. PROG	Contractor's License No.	
Commission Representative Cindy Faulkner, Operations Manager			Telephone 909-386-7706		Total Contract Amount \$2,613,137	
Contract Type <input type="checkbox"/> Revenue <input checked="" type="checkbox"/> Encumbered <input type="checkbox"/> Unencumbered <input type="checkbox"/> Other:						
If not encumbered or revenue contract type, provide reason: _____						
Commodity Code 95200		Contract Start Date July 1, 2012		Contract End Date June 30, 2015		Original Amount \$2,865,335
						Amendment Amount \$2,613,137
Fund RRC	Dept. 903	Organization PROG	Appr. 300	Obj/Rev Source 3357	GRC/PROJ/JOB No. EEEEPKY15	Amount \$700,944
Fund	Dept.	Organization	Appr.	Obj/Rev Source	GRC/PROJ/JOB No.	Amount
Fund	Dept.	Organization	Appr.	Obj/Rev Source	GRC/PROJ/JOB No.	Amount
Abbreviated Use Pre-K Academy			Estimated Payment Total by Fiscal Year			
			FY	Amount	I/D	
			12-13	\$959,051		
			13-14	\$953,142		
			14-15	\$700,944		

THIS CONTRACT is entered into in the State of California by and between the Children and Families Commission for San Bernardino County, hereinafter called the Commission, and

Legal Name (hereinafter called the Contractor)

San Bernardino City Unified School District

Department/Division

School Readiness/School Linked Services

Address

777 North F Street

San Bernardino, CA 92410

Phone

(909) 381-1164

Federal ID No.

95-2285577

Program Address (if different from legal address):

**IT IS HEREBY AGREED AS FOLLOWS:**

**AMENDMENT NO. 1**

**SECTION V. FISCAL PROVISIONS**

Paragraph A. Contract Amount has been amended to read as follows:

The maximum amount of reimbursement under this Contract shall not exceed \$2,613,137 for the duration of the Contract term subject to the availability of California Children and Families Trust Fund monies. The consideration to be paid to Contractor, as provided herein, shall be in full payment for all Contractor's services and expenses incurred in the performance hereof. These funds are divided as follows:

Fiscal Year 2012-13	<u>\$959,051</u>	July 1, 2012 through June 30, 2013
Fiscal Year 2013-14	<u>\$953,142</u>	July 1, 2013 through June 30, 2014
Fiscal Year 2014-15	<u>\$700,944</u>	July 1, 2014 through June 30, 2015

Initial Here

**Auditor-Controller/Treasurer Tax Collector Use Only**

<input type="checkbox"/> Contract Database	<input type="checkbox"/> FAS
Input Date	Keyed By

**ATTACHMENTS:**

**Attachment A** – Work Plan for 2014-2015.

**Attachment A-1** – Program Work Plan Site Locations for 2014-2015.

**Attachment B** – Program Budget for 2014-2015

All other terms and conditions of this contract remain in full force and effect.

CHILDREN & FAMILIES COMMISSION FOR  
SAN BERNARDINO COUNTY

SAN BERNARDINO CITY UNIFIED SCHOOL  
DISTRICT

Legal Entity

▶ \_\_\_\_\_

Authorized Signature

Linda Haugan

Printed Name

Commission Chair

Title

\_\_\_\_\_  
Dated

▶ \_\_\_\_\_

Authorized Signature

Dale Marsden

Printed Name

Superintendent

Title

\_\_\_\_\_  
Dated

Official Stamp

Reviewed for Processing

▶ \_\_\_\_\_

Cindy Faulkner

Operations Manager

\_\_\_\_\_  
Date

Approved as to Legal Form

▶ \_\_\_\_\_

Regina Coleman

Commission Counsel

\_\_\_\_\_  
Date

Presented to Commission for  
Signature

▶ \_\_\_\_\_

Karen E. Scott

Executive Director

\_\_\_\_\_  
Date



**Agency Name:** SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT  
**Program Name:** SBCUSD PRE-K ACADEMY  
**Contract #:** EC010 A1 **Fiscal Year (FY):** 2014 – 2015  
**Service Area:** SAN BERNARDINO

Commission Level Outcome	Performance Objective	Service Activity <i>Service provided as part of achieving program goal(s)</i>	Core	Client Target <i># of unduplicated clients receiving service</i>	Verification Method <i>How you will measure</i>
<b>Children are ready to enter and succeed in school</b>	By June 2015, 150 children will develop within normal ranges in all domains	Child Development Session-PK	Core	150 Children	<b>Child Intake</b>  <b>Parenting Survey</b> <i>Pre – At program enrollment</i> <i>Post – At program completion</i>  <b>DRDP-PS</b> <i>Pre – Administered within 60 calendar days of child’s enrollment</i> <i>Post – Administered within the last 30 calendar days of program</i>  <b>Satisfaction Survey</b> <i>At program completion</i>
	By June 2015, 150 children will receive early screening and intervention for special needs	Developmental Screening	Core	150 Children	<b>ASQ-3</b> <i>Completed – within 30-45 calendar days of enrollment</i>
	By June 2015, 150 parents will live in a home environment supportive of learning	Parent Enrichment	Aggregate	150 Parents	<i>Survey results</i>  <i>Captured through parenting &amp; satisfaction survey but attached to child record</i>

Fiscal Year: FY 2014-2015

Agency Signature: \_\_\_\_\_

# PROGRAM BUDGET

## FISCAL YEAR 2014-2015

PARTNER NAME San Bernardino City Unified School DistrictCONTRACT # EC010 A1

DESCRIPTION			TOTAL PROGRAM COSTS	OTHER FUNDING	DONATED RESOURCES	FIRST 5 FUNDED PROJECT	First 5 Program Related Cost	First 5 Admin Cost	FIRST 5 %
A. SALARIES & BENEFITS			A	B	C	D	E		
FTE	POSITION TITLE								
1	1.00	Child Development Coordinator	\$ 116,542	\$ 104,888		\$ 11,654	\$ 11,654.22		10.00%
2	1.00	Bilingual Secretary	\$ 40,862			\$ 40,862	\$ 40,862.16		100.00%
3	5.00	Permit Teachers	\$ 256,739			\$ 256,739	\$ 256,739.00		100.00%
4	3.75	Bilingual Instruc. Aides (5 aides@ 6hrs)	\$ 76,165			\$ 76,165	\$ 76,165.00		100.00%
5		Hourly Teacher Substitutes	\$ 14,000			\$ 14,000	\$ 14,000.00		100.00%
6		Hourly Instructional AideSubstitutes	\$ 6,000			\$ 6,000	\$ 6,000.00		100.00%
TOTAL SALARIES			\$510,308	104,888	\$0.00	\$ 405,420	\$405,420	\$0.00	79.45%
31	TOTAL BENEFITS		\$ 179,338			\$ 179,338	\$ 179,338.00		100.00%
<b>TOTAL SALARIES, BENEFITS, PROGRAM &amp; ADMIN</b>			<b>\$689,646</b>	<b>\$104,888</b>	<b>0</b>	<b>\$584,758</b>	<b>\$584,758</b>	<b>0</b>	<b>84.79%</b>

# PROGRAM BUDGET

## FISCAL YEAR 2014-2015

PARTNER NAME San Bernardino City Unified School DistrictCONTRACT # EC010 A1

DESCRIPTION	TOTAL PROGRAM COSTS	OTHER FUNDING	DONATED RESOURCES	FIRST 5 FUNDED PROJECT	First 5 Program Related Cost	First 5 Admin Cost	FIRST 5 %
B. SERVICES & SUPPLIES	A	B	C	D	D		E
1 PROGRAM MATERIALS/SUPPLIES	\$ 20,826			\$ 20,826	\$ 20,826.00		100.00%
2 PARTICIPANT SUPPORT/INCENTIVES	\$ 2,000			\$ 2,000	\$ 2,000.00		100.00%
3 PARTICIPANT TRANSPORTATION				\$ 0	\$		
4 FOOD EXPENSE FOR CLASSES/MEETINGS	\$ 28,350			\$ 28,350	\$ 28,350.00		100.00%
5 STAFF DEVELOPMENT/TRAINING	\$ 3,000			\$ 3,000	\$ 3,000.00		100.00%
6 EMPLOYEE MILEAGE/TRAVEL	\$ 1,000			\$ 1,000	\$ 1,000.00		100.00%
7 ADVERTISEMENTS	\$			\$ 0	\$		
8 PRINTING	\$ 1,000			\$ 1,000	\$ 1,000.00		100.00%
9 POSTAGE	\$ 1,000			\$ 1,000	\$ 1,000.00		100.00%
10 SUBSCRIPTIONS				\$ 0	\$		
11 OFFICE SUPPLIES	\$ 5,000			\$ 5,000	\$ 5,000.00		100.00%
12 OFFICE EQUIPMENT				\$ 0	\$		
13 RENT/LEASE BUILDING				\$ 0	\$		
14 BUILDING/EQUIPMENT MAINTENANCE	\$ 5,000			\$ 5,000	\$ 5,000.00		100.00%
15 UTILITIES				\$ 0	\$		
16 INSURANCE / TAXES / LICENSES				\$ 0	\$		
17 PROFESSIONAL SERVICES/CONSULTANTS					\$		
17.1				\$ 0	\$		
PROFESSIONAL SERVICES - SUBTOTAL	\$	\$	\$	\$ 0	\$	\$	
18 INDIRECT COSTS (AS APPROVED)	\$ 49,010			\$ 49,010	\$ 49,010.00		100.00%
<b>TOTAL SERVICES/SUPPLIES</b>	<b>\$ 116,186</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$ 116,186</b>	<b>\$ 116,186</b>	<b>\$0.00</b>	<b>100.00%</b>

# PROGRAM BUDGET

## FISCAL YEAR 2014-2015

PARTNER NAME San Bernardino City Unified School District

CONTRACT # EC010 A1

DESCRIPTION	TOTAL PROGRAM COSTS	OTHER FUNDING	DONATED RESOURCES	FIRST 5 FUNDED PROJECT	First 5 Program Related Cost	First 5 Admin Cost	FIRST 5 %
<b>C. SUBCONTRACTS</b>	A	B	C	D	ER		E
<i>SUBCONTRACTS - AGENCY NAME</i>							
1	_____	_____	_____	\$ 0			
2	_____	_____	_____	\$ 0			
3	_____	_____	_____	\$ 0			
4	_____	_____	_____	\$ 0			
5	_____	_____	_____	\$ 0			
<b>TOTAL SUBCONTRACTS</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	
<b>TOTAL PROJECT BUDGET</b>	\$ 805,832	\$ 104,888	\$	\$ 700,944	\$ 700,944	\$	86.98%
<b>First 5 Funding %</b>	100.00%	13.02%	0.00%	86.98%			
<b>Administrative Cost %</b>				<b>100.00%</b>	<b>100.00%</b>	<b>0.00%</b>	

## BUDGET NARRATIVE - SALARIES & BENEFITS

PARTNER NAME San Bernardino City Unified School District

CONTRACT # EC010 A1

Line	Position	Hours per Fiscal Year	Total Program Costs	Other Funding	Other Funding Sources	Donated Resources	First 5 Costs	Narrative (Please describe position duties)
1	Child Development Coordinator		\$ 116,542	\$ 104,888		\$ -	\$ 11,654	10% of the time/salary of the Child Development Coordinator will be spent in the administration of this program. The amount indicated is 10% of the base salary.
2	Bilingual Secretary		\$ 40,862	\$ -		\$ -	\$ 40,862	A bilingual secretary will provide secretarial support to the program, including but not limited to payroll, keeping records for the program; liaison to district departments to acquire services, other clerical duties as required.
3	Permit Teachers		\$ 256,739	\$ -	\$ -	\$ -	\$ 256,739	Permit teachers will teach 180 days and receive 1 work day for preparing for the opening of school for a total of 181 days at the cost of \$283.69 per day.
4	Bilingual Instruc. Aides (5 aides@ 6hrs)		\$ 76,165	\$ -	\$ -	\$ -	\$ 76,165	Bilingual instructional aides will assist teachers in the classroom six hours per day. Their pay is 15,233 annually.
5	Hourly Teacher Substitutes		\$ 14,000	\$ -	\$ -	\$ -	\$ 14,000	Estimate based upon prior year expenditures for substitutes for five permit teachers in one year. Must provide substitutes when teachers are absent.
6	Bilingual Instruc. Aides (5 aides@ 6hrs)		\$ 6,000	\$ -	\$ -	\$ -	\$ 6,000	To maintain required Community Care Licensing ratio of 8 students to 1 adult, we must hire substitutes for absent instructional aides. Absences cannot be predicted. Additionally, substitutes may be required to work in the place of permanent employees if there are not enough bilingual aides in the hiring pool when the school year begins.
<b>TOTAL SALARIES</b>			\$ 510,308	\$ 104,888		\$ -	\$ 405,420	

Line	Listing of Covered Benefits	Total	Other	Other Funding	Donated	First 5 Costs	Narrative
31		\$ 179,338	\$ -		\$ -	\$ 179,338	Benefits are calculated at 13.781% of certificated salaries; 23.173% of classified salaries; and \$11,699 per FTE for health and welfare.
<b>TOTAL SALARIES &amp; BENEFITS</b>		\$ 689,646	\$ 104,888		\$ -	\$ 584,758	

## BUDGET NARRATIVE - SERVICES & SUPPLIES

PARTNER NAME San Bernardino City Unified School District

CONTRACT # EC010 A1

Line	Service/Supply	Total Program Costs	Other Funding	Other Funding Sources	Donated Resources	First 5 Costs	Narrative (Please describe need for services/supplies)
1	PROGRAM MATERIALS/SUPPLIES	\$ 20,826	\$ -		\$ -	\$ 20,826	Consumable materials and supplies allocated @ \$4,165 per teacher (\$2,083 per class for 180 days annually)
2	PARTICIPANT SUPPORT/INCENTIVES	\$ 2,000	\$ -		\$ -	\$ 2,000	Incentives for participants with excellent attendance, and to support early literacy in the
3	PARTICIPANT TRANSPORTATION	\$ -	\$ -		\$ -	\$ -	
4	FOOD EXPENSE FOR CLASSES/MEETINGS	\$ 28,350	\$ -		\$ -	\$ 28,350	Snacks must be provided daily for the students. The cost for snacks is calculated at \$1.05 x 150
5	STAFF DEVELOPMENT/TRAINING	\$ 3,000	\$ -		\$ -	\$ 3,000	Teachers and instructional aides will be required to attend the annual end of the year
6	EMPLOYEE MILEAGE/TRAVEL	\$ 1,000	\$ -		\$ -	\$ 1,000	Staff will accrue mileage costs at the district rate of .565 per mile.
7	ADVERTISEMENTS	\$ -	\$ -		\$ -	\$ -	
8	PRINTING	\$ 1,000	\$ -		\$ -	\$ 1,000	Staff will accrue mileage costs at the district rate of .565 per mile.
9	POSTAGE	\$ 1,000	\$ -		\$ -	\$ 1,000	Postage to mail correspondence to participating families, as necessary
10	SUBSCRIPTIONS	\$ -	\$ -		\$ -	\$ -	
11	OFFICE SUPPLIES	\$ 5,000	\$ -		\$ -	\$ 5,000	Office supplies to be used by the secretary and other staff members.
12	OFFICE EQUIPMENT	\$ -	\$ -		\$ -	\$ -	
13	RENT/LEASE BUILDING	\$ -	\$ -		\$ -	\$ -	
14	BUILDING/EQUIPMENT MAINTENANCE	\$ 5,000	\$ -		\$ -	\$ 5,000	Custodial supplies used for the cleaning of classrooms on a daily basis.
15	UTILITIES	\$ -	\$ -		\$ -	\$ -	
16	INSURANCE / TAXES / LICENSES	\$ -	\$ -		\$ -	\$ -	



## BUDGET NARRATIVE - SERVICES & SUPPLIES

PARTNER NAME San Bernardino City Unified School District

CONTRACT # EC010 A1

Line	Service/Supply	Total Program Costs	Other Funding	Other Funding Sources	Donated Resources	First 5 Costs	Narrative (Please describe need for services/supplies)
0	PROFESSIONAL SERVICES SUBTOTAL	\$ -	\$ -		\$ -	\$ -	
18	INDIRECT COSTS (AS APPROVED)	\$ 49,010	\$ -		\$ -	\$ 49,010	Indirect cost is calculated at 7.25% for SBCUSD.
<b>TOTAL SERVICES &amp; SUPPLIES</b>		<b>\$ 116,186</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ 116,186</b>	

## BUDGET NARRATIVE - SUBCONTRACTORS

PARTNER NAME San Bernardino City Unified School District

CONTRACT # EC010 A1

Line	Subcontractor	Total Program Costs	Other Funding	Other Funding Sources	Donated Resources	First 5 Costs	Narrative (Please describe need for subcontractors)
1	0	\$ -	\$ -		\$ -	\$ -	
2	0	\$ -	\$ -		\$ -	\$ -	
3	0	\$ -	\$ -		\$ -	\$ -	
4	0	\$ -	\$ -		\$ -	\$ -	
5	0	\$ -	\$ -		\$ -	\$ -	
6	0	\$ -	\$ -		\$ -	\$ -	
7	0	\$ -	\$ -		\$ -	\$ -	
<b>TOTAL SUBCONTRACTORS</b>		\$ -	\$ -		\$ -	\$ -	

**Education Overview**

Through this RFP, First 5 San Bernardino (F5SB) seeks to support high quality and developmentally appropriate early education programs for children in San Bernardino County. Research shows that high quality early education programs can improve a child’s cognitive, social and emotional development so that they are better prepared for success in school and in life.

**Strategic Goals and Outcomes**

The First 5 San Bernardino strategic plan supports Education activities through three strategic and inter-related initiatives, two of which are included in this RFP: (1) Early Education Programs, (2) Access to Quality Child Care. These initiatives support our goal that “*Children enter school ready to learn*”.

**Strategy: Early Education Programs**

GOALS	SERVICE DELIVERY APPROACH	OUTCOMES/INDICATORS
Children live in a home environment supportive of learning	Home Visitation	<ul style="list-style-type: none"> <li>- Increased number/percentage of parents using developmentally appropriate school readiness activities with their children <b>and</b></li> <li>- Increased family literacy skills</li> </ul>
Children develop within normal ranges in all domains	Pre-K Academy	<ul style="list-style-type: none"> <li>- Increased number/percentage of children exhibiting age-appropriate development <b>and</b></li> <li>- Increased number/percentage of children exhibiting healthy cognitive and social-emotional behavior</li> </ul>
	Preschool	<ul style="list-style-type: none"> <li>- Increased number/percentage of children exhibiting age-appropriate development <b>and</b></li> <li>- Increased number/percentage of children exhibiting healthy cognitive and social-emotional behavior</li> </ul>

**Strategy: Access to Quality Child Care**

GOALS	SERVICE DELIVERY APPROACH	OUTCOMES/INDICATORS
Children have access to high quality early childhood development programs	School-Based Infant/Toddler Care	<ul style="list-style-type: none"> <li>-Increased number/percentage of parents informed of and number/percent of children enrolled in high quality subsidized child care <b>and</b></li> <li>-Increased number/percentage of children exhibiting healthy cognitive and social-emotional behavior</li> </ul>



Home Visitation Programs

First 5 San Bernardino (F5SB) continues its commitment to promote, support, and enhance the early development of our children birth through age five recognizing that access to such programs are limited in remote rural communities in San Bernardino County. Through this investment, F5SB seeks to implement researched-based home visitation models in remote rural areas that ensure children enter school ready to learn. All young children and their families deserve the same opportunities to succeed, regardless of demographic, geographic or economic considerations.

Funding Requirements and Expectations

Proposers meeting the minimum requirements are encouraged to apply. In addition to the minimum requirements outlined in the RFP, these specific and targeted program requirements apply to the Home Visitation Programs Providers:

<b>Funding Requirements and Expectations</b>
<b>Program Focus: Home Visitation Programs</b>
<ul style="list-style-type: none"> <li>■ Must serve children 3 to 5 residing in remote rural communities as identified by the communities listed: Amboy, Argus, Baker, Big River, Cadiz, Cima, Daggett, Earp, Edwards, El Mirage, Essex, Fort Irwin, Goffs, Helendale, Hinkley, Kelso, Kramer Junction, Landers, Lenwood, Ludlow, Mount Baldy, Mountain Pass, Needles, Newberry Springs, Nipton, Parker Dam, Pioneertown, Red Mountain, Rice, Summit Valley, Trona, Vidal, Windy Acres, Wonder Valley, and Yermo</li> <li>■ Staff conducting home visits must hold an Associate’s Degree with a minimum of 12 ECE units; Managing or Supervising staff must hold a Bachelor’s Degree with a minimum of 12 ECE units</li> <li>■ Program model must incorporate and create an environment of learning (lighting, design away from distractions)</li> <li>■ Must utilize the ASQ-3/ASQ-SE screening tools</li> <li>■ Must utilize the DRDP assessment tool</li> <li>■ Minimum of one 50-minute session, once a month (varying based on the number of children and family needs)</li> <li>■ Minimum client commitment of one program-year</li> <li>■ Increase the collaboration to ensure adequate transition between home visitation programs and preschools/kindergartens</li> <li>■ Must utilize the Kindergarten Student Entrance Profile (KSEP) for all children transitioning into Kindergarten</li> </ul>
<b>Priority/Recommended Components for Home Visitation Programs</b>
<ul style="list-style-type: none"> <li>■ Programs certified to administer the PAT Model</li> <li>■ Programs implementing a parent advisory committee for inclusive governance</li> </ul>



### Pre-K Academy Programs

First 5 San Bernardino continues its commitment to promote, support, and enhance the early development of our children birth through age five. Historically, First 5 San Bernardino has supported school readiness programs in preparing children for entering school. The Commission remains committed to funding programs that promote the early care and education of children residing in San Bernardino County. Through this investment First 5 San Bernardino seeks to implement a quality pre-kindergarten experience in a condensed format to ensure children enter school ready to learn. All young children and their families deserve the same opportunities to succeed, regardless of demographic, geographic or economic considerations.

### Funding Requirements and Expectations

Proposers meeting the minimum requirements are encouraged to apply. In addition to the minimum requirements outlined in the RFP, these specific and targeted program requirements apply to the Pre-K Academy Providers:

<b>Funding Requirements and Expectations</b> <b>Program Focus: Pre-K Academy Programs</b>
<ul style="list-style-type: none"><li>■ Staff must meet the qualifications and permit requirements of the Child Development Permit Matrix as defined by the California Commission on Teaching Credentials</li><li>■ Must meet California State Licensing Requirements</li><li>■ Must target 4-5 year olds who have yet to have a preschool experience</li><li>■ Must target 4-5 year olds on the wait list for Head Start, State Preschool <b>OR</b> do not meet income eligibility requirements for the aforementioned programs</li><li>■ Must not be conducted in the communities eligible for the Home Visitation Model listed in this RFP</li><li>■ Must implement program during off-track or closed-sessions for a minimum of 4-hour days</li><li>■ Must utilize the ASQ-3/ASQ-SE screening tools</li><li>■ Must utilize the DRDP assessment tool</li><li>■ Must utilize the Kindergarten Student Entrance Profile (KSEP) for all children transitioning into Kindergarten (as applicable)</li></ul>
<b>Priority/Recommended Components for Pre-K Academy Programs</b>
<ul style="list-style-type: none"><li>■ Programs targeting children entering Kindergarten within 6 months following the Pre-K Academy experience</li></ul>



### Preschool Programs

First 5 San Bernardino continues its commitment to promote, support, and enhance the early development of our children birth through age five. Historically, First 5 San Bernardino has supported school readiness programs in preparing children for entering school. The Commission remains committed to funding programs that promote the early care and education of children residing in San Bernardino County. Through this investment First 5 San Bernardino seeks to implement a quality preschool experience to ensure children enter school ready to learn. All young children and their families deserve the same opportunities to succeed, regardless of demographic, geographic or economic considerations.

#### Funding Requirements and Expectations

Proposers meeting the minimum requirements are encouraged to apply. In addition to the minimum requirements outlined in the RFP, these specific and targeted program requirements apply to the Preschool Programs Providers:

<b>Funding Requirements and Expectations</b> <b>Program Focus: Preschool Programs</b>
<ul style="list-style-type: none"><li>■ Staff must meet the qualifications and permit requirements of the Child Development Permit Matrix as defined by the California Commission on Teaching Credentials</li><li>■ Must meet California State Licensing Requirements</li><li>■ Must not be conducted in the communities eligible for the Home Visitation Model</li><li>■ Must serve children 4 years old (children turning 5 within the program year will remain enrolled)</li><li>■ Must be full-day program (minimum of 6 hours) and operate on the academic school year</li><li>■ Must utilize the ASQ-3/ASQ-SE screening tools</li><li>■ Must utilize the DRDP assessment tool</li><li>■ Must utilize the Kindergarten Student Entrance Profile (KSEP) for all children transitioning into Kindergarten (as applicable)</li><li>■ Must utilize evidenced-based early education curriculum</li></ul>
<b>Priority/Recommended Components for Preschool Programs</b>
<ul style="list-style-type: none"><li>■ Programs operating in low Academic Performance Index (API) schools</li><li>■ Programs implementing a parent advisory committee for inclusive governance</li></ul>



### School-Based Infant/Toddler Care Programs

First 5 San Bernardino continues its commitment to promote, support, and enhance the early development of our children prenatal through age five. The Commission is committed to funding programs that promote high quality child care for children of teen parents recognizing that San Bernardino County ranks 47<sup>th</sup> out of the 58 California counties in teen birth rates. Through this investment First 5 San Bernardino seeks to implement school-based infant/toddler care for teen parents (ages 15-19) to facilitate obtaining a high school diploma/GED. All young children and their families deserve the same opportunities to succeed, regardless of demographic, geographic or economic considerations.

#### Funding Requirements and Expectations

Proposers meeting the minimum requirements are encouraged to apply. In addition to the minimum requirements outlined in the RFP, these specific and targeted program requirements apply to the School-Based Infant/Toddler Care Programs Providers:

<b>Funding Requirements and Expectations</b> <b>Program Focus: School-Based Infant/Toddler Care Programs</b>
<ul style="list-style-type: none"><li>■ Must be implemented at a school-based site</li><li>■ Children participating in the program must be within the ages of birth - 3</li><li>■ Staff must meet the qualifications and permit requirements of the Child Development Permit Matrix as defined by the California Commission on Teaching Credentials</li><li>■ Must meet California State Licensing Requirements</li><li>■ Must utilize the ASQ-3/ASQ-SE screening tools</li><li>■ Must include a parent support/involvement component</li></ul>



## Program Outline Document 2014-2015

### AGENCY INFORMATION

Contract #: EC011A1

Legal Entity: San Bernardino City USD

Dept./Division: Adult School

Project Name: Full Day Preschool

Address: 777 North F Street Phone #: 909-381-1100  
San Bernardino, CA 92410

Website: www.sbcusd.com/adultschool Fax #: 909-880-6702

Program Site Address: 1200 North E Street Client Referral Phone #: 909-388-6000  
San Bernardino, CA 92405  
(see attached for additional sites)

### CONTACT INFORMATION

#### CONTRACT REPRESENTATIVE/SIGNING AUTHORITY

Name: Debra Love Title: Director of Purchasing

Address: 777 North F Street Direct Phone #: 909-381-1126  
San Bernardino, CA 92410

Fax #: 909-880-6702

E-Mail: Debra.love@sbcusd.k12.ca.us

#### PROGRAM CONTACT

Name: Alma Angelo Title: Vice Principal

Address: 1200 North E Street Direct Phone #: 909-388-6000  
San Bernardino, CA 92405

Fax #: 909-381-2887

E-Mail: Alma.angelo@sbcusd.k12ca.us

#### FISCAL CONTACT

Name: Deitra Thomas Title: Fiscal Analyst

Address: 777 North F Street Direct Phone #: 909-381-1102  
San Bernardino, CA 92410

Fax #: 909-383-1375

E-Mail: Deitra.thomas@sbcusd.k12.ca.us



**ADDITIONAL CONTACT (Describe):** Program

**Name:** Lenora Davis **Title:** Secretary

**Address:** 1200 North E Street **Direct Phone #:** 909-388-6000  
San Bernardino ,CA 92405

**E-Mail:** Lenora.davis@sbcusd.k12.ca.us **Fax #:** 909-381-2887

**PROGRAM INFORMATION**

**TYPE OF AGENCY**

- Educational Institution** **Describe:** School District K-12
- Government Agency** **Describe:** Choose an item.
- Private Entity/Institution** **Describe:** Choose an item.
- Community-Based** **Describe:** Choose an item.

**FIRST 5 FOCUS AREA**

**STRATEGY**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> <b>Health</b>               | <input type="checkbox"/> <b>Early Screening and Intervention</b>                 | <input type="checkbox"/> <b>Health &amp; Safety Education</b> |
|  | <input type="checkbox"/> <b>Health Care Access</b>                               | <input type="checkbox"/> <b>Other:</b>                        |
|  | <input type="checkbox"/> <b>Oral Health</b>                                      |   |
| <input checked="" type="checkbox"/> <b>Education</b> | <input checked="" type="checkbox"/> <b>Early Education Programs</b>              | <input type="checkbox"/> <b>Quality Provider Programs</b>     |
|  | <input type="checkbox"/> <b>Access to Quality Child Care</b>                     | <input type="checkbox"/> <b>Other:</b>                        |
| <input type="checkbox"/> <b>Family</b>               | <input type="checkbox"/> <b>Parent Education</b>                                 | <input type="checkbox"/> <b>Other:</b>                        |
|  | <input type="checkbox"/> <b>Resource Center &amp; Case Management</b>            |   |
| <input type="checkbox"/> <b>Systems</b>              | <input type="checkbox"/> <b>Integrated Systems Planning &amp; Implementation</b> | <input type="checkbox"/> <b>Community Outreach</b>            |
|  | <input type="checkbox"/> <b>Countywide Information Referral Systems</b>          | <input type="checkbox"/> <b>Other:</b>                        |
|  | <input type="checkbox"/> <b>Organizational Capacity Building</b>                 |   |

**PROGRAM DESCRIPTION**

The preschool program is a school readiness program that includes utilizing evidence-based Early Education curriculum and strategies, parent involvement/volunteer requirement.

**SERVICE AREA (LOCATIONS)**

92404,92405,92407,92408,92410,92411

**COMMISSION LEVEL OUTCOMES**

- By June 2015, 20 children will receive early screening and intervention for special needs.
- By June 2015, 20 children will demonstrate development within normal ranges in all domains.

**ASSIGNED ANALYST:** Chrystina Smith-Rasshan

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**CONTRACT AMOUNT**

<b>Fiscal Year</b>	<b>Amount</b>
2012-2013	\$ 150,071
2013-2014	\$ 146,753
2014-2015	\$ 95,153
<b>Total</b>	<b>\$ 391,977</b>



**Agency Name:** San Bernardino City USD Adult  
**Program Name:** Full Day Preschool  
**Contract #:** EC011A1  
**Fiscal Year:** 2014-2015

NAME OF SITE, SITE ADDRESS, PHONE NUMBER & CONTACT NAME	NUMBER OF PARTICIPANTS SERVED
Name of Site San Bernardino City USD Adult School Address 1200 North E Street City, State Zip San Bernardino, CA 92405 Contact Name, Title Alma Angelo 909-388-6000	20
Name of Site Address City, State Zip Contact Name, Title	
Name of Site Address City, State Zip Contact Name, Title	
Name of Site Address City, State Zip Contact Name, Title	
Name of Site Address City, State Zip Contact Name, Title	
Name of Site Address City, State Zip Contact Name, Title	
Name of Site Address City, State Zip Contact Name, Title	
Name of Site Address City, State Zip Contact Name, Title	

**CHILDREN  
AND FAMILIES  
COMMISSION  
FOR  
SAN BERNARDINO COUNTY  
STANDARD CONTRACT**

FOR COMMISSION USE ONLY						
<input checked="" type="checkbox"/> New	Vendor Code SANBERN577		<b>S</b>	Dept. 903	<b>A</b>	Contract Number EC011 A1
<input type="checkbox"/> Change			<b>C</b>			
<input type="checkbox"/> Cancel						
Organization Children and Families Commission			Dept. 903	Orgn. PROG	Contractor's License No.	
Commission Representative Cindy Faulkner, Operations Manager			Telephone 909-386-7706		Total Contract Amount \$391,977	
Contract Type <input type="checkbox"/> Revenue <input checked="" type="checkbox"/> Encumbered <input type="checkbox"/> Unencumbered <input type="checkbox"/> Other:						
If not encumbered or revenue contract type, provide reason: _____						
Commodity Code 95200		Contract Start Date July 1, 2012		Contract End Date June 30, 2015		Original Amount \$449,261
						Amendment Amount \$391,977
Fund RRC	Dept. 903	Organization PROG	Appr. 300	Obj/Rev Source 3357	GRC/PROJ/JOB No. EEEPSY15	Amount \$95,153
Fund	Dept.	Organization	Appr.	Obj/Rev Source	GRC/PROJ/JOB No.	Amount
Fund	Dept.	Organization	Appr.	Obj/Rev Source	GRC/PROJ/JOB No.	Amount
Abbreviated Use Full-Day Preschool				Estimated Payment Total by Fiscal Year		
Kinder Success Program				FY	Amount	I/D
				12-13	\$150,071	___
				13-14	\$146,753	___
				14-15	\$95,153	___

THIS CONTRACT is entered into in the State of California by and between the Children and Families Commission for San Bernardino County, hereinafter called the Commission, and

Legal Name (hereinafter called the Contractor)  
 San Bernardino City Unified School District  
 Department/Division  
 Adult School  
 Address  
 777 North F Street  
 San Bernardino, CA 92410  
 Phone  
 (909) 381-1164  
 Federal ID No.  
 95-2285577

Program Address (if different from legal address):  
 \_\_\_\_\_  
 \_\_\_\_\_

**IT IS HEREBY AGREED AS FOLLOWS:  
AMENDMENT NO. 1**

**SECTION V. FISCAL PROVISIONS**

Paragraph A. Contract Amount has been amended to read as follows:

The maximum amount of reimbursement under this Contract shall not exceed \$391,977 for the duration of the Contract term subject to the availability of California Children and Families Trust Fund monies. The consideration to be paid to Contractor, as provided herein, shall be in full payment for all Contractor's services and expenses incurred in the performance hereof. These funds are divided as follows:

Fiscal Year 2012-13	<u>\$150,071</u>	July 1, 2012 through June 30, 2013
Fiscal Year 2013-14	<u>\$146,753</u>	July 1, 2013 through June 30, 2014
Fiscal Year 2014-15	<u>\$95,153</u>	July 1, 2014 through June 30, 2015

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Auditor-Controller/Treasurer Tax Collector Use Only	
<input type="checkbox"/> Contract Database	<input type="checkbox"/> FAS
Input Date	Keyed By

**ATTACHMENTS:**

**Attachment A** – Work Plan for 2014-2015.

**Attachment A-1** – Program Work Plan Site Locations for 2014-2015.

**Attachment B** – Program Budget for 2014-2015

All other terms and conditions of this contract remain in full force and effect.

CHILDREN & FAMILIES COMMISSION FOR  
SAN BERNARDINO COUNTY

SAN BERNARDINO CITY UNIFIED SCHOOL  
DISTRICT

Legal Entity

▶ \_\_\_\_\_  
Authorized Signature

Linda Haugan  
Printed Name

Commission Chair  
Title

\_\_\_\_\_  
Dated

▶ \_\_\_\_\_  
Authorized Signature

Dale Marsden  
Printed Name

Superintendent  
Title

\_\_\_\_\_  
Dated

Official Stamp

Reviewed for Processing

▶ \_\_\_\_\_  
Cindy Faulkner  
Operations Manager

\_\_\_\_\_  
Date

Approved as to Legal Form

▶ \_\_\_\_\_  
Regina Coleman  
Commission Counsel

\_\_\_\_\_  
Date

Presented to Commission for  
Signature

▶ \_\_\_\_\_  
Karen E. Scott  
Executive Director

\_\_\_\_\_  
Date



**Agency Name:** SAN BERNARDINO CITY UNIFIED SCHOOL DISTRICT ADULT SCHOOL  
**Program Name:** KINDER SUCCESS PROGRAM  
**Contract #:** EC011\_A1      **Fiscal Year (FY):** 2014 – 2015  
**Service Area:** SAN BERNARDINO

Commission Level Outcome	Performance Objective	Service Activity <i>Service provided as part of achieving program goal(s)</i>	Core	Client Target <i># of unduplicated clients receiving service</i>	Verification Method <i>How you will measure</i>
<b>Children are ready to enter and succeed in school</b>	By June 2015, 20 children will develop within normal ranges in all domains	Child Development Session-PS	Core	20 Children	<b>Child Intake</b>  <b>Parenting Survey</b> <i>Pre – At program enrollment</i> <i>Post – At program completion</i>  <b>DRDP-PS</b> <i>Pre – Administered within 60 calendar days of child's enrollment</i> <i>Post – Administered within the last 30 calendar days of program</i>  <b>Satisfaction Survey</b> <i>At program completion</i>
	By June 2015, 20 children will receive early screening and intervention for special needs	Developmental Screening	Core	20 Children	<b>ASQ-3</b> <i>Completed – within 30-45 calendar days of enrollment</i>
	By June 2015, 20 parents will live in a home environment supportive of learning	Parent Enrichment	Aggregate	20 Parents	<i>Survey results</i>  <i>Captured through parenting &amp; satisfaction survey but attached to child record</i>

Fiscal Year: FY 2014-2015

Agency Signature: \_\_\_\_\_

**PROGRAM BUDGET**  
**FISCAL YEAR 2014-2015**

PARTNER NAME San Bernardino Adult School

CONTRACT # EC011 A1

DESCRIPTION			TOTAL PROGRAM COSTS	OTHER FUNDING	DONATED RESOURCES	FIRST 5 FUNDED PROJECT	First 5 Program Related Cost	First 5 Admin Cost	FIRST 5 %
<b>A. SALARIES &amp; BENEFITS</b>			<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>		
<i>FTE</i>	<i>POSITION TITLE</i>								
1	0.20	Program Director	\$ 24,737	\$ 24,737		\$ 0			0.00%
2	0.60	Preschool Teacher	\$ 63,489			\$ 63,489	\$ 63,489.00		100.00%
3	0.93	Bilingual Instructional Assistant	\$ 36,588	\$ 36,588		\$ 0			0.00%
4	0.93	Bilingual Instructional Assistant	\$ 36,588	\$ 36,588		\$ 0			0.00%
5	0.20	Custodian	\$ 7,788	\$ 7,788		\$ 0			0.00%
6	0.20	Secretary	\$ 8,581	\$ 8,581		\$ 0			0.00%
7	0.20	Fiscal Analyst	\$ 11,910	\$ 11,910		\$ 0			0.00%
8	0.03	Substitute Instructional Assistant	\$ 882	\$ 882		\$ 0			0.00%
9	0.03	Substitute Teacher	\$ 2,867	\$ 2,867		\$ 0			0.00%
<b>TOTAL SALARIES</b>			<b>\$193,430.00</b>	<b>\$129,941.00</b>	<b>\$0.00</b>	<b>\$ 63,489</b>	<b>\$63,489.00</b>	<b>\$0.00</b>	<b>32.82%</b>
31	<b>TOTAL BENEFITS</b>		<b>\$ 85,500</b>	<b>\$ 65,160</b>		<b>\$ 20,340</b>	<b>\$ 20,340.00</b>		<b>23.79%</b>
<b>TOTAL SALARIES, BENEFITS, PROGRAM &amp; ADMIN</b>			<b>\$278,930.00</b>	<b>\$195,101.00</b>	<b>\$0.00</b>	<b>\$ 83,829</b>	<b>\$83,829.00</b>	<b>\$0.00</b>	<b>30.05%</b>

**PROGRAM BUDGET**  
**FISCAL YEAR 2014-2015**

PARTNER NAME San Bernardino Adult School

CONTRACT # EC011 A1

DESCRIPTION	TOTAL PROGRAM COSTS	OTHER FUNDING	DONATED RESOURCES	FIRST 5 FUNDED PROJECT	First 5 Program Related Cost	First 5 Admin Cost	FIRST 5 %
B. SERVICES & SUPPLIES	A	B	C	D	D		E
1 PROGRAM MATERIALS/SUPPLIES	\$ 5,513	\$ 3,013		\$ 2,500	\$ 2,500.00		45.35%
2 PARTICIPANT SUPPORT/INCENTIVES				\$ 0			
3 PARTICIPANT TRANSPORTATION				\$ 0			
4 FOOD EXPENSE FOR CLASSES/MEETINGS	\$ 6,615	\$ 3,615		\$ 3,000	\$ 3,000.00		45.35%
5 STAFF DEVELOPMENT/TRAINING	\$ 551	\$ 551		\$ 0			0.00%
6 EMPLOYEE MILEAGE/TRAVEL				\$ 0			
7 ADVERTISEMENTS	\$ 5,513	\$ 5,513		\$ 0			0.00%
8 PRINTING	\$ 551	\$ 551		\$ 0			0.00%
9 POSTAGE				\$ 0			
10 SUBSCRIPTIONS	\$ 1,654	\$ 1,654		\$ 0			0.00%
11 OFFICE SUPPLIES	\$ 1,103	\$ 1,103		\$ 0			0.00%
12 OFFICE EQUIPMENT				\$ 0			
13 RENT/LEASE BUILDING				\$ 0			
14 BUILDING/EQUIPMENT MAINTENANCE	\$ 2,205	\$ 2,205		\$ 0			0.00%
15 UTILITIES	\$ 4,410	\$ 4,410		\$ 0			0.00%
16 INSURANCE / TAXES / LICENSES				\$ 0			
17 PROFESSIONAL SERVICES/CONSULTANTS							
PROFESSIONAL SERVICES - SUBTOTAL	\$	\$	\$	\$ 0	\$	\$	
18 INDIRECT COSTS (AS APPROVED)	\$ 5,824			\$ 5,824	\$ 5,824		100.00%
<b>TOTAL SERVICES/SUPPLIES</b>	<b>\$33,939.00</b>	<b>\$22,615.00</b>	<b>\$0.00</b>	<b>\$ 11,324</b>	<b>\$11,324.00</b>	<b>\$0.00</b>	<b>33.37%</b>



**PROGRAM BUDGET**  
**FISCAL YEAR 2014-2015**

PARTNER NAME San Bernardino Adult School

CONTRACT # EC011 A1

DESCRIPTION	TOTAL PROGRAM COSTS	OTHER FUNDING	DONATED RESOURCES	FIRST 5 FUNDED PROJECT	First 5 Program Related Cost	First 5 Admin Cost	FIRST 5 %
<b>C. SUBCONTRACTS</b>	A	B	C	D	ER	E	
<i>SUBCONTRACTS - AGENCY NAME</i>							
1 _____				\$ 0			
<b>TOTAL SUBCONTRACTS</b>	\$	\$	\$	\$	\$	\$	
<b>TOTAL PROJECT BUDGET</b>	\$ 312,869	\$ 217,716	\$	\$ 95,153	\$ 95,153	\$	30.41%
<b>First 5 Funding %</b>	100.00%	69.59%	0.00%	30.41%			
<b>Administrative Cost %</b>				<b>100.00%</b>	<b>100.00%</b>	<b>0.00%</b>	

## BUDGET NARRATIVE - SALARIES & BENEFITS

PARTNER NAME San Bernardino Adult School

CONTRACT # EC011 A1

Line	Position	Hours per Fiscal Year	Total Program Costs	Other Funding	Other Funding Sources	Donated Resources	First 5 Costs	Narrative (Please describe position duties)
1	Program Director		\$ 24,737	\$ 24,737		\$ -	\$ -	Oversee all program operations
2	Preschool Teacher		\$ 63,489	\$ -		\$ -	\$ 63,489	Lead teacher, plans and implements pre-k program. Includes longevity stipend and COLA from 2013-2014
3	Bilingual Instructional Assistant		\$ 36,588	\$ 36,588		\$ -	\$ -	Serves as assistant to lead teacher, conducts activities with children
4	Bilingual Instructional Assistant		\$ 36,588	\$ 36,588		\$ -	\$ -	Assists with phones and enrollments Serves as assistant to lead teacher, conducts activities with children
5	Custodian		\$ 7,788	\$ 7,788		\$ -	\$ -	Cleans and maintains classrooms and facility
6	Secretary		\$ 8,581	\$ 8,581		\$ -	\$ -	Provides clerical support and data entry
7	Fiscal Analyst		\$ 11,910	\$ 11,910		\$ -	\$ -	Processes and monitors expenditures and overall budget
8	Substitute Instructional Assistant		\$ 882	\$ 882		\$ -	\$ -	Substitutes for instructional assistant

## BUDGET NARRATIVE - SALARIES & BENEFITS

PARTNER NAME San Bernardino Adult School

CONTRACT # EC011 A1

Line	Position	Hours per Fiscal Year	Total Program Costs	Other Funding	Other Funding Sources	Donated Resources	First 5 Costs	Narrative (Please describe position duties)
9	Substitute Teacher		\$ 2,867	\$ 2,867		\$ -	\$ -	Substitutes for lead teacher
<b>TOTAL SALARIES</b>			\$ 193,430	\$ 129,941		\$ -	\$ 63,489	
Line	Listing of Covered Benefits	Total	Other	Other Funding	Donated	First 5 Costs		
31		\$ 85,500	\$ 65,160		\$ -	\$ 20,340	Certificated benefits @ 13.611%, Classified @ 23%, Health Benefits @ \$11,699 per full time employee	
<b>TOTAL SALARIES &amp; BENEFITS</b>		\$ 278,930	\$ 195,101		\$ -	\$ 83,829		

## BUDGET NARRATIVE - SERVICES & SUPPLIES

PARTNER NAME San Bernardino Adult School

CONTRACT # EC011 A1

Line	Service/Supply	Total Program Costs	Other Funding	Other Funding Sources	Donated Resources	First 5 Costs	Narrative (Please describe need for services/supplies)
1	PROGRAM MATERIALS/SUPPLIES	\$ 5,513	\$ 3,013		\$ -	\$ 2,500	Consumable supplies - paint-paper-crayons-glue and durable supplies - books-puzzles-games-puppet -
2	PARTICIPANT SUPPORT/INCENTIVES	\$ -	\$ -		\$ -	\$ -	
3	PARTICIPANT TRANSPORTATION	\$ -	\$ -		\$ -	\$ -	
4	FOOD EXPENSE FOR CLASSES/MEETINGS	\$ 6,615	\$ 3,615		\$ -	\$ 3,000	Children's daily snacks, cookies and punch for parties and graduation
5	STAFF DEVELOPMENT/TRAINING	\$ 551	\$ 551		\$ -	\$ -	Lead teacher and assistant attend one workshop each year
6	EMPLOYEE MILEAGE/TRAVEL	\$ -	\$ -		\$ -	\$ -	
7	ADVERTISEMENTS	\$ 5,513	\$ 5,513		\$ -	\$ -	Portion of cost of advertising through the class schedule mailed to 100,000 households twice yearly
8	PRINTING	\$ 551	\$ 551		\$ -	\$ -	Copying costs for handbook, flyers and teaching materials

## BUDGET NARRATIVE - SERVICES & SUPPLIES

PARTNER NAME San Bernardino Adult School

CONTRACT # EC011 A1

Line	Service/Supply	Total Program Costs	Other Funding	Other Funding Sources	Donated Resources	First 5 Costs	Narrative (Please describe need for services/supplies)
9	POSTAGE	\$ -	\$ -		\$ -	\$ -	
10	SUBSCRIPTIONS	\$ 1,654	\$ 1,654		\$ -	\$ -	Parent institute newsletter, Scholastic magazine 5% COLA from 2012-2013
11	OFFICE SUPPLIES	\$ 1,103	\$ 1,103		\$ -	\$ -	Consumable office supplies to maintain enrollment and progress data 5% COLA from 2012-2013
12	OFFICE EQUIPMENT	\$ -	\$ -		\$ -	\$ -	
13	RENT/LEASE BUILDING	\$ -	\$ -		\$ -	\$ -	
14	BUILDING/EQUIPMENT MAINTENANCE	\$ 2,205	\$ 2,205		\$ -	\$ -	Yearly copier maintenance and building repairs and maintenance 5% COLA from 2012-2013
15	UTILITIES	\$ 4,410	\$ 4,410		\$ -	\$ -	Cost of gas, water, electricity and phones. 5% COLA from 2012-2013
16	INSURANCE / TAXES / LICENSES	\$ -	\$ -		\$ -	\$ -	

## BUDGET NARRATIVE - SERVICES & SUPPLIES

PARTNER NAME San Bernardino Adult School

CONTRACT # EC011 A1

Line	Service/Supply	Total Program Costs	Other Funding	Other Funding Sources	Donated Resources	First 5 Costs	Narrative (Please describe need for services/supplies)
0	PROFESSIONAL SERVICES SUBTOTAL	\$ -	\$ -		\$ -	\$ -	
18	INDIRECT COSTS (AS APPROVED)	\$ 5,824	\$ -		\$ -	\$ 5,824	6.48% indirect rate as approved by CDE for Adult Education Programs
<b>TOTAL SERVICES &amp; SUPPLIES</b>		\$ 33,939	\$ 22,615		\$ -	\$ 11,324	

## BUDGET NARRATIVE - SUBCONTRACTORS

PARTNER NAME San Bernardino Adult School

CONTRACT # EC011 A1

Line	Subcontractor	Total Program Costs	Other Funding	Other Funding Sources	Donated Resources	First 5 Costs	Narrative (Please describe need for subcontractors)
10		\$ -	\$ -		\$ -	\$ -	
20		\$ -	\$ -		\$ -	\$ -	
30		\$ -	\$ -		\$ -	\$ -	
40		\$ -	\$ -		\$ -	\$ -	
50		\$ -	\$ -		\$ -	\$ -	
60		\$ -	\$ -		\$ -	\$ -	
70		\$ -	\$ -		\$ -	\$ -	
80		\$ -	\$ -		\$ -	\$ -	

90		\$ -	\$ -		\$ -	\$ -	
100		\$ -	\$ -		\$ -	\$ -	
<b>TOTAL SUBCONTRACTORS</b>		\$ -	\$ -		\$ -	\$ -	



**Education Overview**

Through this RFP, First 5 San Bernardino (F5SB) seeks to support high quality and developmentally appropriate early education programs for children in San Bernardino County. Research shows that high quality early education programs can improve a child’s cognitive, social and emotional development so that they are better prepared for success in school and in life.

**Strategic Goals and Outcomes**

The First 5 San Bernardino strategic plan supports Education activities through three strategic and inter-related initiatives, two of which are included in this RFP: (1) Early Education Programs, (2) Access to Quality Child Care. These initiatives support our goal that “*Children enter school ready to learn*”.

**Strategy: Early Education Programs**

GOALS	SERVICE DELIVERY APPROACH	OUTCOMES/INDICATORS
Children live in a home environment supportive of learning	Home Visitation	<ul style="list-style-type: none"> <li>- Increased number/percentage of parents using developmentally appropriate school readiness activities with their children <b>and</b></li> <li>- Increased family literacy skills</li> </ul>
Children develop within normal ranges in all domains	Pre-K Academy	<ul style="list-style-type: none"> <li>- Increased number/percentage of children exhibiting age-appropriate development <b>and</b></li> <li>- Increased number/percentage of children exhibiting healthy cognitive and social-emotional behavior</li> </ul>
	Preschool	<ul style="list-style-type: none"> <li>- Increased number/percentage of children exhibiting age-appropriate development <b>and</b></li> <li>- Increased number/percentage of children exhibiting healthy cognitive and social-emotional behavior</li> </ul>

**Strategy: Access to Quality Child Care**

GOALS	SERVICE DELIVERY APPROACH	OUTCOMES/INDICATORS
Children have access to high quality early childhood development programs	School-Based Infant/Toddler Care	<ul style="list-style-type: none"> <li>-Increased number/percentage of parents informed of and number/percent of children enrolled in high quality subsidized child care <b>and</b></li> <li>-Increased number/percentage of children exhibiting healthy cognitive and social-emotional behavior</li> </ul>



Home Visitation Programs

First 5 San Bernardino (F5SB) continues its commitment to promote, support, and enhance the early development of our children birth through age five recognizing that access to such programs are limited in remote rural communities in San Bernardino County. Through this investment, F5SB seeks to implement researched-based home visitation models in remote rural areas that ensure children enter school ready to learn. All young children and their families deserve the same opportunities to succeed, regardless of demographic, geographic or economic considerations.

Funding Requirements and Expectations

Proposers meeting the minimum requirements are encouraged to apply. In addition to the minimum requirements outlined in the RFP, these specific and targeted program requirements apply to the Home Visitation Programs Providers:

<b>Funding Requirements and Expectations</b>
<b>Program Focus: Home Visitation Programs</b>
<ul style="list-style-type: none"> <li>■ Must serve children 3 to 5 residing in remote rural communities as identified by the communities listed: Amboy, Argus, Baker, Big River, Cadiz, Cima, Daggett, Earp, Edwards, El Mirage, Essex, Fort Irwin, Goffs, Helendale, Hinkley, Kelso, Kramer Junction, Landers, Lenwood, Ludlow, Mount Baldy, Mountain Pass, Needles, Newberry Springs, Nipton, Parker Dam, Pioneertown, Red Mountain, Rice, Summit Valley, Trona, Vidal, Windy Acres, Wonder Valley, and Yermo</li> <li>■ Staff conducting home visits must hold an Associate’s Degree with a minimum of 12 ECE units; Managing or Supervising staff must hold a Bachelor’s Degree with a minimum of 12 ECE units</li> <li>■ Program model must incorporate and create an environment of learning (lighting, design away from distractions)</li> <li>■ Must utilize the ASQ-3/ASQ-SE screening tools</li> <li>■ Must utilize the DRDP assessment tool</li> <li>■ Minimum of one 50-minute session, once a month (varying based on the number of children and family needs)</li> <li>■ Minimum client commitment of one program-year</li> <li>■ Increase the collaboration to ensure adequate transition between home visitation programs and preschools/kindergartens</li> <li>■ Must utilize the Kindergarten Student Entrance Profile (KSEP) for all children transitioning into Kindergarten</li> </ul>
<b>Priority/Recommended Components for Home Visitation Programs</b>
<ul style="list-style-type: none"> <li>■ Programs certified to administer the PAT Model</li> <li>■ Programs implementing a parent advisory committee for inclusive governance</li> </ul>



**Pre-K Academy Programs**

First 5 San Bernardino continues its commitment to promote, support, and enhance the early development of our children birth through age five. Historically, First 5 San Bernardino has supported school readiness programs in preparing children for entering school. The Commission remains committed to funding programs that promote the early care and education of children residing in San Bernardino County. Through this investment First 5 San Bernardino seeks to implement a quality pre-kindergarten experience in a condensed format to ensure children enter school ready to learn. All young children and their families deserve the same opportunities to succeed, regardless of demographic, geographic or economic considerations.

**Funding Requirements and Expectations**

Proposers meeting the minimum requirements are encouraged to apply. In addition to the minimum requirements outlined in the RFP, these specific and targeted program requirements apply to the Pre-K Academy Providers:

<b>Funding Requirements and Expectations</b> <b>Program Focus: Pre-K Academy Programs</b>
<ul style="list-style-type: none"> <li>■ Staff must meet the qualifications and permit requirements of the Child Development Permit Matrix as defined by the California Commission on Teaching Credentials</li> <li>■ Must meet California State Licensing Requirements</li> <li>■ Must target 4-5 year olds who have yet to have a preschool experience</li> <li>■ Must target 4-5 year olds on the wait list for Head Start, State Preschool <b>OR</b> do not meet income eligibility requirements for the aforementioned programs</li> <li>■ Must not be conducted in the communities eligible for the Home Visitation Model listed in this RFP</li> <li>■ Must implement program during off-track or closed-sessions for a minimum of 4-hour days</li> <li>■ Must utilize the ASQ-3/ASQ-SE screening tools</li> <li>■ Must utilize the DRDP assessment tool</li> <li>■ Must utilize the Kindergarten Student Entrance Profile (KSEP) for all children transitioning into Kindergarten (as applicable)</li> </ul>
<b>Priority/Recommended Components for Pre-K Academy Programs</b>
<ul style="list-style-type: none"> <li>■ Programs targeting children entering Kindergarten within 6 months following the Pre-K Academy experience</li> </ul>



### Preschool Programs

First 5 San Bernardino continues its commitment to promote, support, and enhance the early development of our children birth through age five. Historically, First 5 San Bernardino has supported school readiness programs in preparing children for entering school. The Commission remains committed to funding programs that promote the early care and education of children residing in San Bernardino County. Through this investment First 5 San Bernardino seeks to implement a quality preschool experience to ensure children enter school ready to learn. All young children and their families deserve the same opportunities to succeed, regardless of demographic, geographic or economic considerations.

#### Funding Requirements and Expectations

Proposers meeting the minimum requirements are encouraged to apply. In addition to the minimum requirements outlined in the RFP, these specific and targeted program requirements apply to the Preschool Programs Providers:

<b>Funding Requirements and Expectations</b> <b>Program Focus: Preschool Programs</b>
<ul style="list-style-type: none"><li>■ Staff must meet the qualifications and permit requirements of the Child Development Permit Matrix as defined by the California Commission on Teaching Credentials</li><li>■ Must meet California State Licensing Requirements</li><li>■ Must not be conducted in the communities eligible for the Home Visitation Model</li><li>■ Must serve children 4 years old (children turning 5 within the program year will remain enrolled)</li><li>■ Must be full-day program (minimum of 6 hours) and operate on the academic school year</li><li>■ Must utilize the ASQ-3/ASQ-SE screening tools</li><li>■ Must utilize the DRDP assessment tool</li><li>■ Must utilize the Kindergarten Student Entrance Profile (KSEP) for all children transitioning into Kindergarten (as applicable)</li><li>■ Must utilize evidenced-based early education curriculum</li></ul>
<b>Priority/Recommended Components for Preschool Programs</b>
<ul style="list-style-type: none"><li>■ Programs operating in low Academic Performance Index (API) schools</li><li>■ Programs implementing a parent advisory committee for inclusive governance</li></ul>



### School-Based Infant/Toddler Care Programs

First 5 San Bernardino continues its commitment to promote, support, and enhance the early development of our children prenatal through age five. The Commission is committed to funding programs that promote high quality child care for children of teen parents recognizing that San Bernardino County ranks 47<sup>th</sup> out of the 58 California counties in teen birth rates. Through this investment First 5 San Bernardino seeks to implement school-based infant/toddler care for teen parents (ages 15-19) to facilitate obtaining a high school diploma/GED. All young children and their families deserve the same opportunities to succeed, regardless of demographic, geographic or economic considerations.

#### Funding Requirements and Expectations

Proposers meeting the minimum requirements are encouraged to apply. In addition to the minimum requirements outlined in the RFP, these specific and targeted program requirements apply to the School-Based Infant/Toddler Care Programs Providers:

<b>Funding Requirements and Expectations</b> <b>Program Focus: School-Based Infant/Toddler Care Programs</b>
<ul style="list-style-type: none"><li>■ Must be implemented at a school-based site</li><li>■ Children participating in the program must be within the ages of birth - 3</li><li>■ Staff must meet the qualifications and permit requirements of the Child Development Permit Matrix as defined by the California Commission on Teaching Credentials</li><li>■ Must meet California State Licensing Requirements</li><li>■ Must utilize the ASQ-3/ASQ-SE screening tools</li><li>■ Must include a parent support/involvement component</li></ul>



**AGENDA ITEM 5**  
**JUNE 4, 2014**

**5**

<b>Subject</b>	Children's Network Contract Amendment
<b>Recommendations</b>	Approve Amendment A3 to Contract CE009 with the County of San Bernardino on behalf of Children's Network extending and increasing the contract for 6 months in the amount of \$218,694 for FY 2014-2015 for a total contract amount not to exceed \$1,516,144 to implement countywide educational campaigns and community events addressing child abuse prevention. (Presenter: Scott McGrath, Supervisor, 252-4259)
<b>Background Information</b>	<p>Children's Network is the County's lead agency for the Children's Policy Council, which is overseen by the Presiding Juvenile Court Judge and consists of County Executive Leaders, department heads and administrators of those agencies within the County that provide services to children, a member of the Board of Supervisors and the Chief Executive Officer of the County. In an effort to increase the awareness and prevention of child abuse within the County, Children's Network will collaborate with First 5 San Bernardino (F5SB) and their funded agencies along with community organizations to increase public awareness of available resources for families in meeting the needs of children resulting in the prevention of child abuse through a variety of events and media campaigns.</p> <p>The purpose of this amendment is to continue the coordinated and systematic approach that offers support services to children 0 to 5 and their families through collaboration, such as the two annual events as follows:</p> <ul style="list-style-type: none"><li>• The Annual Children's Network Conference historically attracts more than 500 service providers, parents and other child advocates to learn more about the quality programs, research, child trends and other opportunities that promote positive outcomes for children. This event includes nationally-recognized keynote speakers and local workshop presenters while making continuing education (CE) credits available to attendees.</li></ul> <p>Additionally, Children's Network will collaborate with Child Abuse Prevention Council to partner with Arrowhead Regional Medical Center on a shaken baby prevention project and implement a comprehensive and strategic media campaign with the guidance of the F5SB community engagement team. The campaign will increase the public awareness on the prevention of child abuse and focus on safe sleep, shaken baby syndrome, post-partum depression and other topics related to child abuse prevention and child safety.</p> <p>Pending Commission approval, these events and child abuse prevention media campaign services, outreach activities and findings reporting will align with F5SB Commission Level Outcomes from the Community Engagement focus area of the F5SB Strategic Plan. These activities resolve to enhance the outcome that communities are engaged and empowered to meet the needs of children through community education, public education campaigns and community collaboratives.</p>
<b>Financial Impact</b>	Total financial investment of \$218,694 for Fiscal Year 2014-2015.
<b>Review</b>	Regina Coleman, Commission Counsel

<b>Report on Action as taken</b>
<b>Action:</b>
<b>Moved:</b> _____ <b>Second:</b> _____
<b>In Favor:</b>
<b>Opposed:</b>
<b>Abstained:</b>
<b>Comments:</b> _____
<b>Witnessed:</b>



## Program Outline Document 2014-2015

### AGENCY INFORMATION

Contract #: CE009 A3

Legal Entity: County of San Bernardino

Dept./Division: Children's Network

Project Name: Community Engagement

Address: 825 East Hospitality Lane, 2<sup>nd</sup> Floor  
San Bernardino, CA 92415

Phone #: (909) 383-9677

Website: <http://hs.sbcounty.gov/CN>

Fax #: (909) 383-9688

Program Site Address: 825 East Hospitality Lane, 2<sup>nd</sup> Floor  
San Bernardino, CA 92415  
(see attached for additional sites)

Client Referral Phone #: (909) 383-9677

### CONTACT INFORMATION

#### CONTRACT REPRESENTATIVE/SIGNING AUTHORITY

Name: Janice Rutherford

Title: Chair, Board of Supervisors

Address: 385 North Arrowhead Avenue, Fifth Floor  
San Bernardino, CA 92415

Direct Phone #: (909) 387-4833

Fax #: (909) 387-9090

E-Mail: [janice.rutherford@bos.sbcounty.gov](mailto:janice.rutherford@bos.sbcounty.gov)

#### PROGRAM CONTACT

Name: Kristy Loufek

Title: Community & Events Coordinator

Address: 825 East Hospitality Lane, 2<sup>nd</sup> Floor  
San Bernardino, CA 92415

Direct Phone #: (909) 383-9651

Fax #: (909) 383-9688

E-Mail: [kloufek@hss.sbcounty.gov](mailto:kloufek@hss.sbcounty.gov)

#### FISCAL CONTACT

Name: Janki Naik

Title: Analyst

Address: 825 East Hospitality Lane, 2<sup>nd</sup> Floor  
San Bernardino, CA 92415

Direct Phone #: (909) 383-9771

Fax #: (909) 383-9688

E-Mail: [janki.naik@hss.sbcounty.gov](mailto:janki.naik@hss.sbcounty.gov)



**ADDITIONAL CONTACT (Describe):** Contract Representative

**Name:** Kathy Turnbull **Title:** Associate Network Officer

**Address:** 825 East Hospitality Lane, 2<sup>nd</sup> Floor **Direct Phone #:** (909) 383-9758  
San Bernardino, CA 92415

**Fax #:** (909) 383-9688

**E-Mail:** [kturnbull@hss.sbcounty.gov](mailto:kturnbull@hss.sbcounty.gov)

**PROGRAM INFORMATION**

**TYPE OF AGENCY**

**Educational Institution** **Describe:** Choose an item.

**Government Agency** **Describe:** County

**Private Entity/Institution** **Describe:** Choose an item.

**Community-Based** **Describe:** Choose an item.

**FIRST 5 FOCUS AREA**

**STRATEGY**

**Health**  **Early Screening and Intervention**  **Health & Safety Education**  
 **Health Care Access**  **Other:**  
 **Oral Health**

**Education**  **Early Education Programs**  **Quality Provider Programs**  
 **Access to Quality Child Care**  **Other:**

**Family**  **Parent Education**  **Other:**  
 **Resource Center & Case Management**

**Systems**  **Integrated Systems Planning & Implementation**  **Community Outreach**  
 **Countywide Information Referral Systems**  **Other:**  
 **Organizational Capacity Building**

**PROGRAM DESCRIPTION**

For six months of the fiscal year 2014/15, Children’s Network will continue to provide community outreach through various awareness events including the Annual Children’s Network Conference, post-partum awareness campaign and shaken baby syndrome awareness training.

**SERVICE AREA (LOCATIONS)**

Countywide

**COMMISSION LEVEL OUTCOMES**

Families, providers, and stakeholders collaborate on the well-being of a child.

**ASSIGNED ANALYST:** Bobbi Albano

**CONTRACT AMOUNT**

<b>Fiscal Year</b>	<b>Amount</b>
2011-2012	\$ 488,008
2012-2013	\$ 398,098
2013-2014	\$ 411,344
2014-2015	\$ 218,694
<b>Total</b>	<b>\$ 1,516,144</b>



**Agency Name:**  
**Program Name:**  
**Contract #:**  
**Fiscal Year:** Choose an item.

NAME OF SITE, SITE ADDRESS, PHONE NUMBER & CONTACT NAME	NUMBER OF PARTICIPANTS SERVED
Name of Site Address City, State Zip Contact Name, Title	
Name of Site Address City, State Zip Contact Name, Title	
Name of Site Address City, State Zip Contact Name, Title	
Name of Site Address City, State Zip Contact Name, Title	
Name of Site Address City, State Zip Contact Name, Title	
Name of Site Address City, State Zip Contact Name, Title	
Name of Site Address City, State Zip Contact Name, Title	
Name of Site Address City, State Zip Contact Name, Title	

**CHILDREN  
AND FAMILIES  
COMMISSION  
FOR  
SAN BERNARDINO COUNTY  
STANDARD CONTRACT**

FOR COMMISSION USE ONLY						
<input type="checkbox"/> New <input checked="" type="checkbox"/> Change <input type="checkbox"/> Cancel	Vendor Code			<b>S</b> <b>C</b>	Dept. 903	<b>A</b>  Contract Number <b>CE009 A3</b>
Organization <b>Children and Families Commission</b>				Dept. 903	Orgn. PROG	Contractor's License No.
Commission Representative <b>Cindy Faulkner, Operations Manager</b>				Telephone 909-386-7706		Total Contract Amount <b>\$1,516,144</b>
Contract Type <input type="checkbox"/> Revenue <input checked="" type="checkbox"/> Encumbered <input type="checkbox"/> Unencumbered <input type="checkbox"/> Other:						
If not encumbered or revenue contract type, provide reason: _____						
Commodity Code 95200		Contract Start Date July 1, 2011		Contract End Date December 31, 2014		Original Amount \$488,008
Amendment Amount \$1,516,144						
Fund RRC	Dept. 903	Organization PROG	Appr. 300	Obj/Rev Source 3357	GRC/PROJ/JOB No. SICIRY15	Amount \$218,694
Fund	Dept.	Organization	Appr.	Obj/Rev Source	GRC/PROJ/JOB No.	Amount
Fund	Dept.	Organization	Appr.	Obj/Rev Source	GRC/PROJ/JOB No.	Amount
Abbreviated Use <u>Community Engagement &amp; Systems Improvement</u>				Estimated Payment Total by Fiscal Year		
				FY	Amount	I/D
				11-12	\$488,008	___
				12-13	\$398,098	___
				13-14	411,344	___
				14-15	218,694	___

THIS CONTRACT is entered into in the State of California by and between the Children and Families Commission for San Bernardino County, hereinafter called the Commission, and

Legal Name (hereinafter called the Contractor)

County of San Bernardino \_\_\_\_\_

Department/Division \_\_\_\_\_

Children's Network \_\_\_\_\_

Address \_\_\_\_\_

825 E. Hospitality Lane, 2<sup>nd</sup> Floor \_\_\_\_\_

San Bernardino, CA 92415-0049 \_\_\_\_\_

Phone \_\_\_\_\_

(909) 383-9696 \_\_\_\_\_

Federal ID No. \_\_\_\_\_

Program Address (if different from legal address):

\_\_\_\_\_

\_\_\_\_\_

**IT IS HEREBY AGREED AS FOLLOWS:**

**AMENDMENT NO. 1**

**SECTION V. FISCAL PROVISIONS.** Paragraph A. is amended to read as follows:

A. Contract Amount

The contract amount shall not exceed \$ 218,694 for fiscal year 2014-2015 and is not to exceed a cumulative total of \$ 1,516,144 for the duration of the Contract term subject to the availability of California Children and Families Trust Fund monies. The consideration to be paid to Contractor, as provided herein, shall be in full payment for all Contractor's services and expenses incurred in the performance hereof.

\_\_\_\_\_  
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*continued on next page*

<input type="checkbox"/> Contract Database	<input type="checkbox"/> FAS
Input Date	Keyed By

**SECTION VIII. TERM.** Paragraph A. is amended to read as follows:

A. This Contract is effective commencing July 1, 2011 and expires December 31, 2014, but may be terminated earlier in accordance with provisions of paragraph below or Section VII of this Contract.

\_\_\_\_\_  
Initial Here

**ATTACHMENTS:**

**Attachment A** –The attached revised Program Work Plan for 2014-2015 is added to the Contract.

**Attachment B** –The attached revised Budget for 2014-2015 is added to the Contract.

All other terms and conditions of this contract remain in full force and effect.

CHILDREN & FAMILIES COMMISSION FOR  
SAN BERNARDINO COUNTY

COUNTY OF SAN BERNARDINO CHILDREN'S  
NETWORK

\_\_\_\_\_  
Legal Entity

▶ \_\_\_\_\_

Authorized Signature

Linda Haugan

\_\_\_\_\_  
Printed Name

Commission Chair

\_\_\_\_\_  
Title

\_\_\_\_\_  
Dated

▶ \_\_\_\_\_

Authorized Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Dated

Official Stamp

Reviewed for Processing

▶ \_\_\_\_\_

Cindy Faulkner

Operations Manager

\_\_\_\_\_  
Date

Approved as to Legal Form

▶ \_\_\_\_\_

Regina Coleman

Commission Counsel

\_\_\_\_\_  
Date

Presented to Commission for  
Signature

▶ \_\_\_\_\_

Karen E. Scott

Executive Director

\_\_\_\_\_  
Date



**Agency Name:** Children's Network  
**Program Name:** Community Engagement & Systems Improvement  
**Contract #:** CE009 A3 **Fiscal Year (FY):** 2014 – 2015  
**Service Area:** Countywide

**Performance Target #1: By December 31, 2014, 500 adults with access to children 0-5 years of age or professionals serving this population will participate in the Annual Children's Network Conference, and 150 will self-report that they gained additional information and awareness as verified by participant workshop evaluations and conference surveys.**

Commission Level Outcome	Service Activities	Expected Outcomes	Verification Methods
Families, providers, and stakeholders collaborate on the well-being of a child.	Staff sends save date information and invitations to parents, care givers and professionals serving the 0-5 population.	500 parents, caregivers and or professionals respond by registering for the event.	List of attendees.
	Staff arranges the opportunity for attendees to network and attend workshops from all disciplines concerning the safety and well-being of children in San Bernardino County.	Attendees network and attend workshops from all disciplines concerning the safety and well-being of children in San Bernardino County. 20% of workshops will be specific to 0-5 population and 10% will be specific to the Strengthening Families Framework.	Workshop Evaluations and Conference Surveys.
	Staff conducts evaluation of learning of attendees at individual workshops and general sessions.	A minimum of 150 attendees will self-report they gained additional knowledge and awareness as verified by workshop evaluations and overall conference evaluations.	Children's Network will create workshop and conference evaluations and solicit and incorporate feedback from First 5 staff for final tool. Children's Network will provide a comprehensive evaluation report to First 5 within 60 days of event.

**Performance Target #2: By December 31, 2014, Children's Network in consultation with First 5 San Bernardino's Media Specialist II, will have successfully continued a comprehensive and strategic media campaign to educate and bring awareness to the general public about child abuse, neglect and child safety related issues.**

Commission Level Outcome	Service Activities	Expected Outcomes	Verification Methods
Families, providers, and stakeholders collaborate on the well-being of a child.	Children's Network will maintain year round media campaigns related to the prevention and/or reporting of child abuse/safety messaging using one of many media types.	Media campaign messaging is 'live' in one of many media outlets	Correspondence with First 5
	Children's Network will collaborate with First 5 to develop campaigns related to the prevention and/or reporting of child abuse/safety messaging and choose a location to pilot new child abuse reporting campaign. This will include a post-partum depression awareness campaign.	Approved campaign messaging	Meeting minutes and correspondence.  Post-partum campaign planning document (within first 30 days)
	Children's Network will submit a report to First 5 detailing marketing specifics; length of time; media used; targeted populations, etc.	Media plan is completed	Media plan
	Children's Network staff will continue to implement the media plan.	Placement of marketing campaign messages. Marketing campaign that addresses child/abuse/neglect and child safety issues.	Media campaign evaluation report

**Performance Target #3: By December 31, 2014, 2,500 parents will participate in the Shaken Baby Syndrome Prevention Program at Arrowhead Regional Medical Center (ARMC) as verified by completed demographic sheets. Expand Shaken Baby Syndrome Prevention Program to additional hospital(s) in San Bernardino County.**

Commission Level Outcome	Service Activities	Expected Outcomes	Verification Methods
Families, providers, and stakeholders collaborate on the well-being of a child.	Children's Network staff to continue monitoring SBS Program at ARMC.	Increased awareness of the potential dangers of shaking babies by parents and caregivers.	Completed demographic sheets
	Children's Network will host a workshop present by ARMC staff on the progress of Shaken Baby Syndrome at The 28 <sup>th</sup> Annual Children's Network Conference.	Provide progress/update on pilot program.	Workshop sign-in sheets and evaluation forms.
	Children's Network staff will collaborate with ARMC implement program in January 2015.	Hospital staff is trained in Shaken Baby Syndrome Prevention program.	Training sign-in sheets
	Develop partnerships with local medical clinics and various public agencies to screen shaken baby syndrome prevention in their waiting rooms.	Increased awareness of the potential dangers of shaking babies by parents and caregivers.	Track outreach to local clinics and public agencies where videos will be distributed. Data will be collected on a quarterly basis and reported to First 5.



# PROGRAM BUDGET

## FISCAL YEAR 2014-2015

AGENCY NAME Children's NetworkCONTRACT # CE009 A3

DESCRIPTION		TOTAL PROGRAM COSTS	OTHER FUNDING	DONATED RESOURCES	FIRST 5 FUNDED PROJECT	FIRST 5 PROGRAM RELATED COSTS	FIRST 5 ADMIN COSTS	FIRST 5 %
		A	B	C	D			E
<b>A. SALARIES &amp; BENEFITS</b>								
<i>FTE</i>	<i>POSITION TITLE</i>							
1	0.75 CN Analyst	27,227	6807		\$ 20,420	20,420		75.00%
2	0.75 Child Abuse Prevention Coordinator	25,912	6,478		\$ 19,434	19,434		75.00%
3	0.5 Community & Events Coordinator	35,705	17,853		\$ 17,852	17,852		50.00%
TOTAL SALARIES		\$88,844.00	\$31,138.00		\$ 57,706	57,706		64.95%
31	TOTAL BENEFITS	\$ 22,488	\$		\$ 22,488	22,488		100.00%
<b>TOTAL SALARIES, BENEFITS, PROGRAM &amp; ADMIN</b>		<b>\$111,332.00</b>	<b>\$31,138.00</b>		<b>\$ 80,194</b>	80,194		<b>72.03%</b>
<b>B. SERVICES &amp; SUPPLIES</b>								
		A	B	C	D	D		E
1	PROGRAM MATERIALS/SUPPLIES	12,500			\$ 12,500	12,500		100.00%
4	FOOD EXPENSE FOR CLASSES/MEETINGS	500			\$ 500	500		100.00%
5	STAFF DEVELOPMENT/TRAINING	3,000			\$ 3,000	3,000		100.00%
7	ADVERTISEMENTS	75,000			\$ 75,000	75,000		100.00%
8	PRINTING	7,500			\$ 7,500	7,500		100.00%
10	SUBSCRIPTIONS	500			\$ 500	500		100.00%
17	PROFESSIONAL SERVICES/CONSULTANTS							
	17.1 Shaken Baby Technical Assistance	1,500			\$ 1,500	1,500		100.00%
PROFESSIONAL SERVICES - SUBTOTAL		\$ 1,500	\$		\$ 1,500	1,500	\$	100.00%
<b>TOTAL SERVICES/SUPPLIES</b>		<b>\$100,500.00</b>			<b>\$ 100,500</b>	100,500		<b>100.00%</b>
<b>C. SUBCONTRACTS</b>								
		A	B	C	D	ER		E
<i>SUBCONTRACTS - AGENCY NAME</i>								
1	1 Ontario Convention Center	126,000	88,000		\$ 38,000	38,000		30.16%
<b>TOTAL SUBCONTRACTS</b>		<b>\$ 126,000</b>	<b>\$ 88,000</b>	<b>\$</b>	<b>\$ 38,000</b>	38,000	<b>\$</b>	<b>30.16%</b>
<b>TOTAL PROJECT BUDGET</b>		<b>\$ 337,832</b>	<b>\$ 119,138</b>	<b>\$</b>	<b>\$ 218,694</b>	218,694	<b>\$</b>	<b>64.73%</b>
<b>First 5 Funding %</b>		100.00%	35.27%		64.73%			
<b>Administrative Cost %</b>					<b>100.00%</b>			

## BUDGET NARRATIVE - SALARIES & BENEFITS

ATTACHMENT B  
FY14-15

AGENCY NAME Children's Network

CONTRACT # CE009 A3

Line	Position	Hours per Fiscal Year	Total Program Costs	Other Funding	Other Funding Sources	Donated Resources	First 5 Costs	Narrative (Please describe position duties)
1	CN Analyst	1560	\$ 27,227	\$ 6,807		\$ -	\$ 20,420	75% of Salary is \$20,420 and benefits are \$7,556. This position is responsible for fiscal management of the First 5 contracts, data collection, analysis of data. Also provides support to SART and CAP programs. Produces the annual report and CDRT report.
2	Child Abuse Prevention Coordinator	1560	\$ 25,912	\$ 6,478		\$ -	\$ 19,434	75% of salary is \$19,434 and benefits are \$7,191. Attends community events throughout County disseminating CAP and safety materials. Will assist First 5 contracted agencies with resource information.
3	Community & Events Coordinator	1040	\$ 35,705	\$ 17,853		\$ -	\$ 17,852	50% of salary is \$17,852 and benefits are \$7,741. Plans and implements major CN events including conference and breakfast. Will serve as lead staff in launching Shaken Baby prevention pilot with ARMC.
<b>TOTAL SALARIES</b>			\$ 88,844	\$ 31,138		\$ -	\$ 57,706	

Line	Listing of Covered Benefits	Total Program Costs	Other Funding	Other Funding Sources	Donated Resources	First 5 Costs	Narrative (Please describe how benefits are calculated)
31	Benefits	\$ 22,488	\$ -		\$ -	\$ 22,488	Benefits are determined by the use of BudgetPro and reflect benefits standard to county employees
<b>TOTAL SALARIES &amp; BENEFITS</b>		\$ 111,332	\$ 31,138		\$ -	\$ 80,194	

## BUDGET NARRATIVE - SERVICES & SUPPLIES

AGENCY NAME Children's Network

CONTRACT # CE009 A3

Line	Service/Supply	Total Program Costs	Other Funding	Other Funding Sources	Donated Resources	First 5 Costs	Narrative (Please describe need for services/supplies)
1	PROGRAM MATERIALS/SUPPLIES	\$ 12,500	\$ -		\$ -	\$ 12,500	Purchase child abuse prevention literature, safe baby/ toddler materials, and promotional items for dissemination in the community. Pay for fees associated with the hosting collaborative meetings and participating in community fairs/events. Purchase Safe Sleep Survival Kits for parents of newborns born at ARMC. Pay for licensing fee for shaken baby video and reproduction of video. Pay for other child abuse prevention program materials as deemed necessary.
4	FOOD EXPENSE FOR CLASSES/MEETINGS	\$ 500	\$ -		\$ -	\$ 500	Provide some refreshments for Child Abuse Prevention Council meetings and other CAP-related community events hosted by Children's Network.
7	ADVERTISEMENTS	\$ 75,000	\$ -		\$ -	\$ 75,000	Pay for an array of advertising related to child abuse prevention and safe sleep for infants campaigns. Types and location of advertising will be based on market analysis. Year round presence of advertising is the goal with placement of at least one item per quarter.
8	PRINTING	\$ 7,500	\$ -		\$ -	\$ 7,500	Cover costs of printing Children's Network Annual Report and Annual CDRT Report. Also for printing of brochures i.e., safe sleep, and other 0-5 specific topics. Cover the cost of printing materials related to Shaken Baby Syndrome Prevention program pilot.
10	SUBSCRIPTIONS	\$ 500	\$ -		\$ -	\$ 500	Subscriptions/memberships to various professional child abuse and development journals and organizations.
17	PROFESSIONAL SERVICES - SUBTOTAL	\$ 1,500	\$ -		\$ -	\$ 1,500	Technical assistance training for Shaken Baby Syndrome Prevention Program.
<b>TOTAL SERVICES &amp; SUPPLIES</b>		<b>\$ 100,500</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ 100,500</b>	

## BUDGET NARRATIVE - SUBCONTRACTORS

AGENCY NAME Children's Network

CONTRACT # CE009 A3

Line	Subcontractor	Total Program Costs	Other Funding	Other Funding Sources	Donated Resources	First 5 Costs	Narrative (Please describe need for subcontractors)
1	Ontario Convention Center	\$ 126,000	\$ 88,000		\$ -	\$ 38,000	This is the only venue that can meet the needs of our conference based on our large attendance. The total fees cover rental, food, parking, and other fees for over 500 participants.
<b>TOTAL SUBCONTRACTORS</b>		\$ 126,000	\$ 88,000		\$ -	\$ 38,000	



**AGENDA ITEM 6**  
**JUNE 4, 2014**

**6**

<b>Subject</b>	Contract with Children’s Network for <b>S</b> creening, <b>A</b> ssessment, <b>R</b> eferral and <b>T</b> reatment (SART) Coordinator
<b>Recommendations</b>	Approve Amendment A1 to contract SI016 with Children’s Network in the amount of \$185,474 for the provision of services provided by the <b>S</b> creening, <b>A</b> ssessment, <b>R</b> eferral and <b>T</b> reatment (SART) Coordinator for Fiscal Year 2014-2015. (Affected Districts: All) (Presenter: Scott McGrath, Supervisor, 252-4259)
<b>Background Information</b>	<p>Since 2004, the First 5 San Bernardino Commission has invested in the comprehensive Screening Assessment Referral and Treatment (SART) initiative, a tremendous effort toward changing systems of care for children in San Bernardino County. In 2013 the SART initiative expanded to include Early Identification &amp; Intervention Services (EIS). EIS are services and activities directed toward individuals and families for whom a short-duration, relatively low-intensity intervention is appropriate to measurably improve a mental health problem or concern early in its manifestation. The contract being recommended for approval as part of this effort has a fully operational coordination system yielding quality outcomes for the ten SART/EIS centers throughout the County to build capacity and further develop “best practice” policies for this 0-5 comprehensive treatment model of care.</p> <p>This financial collaboration between First 5 San Bernardino and the Department of Behavioral Health (DBH) along with our partners from Children and Family Services (CFS), Department of Public Health (DPH), Children’s Network, and Preschool Services Department (PSD) aims at changing systems of care for children in San Bernardino County; making the full development of the SART model of care possible.</p> <p><b>Children’s Network – SART Coordinator</b> Children’s Network is the Child Policy Council lead for a trans-disciplinary countywide collaborative. The SART Coordinator promotes the implementation of research based strategy for prevention, intervention, and clinical treatment services for at-risk children ages 0-5 and their families.</p> <p>The Children’s Network-SART Coordinator will provide continued leadership and support for County and community system linkages/supports. They will also provide the leadership to facilitate the successful implementation and ongoing operation of SART/EIS services through the SART and EIS contract providers and their supporting partner agencies.</p> <p>The SART Coordinator’s scope of services includes supporting the SART Model of Care. The Coordinator will work closely with DBH and First 5 staff to review, assess and provide feedback on the functionality of the Model of Care; coordinate and participate in scheduled meetings and trainings and assist First 5 San Bernardino staff in general program implementation which may include logistics.</p> <p>Under the direction of, and in coordination with First 5 San Bernardino staff, the Coordinator possesses the qualities listed below as well as has an understanding and desire to achieve the following deliverables:</p> <p>✓ Works collaboratively with County Government agencies and</p>

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community based organizations.

- ✓ Works effectively with individuals and teams with diverse strengths and varying backgrounds.
- ✓ Facilitates conversations with multiple stakeholders.
- ✓ Serves providers with clinical capabilities providing opportunities for “on the job” training and expanding professional development that would support the system of care.
- ✓ Provides continued leadership and support for County and community systems.
- ✓ Facilitates with the Department of Behavioral Health the successful implementation and ongoing operation of the SART system of care and SART/EIIS contract providers.
- ✓ Assess supporting structures needed to sustain and enrich the model of care.
- ✓ Oversees a group comprised of participating public and private agencies to develop mutual problem-solving, evaluation, and long term planning.
- ✓ Manages and co-facilitates SART Policy/Outcome Committee to address federal, state, and local policies that negatively impact young children and their families.

Pending Commission approval, these services provided by the SART Coordinator will be offered as part of the SART/EIIS 0-5 Comprehensive Treatment collaborative effort for an additional one year period.

**Financial Impact**

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Total financial investment of \$185,474 for Fiscal Year 2014-2015.

**Review**

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Regina Coleman, Commission Counsel

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<b>Report on Action as taken</b>	
<b>Action:</b>	
<b>Moved:</b> _____	<b>Second:</b> _____
<b>In Favor:</b>	
<b>Opposed:</b>	
<b>Abstained:</b>	
<b>Comments:</b> _____	
<b>Witnessed:</b>	



## Program Outline Document 2014-2015

### AGENCY INFORMATION

**Contract #:** SI016 A1

**Legal Entity:** County of San Bernardino

**Dept./Division:** Children's Network

**Project Name:** SART/EIIS

**Address:** 825 E. Hospitality Ln. 2<sup>nd</sup> Floor  
San Bernardino, CA 92415

**Phone #:** 909.383.9677

**Website:** <http://hs.sbcounty.gov/CN>

**Fax #:** 909.383.9688

**Program Site Address:** 825 E. Hospitality Ln. 2<sup>nd</sup> Floor  
San Bernardino, CA 92415

**Client Referral Phone #** 909.383.9677

### CONTACT INFORMATION

#### CONTRACT REPRESENTATIVE/SIGNING AUTHORITY

**Name:** Janice Rutherford

**Title:** San Bernardino County 2<sup>nd</sup> District Supervisor (Chair)

**Address:** 385 N. Arrowhead Avenue, 5<sup>th</sup> Floor  
San Bernardino, CA 92415

**Direct Phone #:** 909.387.4833

**Fax #:** 909.383.9688

**E-Mail:** [supervisorrrutherford@sbcounty.gov](mailto:supervisorrrutherford@sbcounty.gov)

#### PROGRAM CONTACT

**Name:** Kathy Turnbull

**Title:** Interim Network Officer

**Address:** 825 E. Hospitality Ln. 2<sup>nd</sup> Floor  
San Bernardino, CA 92415

**Direct Phone #:** 909.383.9758

**Fax #:** 909.383.9688

**E-Mail:** [kturnbull@hss.sbcounty.gov](mailto:kturnbull@hss.sbcounty.gov)

#### FISCAL CONTACT

**Name:** Janki Naik

**Title:** Staff Analyst

**Address:** 825 E. Hospitality Ln. 2<sup>nd</sup> Floor  
San Bernardino, CA 92415

**Direct Phone #:** 909.383.9771

**Fax #:** 909.383.9688

**E-Mail:** [janki.naik@hss.sbcounty.gov](mailto:janki.naik@hss.sbcounty.gov)

**ADDITIONAL CONTACT (Describe):** Choose an item.

**Name:** Kristy Loufek **Title:** Community and Events Coordinator

**Address:** 825 E. Hospitality Ln. 2<sup>nd</sup> Floor **Direct Phone #:** 909.383.9651  
San Bernardino, CA 92415

**E-Mail:** kloufek@hss.sbcounty.gov **Fax #:** 909.383.9688

**PROGRAM INFORMATION**

**TYPE OF AGENCY**

- Educational Institution **Describe:** Choose an item.
- Government Agency **Describe:** County
- Private Entity/Institution **Describe:** Choose an item.
- Community-Based **Describe:** Choose an item.

**FIRST 5 FOCUS AREA**

**STRATEGY**

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Health<br><br><input type="checkbox"/> Education<br><br><input type="checkbox"/> Family<br><br><input checked="" type="checkbox"/> Systems | <input type="checkbox"/> Early Screening and Intervention<br><input type="checkbox"/> Health Care Access<br><input type="checkbox"/> Oral Health<br><br><input type="checkbox"/> Early Education Programs<br><input type="checkbox"/> Access to Quality Child Care<br><br><input type="checkbox"/> Parent Education<br><input type="checkbox"/> Resource Center & Case Management<br><br><input checked="" type="checkbox"/> Integrated Systems Planning & Implementation<br><input type="checkbox"/> Countywide Information Referral Systems<br><input type="checkbox"/> Organizational Capacity Building | <input type="checkbox"/> Health & Safety Education<br><input type="checkbox"/> Other:<br><hr/> <input type="checkbox"/> Quality Provider Programs<br><input type="checkbox"/> Other:<br><hr/> <input type="checkbox"/> Other:<br><hr/> <input type="checkbox"/> Community Outreach<br><input type="checkbox"/> Other:<br><hr/> |
|---|--|--|

**PROGRAM DESCRIPTION**

The goal of SART is to improve the mental and social functioning of children as measured by school readiness and the achievement of appropriate developmental milestones. These children are at the core of the child welfare population in San Bernardino County and present with multiple problems that require interactions with a wide variety of County agencies. This countywide effort is coordinated via services outlined in this SART Coordinator contract.

**SERVICE AREA (LOCATIONS)**

Countywide

**COMMISSION LEVEL OUTCOMES**

Community-based service providers have the capacity to address diverse community needs



Systems sustain progress and services achieve desired results

Service Providers, Funders, and Stakeholders working through a Countywide collaborative effort to initiate, sustain and enrich the SART/EIIS fidelity model of care

**ASSIGNED ANALYST:** Amanda Ferguson

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**CONTRACT AMOUNT**

<b>Fiscal Year</b>	<b>Amount</b>
2013-2014	\$ <u>\$170,139</u>
2014-2015	\$ <u>\$185,474</u>
2015-2016	\$ <u>N/A</u>
<b>Total</b>	\$ <u>\$355,613</u>

**CHILDREN  
AND FAMILIES  
COMMISSION  
FOR  
SAN BERNARDINO COUNTY  
STANDARD CONTRACT**

<i>FOR COMMISSION USE ONLY</i>						
<input checked="" type="checkbox"/> New	Vendor Code			<b>S</b>	Dept. <b>A</b>	Contract Number
<input type="checkbox"/> Change				903		<b>SI016 A1</b>
<input type="checkbox"/> Cancel						
Organization <b>Children and Families Commission</b>				Dept. <b>903</b>	Orgn. <b>PROG</b>	Contractor's License No.
Commission Representative <b>Cindy Faulkner, Operations Manager</b>				Telephone <b>909-386-7706</b>		Total Contract Amount <b>\$355,613</b>
Contract Type <input type="checkbox"/> Revenue <input checked="" type="checkbox"/> Encumbered <input type="checkbox"/> Unencumbered <input type="checkbox"/> Other:						
If not encumbered or revenue contract type, provide reason: _____						
Commodity Code <b>95200</b>		Contract Start Date <b>July 1, 2013</b>		Contract End Date <b>June 30, 2015</b>		Original Amount <b>\$170,139</b>
						Amendment Amount <b>\$355,613</b>
Fund <b>RRC</b>	Dept. <b>903</b>	Organization <b>PROG</b>	Appr. <b>300</b>	Obj/Rev Source <b>3357</b>	GRC/PROJ/JOB No. <b>SIPIY15</b>	Amount <b>\$185,474</b>
Fund	Dept.	Organization	Appr.	Obj/Rev Source	GRC/PROJ/JOB No.	Amount
Fund	Dept.	Organization	Appr.	Obj/Rev Source	GRC/PROJ/JOB No.	Amount
Abbreviated Use <u>Children's SART Coordination</u>				Estimated Payment Total by Fiscal Year		
<u>Of Systems</u>				FY	Amount	I/D
<u>(SART/EIIS)</u>				<u>13-14</u>	<u>\$170,139</u>	<u>    </u>
				<u>14-15</u>	<u>\$185,474</u>	<u>    </u>
				<u>    </u>	<u>    </u>	<u>    </u>
				<u>    </u>	<u>    </u>	<u>    </u>

THIS CONTRACT is entered into in the State of California by and between the Children and Families Commission for San Bernardino County, hereinafter called the Commission, and

Legal Name (hereinafter called the Contractor)  
 County of San Bernardino  
 Department/Division  
 Children's Network  
 Address  
 825 E. Hospitality Lane, 2<sup>nd</sup> Floor  
 San Bernardino, CA 92415-0049  
 Phone  
 (909) 383-9696  
 Federal ID No.  
 95-6002748

Program Address (if different from legal address):  
 \_\_\_\_\_  
 \_\_\_\_\_

**IT IS HEREBY AGREED AS FOLLOWS:**

**AMENDMENT NO.1**

**SECTION V. FISCAL PROVISIONS.** Paragraph A. is amended to read as follows:

A. Contract Amount

The contract amount shall not exceed \$ 185,474 for fiscal year 2014-2015 and is not to exceed a cumulative total of \$ 355,613 for the duration of the Contract term subject to the availability of California Children and Families Trust Fund monies. The consideration to be paid to Contractor, as provided herein, shall be in full payment for all Contractor's services and expenses incurred in the performance hereof.

\_\_\_\_\_  
Initial Here

Auditor-Controller/Treasurer Tax Collector Use Only	
<input type="checkbox"/> Contract Database	<input type="checkbox"/> FAS
Input Date	Keyed By

**SECTION VII. TERM.** Paragraph A. is amended to read as follows:

A. This Contract is effective commencing July 1, 2013 and expires June 30, 2015, but may be terminated earlier in accordance with provisions of paragraph below or Section VII of this Contract.

Initial Here

**ATTACHMENTS:**

**Attachment A** –The attached Program Work Plan for 2014-2015 is added to the Contract.

**Attachment B** –The attached Budget for 2014-2015 is added to the Contract.

All other terms and conditions of this contract remain in full force and effect.

CHILDREN & FAMILIES COMMISSION FOR  
SAN BERNARDINO COUNTY

COUNTY OF SAN BERNARDINO CHILDREN'S  
NETWORK

Legal Entity

▶  
\_\_\_\_\_  
Authorized Signature

Linda Haugan  
Printed Name

Commission Chair  
Title

\_\_\_\_\_  
Dated

▶  
\_\_\_\_\_  
Authorized Signature

Janice Rutherford  
Printed Name

Chair, Board of Supervisors  
Title

\_\_\_\_\_  
Dated

Official Stamp

Reviewed for Processing  
  
▶  
\_\_\_\_\_  
Cindy Faulkner  
Operations Manager  
  
\_\_\_\_\_  
Date

Approved as to Legal Form  
  
▶  
\_\_\_\_\_  
Regina Coleman  
Commission Counsel  
  
\_\_\_\_\_  
Date

Presented to Commission for  
Signature  
  
▶  
\_\_\_\_\_  
Karen E. Scott  
Executive Director  
  
\_\_\_\_\_  
Date



**Agency Name:** Children's Network  
**Program Name:** Countywide SART: Coordination for SART/EIIS  
**Contract #:** SI016 A1 **Fiscal Year (FY):** 2014 – 2015  
**Service Area:** Countywide

**Performance Objective #1: By June 30, 2015 the SART Coordinator will conduct quarterly site visits with all SART/ EIIS providers.**

Commission Level Outcomes	Service Activities	Expected Outcomes	Verification Methods
<b>Systems sustain progress and services achieve desired results</b>	Conduct quarterly site visits at all SART/EIIS service sites.	Assess SART/EIIS program fidelity model of care  Assess general needs, gaps, and conflicts.  Discuss findings and possible resolutions at quarterly SART/EIIS meetings.	Include site visit report for each SART/EIIS service site visited in SART Coordinator's quarterly reports.

**Performance Objective #2: By June 30, 2015 the SART Coordinator will continue to organize and educate SART/EIIS stakeholders on the SART/EIIS fidelity model of care and referral process, as needed, in an effort to strengthen the SART/EIIS system of care.**

Commission Level Outcomes	Service Activities	Expected Outcomes	Verification Methods
<b>Community-based service providers have the capacity to address diverse community needs</b>	SART/EIIS training for County and community partners (i.e., stakeholders).	Stakeholders are informed of and trained on topics relevant to the high-risk 0-5 population and the fidelity model of care.	Training evaluation summary will be included in quarterly reports.  Sign-in sheets and evaluation surveys

**Performance Objective #3: By June 30, 2015 the SART Coordinator will organize trainings based on a needs assessment for direct SART/EIIS service providers’ professional development and the overall strengthening of the SART/EIIS system of care and fidelity model of care.**

Commission Level Outcomes	Service Activities	Expected Outcomes	Verification Methods
<b>Community-based service providers have the capacity to address diverse community needs</b>	Identify training topics for SART/EIIS direct service providers via needs assessment.	SART/EIIS staff to identify training topics relevant to the high-risk 0-5 population and fidelity model of care.	A <b>needs assessment report</b> identifying topics and training timeline will be prepared by the end of the first quarter.
	Coordinate SART/EIIS professional development trainings facilitated by experts in the field of high risk children 0-5.	SART/EIIS staff are informed of and trained on topics relevant to the high-risk 0-5 population and fidelity model of care.	Training evaluation summaries included in quarterly reports. Sign-in sheets and evaluation surveys

**Performance Objective #4: By June 30, 2015 the SART coordinator will arrange and facilitate SART/EIIS provider/funder, stakeholder, and evaluation meetings.**

Commission Level Outcomes	Service Activities	Expected Outcomes	Verification Methods
<b>Service Providers, Funders, and Stakeholders working through a Countywide collaborative effort to initiate, sustain and enrich the SART/EIIS fidelity model of care</b>	Arrange and facilitate quarterly SART/EIIS meetings for: 1. SART/EIIS providers and funders and 2. County and community stakeholders (i.e., Countywide SART/Advisory meeting)	Provide information on resources and trainings specific to the high-risk 0-5 population and fidelity model of care.  SART Coordinator to facilitate discussion on topics such as challenges service sites may be experiencing, objectives that have been met and missed, outreach efforts, and site visit findings.	SART/EIIS coordinator’s meeting synopsis/analysis included in quarterly reports  Agendas and minutes submitted
	Arrange SART/EIIS quarterly outcomes evaluations meetings (to take place after provider/funder meetings and Countywide SART meetings)	Report/discuss outcome findings, challenges and successes, and determine course of corrections.  Work with SART providers and DBH staff to develop/refine the SART and EIIS fidelity model and measurement tools.	SART/EIIS coordinator’s meeting synopsis/analysis included in quarterly reports  Agendas and minutes submitted

# PROGRAM BUDGET

## FISCAL YEAR 2014-2015

AGENCY NAME

Children's NetworkCONTRACT # SI016 A1

DESCRIPTION		TOTAL PROGRAM COSTS	OTHER FUNDING	DONATED RESOURCES	FIRST 5 FUNDED PROJECT	First 5 Program Related Cost	First 5 Admin Cost	FIRST 5 %
A. SALARIES & BENEFITS		A	B	C	D			E
FTE	POSITION TITLE							
1	0.50 Program Coordinator	79,010.00	39,505.00		\$ 39,505	39,505		50.00%
3	1.00 SART Office Assistant	38,858.00	0.00		\$ 38,858	38,858		100.00%
4	0.25 CN Analyst	54,455.00	40,841.00		\$ 13,614	13,614		25.00%
TOTAL SALARIES		\$172,323.00	\$80,346.00	\$0.00	\$ 91,977	\$91,977.00	\$0.00	53.37%
31	TOTAL BENEFITS	\$ 56,074.00	\$ 24,077.00		\$ 31,997	\$ 31,997.00		57.06%
<b>TOTAL SALARIES, BENEFITS, PROGRAM &amp; ADMIN</b>		<b>\$228,397.00</b>	<b>\$104,423.00</b>	<b>\$0.00</b>	<b>\$ 123,974</b>	<b>\$123,974.00</b>	<b>\$0.00</b>	<b>54.28%</b>
B. SERVICES & SUPPLIES		A	B	C	D	D		E
1	PROGRAM MATERIALS/SUPPLIES	8,000			\$ 8,000	8,000		100.00%
2	PARTICIPANT SUPPORT/INCENTIVES				\$ 0			
3	PARTICIPANT TRANSPORTATION				\$ 0			
4	FOOD EXPENSE FOR CLASSES/MEETINGS	3,500			\$ 3,500	3,500		100.00%
5	STAFF DEVELOPMENT/TRAINING	4,000			\$ 4,000	4,000		100.00%
6	EMPLOYEE MILEAGE/TRAVEL				\$ 0			
7	ADVERTISEMENTS				\$ 0			
8	PRINTING	1,000			\$ 1,000	1,000		100.00%
9	POSTAGE				\$ 0			
10	SUBSCRIPTIONS				\$ 0			
11	OFFICE SUPPLIES				\$ 0			
12	OFFICE EQUIPMENT				\$ 0			
13	RENT/LEASE BUILDING				\$ 0			
14	BUILDING/EQUIPMENT MAINTENANCE				\$ 0			
15	UTILITIES				\$ 0			
16	INSURANCE / TAXES / LICENSES				\$ 0			
17	PROFESSIONAL SERVICES/CONSULTANTS							
17.1	Professional Trainings/Consultants (TBD)	45,000			\$ 45,000	45,000		100.00%

## PROGRAM BUDGET FISCAL YEAR 2014-2015

AGENCY NAME Children's Network

CONTRACT # SI016 A1

DESCRIPTION	TOTAL PROGRAM COSTS	OTHER FUNDING	DONATED RESOURCES	FIRST 5 FUNDED PROJECT	First 5 Program Related Cost	First 5 Admin Cost	FIRST 5 %
17.2 _____				\$ 0			
17.3 _____				\$ 0			
17.4 _____				\$ 0			
17.5 _____				\$ 0			
PROFESSIONAL SERVICES - SUBTOTAL	\$ 45,000	\$	\$	\$ 45,000	\$ 45,000	\$	100.00%
18 INDIRECT COSTS (AS APPROVED)				\$ 0			
<b>TOTAL SERVICES/SUPPLIES</b>	<b>\$61,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$ 61,500</b>	<b>\$61,500.00</b>	<b>\$0.00</b>	<b>100.00%</b>
<b>C. SUBCONTRACTS</b>	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>ER</b>	<b>E</b>	
<i>SUBCONTRACTS - AGENCY NAME</i>							
1 _____				\$ 0			
<b>TOTAL SUBCONTRACTS</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	
<b>TOTAL PROJECT BUDGET</b>	<b>\$ 289,897</b>	<b>\$ 104,423</b>	<b>\$</b>	<b>\$ 185,474</b>	<b>\$ 185,474</b>	<b>\$</b>	<b>63.98%</b>
<b>First 5 Funding %</b>	100.00%	36.02%	0.00%	63.98%			
<b>Administrative Cost %</b>				<b>100.00%</b>	<b>100.00%</b>	<b>0.00%</b>	

### BUDGET NARRATIVE - SALARIES & BENEFITS

AGENCY NAME Children's Network

CONTRACT # SI016 A1

Line	Position	Hours per Fiscal Year	Total Program Costs	Other Funding	Other Funding Sources	Donated Resources	First 5 Costs	Narrative (Please describe position duties)
1	Program Coordinator	1040	\$ 79,010	\$ 39,505	San Bernardino County	\$ -	\$ 39,505	The Children's Network employs an Associate Network Officer. 50% of that position will serve as the SART coordinator. Duties of SART Coordinator attached. The hourly rate for this position is \$37.84
3	SART Office Assistant	2080	\$ 38,858	\$ -		\$ -	\$ 38,858	The Children's Network employs a full time OAllI who provides support to the SART coordinator and coordination efforts to the SART Program. The hourly rate for this position is \$18.61
4	CN Analyst	520	\$ 54,455	\$ 40,841		\$ -	\$ 13,614	This position is responsible for fiscal management of the First 5 contracts, data collection, analysis of data. Also provides support to SART and CAP programs. Produces the annual report and CDRT report. The hourly rate for this position is \$26.18
<b>TOTAL SALARIES</b>			\$ 172,323	\$ 80,346		\$ -	\$ 91,977	

Line	Listing of Covered Benefits	Total	Other	Other Funding	Donated	First 5 Costs	Narrative
31	Mandated benefits (Social Security, Medicare, unemployment/disability and workers comp insurance), vacation/sick leave, and health insurance.	\$ 56,074	\$ 24,077	San Bernardino County	\$ -	\$ 31,997	Benefits are determined by the use of Budget Pro and reflect benefits standard to county employment.
<b>TOTAL SALARIES &amp; BENEFITS</b>		\$ 228,397	\$ 104,423		\$ -	\$ 123,974	



## BUDGET NARRATIVE - SERVICES & SUPPLIES

AGENCY NAME Children's Network

CONTRACT # SI016 A1

Line	Service/Supply	Total Program Costs	Other Funding	Other Funding Sources	Donated Resources	First 5 Costs	Narrative (Please describe need for services/supplies)
1	PROGRAM MATERIALS/SUPPLIES	\$ 8,000	\$ -		\$ -	\$ 8,000	Per the scope of service the money will be used to provide training materials, therapeutic toys, children's books, assesment tools, educational DVD's, etc. as needed by the SART coordinator, SART/EIIS partners and SART/EIIS providers.
2	PARTICIPANT	\$ -	\$ -		\$ -	\$ -	
3	PARTICIPANT	\$ -	\$ -		\$ -	\$ -	
4	FOOD EXPENSE FOR CLASSES/MEETINGS	\$ 3,500	\$ -		\$ -	\$ 3,500	To provide light snacks and water for SART/EIIS meetings and trainings. Aproximately \$50 per meeting for 12 meetings. Aproximately \$200 per sessions of NCAST training, two sessions per fiscal year. Aproximatley \$1250 each for two Countywide trainings. Aproximatley The actual dollar amount may vary depending upon the number of attendees at each event.
5	STAFF DEVELOPMENT/TRAINING	\$ 4,000	\$ -		\$ -	\$ 4,000	The SART coordinator will attend 0-5 trainings and conferences. The Network Officer, SART/EIIS partners and consultants may also attend 0-5 specific trainings and conferences. The expenses associated with these trainings will include: Conference registration, airfare,hotel, and meals.
6	EMPLOYEE	\$ -	\$ -		\$ -	\$ -	
7	ADVERTISEMENTS	\$ -	\$ -		\$ -	\$ -	
8	PRINTING	\$ 1,000	\$ -		\$ -	\$ 1,000	To cover the expense of training materials and SART/EIIS brochures.
9	POSTAGE	\$ -	\$ -		\$ -	\$ -	
10	SUBSCRIPTIONS	\$ -	\$ -		\$ -	\$ -	
11	OFFICE SUPPLIES	\$ -	\$ -		\$ -	\$ -	
12	OFFICE EQUIPMENT	\$ -	\$ -		\$ -	\$ -	
13	RENT/LEASE BUILDING	\$ -	\$ -		\$ -	\$ -	
14	BUILDING/EQUIPMENT	\$ -	\$ -		\$ -	\$ -	
15	UTILITIES	\$ -	\$ -		\$ -	\$ -	
16	INSURANCE / TAXES /	\$ -	\$ -		\$ -	\$ -	

## BUDGET NARRATIVE - SERVICES & SUPPLIES

AGENCY NAME Children's Network

CONTRACT # SI016 A1

Line	Service/Supply	Total Program Costs	Other Funding	Other Funding Sources	Donated Resources	First 5 Costs	Narrative (Please describe need for services/supplies)
17	PROFESSIONAL SERVICES - SUBTOTAL	\$ 45,000	\$ -		\$ -	\$ 45,000	This amount will be used to support the SART/EIIS program, providers, and community partners by providing appropriate professional trainings and consultation through-out the year. Trainings will include Didactic, NCAST and other types of training intended to increase skill and knowledge in working with children ages 0-5. These trainings may take place at SART centers or other venues throughout the County.
18	INDIRECT COSTS (AS	\$ -	\$ -		\$ -	\$ -	
	<b>TOTAL SERVICES &amp; SUPPLIES</b>	\$ 61,500	\$ -		\$ -	\$ 61,500	

## BUDGET NARRATIVE - SUBCONTRACTORS

AGENCY NAME Children's Network

CONTRACT # SI016 A1

Line	Subcontractor	Total Program Costs	Other Funding	Other Funding Sources	Donated Resources	First 5 Costs	Narrative (Please describe need for subcontractors)
1	0	\$ -	\$ -		\$ -	\$ -	
2	0	\$ -	\$ -		\$ -	\$ -	
3	0	\$ -	\$ -		\$ -	\$ -	
4	0	\$ -	\$ -		\$ -	\$ -	
5	0	\$ -	\$ -		\$ -	\$ -	
6	0	\$ -	\$ -		\$ -	\$ -	
7	0	\$ -	\$ -		\$ -	\$ -	
8	0	\$ -	\$ -		\$ -	\$ -	
9	0	\$ -	\$ -		\$ -	\$ -	
10	0	\$ -	\$ -		\$ -	\$ -	
<b>TOTAL SUBCONTRACTORS</b>		\$ -	\$ -		\$ -	\$ -	



**AGENDA ITEM 8**  
**JUNE 4, 2014**

**8**

<b>Subject</b>	Inland Empire United Way 2-1-1 Contract Amendment
<b>Recommendations</b>	Approve Amendment A2 to Contract SI002 with Inland Empire United Way 2-1-1, extending and increasing the contract for one year in the amount of \$381,353 for FY 2014-2015 for a total contract amount not to exceed \$1,587,706 to provide comprehensive Countywide Resource and Referral services. (Presenter: Bobbi Albano, Staff Analyst II, 252-4266)
<b>Background Information</b>	<p>The Inland Empire United Way 2-1-1 service was developed with the help of a broad, community-based advisory team comprised of representatives from First 5 San Bernardino, the Board of Supervisors, several County departments, Loma Linda University, California State University San Bernardino and other non-profit organizations and groups. The 2-1-1 service has been the flagship entity of comprehensive resource and referral programs in San Bernardino County and includes a countywide, searchable database of verified government and non-profit service providers and programs, always available to First 5 San Bernardino partners and the public. There are currently more than 2,800 programs offered by over 1,000 agencies serving San Bernardino County. In accordance with the First 5 San Bernardino Strategic Plan, the 2-1-1 program enhances the Community focus of helping families to be safe, healthy, nurturing and self-sustaining by streamlining access to needed services such as healthcare, parenting education, childcare, local food pantries, transitional shelters, clothing, transportation, and temporary financial aid. Additionally, the 2-1-1 service has demonstrated past success in providing a valuable resource with regard to child abuse prevention referrals to families with children ages 0-5 throughout San Bernardino County.</p> <p>More than 30% of callers, who self-identified, were families having children ages 0-5 or someone pregnant in the home. Continued benefit will be realized from the inclusion of the 0-5 Specialist who will gather specific data and statistics for that population, while working closely alongside other responders in the organization. New this year will be the collection of caller data specific to postpartum depression. In addition 2-1-1 will continue to partner with the Child Abuse Prevention Hotline. This specialized data will serve as needs assessment to First 5 and help guide future response to these needs.</p> <p>Pending Commission approval continued First 5 San Bernardino investment in the 2-1-1 program will leverage the accomplishments of the first four years into greater benefits for children age 0-5 and their families.</p>
<b>Financial Impact</b>	Total financial investment of \$381,353 for Fiscal Year 2014-2015.
<b>Review</b>	Regina Coleman, Commission Counsel

<b>Report on Action as taken</b>
<b>Action:</b>
<b>Moved:</b> _____ <b>Second:</b> _____
<b>In Favor:</b>
<b>Opposed:</b>
<b>Abstained:</b>
<b>Comments:</b> _____
<b>Witnessed:</b>



## Program Outline Document 2014-2015

### AGENCY INFORMATION

**Contract #:** SI002 A2

**Legal Entity:** Inland Empire United Way

**Dept./Division:** 2-1-1

**Project Name:** 211 San Bernardino County

**Address:** 9644 Hermosa Avenue  
Rancho Cucamonga, CA 91730

**Phone #:** (909) 980-2857

**Website:** [www.211sb.org](http://www.211sb.org)

**Fax #:** (909) 980-2957

**Program Site Address:** 9644 Hermosa Avenue  
Rancho Cucamonga, CA 91730  
(see attached for additional sites)

**Client Referral Phone #** (888) 435-7565

### CONTACT INFORMATION

#### CONTRACT REPRESENTATIVE/SIGNING AUTHORITY

**Name:** Gregory Bradbard

**Title:** President and CEO

**Address:** 9644 Hermosa Avenue  
Rancho Cucamonga, CA 91730

**Direct Phone #:** (909) 980-2857 X204

**Fax #:** (909) 980-2957

**E-Mail:** [gbradbard@ieuw.org](mailto:gbradbard@ieuw.org)

#### PROGRAM CONTACT

**Name:** Gary Madden

**Title:** 211 Director

**Address:** 9644 Hermosa Avenue  
Rancho Cucamonga, CA 91730

**Direct Phone #:** (909) 980-2857 X211

**Fax #:** (909) 980-2957

**E-Mail:** [gmadden@ieuw.org](mailto:gmadden@ieuw.org)

#### FISCAL CONTACT

**Name:** Crystal Todd

**Title:** Chief Financial Officer

**Address:** 9644 Hermosa Avenue  
Rancho Cucamonga, CA 91730

**Direct Phone #:** (909) 980-2857 X225

**Fax #:** (909) 466-6867

**E-Mail:** [ctodd@ieuw.org](mailto:ctodd@ieuw.org)

**ADDITIONAL CONTACT (Describe):** Choose an item.

**Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Direct Phone #:** \_\_\_\_\_

\_\_\_\_\_

**Fax #:** \_\_\_\_\_

**E-Mail:** \_\_\_\_\_

**PROGRAM INFORMATION**

**TYPE OF AGENCY**

**Educational Institution** **Describe:** Choose an item.

**Government Agency** **Describe:** Choose an item.

**Private Entity/Institution** **Describe:** Non Profit

**Community-Based** **Describe:** Choose an item.

**FIRST 5 FOCUS AREA**

**STRATEGY**

**Health**  **Early Screening and Intervention**  **Health & Safety Education**  
 **Health Care Access**  **Other:**  
 **Oral Health** \_\_\_\_\_

**Education**  **Early Education Programs**  **Quality Provider Programs**  
 **Access to Quality Child Care**  **Other:**  
\_\_\_\_\_

**Family**  **Parent Education**  **Other:**  
 **Resource Center & Case Management** \_\_\_\_\_

**Systems**  **Integrated Systems Planning & Implementation**  **Community Outreach**  
 **Countywide Information Referral Systems**  **Other:**  
 **Organizational Capacity Building** \_\_\_\_\_

**PROGRAM DESCRIPTION**

2-1-1 is an information referral system that includes a countywide, comprehensive, searchable database of verified government and non-profit service providers and programs. A contracted translation service provides 3-way call competency in 150 additional languages. The call center is available 24/7/365 by calling the three-digit toll-free 2-1-1 calling code by residential and cell phones or by using the toll free number.

**SERVICE AREA (LOCATIONS)**

Countywide

**COMMISSION LEVEL OUTCOMES**

Improved parental ability to access and coordinate needed service for their children

**ASSIGNED ANALYST:** Bobbi Albano

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**CONTRACT AMOUNT**

<b>Fiscal Year</b>	<b>Amount</b>
2010-2011	\$ 275,000
2011-2012	\$ 275,000
2012-2013	\$ 275,000
2013-2014	\$ 381,353
2014-2015	\$ 381,353
<b>Total</b>	<b>\$ 1,587,706</b>





**Agency Name:**  
**Program Name:**  
**Contract #:**  
**Fiscal Year:** Choose an item.

NAME OF SITE, SITE ADDRESS, PHONE NUMBER & CONTACT NAME	NUMBER OF PARTICIPANTS SERVED
Name of Site Address City, State Zip Contact Name, Title	
Name of Site Address City, State Zip Contact Name, Title	
Name of Site Address City, State Zip Contact Name, Title	
Name of Site Address City, State Zip Contact Name, Title	
Name of Site Address City, State Zip Contact Name, Title	
Name of Site Address City, State Zip Contact Name, Title	
Name of Site Address City, State Zip Contact Name, Title	
Name of Site Address City, State Zip Contact Name, Title	

**CHILDREN  
AND FAMILIES  
COMMISSION  
FOR  
SAN BERNARDINO COUNTY  
STANDARD CONTRACT**

FOR COMMISSION USE ONLY						
<input type="checkbox"/> New <input checked="" type="checkbox"/> Change <input type="checkbox"/> Cancel	Vendor Code			<b>S</b> <b>C</b>	Dept. 903	<b>A</b>  Contract Number <b>SI002 A2</b>
Organization <b>Children and Families Commission</b>				Dept. 903	Orgn. PROG	Contractor's License No.
Commission Representative <b>Cindy Faulkner, Operations Manager</b>				Telephone 909-386-7706		Total Contract Amount <b>\$1,587,706</b>
Contract Type <input type="checkbox"/> Revenue <input checked="" type="checkbox"/> Encumbered <input type="checkbox"/> Unencumbered <input type="checkbox"/> Other:						
If not encumbered or revenue contract type, provide reason: _____						
Commodity Code 95200		Contract Start Date July 1, 2010		Contract End Date June 30, 2014		Original Amount \$825,000
						Amendment Amount \$1,587,706
Fund RRC	Dept. 903	Organization PROG	Appr. 300	Obj/Rev Source 3357	GRC/PROJ/JOB No. SIPIY15	Amount \$381,353
Fund	Dept.	Organization	Appr.	Obj/Rev Source	GRC/PROJ/JOB No.	Amount
Fund	Dept.	Organization	Appr.	Obj/Rev Source	GRC/PROJ/JOB No.	Amount
Abbreviated Use 2-1-1				Estimated Payment Total by Fiscal Year		
				FY	Amount	I/D
				10-11	\$275,000	
				11-12	\$275,000	
				12-13	\$275,000	
				13-14	\$381,353	
				FY	Amount	I/D
				14-15	381,353	

THIS CONTRACT is entered into in the State of California by and between the Children and Families Commission for San Bernardino County, hereinafter called the Commission, and

Legal Name (hereinafter called the Contractor)  
 Inland Empire United Way  
 Department/Division  
 Address  
 9677 Hermosa Avenue  
 Rancho Cucamonga, CA 91730  
 Phone  
 (909) 980-2857  
 Federal ID No.  
 330502676

Program Address (if different from legal address):  
 \_\_\_\_\_  
 \_\_\_\_\_

**IT IS HEREBY AGREED AS FOLLOWS:**

**AMENDMENT NO. 1**

**SECTION V. FISCAL PROVISIONS.** Paragraph A. is amended to read as follows:

A. Contract Amount

The contract amount shall not exceed \$ 381,353 for fiscal year 2014-2015 and is not to exceed a cumulative total of \$ 1,587,706 for the duration of the Contract term subject to the availability of California Children and Families Trust Fund monies. The consideration to be paid to Contractor, as provided herein, shall be in full payment for all Contractor's services and expenses incurred in the performance hereof.

\_\_\_\_\_  
Initial Here

<input type="checkbox"/> Contract Database	<input type="checkbox"/> FAS
Input Date	Keyed By

*continued on next page*

**SECTION VIII. TERM.** Paragraph A. is amended to read as follows:

A. This Contract is effective commencing July 1, 2010 and expires June 30, 2015, but may be terminated earlier in accordance with provisions of paragraph below or Section VII of this Contract.

\_\_\_\_\_  
Initial Here

**ATTACHMENTS:**

**Attachment A** –The attached revised Program Work Plan for 2014-2015 is added to the Contract.

**Attachment B** –The attached revised Budget for 2014-2015 is added to the Contract.

All other terms and conditions of this contract remain in full force and effect.

CHILDREN & FAMILIES COMMISSION FOR  
SAN BERNARDINO COUNTY

INLAND EMPIRE UNITED WAY

\_\_\_\_\_  
Legal Entity

▶ \_\_\_\_\_  
Authorized Signature

▶ \_\_\_\_\_  
Authorized Signature

Linda Haugan  
\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Name

Commission Chair  
\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

\_\_\_\_\_  
Dated

\_\_\_\_\_  
Dated

Official Stamp

Reviewed for Processing

Approved as to Legal Form

Presented to Commission for  
Signature

▶ \_\_\_\_\_  
Cindy Faulkner  
Operations Manager

▶ \_\_\_\_\_  
Regina Coleman  
Commission Counsel

▶ \_\_\_\_\_  
Karen E. Scott  
Executive Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



**Agency Name:** Inland Empire United Way  
**Program Name:** 211  
**Contract #:** SI002A2      **Fiscal Year (FY):** 2014 – 2015  
**Service Area:** Countywide

Commission Level Outcome	Performance Objective	Service Activity <i>Service provided as part of achieving program goal(s)</i>	Aggregate	Client Target <i># of unduplicated clients receiving service</i>	Verification Method <i>How you will measure</i>
Systems and Services Adequately Support and Engage Children, Families and Communities	Community has access to services	Referral Provision	Aggregate	13,500	Contact log
		Follow up Call	Aggregate	405	Follow-up survey log

Fiscal Year: FY 2014-2015

Agency Signature: \_\_\_\_\_

**PROGRAM BUDGET  
FISCAL YEAR 2014-2015**

AGENCY NAME Inland Empire United Way

CONTRACT # SI002A2

DESCRIPTION			TOTAL PROGRAM COSTS	OTHER FUNDING	DONATED RESOURCES	FIRST 5 FUNDED PROJECT COSTS	First 5 Program Related Cost	First 5 Admin Cost	FIRST 5 %
A. SALARIES & BENEFITS			A	B	C	D			E
FTE	POSITION TITLE								
1	1.00	211 Director	\$ 80,267	\$ 52,000		\$ 28,267		\$28,267.00	35.22%
2	1.00	211 Call Center Supervisor	\$ 50,000	\$ 31,100		\$ 18,900	\$18,900.00		37.80%
3	1.00	211 Data & Research Manager	\$ 43,680	\$ 27,169		\$ 16,511	\$ 16,511.00		37.80%
4	1.00	211 Data & Research Supervisor	\$ 35,360	\$ 21,994		\$ 13,366	\$ 13,366.00		37.80%
5	8.00	211 Call Specialist	\$ 256,155	\$ 154,069		\$ 102,086	\$ 102,086.00		39.85%
6	0.37	IT Tech	\$ 30,776	\$ 24,000		\$ 6,776	\$ 6,776.00		22.02%
7	1.00	211 Zero to 5 Specialist	\$ 35,360	\$ 21,994		\$ 13,366	\$ 13,366.00		37.80%
8	1.00	211 CFS Specialist	\$ 35,400	\$ 35,400		\$ 0			0.00%
9	1.00	211 Preschool Specialist	\$ 33,300	\$ 33,300		\$ 0			0.00%
10	1.00	211 Reentry Specialist	\$ 33,300	\$ 33,300		\$ 0			0.00%
11	1.00	Access & Mobility Coordinator	\$ 39,520	\$ 39,520		\$ 0			0.00%
12	1.00	Data & Resource Coordinator	\$ 27,040	\$ 27,040		\$ 0			0.00%
13	0.13	CFO	\$ 17,000	\$ 6,000		\$ 11,000		\$11,000.00	64.71%
14	0.16	HR	\$ 7,000			\$ 7,000		\$7,000.00	100.00%
15		211 Data & Resource Editor				\$ 0			
<b>TOTAL SALARIES</b>			<b>\$724,158.00</b>	<b>\$506,886.00</b>	<b>\$0.00</b>	<b>\$ 217,272</b>	<b>\$171,005.00</b>	<b>\$46,267.00</b>	<b>30.00%</b>
31	<b>TOTAL BENEFITS</b>		<b>\$ 228,110</b>	<b>\$ 159,669</b>		<b>\$ 68,441</b>	<b>\$ 53,867</b>	<b>\$ 14,574</b>	<b>30.00%</b>
<b>TOTAL SALARIES, BENEFITS, PROGRAM &amp; ADMIN</b>			<b>\$952,267.77</b>	<b>\$666,555.09</b>	<b>\$0.00</b>	<b>\$ 285,713</b>	<b>\$224,871.58</b>	<b>\$60,841.11</b>	<b>30.00%</b>
B. SERVICES & SUPPLIES			A	B	C	D	D		E
1	PROGRAM MATERIALS/SUPPLIES		\$ 11,500	\$ 8,000		\$ 3,500	\$ 3,500.00		30.43%
2	PARTICIPANT SUPPORT/INCENTIVES					\$ 0			
3	PARTICIPANT TRANSPORTATION					\$ 0			
4	FOOD EXPENSE FOR CLASSES/MEETINGS		\$ 2,500	\$ 1,750		\$ 750	\$ 750.00		30.00%
5	STAFF DEVELOPMENT/TRAINING		\$ 6,000	\$ 4,500		\$ 1,500	\$ 1,500.00		25.00%
6	EMPLOYEE MILEAGE/TRAVEL		\$ 12,000	\$ 8,500		\$ 3,500	\$ 3,500.00		29.17%
7	ADVERTISEMENTS		\$ 30,000	\$ 30,000		\$ 0	\$		0.00%
8	PRINTING		\$ 28,200	\$ 20,628		\$ 7,572	\$ 7,572.00		26.85%
9	POSTAGE		\$ 1,900	\$ 1,350		\$ 550	\$ 550.00		28.95%

**PROGRAM BUDGET  
FISCAL YEAR 2014-2015**

AGENCY NAME Inland Empire United Way

CONTRACT # SI002A2

DESCRIPTION		TOTAL PROGRAM COSTS	OTHER FUNDING	DONATED RESOURCES	FIRST 5 FUNDED PROJECT COSTS	First 5 Program Related Cost	First 5 Admin Cost	FIRST 5 %
10	SUBSCRIPTIONS	\$ 6,800	\$ 5,400		\$ 1,400	\$ 1,400.00		20.59%
11	OFFICE SUPPLIES	\$ 9,700	\$ 6,800		\$ 2,900	\$ 2,900.00		29.90%
12	OFFICE EQUIPMENT	\$ 25,000	\$ 18,000		\$ 7,000	\$ 7,000.00		28.00%
13	RENT/LEASE BUILDING	\$ 95,584	\$ 67,000		\$ 28,584	\$ 28,584.00		29.90%
14	BUILDING/EQUIPMENT MAINTENANCE	\$ 10,000	\$ 7,000		\$ 3,000	\$ 3,000.00		30.00%
15	UTILITIES	\$ 84,384	\$ 58,000		\$ 26,384	\$ 26,384.00		31.27%
16	INSURANCE / TAXES / LICENSES	\$ 14,000	\$ 10,000		\$ 4,000		\$ 4,000.00	28.57%
17	PROFESSIONAL SERVICES/CONSULTANTS							
17.1	CharityLogic	\$ 8,000	\$ 5,000		\$ 3,000	\$ 3,000.00		37.50%
17.2	Blue Violet				\$ 0			
17.3	Independent Audit	\$ 2,000			\$ 2,000		\$ 2,000.00	100.00%
17.4					\$ 0			
17.5					\$ 0			
	PROFESSIONAL SERVICES - SUBTOTAL	\$ 10,000	\$ 5,000	\$	\$ 5,000	\$ 3,000	\$ 2,000	50.00%
18	INDIRECT COSTS (AS APPROVED)				\$ 0			
	<b>TOTAL SERVICES/SUPPLIES</b>	<b>\$347,568.00</b>	<b>\$251,928.00</b>	<b>\$0.00</b>	<b>\$ 95,640</b>	<b>\$89,640.00</b>	<b>\$6,000.00</b>	<b>27.52%</b>
<b>C. SUBCONTRACTS</b>		<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>ER</b>	<b>E</b>	
	SUBCONTRACTS - AGENCY NAME							
1					\$ 0			
2					\$ 0			
	<b>TOTAL SUBCONTRACTS</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	
	<b>TOTAL PROJECT BUDGET</b>	<b>\$ 1,299,836</b>	<b>\$ 918,483</b>	<b>\$</b>	<b>\$ 381,353</b>	<b>\$ 314,512</b>	<b>\$ 66,841</b>	<b>29.34%</b>
	<b>First 5 Funding %</b>	<b>100.00%</b>	<b>70.66%</b>	<b>0.00%</b>	<b>29.34%</b>			
	<b>Administrative Cost %</b>				<b>100.00%</b>	<b>82.47%</b>	<b>17.53%</b>	

## BUDGET NARRATIVE - SALARIES & BENEFITS

AGENCY NAME Inland Empire United Way

CONTRACT # SI002A2

Line	Position	Hours per Fiscal Year	Total Program Costs	Other Funding	Other Funding Sources	Donated Resources	First 5 Costs	Narrative (Please describe position duties)
1	211 Director		\$ 80,267	\$ 52,000	San Bernardino County, United Way(s), Fee for Service, Grants, JARC/NF	\$ -	\$ 28,267	Responsible for all 2-1-1 activity, CPUC requirements, negotiating and managing contracts, promotional activities, outcomes, data collection and strategies, fundraising efforts, and developing disaster preparedness plans and relationships.
2	211 Call Center Supervisor		\$ 50,000	\$ 31,100	San Bernardino County, United Way(s), Fee for Service, Grants, JARC/NF	\$ -	\$ 18,900	Oversee daily operations of the 211 Call Center and 211 Resource Department, team building/staff development, quality assurance, attainment of operational goals, overall service level performance and monitoring and acting as call backup when necessary.
3	211 Data & Research Manager		\$ 43,680	\$ 27,169	San Bernardino County, United Way(s), Fee for Service, Grants, JARC/NF	\$ -	\$ 16,511	Responsible for the Resource staff and the maintaining the 211 database, including data accuracy, the look and feel of the page layout, format continuity and appropriate linking of AIRS Taxonomy terms to the services agencies provide, and the 'cloud' telephony logic and its Automatic Call Distribution functionality.
4	211 Data & Research Supervisor		\$ 35,360	\$ 21,994	San Bernardino County, United Way(s), Fee for Service, Grants, JARC/NF	\$ -	\$ 13,366	Lead team member on the 211 database, including data accuracy, the look and feel of the page layout, format continuity and appropriate linking of AIRS Taxonomy terms to the services agencies provide, and developing and maintaining progressive relationships with providers.
5	211 Call Specialist		\$ 256,155	\$ 154,069	San Bernardino County, United Way(s), Fee for Service, Grants, JARC/NF	\$ -	\$ 102,086	Answers calls, collects demographic and other information, performs caller assessment, provides information and referrals to persons seeking help, and conducts follow-up calls.
6	IT Tech		\$ 30,776	\$ 24,000	San Bernardino County, United Way(s), Fee for Service, Grants, JARC/NF	\$ -	\$ 6,776	The in-house IT Tech is directly responsible for the proper functioning of the computer, network and phone technology required for the 211 Call Center.

### BUDGET NARRATIVE - SALARIES & BENEFITS

AGENCY NAME Inland Empire United Way

CONTRACT # SI002A2

Line	Position	Hours per Fiscal Year	Total Program Costs	Other Funding	Other Funding Sources	Donated Resources	First 5 Costs	Narrative (Please describe position duties)
7	211 Zero to 5 Specialist		\$ 35,360	\$ 21,994	San Bernardino County, United Way(s), Fee for Service, Grants, JARC/NF	\$ -	\$ 13,366	Answers calls from dedicated First 5 queue directly, receives warm hand-offs from other 211 staff, directs callers to First 5 funded programs, health and behavioral screenings and other resources as appropriate. Works with First 5 staff to continually evolve position strategy and functionality.
13	CFO		\$ 17,000	\$ 6,000		\$ -	\$ 11,000	The CFO is responsible for managing and overseeing the Finance & HR Department, prepare all financial reports, prepare the operating budget, providing professional services to the Finance Committee, overseeing the annual independent audit, overseeing compliance and recognition for all grants and contracts. The CFO spends approximately 13% of her time on items related to the zero to 5 population.
14	HR		\$ 7,000	\$ -		\$ -	\$ 7,000	The HR & Office Manager is responsible for monitoring and ordering supplies, maintain vendor accounts, coordinate and schedule repair and maintenance of equipment and facilities, maintain compliance with federal and state HR regulations concerning employment, maintain accurate and complete personnel records, oversee training and safety programs, conduct new employee orientations, prepare payroll, develop and maintain employee handbook, record and process accounts payable, supervise the donor designation process. Approximately 16% of her time is spent on tasks related to the zero to 5 population.
15	211 Data & Resource Editor		\$ -	\$ -		\$ -	\$ -	PT position to assist in entering resource data into the 211 resource database.
<b>TOTAL SALARIES</b>			\$ 724,158	\$ 506,886		\$ -	\$ 217,272	



### BUDGET NARRATIVE - SALARIES & BENEFITS

AGENCY NAME Inland Empire United Way

CONTRACT # SI002A2

Line	Position	Hours per Fiscal Year	Total Program Costs	Other Funding	Other Funding Sources	Donated Resources	First 5 Costs	Narrative (Please describe position duties)
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Line	Listing of Covered Benefits	Total	Other	Other Funding	Donated	First 5 Costs	Narrative
31		\$ 228,110	\$ 159,669	San Bernardino County, United Way(s), Fee for Service, B of A and other Grants, Food Stamp Outreach,CDBG,J ARC, NF	\$ -	\$ 68,441	IEUW benefits consist of vacation, sick leave, 403(b) retirement plan, life insur., group medical insur., group dental insu., group vision insur. and mandated benefits such as social security, workers compensation, unemployment insurance, employment investigation.
<b>TOTAL SALARIES &amp; BENEFITS</b>		\$ 952,268	\$ 666,555		\$ -	\$ 285,713	

**BUDGET NARRATIVE - SERVICES & SUPPLIES**

AGENCY NAME Inland Empire United Way

CONTRACT # SI002A2

Line	Service/Supply	Total Program Costs	Other Funding	Other Funding Sources	Donated Resources	First 5 Costs	Narrative (Please describe need for services/supplies)
1	PROGRAM MATERIALS/SUPPLIES	\$ 11,500	\$ 8,000		\$ -	\$ 3,500	Program materials and supplies include web traffic tracking, call center management software, call center headsets, directories, banners, displays, non-printed outreach materials, and name tags.
2	PARTICIPANT SUPPORT/INCENTIVES	\$ -	\$ -		\$ -	\$ -	
3	PARTICIPANT TRANSPORTATION	\$ -	\$ -		\$ -	\$ -	
4	FOOD EXPENSE FOR CLASSES/MEETINGS	\$ 2,500	\$ 1,750		\$ -	\$ 750	Food expenses are for classes and meetings are hosted and attended by the 2-1-1 staff throughout the year for collaboration, trainings, public awareness , and disaster preparedness to improve service competency and systems efficiency.
5	STAFF DEVELOPMENT/TRAINING	\$ 6,000	\$ 4,500		\$ -	\$ 1,500	Includes software trainings, specialized professional development trainings for Information & Referral specialists, cultural competency, etc.
6	EMPLOYEE MILEAGE/TRAVEL	\$ 12,000	\$ 8,500		\$ -	\$ 3,500	Employee mileage is necessary for dozens of outreach events, resource fairs, networking and collaborative meetings.
7	ADVERTISEMENTS	\$ 30,000	\$ 30,000		\$ -	\$ -	This budget item is for advertisement(s) such as through the SB Sun firm and others.
8	PRINTING	\$ 28,200	\$ 20,628		\$ -	\$ 7,572	The printing costs are for collateral that will be targeted and disseminated to low/moderate income First 5 families, especially in the underserved areas, and to service providers.
9	POSTAGE	\$ 1,900	\$ 1,350		\$ -	\$ 550	The postage dollars requested are for sending materials to the low/moderate income 0-5 families, especially in the underserved areas, and to service providers.
10	SUBSCRIPTIONS	\$ 6,800	\$ 5,400		\$ -	\$ 1,400	Subscriptions include a subscription fee to AIRS/CAIRS for membership, certification, etc. a subscription to the taxonomy database search and ancillary services, membership in HDRN, etc. for certification, accreditation, standards compliance, and growth of staff professionalism.
11	OFFICE SUPPLIES	\$ 9,700	\$ 6,800		\$ -	\$ 2,900	The office supplies required to operate a 2-1-1 database and call center are significant, mostly within normal business categories.

**BUDGET NARRATIVE - SERVICES & SUPPLIES**

AGENCY NAME Inland Empire United Way

CONTRACT # SI002A2

Line	Service/Supply	Total Program Costs	Other Funding	Other Funding Sources	Donated Resources	First 5 Costs	Narrative (Please describe need for services/supplies)
12	OFFICE EQUIPMENT	\$ 25,000	\$ 18,000		\$ -	\$ 7,000	The 2-1-1 program is computer, phone and internet based. The delivery of information service to the customer is directly dependent upon such technology.
13	RENT/LEASE BUILDING	\$ 95,584	\$ 67,000		\$ -	\$ 28,584	The 2-1-1 operation occupies half of a commercial building in Rancho Cucamonga. This unit is sufficient for the expected growth of the 2-1-1 project for several years and is equipped with emergency power provisions for disaster and crisis preparation.
14	BUILDING/EQUIPMENT MAINTENANCE	\$ 10,000	\$ 7,000		\$ -	\$ 3,000	24/7 operation: Security, software and hardware maintenance, Janitorial, Pest control, Trash services, Plumbing services, Electrical repairs, Heating/air conditioning maintenance & repairs, Painting, Lock repair & keys, and Window cleaning.
15	UTILITIES	\$ 84,384	\$ 58,000		\$ -	\$ 26,384	24/7 operation including heating and lighting, telecommunications and internet connectivity and disaster preparedness redundancy via 'hot spots' and backup analog phone lines.
16	INSURANCE / TAXES / LICENSES	\$ 14,000	\$ 10,000		\$ -	\$ 4,000	Liability and umbrella policy costs as well as Premiums for D&O coverage. Liability and umbrella policy costs as well as Premiums for D&O coverage.
17	PROFESSIONAL SERVICES - SUBTOTAL	\$ 10,000	\$ 5,000		\$ -	\$ 5,000	Database development upgrades including data extraction for reports. - Translation services. - Research to produce phone app.
18	INDIRECT COSTS (AS APPROVED)	\$ -	\$ -		\$ -	\$ -	IEUW costs that benefit the 2-1-1 First 5 program outcomes but cannot be easily measured.
<b>TOTAL SERVICES &amp; SUPPLIES</b>		<b>\$ 347,568</b>	<b>\$ 251,928</b>		<b>\$ -</b>	<b>\$ 95,640</b>	

## BUDGET NARRATIVE - SUBCONTRACTORS

AGENCY NAME Inland Empire United Way

CONTRACT # SI002A2

Line	Subcontractor	Total Program Costs	Other Funding	Other Funding Sources	Donated Resources	First 5 Costs	Narrative (Please describe need for subcontractors)
1	0	\$ -	\$ -		\$ -	\$ -	
2	0	\$ -	\$ -		\$ -	\$ -	
3	0	\$ -	\$ -		\$ -	\$ -	
4	0	\$ -	\$ -		\$ -	\$ -	
5	0	\$ -	\$ -		\$ -	\$ -	
6	0	\$ -	\$ -		\$ -	\$ -	
7	0	\$ -	\$ -		\$ -	\$ -	
8	0	\$ -	\$ -		\$ -	\$ -	
9	0	\$ -	\$ -		\$ -	\$ -	
10	0	\$ -	\$ -		\$ -	\$ -	
<b>TOTAL SUBCONTRACTORS</b>		\$ -	\$ -		\$ -	\$ -	



**AGENDA ITEM 9  
JUNE 4, 2014**

<b>Subject</b>	Summary of Continuing Contracts for Fiscal Year 2014-15 by Focus Area
<b>Recommendations</b>	Receive Information on continuing contracts for Fiscal Year 2014-15. (Presenter: Debora Dickerson-Sims, Administrative Supervisor II, 252-4269)

**Background Information** On November 2, 2011 the Children and Families Commission approved release of the “Investing in Children” Requests for Proposals (RFP) for fiscal years 2012-15. The Commission also approved some selected procurements to address specific needs in the communities.

The previously approved contracts listed below have been monitored and reviewed over the past 2 year period, are meeting contractual requirements and will continue to be funded in fiscal year 2014-15. The agencies are projected to spend approximately 85% of the contracted amount.

**HEALTH-** Through the health focus area, First 5 San Bernardino supports improved health outcomes for pregnant women and children 0-5 so that children are born healthy, have an ongoing relationship with a health provider, are well-nourished and physically fit, and that communities are engaged to meet the needs of children.

**Perinatal Care Services**

Agency	Contract	FY 13-14 Payment Amount	FY 14-15 Contract Amount
Cedar House	HW037	479,244	479,244
Inland Behavioral Health	HW031	304,134	310,034
Loma Linda University	HW036	199,809	204,882
SBC Public Health	HW032	703,873	720,102
<b>Total Perinatal Care Services</b>		<b>1,687,060</b>	<b>1,714,262</b>

**Health Care Access**

Agency	Contract	FY 13-14 Payment Amount	FY 14-15 Contract Amount
Chino Valley USD	HW039	199,052	202,246
Community Health Systems	HW038	68,385	69,556
<b>Total Health Care Access</b>		<b>267,437</b>	<b>271,802</b>

**Healthy Kids - Health Care Access**

Agency	Contract	FY 13-14 Payment Amount	FY 14-15 Contract Amount
Inland Empire Health Plan	HW041	1,195,279	1,223,699
Kids Come First	HW042	65,623	65,623
<b>Total Health Insurance Access</b>		<b>1,260,902</b>	<b>1,289,322</b>

**Asthma/Bronchitis Intervention**

Agency	Contract	FY 13-14 Payment Amount	FY 14-15 Contract Amount
American Lung Association	HW034	123,716	127,393
ARMC Breathmobile	HW043	222,038	222,038
<b>Total Asthma/Bronchitis Intervention</b>		<b>345,754</b>	<b>349,431</b>

**Oral Health**

Agency	Contract	FY 13-14 Payment Amount	FY 14-15 Contract Amount
ARMC	HW030	1,483,733	1,487,907
Community Health Systems	HW049	262,559	265,335
<b>Total Oral Health</b>		<b>1,746,292</b>	<b>1,753,242</b>

**SART**

Agency	Contract	FY 13-14 Payment Amount	FY 14-15 Contract Amount
County of San Bernardino (DBH)	HW052	4,600,000	4,600,000
<b>Total SART</b>		<b>4,600,000</b>	<b>4,600,000</b>

**EDUCATION** - Through the education focus area, First 5 San Bernardino supports high quality and developmentally appropriate early education programs for children so that they develop within normal ranges in all domains, live in a home environment supportive of learning and have access to high quality early childhood development programs.

**Pre-K Academy**

Agency	Contract	FY 13-14 Contract Amount	FY 14-15 Contract Amount
Barstow USD	EC012	518,286	515,086
Fontana USD	EC008	62,916	79,225
Hesperia USD	EC013	779,124	749,781
Lucerne USD	EC014	94,218	93,083
SB City USD	EC010	953,142	953,142
SB County-Preschool Services	EC006	734,980	NA
<b>Total Pre-K Academy</b>		<b>3,142,666</b>	<b>2,390,317</b>

**Preschool**

Agency	Contract	FY 13-14 Contract Amount	FY 14-15 Contract Amount
Fontana USD	EC009	1,135,856	1,081,161
Lucerne USD	EC015	248,827	252,722
Rialto USD	EC016	1,118,900	1,055,038
San Bernardino City USD	EC011	146,753	152,437
SB County-Preschool Services	EC007	952,735	971,088
<b>Total Preschool</b>		<b>3,603,071</b>	<b>3,512,446</b>

**School Based Infant Toddler**

Agency	Contract	FY 13-14 Contract Amount	FY 14-15 Contract Amount
Easter Seals	EC005	230,624	242,143
<b>Total School Based Infant Toddler</b>		<b>230,624</b>	<b>242,143</b>

**Literacy**

Agency	Contract	FY 13-14 Contract Amount	FY 14-15 Contract Amount
Child Care Resource Center	EC021	97,433	97,433
Chino Valley	EC022	116,302	118,870
Joshua Tree	EC024	32,746	20,701
Rim Family Services	EC025	211,122	211,122
Save the Children	EC027	280,000	280,000
University Enterprises Corp. at CSU	EC023	70,361	70,277
<b>Total Literacy</b>		<b>807,964</b>	<b>798,403</b>

**Workforce Development**

Agency	Contract	FY 13-14 Contract Amount	FY 14-15 Contract Amount
S B County Sup of Schools-CARES	EC026	899,926	899,926
<b>Total Workforce Development</b>		<b>899,926</b>	<b>899,926</b>

**FAMILY**

Through the family focus area, First 5 San Bernardino supports improved parenting and family self-sufficiency outcomes for parents/caregivers of children 0-5 so that children are free from any form of abuse, families are stable and have the capacity to meet the needs of their children and parents are mentally and physically fit.

**Parent Education**

Agency	Contract	FY 13-14 Contract Amount	FY 14-15 Contract Amount
Bear Valley Community Health	FS056	235,600	243,715
Cal State (Cuidar)	FS055	475,989	475,989
Family Service Agency	FS053	215,004	221,983
Moses House Ministries	FS045	222,450	222,450
Reach Out West End	FS046	330,000	330,000
Victor Community Support	FS054	250,000	N/A
Volunteers of America	FS051	210,860	216,255
Walden Family Services	FS052	327,188	327,188
West Care Arizona	FS049	73,521	75,155
<b>Total Parent Education</b>		<b>2,340,612</b>	<b>2,112,735</b>

**Resource Center & Case Management**

Agency	Contract	FY 13-14 Contract Amount	FY 14-15 Contract Amount
Building a Generation	FS042	342,161	344,368
Catholic Charities	FS058	354,400	354,400
Chino Valley USD	FS063	243,010	249,415
Desert Sanctuary	FS044	197,057	205,310
Family Service Agency	FS059	284,832	295,908
Hearts & Lives	FS064	225,847	225,847
Mary's Mercy Center	FS047	157,735	160,313
Ontario Montclair USD	FS043	380,038	397,568
Priscilla's Helping Hands	FS062	250,000	250,000
SACH	FS060	470,105	482,415
St. Mary's Hospital	FS057	224,061	229,026
Volunteers of America	FS050	221,436	227,684
West Care Arizona	FS048	146,714	151,380
<b>Total Resource Center/Case Mgt</b>		<b>3,497,396</b>	<b>3,573,634</b>

**Commission Responsive Initiatives**

Through the systems focus area, First 5 San Bernardino provides coordinated and comprehensive systems support to strengthen children, families and communities.

**Countywide Information & Referral**

Agency	Contract	FY 13-14 Contract Amount	FY 14-15 Contract Amount
Children's Network	CE009	411,344	Pending
Children's Fund Referral	SI010	649,512	649,512
Children's Fund	SI011	167,809	167,809
Inland Empire United Way	SI001	381,353	Pending
<b>Total Information &amp; Referral</b>		<b>1,610,018</b>	<b>817,321</b>



**Integrated Planning and Implementation**

Agency	Contract	FY 13-14 Contract Amount	FY 14-15 Contract Amount
Children's Network SART	SI016	170,139	Pending
Department Of Behavioral Health SART	HW052	552,078	552,078
<b>Total Planning &amp; Implementation</b>		<b>722,217</b>	<b>552,078</b>

AmeriCorps	Contract	FY 13-14 Contract Amount	FY 14-15 Contract Amount
Prevent Child Abuse	N/A	80,200	Pending

**Healthy Cities/Healthy Communities/Systems Integration**

Agency	Contract	FY 13-14 Contract Amount	FY 14-15 Contract Amount
City of Montclair	SI006	180,018	150,086
City of Rancho Cucamonga	SI005	319,264	332,103
Reach Out West End	SI007	240,976	240,976
St. Mary's Medical Center	SI008	388,301	382,322
Town of Apple Valley	SI009	150,916	193,783
City of Rialto	SI013	274,300	274,300
Reach Out	SI014	104,878	104,878
High Desert Outreach Center	SI015	102,730	102,430
<b>Total Healthy Cities/Communities</b>		<b>1,761,383</b>	<b>1,780,878</b>

Financial Impact

None

Review

Regina Coleman, Commission Counsel

<b>Report on Action as taken</b>	
<b>Action:</b>	
<b>Moved:</b> _____	<b>Second:</b> _____
<b>In Favor:</b>	
<b>Opposed:</b>	
<b>Abstained:</b>	
<b>Comments:</b> _____	
<b>Witnessed:</b>	