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Agenda: Children and Families Commission 02-2018

735 East Carnegie Drive, Suite 150, San Bernardino, California 92408

Meeting date, time, and place February 7, 2018
3:30 p.m. to 5:00 p.m.
Commission Conference Center

Pledge of Allegiance Chair or designee will lead the Pledge of Allegiance

SPECIAL PRESENTATION None

Conflict of Interest Disclosure Commission members shall review agenda item contractors, subcontractors, and agents, which may require member abstentions due to conflict of interest and financial interests.
A Commission member with conflicts of interests shall state their conflict under the appropriate item. A Commission member may not participate in or influence the decision on a contract for which their abstention has been recorded.

Report Legislative Report by Chekesha Gilliam
Government Relations Analyst, County Administrative Office

Report Advisory Committee Report by Margaret Hill, Chair

Report Executive Director's Report by Karen E. Scott

Consent Items The following consent items are expected to be routine and non-controversial and will be acted upon by the Commission at one time unless any Commissioner directs that an item be removed from the Consent Agenda for discussion.

The agenda and supporting documents are available for review during regular business hours at First 5 San Bernardino, 735 East Carnegie Drive, Suite 150, San Bernardino, California 92408.

Interpreters for hearing impaired and Spanish speaking individuals will be made available with forty-eight hours notice. Please call Commission staff (909) 386-7706 to request the service. This location is handicapped accessible.

Item No.	CONSENT
1	Approve Minutes of December 20, 2017 Commission Meeting. (Presenter: Ann M. Calkins, Executive Assistant, 252-4252)

Item No.	DISCUSSION
2	A. Ratify letter of intent and application submitted to the California Department of Education (CDE) to continue participation in the Infant Toddler Quality Improvement Rating System (I/T QRIS). B. Authorize First 5 San Bernardino (F5SB) to enter into a contract with CDE upon approval of the Infant Toddler application in the amount of \$418,475 for Fiscal Year 2017 – 2018 to support the local QRIS. Presenter: Cindy Faulkner, Operations Manager, 252-4253)
3	Approve Amendment No. 1 to Contract 3-CM-PSB-FSB-17-18 with Prevent Child Abuse California (PCA-CA) for an increase of \$3,861 for a total contract amount of \$59,861 for Fiscal Year 2017-2018 for the Home-Visitation (PATH) Program. (Presenter: Staci Scranton, Supervising Office Assistant, 252-4282)
4	Elect Chair and Vice-Chair for the Children and Families Commission of San Bernardino County. (Presenter: Karen E. Scott, Executive Director, 252-4252)
5	Elect Chair for the First 5 San Bernardino Advisory Committee. (Presenter: Karen E. Scott, Executive Director, 252-4252)

Item No.	INFORMATION
6	Receive information on Local Outcomes Brief for Fiscal Year 2016-2017. (Presenter: Scott McGrath, Supervisor, 252-4259)

Public Comment

Persons wishing to address the Commission will be given up to three minutes and pursuant to Government Code 54954.2(a)(2) "no action or discussion will be undertaken by the Commission on any item NOT on the agenda."

Commissioner Roundtable

Open to comments by the Commissioners.

**Next Meeting at
First 5 San
Bernardino**

Wednesday, March 7, 2018
Systems Briefing and Pre-Budget Workshop
1:00 p.m. to 3:15 p.m.

Commission Meeting
3:30 p.m. to 5:00 p.m.

The agenda and supporting documents are available for review during regular business hours at First 5 San Bernardino, 735 East Carnegie Drive, Suite 150, San Bernardino, California 92408.

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**CHILDREN AND FAMILIES COMMISSION
for San Bernardino County
AGENDA: FEBRUARY 7, 2018**

Subject: Information Relative to Possible Conflict of Interest

Instructions: Contractors, subcontractors, principals and agents are listed below for each applicable agenda item. Commissioners are asked to review the items for possible conflicts of interest and to notify the Commission secretary prior to the Commission meeting of conflicts concerning items on the meeting’s agenda. This procedure does not relieve the Commissioner of his or her obligations under the Political Reform Act.

Background: The Political Reform Act of 1974 (Government Code section 87100 et. Seq.) prohibits public officials from making, participating in making or in any way attempting to use their official position to influence a governmental decision in which they have reason to know they have a “financial interest.” Additionally, Government Code section 1090 et seq. prohibits public officers and employees from being financially interested in any contract made by them in their official capacity or by the board of which they are members. A limited exception is allowed for County Children’s and Families Commissions. (See Government Code section 1091.3)

Item No.	Contractor	Principals & Agents	Subcontractors; Principals & Agents	Commissioner Abstentions
1	N/A	N/A	N/A	N/A
2	California Department of Education	Cecelia Fisher-Dahms Quality Improvement Office Administrator Early Education and Support Division	N/A	N/A
3	Prevent Child Abuse California (PCA CA)	Sheila Boxley President and CEO Stephanie Biegler Chief Program Officer Ian Hadley Program Manager	N/A	N/A
4	N/A	N/A	N/A	N/A
5	N/A	N/A	N/A	N/A
6	N/A	N/A	N/A	N/A



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Minutes: Children and Families Commission Meeting

735 East Carnegie Drive, Suite 150, San Bernardino, California 92408

Meeting Date, Time and Location Commission Meeting
December 20, 2017 - 3:30 p.m.
First 5 San Bernardino

Pledge of Allegiance The Pledge of Allegiance was led by Chair Ohikhuare

SPECIAL PRESENTATION None

Conflict of Interest Disclosure Commission members shall review agenda item contractors, subcontractors, and agents, which may require member abstentions due to conflict of interest and financial interests.

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- Attendees**
- Commissioners Present**
- Margaret Hill
 - Maxwell Ohikhuare, M.D.
 - CaSonya Thomas
 - Paul Vargas
 - Elliot Weinstein, M.D.
- Staff Present**
- Karen Scott, Executive Director
 - Cindy Faulkner, Operations Manager
 - Scott McGrath, Supervisor
 - Mary Jaquish, Supervisor
 - Debora Dickerson-Sims, Administrative Supervisor II
 - Ann Calkins, Executive Assistant
 - Staci Scranton, Supervising Office Assistant
 - Sophie Akins, Commission Counsel
 - Leslie Fountain, Media Specialist II
 - Greg Sellon, Accountant III

- Ronnie Thomas, Staff Analyst II

Changes to the Agenda Agenda Item 5 – Recommendation should read “Calendar” Years 2017-2020, not “Fiscal” Years.

Agenda Item 5 – Presenter will be Cindy Faulkner, Operations Manager

Consent Motion by Commissioner Weinstein and seconded by Commissioner Hill to approve Consent Items. With Commissioners Garrett and Ramos absent and without further comment or objection, motion carried by unanimous vote.

Item No.	CONSENT
1	Approve Minutes of November 6, 2017 Commission Meeting. (Presenter: Ann M. Calkins, Executive Assistant, 252-4252)
2	Approve Amendment A2 to Contract Number IC029 with Vavrinek, Trine, Day & Co., LLP (VTD) to update the timeline for the Fiscal Year 2016-2017 audit report. (Presenter: Debora Dickerson, Administrative Supervisor II, 252-4269)

Item No.	DISCUSSION
3	<p>Conduct Public Hearing for the Children and Families Commission for San Bernardino County Annual Audit for Fiscal Year 2016-2017. (Presenter: Debora Dickerson-Sims, Administrative Supervisor II, 252-4269)</p> <p><i>Audit presentation delayed due to extenuating circumstances beyond F5SB’s control and required further extensive review of F5SB policies and procedures from Vavrinek, Trine, Day and Co., LLP.</i></p> <p><u>Discussion</u> None</p> <p><u>Public Comment</u> None</p> <p>Public Hearing conducted. No public comments presented on this item.</p>
4	<p>Conduct Public Hearing of the Children and Families Commission for San Bernardino County Annual Report for Fiscal Year 2016-2017. (Presenter: Scott McGrath, Evaluation Supervisor, 252-4259)</p> <p><i>Annual Report presentation delayed due to additional review of audit and F5SB policies and procedures from Vavrinek, Trine, Day and Co., LLP.</i></p> <p><u>Discussion</u> Chair Ohikhuare and Commissioner Thomas asked whether the current practice of reporting the 2-1-1 contract outcomes reflect the true impact of the Commission’s investment. Discussion ensued. Further discussion will take place at a later date for additional review of reporting practices for the 2-1-1 contract.</p> <p>Chair Ohikhuare requested additional information be added for the Annual Report attachment to explain number changes from one year to the next.</p> <p><u>Public Comment</u> None</p>

	<p>Public Hearing conducted. No public comments presented on this item.</p>
<p>5</p>	<p>Authorize First 5 San Bernardino (F5SB) as a Co-Lead to enter into Contract 188800 LDP with First 5 Riverside (F5R) (Lead) to receive Dental Transformation Initiative – Local Dental Pilot Project funding from F5R to improve dental services in the Inland Empire region strengthening the child health system for Fiscal Years 2017 – 2020. (Presenter: Cindy Faulkner, Operations Manager, 252-4253)</p> <p><u>Discussion</u></p> <p>Commissioner Thomas asked how our relationship, for example with Center for Oral Health, supports the DTI providers. Ms. Faulkner answered the Center for Oral Health provides advocacy at the state level that affects the agencies work. COH’s contract is sun setting and will be re-evaluated. F5SB will ensure there are no gaps in services if a new contract is awarded to COH. DTI provider contracts began December 1st with work starting in January 2018.</p> <p>Commissioner Thomas asked what services the “project support” agencies listed would provide.</p> <p>Cynthia Pledger from First 5 Riverside and director of the Local Pilot Project for the Inland Empire came to the podium to answer. First, Ms. Pledger thanked the Commission for their unwavering support.</p> <p>Social Interest Solutions (SIS) will create the applications utilizing mobile technology for use by community health workers. The health worker can ask questions such as the child’s dietary habits, who their dentist is, etc., and a rating will be given to the child based on the questions. The child will be assisted in finding a virtual dental home.</p> <p>The Children’s Partnership is an advocacy group and will work with SIS to convene work groups. Children’s Partnership will test the app and make sure the health workers ask the appropriate questions.</p> <p>The University of the Pacific is the creator of the virtual dental home. Dr. Paul Glassman will kick off the program on January 25 and 26 in San Bernardino and will work on the oral health assessment.</p> <p>If this pilot is successful, the State may implement the program statewide.</p> <p>There are five community health clinics in San Bernardino County implementing the virtual dental home and five in Riverside County.</p> <p>Commissioner Hill asked how many people will be hired and what positions? Ms. Pledger answered that First 5 Riverside and F5SB will be hiring support staff positions. Once funding is done in 2020, the program will be sustainable. The community health clinics involved will have billable services. The initial money will be to purchase equipment to track data and support and develop the system. The Center for Oral Health will be the conveners.</p> <p><u>Public Comment</u></p> <p>None</p> <p>Motion made by Commissioner Vargas and seconded by Commissioner Weinstein to approve Item 5. With Commissioners Garrett and Ramos absent and without further comment or objection, motion carried by unanimous vote.</p>

Public Comment

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Commissioner Roundtable

Commissioner Vargas stated he would like to find out the impact on First 5 of the elimination of Obama mandate and the non-funding of the CHIP program (Children's Health Insurance Program – a federal program). Commissioner Thomas replied she would have further information about the CHIP program at the next Commission meeting.

Vice Chair Weinstein requested an update on legislative matters, as well. Commissioner Hill requested a hard copy of the legislative update be sent before the meeting. A legislative report will be presented at the Commission meeting in February.

Adjournment

Motion to adjourn by Commissioner Vargas and seconded by Commissioner Hill. With Commissioners Garrett and Ramos absent and without further comment or objection, motion carried by unanimous vote. Chair Ohikhuare adjourned the meeting at 4:45 p.m.

**Next meeting at
First 5 San
Bernardino**

*Wednesday, February 7, 2018
3:30 p.m. to 5:00 p.m.*

Attest

Maxwell Ohikhuare, M.D., Chair

Ann M. Calkins, Commission Clerk



**AGENDA ITEM 2
FEBRUARY 7, 2018**

Subject	Infant Toddler Quality Improvement System Block Grant – Funding Opportunity
Recommendations	<p>A. Ratify letter of intent and application submitted to the California Department of Education (CDE) to continue participation in the Infant Toddler Quality Improvement Rating System (I/T QRIS).</p> <p>B. Authorize First 5 San Bernardino (F5SB) to enter into a contract with CDE upon approval of the Infant Toddler application in the amount of \$418,475 for Fiscal Year 2017 – 2018 to support the local QRIS.</p> <p>Presenter: Cindy Faulkner, Operations Manager, 252-4253)</p>
Financial Impact	\$418,475 for Fiscal Year 2017-2018
Background Information	<p>The purpose of the Infant Toddler Quality Rating and Improvement System (I/T QRIS) Block Grant is to support local QRIS consortia to provide training, technical assistance, and resources to help infant and toddler child care providers meet a higher tier of quality as determined by their local QRIS. The California Department of Education (CDE) envisions that a local QRIS consortium will use the I/T QRIS Block Grant funding to support local early learning programs serving infants and toddlers and to increase the number of low-income infants and toddlers in high quality early learning settings.</p> <p>In January 2016, the San Bernardino County QRIS Consortium agreed that First 5 San Bernardino (F5SB) should serve as lead in partnership with San Bernardino County Superintendent of Schools (SBCSS) for the I/T QRIS funding opportunity. A letter of intent to apply to the CDE was submitted which included a list of all QRIS consortium participants. F5SB served as the fiscal administrative lead and San Bernardino County Superintendent of Schools responsible for the Infant Toddler/ QRIS direct services.</p> <p>On March 2, 2016, the Commission authorized staff to accept an award amount of \$741,737 as the lead agency for San Bernardino County’s I/T QRIS Block Grant for Fiscal Years 2015-2016 through 2016-2017.</p> <p>CDE continues to expand access to high-quality early learning and care through its support for a county and regional QRIS and released another funding opportunity on December 7, 2017.</p> <p>F5SB, in partnership with the county’s consortium, submitted a letter of intent on December 15, 2017 in an effort to continue the QRIS work. CDE accepted the letter and provided a preliminary award amount of \$418,475 for Fiscal Year 2017-2018.</p> <p>The grant application was submitted on January 22, 2018. CDE will announce final grant allocations on February 15, 2018.</p>

Pending application approval, the award will be applied retroactively to July 2017 for related expenses incurred in Fiscal Year 2017-2018. Up to 20% of the funding will be allocated directly to providers through block grants. In addition, 90% of the grant funds will be distributed upfront and the final 10% will be distributed after the grant period.

Authorizing F5SB to ratify the I/T QRIS Block Grant application and acceptance of the award ensures F5SB and the San Bernardino County QRIS Consortium is part of a network of local Quality Rating Improvement Systems that coordinates, implements, and evaluates quality early learning programs.

Review

Sophie Akins, Commission Counsel

Report on Action as taken
Action:
Moved: _____ Second: _____
In Favor:
Opposed:
Abstained:
Comments: _____
Witnessed:

Form A: Letter of Intent

This Section is required for ALL Applicants

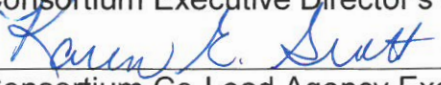
2017–18 I/T QRIS Block Grant

Due on December 15, 2017, by 11:59 p.m.

PLEASE COMPLETE EVERY PORTION OF FORM

Infant/Toddler (I/T) QRIS Consortium Lead Agency Name	First 5 San Bernardino
Address	735 E Carnegie Drive, Suite 150 San Bernardino CA. 92408
Executive Director (ED) Name	Karen E. Scott
ED E-mail Address	kscott@cfc.sbcounty.gov
ED Phone Number	(909) 252-4251
Local QRIS Consortium Lead Agency Name, if not the above	
Consortium Co-Lead Agency Executive Director, if not the above Consortium ED	
Consortium Service Area (county/counties)	San Bernardino County


On behalf of the above agency, I hereby formally submit to the California Department of Education, Early Education and Support Division (EESD), this "Intent to Submit Application" form. I understand that this form **is mandatory to be considered for funding.**

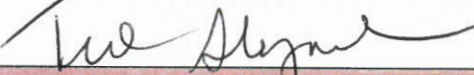
Consortium Executive Director's Signature: 	Date: 12/14/2017
Consortium Co-Lead Agency Executive Director's Signature:	Date:


Attention New QRIS Consortium Applicants: This letter of intent must be accompanied by documentation demonstrating that the local QRIS was operational before the release date of this RFA (i.e., a complete site rating that includes the results from a reliable external assessor on the CLASS and ERS tools). Confirm that at least one of the participating programs has been formally rated in accordance with the most recent version of the Quality Counts CA Implementation Guide at <https://www.cde.ca.gov/sp/cd/rt/documents/caqrisimplementguide.pdf>.

The Letter of Intent to submit an application for I/T QRIS Block Grant Funding must be received electronically no later than 11:59 p.m. on December 15, 2017, at PSQRISBG@cde.ca.gov.

Form B: Lead Signature Page

I. Consortium Lead Agency (required)	Consortium Agency Contact	Phone Number
First 5 San Bernardino	Karen E. Scott	909-252-4251
Address	City	Zip Code
735 E. Carnegie Suite 150	San Bernardino	92408
Signature	E-mail	Date
	Kscott@cfc.sbcounty.gov	02/17/2018

II. I/T Block Grant Co-Lead (if different from Section I. above)	Consortium Lead Contact	Phone Number
San Bernardino County Superintendent of Schools	Ted Alejandre	909-386-2406
Address	City	Zip Code
601 North E Street,	San Bernardino	92410
Signature	E-mail	Date
	Superintendent@sbcss.k12.ca.us	1/17/2018

III. First 5 IMPACT Lead Agency	First 5 IMPACT Lead Contact	Initial
First 5 San Bernardino	Karen E. Scott	

IV. CSPP-CMIG QRIS BG Lead	CSPP-CMIG QRIS BG Lead Contact	Initial

Program Lead Contact Person (required)	Program Contact's E-mail	Phone Number
Cindy Faulkner	cfaulkner@cfc.sbcounty.gov	909-252-4253
Fiscal Lead Contact Person (required)	Fiscal Contact's E-mail	Phone Number
Debora Dickerson-Sims	Debora.Dickerson-Sims@cfc.sbcounty.gov	909-252-4269

By signing this signature page, the applicant(s) certify that the information contained in the application is accurate and that all forms required to be submitted as part of the RFA are certified to be true and binding on the applicants. Additionally, in signing this signature page, the Consortium/ applicant(s) is confirming that they will use the Quality Continuum Framework (Framework), the Quality Counts CA Rating Matrix, Continuous Quality Improvement Pathways Common Tools and Resources, and the Quality Counts CA Implementation Guide, as found at <https://www.cde.ca.gov/sp/cd/op/csppqrisblockgrant.asp>.

Form B: Lead Signature Page

Signing the I/T QRIS Block Grant Plan (Form C) also confirms that the Consortium/applicant has read and agreed to the general assurances found on the CDE Funding Forms Web page at <https://www.cde.ca.gov/fg/fo/fm/ff.asp>.

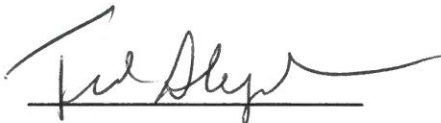
I. Consortium Participants

NOTE: Should all participants be the same as those signing Form C: Consortium Participants of the CSPP–CMIG QRIS Block Grant, then that form can be submitted in lieu of this I/T QRIS Block Grant Form C: Consortium Participants.

- The local consortium shall include representatives from the following A through E organizations. Section I. F. is optional.
- Fill out the required information and secure stakeholders' signatures.
- When completing this section, if the signature of a consortium lead is on Form B: Lead Signature Page, then on the signature line write "See Form B".
- Add additional signature blocks as needed.
- If applying as a region, the required participants for each county in the regions must be included. Copy pages 38–40 (Form C: Consortium Participants) for each county's A through E representatives and add to your application.
- Signing this section means that representatives have read and concur with the application that is being submitted.

A. Local Educational Agency (at least one of the following are **required**):

1. County Office of Education:

<u>Superintendent</u>	<u>Ted Alejandre</u>	
Title	Print Name	Signature
<u>Superintendent@sbcss.k12.ca.us</u>	<u>909-386-2704</u>	<u>1/17/2018</u>
E-mail	Phone Number	Date

2. School District/Charter School (add contact and signatures as needed).

District Name: _____

_____	_____	_____
Title	Print Name	Signature
_____	_____	_____
E-mail	Phone Number	Date

Note: Do not include districts that:

1. Do not serve students in grades K–3.
2. Do not have EESD-contracted programs within their boundaries.

3. Community College(s) Name: _____

_____	_____	_____
Title	Print Name	Signature

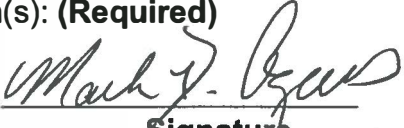
Form C: Consortium Participants

Title	Print Name	Signature
E-mail	Phone Number	Date

B. First 5 County Commission: (Required):

Executive Director	Karen Scott	__See Form B__
Title	Print Name	Signature
kscott@cfc.sbcounty.gov	909-386-4251	
E-mail	Phone Number	Date

C. Local Post Secondary Educational Institution(s): (Required)

CSUSB Faculty	Dr Mark Agars	
Title	Print Name	Signature
Magars@csusb.edu	909-537-5433	12/18/17
E-mail	Phone Number	Date

D. Local Child Care Planning Council: (Required)

LPC Coordinator	Kathie Resendez	
Title	Print Name	Signature
Kathie.Resendez@sbcss.net	909-387-8508	12/13/17
E-mail	Phone Number	Date

E. Local Resource & Referral Agency(ies): (Required)

Name: Childcare Resource Center

Regional Manager	James Moses	
Title	Print Name	Signature

Form C: Consortium Participants

JMoses@ccrca.org

909-384-8031

12-18-2017

E-mail

Phone Number

Date

Program Supervisor

Christina Acosta

Title

Print Name

Signature

Christina.Acosta@psd.org

909-397-4740 ext 25220

E-mail

Phone Number

Date

- F. Optional: Other local agencies, including non-profit organizations and tribal entities that provide services to children from birth to 5 years of age, inclusive.

Agency/Program Name: County of San Bernardino Preschool Services

Director

Diana Alexander

Diana Alexander

Title

Print Name

Signature

Diana.Alexander@psd.sbcounty.gov

909-383-2005

12-13-17

E-mail

Phone Number

Date

Agency/Program Name: _____

Title

Print Name

Signature

E-mail

Phone Number

Date

Agency/Program Name: _____

Title

Print Name

Signature

E-mail

Phone Number

Date

Agency/Program Name: _____

Form D: Consortium QRIS Plan

Section II. The Consortium's Quality Rating and Improvement System

A. An Overview of the consortium's current Quality Rating and Improvement System (QRIS)

A1. Describe the local Early Learning Community.

There are 44,172 licensed early care and education spaces for children in the County of San Bernardino; this amount does not include licensed exempt programs. Furthermore, 22 % of request for childcare are for children under 2 years old, 56% of request are for children ages 2-5 years old and 22% of request are for children age 6 and up. Additionally, 65% of requests made are for fulltime childcare. The major reasons families seek childcare include; employment, and enrichment and or development opportunities. Likewise, there are several Early Learning programs, i.e. Early Head Start, Head Start, California State Preschool Program, countywide, with Transitional Kindergarten being the newest addition.

In 2015, First 5 San Bernardino built upon existing partnerships to convene a QRIS Consortium of early learning partners countywide and enter into a strategic planning process for QRIS. Currently, the Consortium includes representatives from First 5 San Bernardino (F5SB), the County Office of Education (SBCSS), the Resource & Referral Agencies in the county (CCRC & Pomona Unified School District), local institutions of higher education (CSUSB & local community & private colleges), Preschool Services Department (PSD), the Local Child Care Planning Council, local school districts, County of San Bernardino departments and many other agencies providing services and care for children 0-5 and their families.

*Statistical information was obtained from the San Bernardino County R&R portfolio

A2. Provide background information on the development of your local QRIS.

In April 2015, First 5 San Bernardino brought together early learning partners, educators, and champions to enter into a strategic planning process for a local Quality Rating & Improvement System. The intent of this process was to create a roadmap to set the stage for a collective impact effort aimed at uniting early learning partners around high standards of quality and coordinated resources to elevate the quality of early care and education in San Bernardino County.

Over a series of 8 months, input was gathered from key local stakeholders through strategic planning sessions, interviews with local leaders, and focus groups and surveys of early childhood educators. Relevant community data was compiled to provide a picture of the status of children and the scale and capacity of the existing system of early care and education programs. Throughout the process, partners learned about the core elements of a QRIS and the emerging California standards for quality early learning programs. Together these activities shaped the resulting plan that sets the course for the launch of a QRIS in San Bernardino County.

Form D: Consortium QRIS Plan

The Consortium has agreed the following operational structure:

First 5 San Bernardino: is serving as the fiscal lead, serving as the convener of the Consortium, serving on the evaluation team and providing support for communications.

San Bernardino County Superintendent of Schools: responsible for enrollment, rating and coordinating assessments with Cal State San Bernardino

Cal State San Bernardino: will coordinate and train assessors and be part of the evaluation team

CCRC: lead on the data system, be part of the evaluation team and support the design and implementation of the quality improvement supports.

County of San Bernardino Preschool Services Department (PSD): PSD will serve as a key member of the QRIS Steering Committee and will also serve as a partner in providing, enhancing and aligning high quality comprehensive services to children 0-5 in their programs.

A copy of the QRIS strategic plan can be found on our website at the link below
<http://first5sanbernardino.org/WhatWeDo/Strategies.aspx>

To date, Operational leads have created a Policies and Procedures Manual to assist in the implementation of our local QRIS.

A3. Describe the challenges and barriers in operating your local QRIS.

San Bernardino County is situated in southeastern California, with Inyo and Tulare Counties to the north, Kern and Los Angeles Counties to the west, and Orange and Riverside Counties to the south. San Bernardino County is adjoined on the east by the states of Nevada and Arizona. It is the largest county in the nation, covering a massive amount of territory.

Creating strategy on how to best implement our QRIS has been difficult due to the vast amount of territory covered by San Bernardino County. Additionally, there are several Early Learning programs, i.e. EHS, HS, CSPP, countywide, with TK being the newest addition; improved alignment among programs would help to ensure that slots are filled and more children are receiving a preschool experience. Parents have several options but are making this important decision without being fully informed about their program of choice the need for increased education and communications regarding the importance of quality preschool environments are crucial to the success of the county's QRIS efforts.

Furthermore, many in the Early Learning community are reluctant to get involved with QRIS, for fear of being judged and added pressures and responsibilities. Outreaching to private providers as well as family childcare centers has been challenging. A large percent of children 0-3 are watched by a family, friend or neighbor or they attend a family childcare center (FCC) which heighten the necessity to reach FCCs and other learning environments

Form D: Consortium QRIS Plan

other than center based.

Throughout the last 8 months, input was gathered from key local stakeholders through strategic planning sessions, and focus groups and surveys of early childhood educators, revealed that finding qualified Early Childhood substitutes in our county is a barrier to QRIS participation. Lack of classroom coverage is problematic for teachers that desire to attend trainings and workshops in order to improve quality.

Although we have 3 certified assessors in all of the ERS tools, we are still in process of building a pool of certified assessors for ERS and CLASS assessments.

A4. Describe the success and lessons learned in operating your local QRIS.

A success continues to be the development of our local QRIS. It has created an opportunity to bring partners together and to build a framework for quality improvement in our county. Another success has been a clearly defined governance structure for the QRIS that is inclusive and flexible to adapt as needs change and a shared organizational leadership to provide short-term and long-term operational infrastructure. The development of the QRIS required a high a level of coordination, time and thoughtfulness; it has also reiterated the importance of building strong relationships among organizations.

The lessons learned were: realizing that we did not need to assess those providers that were not earmarked to be rated; needing to provide technical assistance in application process due to missing information; and monitoring of various grant timelines.

B. Quality Continuum Framework and Tiers (Enhance and Align Standards)

B1: How does the consortium incorporate the Quality Continuum Framework (QCF)? Visit the CDE CSPP QRIS Block Grant Web page at <http://www.cde.ca.gov/sp/cd/op/csppqrisblockgrant.asp> to reference the QCF.

The QRIS Consortium has adopted the Quality Continuum Framework (QCF) as the tool and set of standards for measuring quality in early learning programs. The QCF will be used to inform local early learning educators and administrators of the quality standards and to assess quality and establish quality improvement goals.

The consortium has decided to include QCF tools as part of its continuous quality improvement process. Also, QRIS supports will focus on DRDP, ASQ, & ASQ-SE, ITTERS, CLASS FCCERS, & ECERS, training and technical assistance related to implementation strategies, interpreting results, and utilizing results to inform practice and behaviors.

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B2: Please identify your local rating system in reference to the Quality Counts CA Rating Matrix. Go to <http://www.cde.ca.gov/sp/cd/rt/documents/cagriringmatrix.pdf> to reference the Rating Matrix document.

Step One: Identify the consortium's Tier 2:

- A) Using existing point system
- B) Have local block for some or all elements
If B, then fill in Tier 2 in **B3** below.

Step Two: Identify the consortium's Tier 5:

- A) Using existing point system
- B) Using point system with additional requirement(s) (e.g. accreditation, inclusionary plans for dual language learners, etc.)
If B, then fill in Tier 5 in **B3** below.
- C) Have a local block for some or all elements and may have additional requirement(s)⁸
If C, then fill in Tier 5 in **B3** below.

Note 1: If some of the rating matrix elements are blocked, that means that the program must meet or exceed those blocked elements. Blocked elements only pertain to the overall tiered rating at Tiers 2 and 5. They do not effect point values.

Note 2: Point ranges for a tier do not change even if the local Tier 5 has additional requirements. These additional requirements are in addition to the point range.

B3. Local tiered rating matrix with elements and points.
Complete as needed, based on responses to B2.

ELEMENT	Local Tier 2	Local Tier 5
CHILD DEVELOPMENT AND SCHOOL READINESS		
1. Child Observation	<input type="checkbox"/> Blocked at the 2 point requirement	<input type="checkbox"/> Blocked at the 5 point requirement
2. Developmental and Health Screenings	<input type="checkbox"/> Blocked	<input type="checkbox"/> Blocked
3. Local Element (Please describe) Requirement has no point value. Tier 2 requirements may not equal or exceed requirements at higher point values.		

⁸Additional elements in Tier 2 and/or Tier 5 cannot have a point value attached and cannot impact the common Quality Counts CA tiers.

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ELEMENT	Local Tier 2	Local Tier 5
TEACHERS AND TEACHING		
1. Minimum Qualifications for Lead Teacher/ Family Child Care Home (FCCH)	Meets Title 22 Regulations [Center: 12 units of Early Childhood Education (ECE)/Child Development (CD) FCCH: 15 hours of training on preventive health practices]	<input type="checkbox"/> Blocked
2. Effective Teacher-Child Interactions: CLASS Assessments	<input type="checkbox"/> Blocked	<input type="checkbox"/> Blocked
3. Local Element (Please describe) Requirement without point value. Tier 2 requirements may not equal or exceed requirements at higher point values.		
PROGRAM AND ENVIRONMENT		
4. Ratios and Group Size (Centers Only beyond licensing regulations)	<input type="checkbox"/> Center: Title 22 Regulations Preschool Ratio of 1:12 <input type="checkbox"/> FCCH: Title 22 Regulations (excluded from point values in ratio and group size)	<input type="checkbox"/> Blocked
5. Program Environment Rating Scale(s)	<input type="checkbox"/> Blocked	<input type="checkbox"/> Blocked
6. Director Qualifications (Centers Only)	<input type="checkbox"/> 12 units core ECE/CD+ 3 units management/administration	<input type="checkbox"/> Blocked
7. Local Element (Please describe) Requirement without point value. Tier 2 requirements may not equal or exceed requirements at higher point values.		
Summary	Local Tier 2	Local Tier 5
	<input type="checkbox"/> Points <input type="checkbox"/> All Blocked <input type="checkbox"/> Some Elements Blocked	<input type="checkbox"/> Points <input type="checkbox"/> All Blocked <input type="checkbox"/> Some Elements Blocked <input type="checkbox"/> Additional Requirement(s)
C. Rating and Assessing (Ensure Accountability)		
C1. Confirm how the consortium will ensure that the qualifications of those who are conducting the assessments (QRIS ratings) meet the requirements of the Quality Counts CA Implementation Guide. Describe the process(es) for ongoing quality control for maintaining an appropriate degree of rigor, including interrater reliability, in their rating processes.		
Assessor capacity was built through existing capacity in our local agencies and trainings		

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from First 5 California. Our county now has reliable assessors certified at the Anchor level in all ERS assessment tools. In addition, our county has several CLASS reliable observers. Assessors are continuing to be recertified as required. In addition, they are maintaining reliability through trainings and resources offered through the IMPACT Region 9 Hub.

Our consortium has chosen California State University San Bernardino as a higher-ed partner. CSUSB's decision to utilize graduate students has allowed the consortium to build a robust pool of assessors and has enabled the Consortium to conduct assessments in a cost-effective manner.

C2. Using the Quality Counts CA Implementation Guide, what are the local QRIS monitoring and rating frequency decisions (based on local goals and resources)? The Quality Counts CA Implementation Guide can be found on the CDE CSPP QRIS Block Grant Web page at <http://www.cde.ca.gov/sp/cd/op/csppqrisblockgrant.asp>.

The Consortium will continue to follow the protocols for rating & monitoring frequency outlined in the California Implementation Guide. The Implementation Guide requires re-rating to occur every two years, and the local QRIS intends to fulfill these requirements. The local QRIS will monitor participating sites between ratings, to ensure that they are continuing to meet the criteria for their level of rating.

Events that may trigger reconsideration of the rating before the 2 years have passed include:

- Significant turnover in staff
- New director
- Changes that warrant re-assessment of an individual classroom
- Significant licensing violation
- Changes to a site license, such as change of physical location, change in status, or other licensing changes
- Other evidence of changes related to the criteria upon which they were rated
- Other reasons determined by local consortia

The local QRIS will utilize a portfolio-based system to conduct rating and monitoring processes with participating programs. Following the rating process sites will develop quality improvement plans, engage in a continuous quality improvement process with a coach and/or mentor between rating periods.

The local QRIS also has developed a Policies and Procedures Manual that aligns with the Quality Counts QRIS Implementation Guide. Please see attached link: <http://bit.ly/2BYc1gR>

C3. What type of local data systems are used to: implement a local monitoring process; gather quality and scoring information; track supports and incentives; ensure participation by child care centers and family child care home providers; and review progress in relation

Form D: Consortium QRIS Plan

to the consortium's local quality improvement targets.
<p>The consortium utilizes Vertical Change database. The Child Care Resource Center (CCRC) currently monitors the database.</p> <p>Data will be collected to capture quality and scoring information including those serving infants and toddlers. Data will be collected at the following points:</p> <ul style="list-style-type: none">• During the application process• During the assessment and rating stage• Training and technical assistance visits• During the monitoring stage
C4. How will data be used to implement continued efficiencies and improvements?
<p>Our county seeks to make data informed decisions. Educator & site level data will be collected and entered into Vertical Change by technical assistance providers, coaches, assessors, and raters. San Bernardino County will monitor local progress by utilizing data reports from our system to inform Operational Partner, Steering Committee, and Consortium discussions.</p> <p>Evaluation of the impact of quality improvement efforts continues to be analyzed and designed by an ad hoc workgroup with representation from First 5, CCRC, SBCSS and others. This group will meet to define clear measures of impact and progress for the system and for quality improvement. Metrics will be designed to measure impact at the educator and site level, and all evaluation efforts are listed below and may change depending on Consortium direction, changing licensing standards and the capacity and needs of the evaluating agency</p>
D. Quality Improvement Process (Create and Support Improvement Strategies)
D1. How does the consortium use the Framework's Continuous Quality Improvement Pathways Common Tools and Resources? Go to http://www.cde.ca.gov/sp/cd/rt/documents/caqrispathways.pdf to reference the Continuous Quality Improvement Pathways Common Tools and Resources document.
<p>The Consortium continues to use the CA-QRIS Pathways to inform all professional development opportunities to ensure alignment quality improvement activities with the QRIS countywide. Although the Consortium, led by the Quality Improvement & Workforce Development Workgroups, is currently in the process of designing our CQI menu for participating QRIS sites, the following will be made available to participants.</p> <p>Core I: Child Development and School Readiness</p> <p>In the first few years, QRIS supports in these areas will focus on DRDP, ASQ, & ASQ-SE training and technical assistance specific to implementation strategies, interpreting results, and utilizing results to inform curriculum and referrals.</p> <p>Core II: Teachers and Teaching</p> <p>Initially, our focus for Core II will be on the CLASS. Through partnerships with our local Consortium, teachers will be provided the opportunity to learn about the CLASS tools & the CLASS Dimensions.</p>

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Core III: Programs and Environment

QRIS participants will have an opportunity to become familiar with the ITERS, FCCERS, & ECERS tools through training, technical assistance and some coaching.

D2. How does the consortium actively increase the quality of the early learning programs?

The Consortium will encourage and support early educators to engage in ongoing professional development, including attainment of higher levels of education by building upon current capacity. All QRIS participants will receive technical assistance to help with the development of a quality improvement plan. For Sites at Tiers 2 & 3, this will include completing a self-assessment to identify specific areas for improvement on the California Tiers Matrix. The quality improvement plans will help administrators and providers prioritize their focus areas for growth and will help the technical assistance provider connect them to resources to advance their goals.

Our Consortium, led by the Professional Development Workgroup, is currently in the process of designing the CQI menu for participating QRIS sites. Specific CQI strategies will vary by site type to tailor supports to their specific opportunities and challenges.

At this time, the Professional Development Workgroup is preparing to map all services for providers and young children in the county to identify supports for alignment, expansion, enhancement, and/or development through IMPACT, ITQRIS, CSPPQRIS and other quality improvement resources.

D3. How does the consortium offer training and technical assistance to program staff on developmental and behavioral screening using standardized, validated screening tools?

The Consortium will encourage and support early educators to engage in ongoing professional development, including attainment of higher levels of education by building upon:

- SBCSS Early Learning and Development department offered ASQ training to CDE funded sites.
- First 5 San Bernardino is in the development stages of introducing Help Me Grow to San Bernardino County. This system will help with the coordination of developmental referrals and screening for children 0-5.
- QRIS (QSSB) participants in San Bernardino County will opportunities for ASQ trainings and TA.

D4. What types of incentives and support mechanisms does the consortium utilize for high quality program providers to serve children with high needs?

Our Consortium members agree that incentives will be a key component of QRIS participation, and have tasked the Quality Improvement Workgroup with putting forward a recommendation for incentives at each step level. At this time the Consortium is considering offering some of the following incentives to participants:

- Participation awards (financial awards, stipends)
- Free or low-cost training, technical assistance, and/or coaching

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- Participant recognition events
- Site marketing materials (placards, decals, certificates, etc.)
- Free or low-cost educational advising
- Free or low-cost substitutes

It is important to note that the types of incentives will depend on the amount of funding that is available after quality improvement supports are determined and accounted for.

D5. How does the consortium include local efforts that support healthy development, such as health and safety practices, active physical play, and adult-child relationships, which support social-emotional development?

The consortium has several operational partners that are working to support healthy development, safe practices, active physical play and adult -child relationships which contribute to the social emotional development of children. There are opportunities for trainings on the above-mentioned topics through consortium and operational partners. A few examples are provided below:

- Our LPC is an avenue where current information on the healthy development of children is provided.
- SBCSS is an operational partner to San Bernardino's consortium. In order to support the development of students' social and emotional health, SBCSS has adopted PBIS. PBIS is a systems approach for establishing the social culture needed for a program to be an effective learning environment for ALL students. Additionally, PBIS is supportive of the Desired Results Developmental Profile (DRDP) and the Early Childhood Environmental Rating Scale (ECERS). As part of the countywide vision, SBCSS will continue to work internally as well as with local partners to support the development of children from cradle to career.
- Quality Improvement and Workforce Workgroups will map all local and state resources for early learning educators and children 0-5 to identify priorities for increased alignment and coordination. Informed by the findings and priorities of this process, the Quality Improvement Workgroup will develop a menu of supports for QRIS participants that will leverage, expand, and/or enhance existing resources, such as Help Me Grow, Resource and Referral Trainings (through CCRC & Pomona Unified School District), CCRC's coaching and video coaching offerings, SBCSS trainings, trainings shared through a partnership with Riverside County, higher education offerings, CPIN, AB212, CCIP and others. Identifying existing resources that can be aligned to the QRIS and enhanced or expanded to provide greater depth of service, will contribute to the long-term sustainability of our system.

E. Convening and Strengthening Partnerships (Build Local Consortia)

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E1. As the lead agency, how are you ensuring that all consortium members engage in one local QRIS? If not, what steps are you taking to create one QRIS and what is the projected time frame to reach this results? Describe the decision-making process within the consortium. If you have a visual/flow chart which describes your decision-making process, you may choose to include it.

A key accomplishment of the planning process was reaching agreement on the initial structure that would support the development of a local QRIS. This included both the decision-making of the broad partnership or "Consortium," as well as the operational structure. It is understood that these structures will adapt to the changing needs of the system and can be revisited as the system is launched.

The current governance structure is as follows:

STEERING COMMITTEE - Leadership from local agencies serving as operational partners of the QRIS

- Review Consortium recommendations
- Make final decisions
- Work in coordination to operate the QRIS

CONSORTIUM - Community Members from local early learning, non-profit, and public agencies

- Identify priorities
- Provide input & direction
- Provide feedback on workgroup recommendations

WORKGROUPS - Consortium Members with expertise & interest in priority areas outlined in the QRIS Strategic Plan

- Develop recommendations on core focus areas

Through the development of the QRIS Strategic Plan First 5 San Bernardino has served as the lead convener and has worked to ensure broad engagement by our early learning community and county partners. First 5 San Bernardino now serves as the lead agency for IMPACT and will continue to coordinate and convene the Steering Committee, Consortium, and Workgroups. SBCSS has been identified as the lead agency for CSPPQRIS.



Updated Governance
Structure Graphic 12

E2. In addition to required partners, how will the consortium bring together other organizations in their region with the same goal of improving the quality of early learning, including but not limited to: Early Education and Support Division (EESD) programs, including migrant child care programs, alternative payment programs; Early Head Start and Head Start; tribal child care; county Health and Human Services programs including Women, Infants, and Children (WIC); California Home Visiting Program (CHVP) and local home visiting programs; and non-profit agencies and other organizations providing services for children from birth to age five?

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As the lead agency for IMPACT and Infant Toddler QRIS Block Grant, First 5 San Bernardino County will continue to serve as the convener for the QRIS Steering Committee, Consortium and Workgroups. SBCSS, as Co-Lead, will partner with First 5 in the engagement, planning, implementation and evaluation process of IMPACT, Infant Toddler and CSPP block grants. Continued engagement will include regular updates through Consortium meetings, emails and the QRIS microsite that is currently under development. QRIS updates will include alerts about upcoming QRIS meetings, additional opportunities for engagement, and resources related to the local QRIS. Furthermore, First 5 San Bernardino will fulfill the role of QRIS coordinator and will be charged with coordinating the operational partners & workgroups, maintaining engagement of key stakeholders, and providing updates at community meetings.

The Consortium will also leverage existing meetings and networks such as LPC Meetings, Local Head Start & CSPP Directors Meetings, provider surveys, and other existing channels to engage a broad representation of stakeholders across the county.

Over the next six months, representatives from the Consortium will continue to be involved in workgroups to continue to develop and implement the QRIS. The Communications Workgroup completed the communications planning process and developed a communications plan as well as provided input on the development of a name and identity, website, and communications materials for the QRIS. Partners, including early learning educators, were involved in this process through the committee. Focus groups with parents and educators will help ensure that the approach and resources are developed in a way that fits the populations to be served through the QRIS.

In addition to ensuring engagement of existing partners, the Consortium and Steering Committee members will work to expand our network of champions for quality early care and education in San Bernardino County. One of the goals of our system is to bring in nontraditional partners to support quality, expand comprehensive supports, and align existing resources with the QRIS to address the needs of the whole child.

E3. As the lead agency, how are you encouraging networking at the local level to create coherence and alignment in planning and implementation efforts across communities with support and technical assistance from the CDE, participating state agencies, and other state partners?

As Co-Lead Agencies SBCSS and First 5 San Bernardino will be:

Engaging the broader community: Strategies to engage stakeholders from the broader community include conducting surveys, interviews and meetings with community, civic, business, and education leaders and county department heads. Their input will continue to inform our system, and our engagement of these partners will be critical to strengthening and advancing this work.

Supporting parents: The parent/caregiver perspective and experience will inform system and process refinement throughout the implementation of our county's IMPACT model. The Consortium has charged a User Workgroup with engaging both parents and providers

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participating in the QRIS in focus groups. Through these focus groups, we will aim to better understand the parent/caregiver's perception of and experience with the local QRIS. In addition, the QRIS Consortium and User Workgroup will aim to engage parents through widely distributed surveys and invitations to Consortium Meetings.

Creating alignment: Efforts to align partnerships within broader quality improvement and local First 5 IMPACT efforts will initially take place at the workgroup-level. The Quality Improvement and Workforce Development Workgroups will put forward recommendations to increase alignment, coordination, and efficiency of service to make for a seamless and cost effective quality improvement system. In 2017 -18, the Quality Improvement and

Workforce Workgroups will convene to:

1. Complete a comprehensive mapping of local and state quality improvement resources and workforce development opportunities
2. Identify areas of duplication
3. Develop priorities for increased coordination of local supports and service providers

In addition some specific areas of coordination and alignment includes but are not limited to:

- Local resource & Referral Agencies
- Child Care Licensing
- West Ed
- Child Care Planning Council
- California Department of Education
- First 5 California
- County of San Bernardino adopted the SBCSS Cradle to Career Initiative

E4. How is the consortium developing strong partnerships with local school districts that focus on aligning developmentally appropriate practices, creating and building a birth to age eight continuum that supports healthy transitions, aligns professional development, promotes family engagement, and includes local Transitional Kindergarten and Traditional Kindergarten School Readiness programs in the quality efforts?

In 2011, a countywide vision was unveiled as result of many months of surveying and analyzing responses from the 24 cities located in San Bernardino County. Eight elements emerged as essential components needed to build a complete community; jobs/economy, education, housing, public safety, infrastructure, quality of life, environment, wellness, and image. From this element groups were created for each component. In 2014, the Education Element Group established a Cradle to Career Roadmap to identify key markers for a child's academic, personal, social and career readiness. In the Cradle to Career Roadmap system, families, educators, government, business, labor, and community-based organizations act as support for students from the time of birth until they finish advanced education programs or certification. This approach safeguards that students have the system of support for strong personal and social readiness.

In addition the Education Element Group was divided into task force groups to allow for

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better communication and alignment along the PreK-20 spectrum. The following taskforces have been established to focus on furthering developmentally appropriate goals and policies:

- Age 0-5 Taskforce
- Grades 1-3 Taskforce
- Grades 4-6 Taskforce
- Grades 7-9 Taskforce
- Grades 10-12 Taskforce
- Post-Secondary Taskforce

Each taskforce was asked to:

- Identify approaches and resource-bases
- Identify strategies and resources for each success indicator listed on the Cradle to Career Continuum
- Establish “metrics” for each success indicator
- Create a “Clearing House” for resources
- Identify “key” partners and individuals to lead and/or champion the implementation of Cradle to Career Countywide

Barbara Alejandre, Chief Intergovernmental Relations Officer, San Bernardino County Superintendent of Schools and Dr. Tomas Morales, California State University San Bernardino President, both serve as leads on the Education Element group, both of their organizations are a part of our QRIS consortium and the key decision maker group Karen Scott, First 5 San Bernardino Executive Director and Diana Alexander, Director of the Preschool Services Department at the County of San Bernardino, are co-chairs of the Age 0-5 Taskforce, and both of their entities are Steering Committee Members and operational partners of the QRIS.

San Bernardino County Superintendent of Schools, an operational lead of the QRIS & Steering Committee Member, has established community cabinets among the 33 school districts within San Bernardino County, these community cabinets are comprised of parents, administrators and community members. Furthermore, they are charged with identifying ways to increase student achievement and strengthen the alignment of the Pre K-20 continuum.

The QRIS Consortium continues to develop strong partnerships by aligning their efforts with San Bernardino’s countywide Cradle to Career Initiative. This alignment will ensure that local school districts are providing developmentally appropriate education and supports to the 0-5 age group of the Pre-K to 20 continuum.

VISION STATEMENT

We envision a complete county that capitalizes on the diversity of its people, its geography, and its economy to create a broad range of choices for its residents in how they live, work, and play. We envision a vibrant economy with a skilled workforce that attracts employers who seize the opportunities presented by the county’s unique advantages and provide the jobs that create countywide prosperity. We envision a sustainable system of high-quality education, community health, public safety, housing, retail, recreation, arts and culture, and infrastructure, in which development complements our natural resources and environment. We envision a model

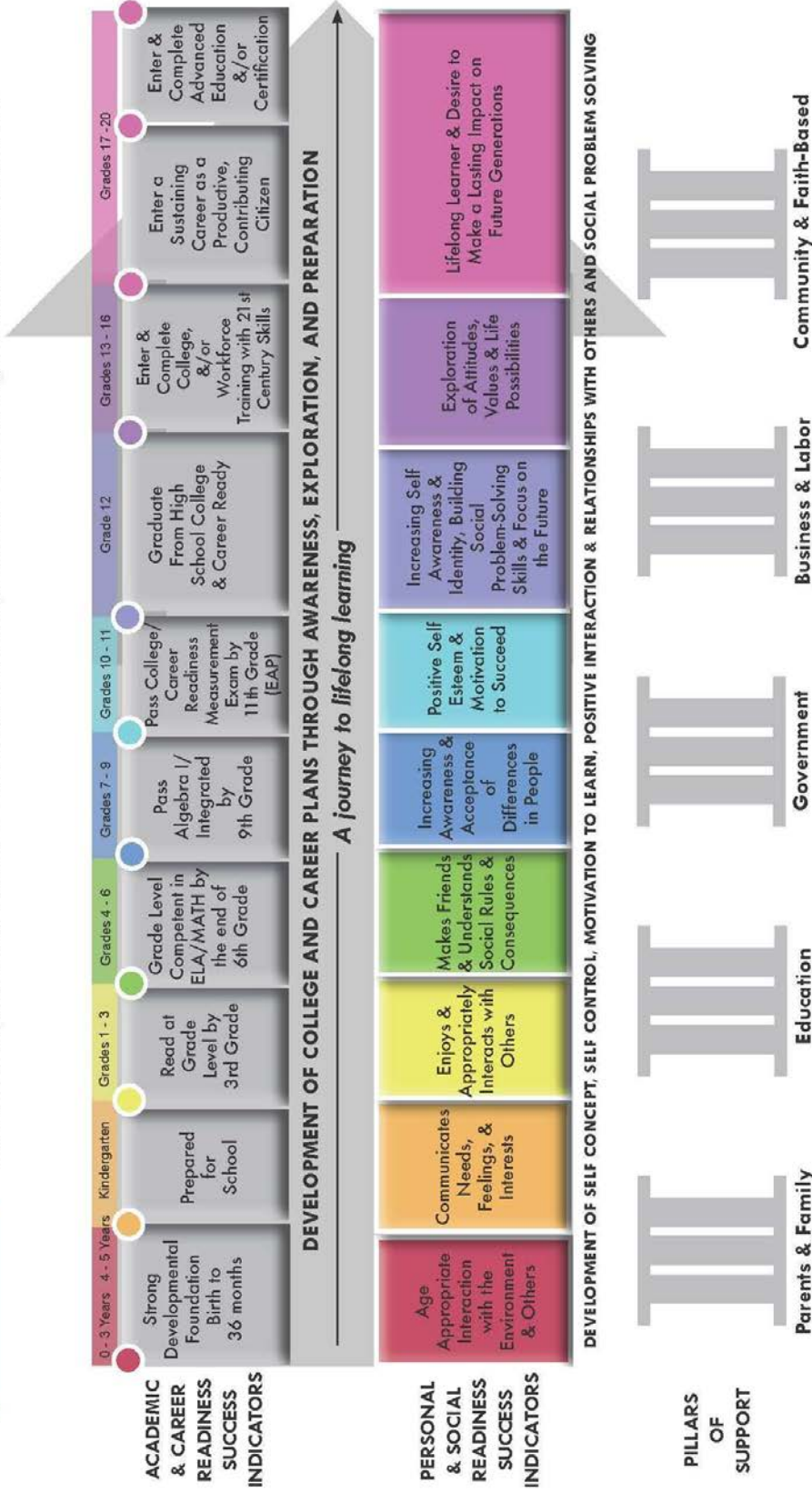
Form D: Consortium QRIS Plan

community which is governed in an open and ethical manner, where great ideas are replicated and brought to scale, and all sectors work collaboratively to reach shared goals. From our valleys, across our mountains, and into our deserts, we envision a county that is a destination for visitors and a home for anyone seeking a sense of community and the best life has to offer.



San Bernardino County Community Cradle to Career Roadmap A Collective Impact Approach to Achieve Our Countywide Vision

Where every student has the “mindset and disposition” for college and career readiness*



*College and career readiness refers to the content knowledge, skills, and habits that students must possess to be successful in postsecondary education or training that leads to a sustaining career. A student who is ready for college and career can qualify for and succeed in entry-level, credit-bearing college courses without the need for remedial or developmental coursework.

Adapted October 10, 2013

Form D: Consortium QRIS Plan

F. Monitoring and Evaluating the Impacts on Child Outcomes

F1. Describe your process for monitoring and evaluating the impact of your quality improvement efforts. Include child, early educator and site outcomes, as applicable.

Evaluation of the impact of quality improvement efforts will be designed by an ad hoc workgroup with representation from First 5, CCRC, and others. This group will meet to define clear measures of impact and progress for the system and for quality improvement. Metrics will be designed to measure impact at the educator and site level, and all evaluation efforts are listed below and may change depending on Consortium direction, changing licensing standards and the capacity and needs of the evaluating agency:

- **Child Level Data** - Most likely a quantitative and qualitative evaluation of a participating child's readiness for Kindergarten upon leaving the early education program. This will include use of the Desired Results Developmental Profiles (2015), the ASQ-3 and an exit interview with the family to measure their perception of the program's impact on their child's school readiness. Ideally a comparative longitudinal study to assess the impact of quality early education on 3rd grade reading levels will be designed and implemented.
- **Early Educator** - A baseline will be established using CLASS data pertaining to the professional development and teaching practices of the site staff and progress will be measured over time.
- **Rating Scores** - Scores for the various elements of the QRIS as well as the overall rating score will be collected and entered into the database. Progress on these scores and ratings will be measured over time. We will also be tracking the number of sites participating in the QRIS over time.

F2. Describe the extent to which your QRIS consortium uses kindergarten entry assessment (KEA) data to demonstrate the effectiveness of your quality improvement efforts on affecting positive child outcomes. (e.g., Are more of the children who were enrolled in your Tier 4 and Tier 5 rated sites scoring higher on their kindergarten readiness assessments than their counterparts enrolled in Tiers 1, 2 and 3?) If you are not using KEA data to measure effectiveness, describe what you are using.

At this time, San Bernardino County does not have a common KEA tool. This is a goal of the Consortium, and at this time we are using the QRIS & the QRIS QCF to raise awareness about the importance of Kindergarten Readiness Assessment. In accordance with the QRIS CA Matrix, some programs are opting to use the Desired Results Developmental Profile (DRDP) assessment tool. The DRDP (2015) is a formative assessment instrument developed by the California Department of Education for young children and their families to be used to inform instruction and program development. The DRDP (2015) includes refinements made over the past several years and new elements that are essential to quality early childhood education.

G. Disseminating Information to Parents and the Public about Program Quality (Outreach and Communication)

Form D: Consortium QRIS Plan

G1. Describe the consortium's campaign to inform the public about its local QRIS.

The Consortium's campaign to inform the public about our local QRIS will include:

- Fact Sheets for parents & providers
- Partner website & QRIS microsite updates
- Publication of ratings online
- Greater visibility through integration with the Countywide Vision & Cradle to Career Initiative

Additional strategies are being developed, as the Communications & Outreach Workgroup implements a Communications Plan with the support of our QRIS consultant.

G2. How will the consortium work together with the local resource and referral agency(ies) (R&Rs) to increase family and public awareness of the characteristics of early learning program quality that promote better outcomes for children?

In San Bernardino County, we have 2 resource and referral agencies, both of which participate on the Consortium. The larger of these agencies, CCRC, is a member of the Steering Committee, and is also represented on our Communications & Outreach Workgroup.

In Partnership with our resource and referral agencies, the Consortium will work to increase the public's awareness of the desirable characteristics of high quality early learning programs that yield better outcomes for children by:

1. Developing a QRIS communications plan, brand, name, key messages, and outreach materials
2. Including information about quality on partner websites and in conversations with parents seeking care for their young children

G3. How has the consortium engaged the local R&Rs to make QRIS information available to parents inquiring about childcare?

The Consortium has engaged the resource and referral agencies in making quality rating data available to parents inquiring about childcare by sharing information regarding quality learning environments and including the agencies in the development of the QRIS. Child Care Resource Center (CCRC) & Pomona Unified are the 2 resource and referral agencies in San Bernardino County. CCRC is a Steering Committee Member and operational partner of the QRIS, and Pomona Unified is a member of the Consortium.

At this time, the agencies are represented on the QRIS Communications & Outreach Workgroup. The purpose of this group is to inform QRIS communications & public awareness, provide input to communications planning, develop recommended strategies for engagement, and ensure alignment of messaging with local ECE initiatives. This group has created a website and other materials that will be distributed to agencies to share with parents.

The Communications & Outreach Workgroup will work to determine a process for communicating ratings.

Form E: Infant/Toddler QRIS Block Grant Plan

Section III. I/T Participation Data Tables						
III. A.1. Increasing the number of sites serving infants and toddlers participating in the consortium's QRIS.						
Please enter actual (number current participating) and annual target number of sites that include I/T classrooms.						
Sites that serve Infants and Toddlers in the consortium	Total Number of I/T Sites in the consortium	<i>Baseline and Annual Targets -- Number of sites in the Tiered QRIS</i>				
		Actual (Today)	Target end of FY 2017-18	Target end of FY 2018-19	Target end of FY 2019-20	Target end of FY 2020-21
General Child Care Centers (CCTR)	7	1	3	5	5	5
Homes in FCCHENs (CCTR or CFCC)						
Migrant Child Care (CMIG)						
Centers serving I/T with Disabilities (CHAN)						
Layered Sites:						
EESD Programs with Early Head Start	3	3	5	5	5	5
EESD Programs with State or Local First 5 funding	1					
EESD Programs with programs funded by IDEA, Part C						
EESD Programs with Title I						
EESD Programs with Tribal Child Care						
EESD Programs with other Local Funding						
EESD with a combination of any two above funding sources (specify)						
Programs not layered with EESD:						
Early Head Start Sites (centers & FCCHs)	24	18	20	22	24	24
Centers serving I/Ts	100	1	5	10	15	20
FCCHs serving I/Ts	1154	7	17	28	41	56
Other eligible programs						
Total Number of Sites	1295	30	50	70	90	110
III.A.2. Individual family, friends and neighbors (FFN) seeking to participate in the local QRIS through licensure						
	Estimated Number of FFN	Actual (Today)	Target end of FY 2017-18	Target end of FY 2018-19	Target end of FY 2019-20	Target end of FY 2020-21
FFN						

Form E: Infant/Toddler QRIS Block Grant Plan

Section III. I/T Participation Data Tables					
III. B. Increasing the tier ratings for I/T sites in the consortium's QRIS. Please enter actual (current) and annual target numbers for the total number of sites and for the number of sites in each tier, based on the number of tiers in the consortium's QRIS.					
	Actual (Current)	Target end of FY 2017-18	Target end of FY 2018-19	Target end of FY 2019-20	Target end of FY 2020-21
Total number of sites in the Consortium Service Area (i.e., County or region)	30	50	70	90	110
Number of sites where rating is in progress or without full rating					
Number of sites in Tier 1	0	0	0	0	0
Number of sites in Tier 2	8	14	14	10	7
Number of sites in Tier 3	12	21	38	56	67
Number of sites in Tier 4	10	15	16	21	31
Number of sites in Tier 5	0	0	2	3	5

Form E: Infant/Toddler QRIS Block Grant Plan

Section III. I/T Participation Data Tables						
III.C.1. Increasing the number of Infants and Toddlers participating in the consortium's QRIS. Please enter actual (number current participating) and annual target number of children that are served by participating programs.						
Infants and Toddlers in the consortium in any of the following types of programs:	Total Number of I/Ts in sites the consortium	<i>Baseline and Annual Targets -- Number of infants and toddlers served in a participating program</i>				
		Actual (Current)	Target end of FY 2017–18	Target end of FY 2018–19	Target end of FY 2019–20	Target end of FY 2020–21
General Child Care Centers (CCTR)	294	93	125	180	180	180
Homes in FCCHENS (CCTR or CFCC)						
Migrant Child Care (CMIG)						
Centers serving I/T with Disabilities (CHAN)						
Layered Sites:						
EESD Programs with Early Head Start	147	104	152	152	152	152
EESD Programs with State or Local First 5 funding	25					
EESD Programs with programs funded by IDEA, Part C						
EESD Programs with Title I						
EESD Programs with Tribal Child Care						
EESD Programs with other Local Funding						
Programs not layered with EESD						
Early Head Start Sites	705	153	170	187	206	227
Centers serving I/Ts	480	28	100	200	300	400
FCCHs serving I/Ts	1658	23	53	80	126	184
Other eligible programs						
Total Number of Infants and Toddlers	3284	401	600	799	964	1143
III.C.2. Number of children served by family, friends and neighbors (FFN) seeking to participate in the local QRIS through licensure						
		Actual (Current)	Target end of FY 2017–18	Target end of FY 2018–19	Target end of FY 2019–20	Target end of FY 2020–21
FFN						

Form E: Infant/Toddler QRIS Block Grant Plan

Section IV. Quality Improvement Process for I/T Care Providers

A. Engagement. Describe your process for engaging providers serving I/Ts in your QRIS. Provide specific information about your process to engage family, friend, and neighbor care providers who are seeking to participate in the local QRIS through licensure. Describe outreach and recruitment efforts for eligible providers, identifying differences in the engagement for center providers and family child care home providers (FCCHs).

The Consortium partners will continue to utilize a number of methods and channels for QRIS participant outreach and recruitment. These strategies include:

- All Steering Committee Partners will conduct targeted outreach with their existing service populations, which are largely comprised of high need children & families.
 - FFN Providers, Family Child Care Centers, and Private Centers will be targeted by the Child Care Resource Center (CCRC).
 - Sites serving infants & toddlers will be targeted by CCRC & Preschool Services Department (PSD) as the leads for the EHS-CCP Grant.
 - Head Start & Early Head Start Programs will be targeted by PSD.
 - CSPPs will be targeted by SBCSS/COE & PSD.
 - License Exempt Programs that currently or had previously participated in F5SB-funded preschool initiatives will be targeted by First 5.
 - Sites serving homeless and special needs children will be targeted by SBCSS/COE.
- Flyers, announcements, resources, and events will be shared via the F5SB website, the QRIS microsite, the SBCSS website, and the LPC listserv, which includes nearly one-thousand providers from across the county.
- Announcements will also be made at LPC Meetings, Directors Meetings, and other local events in which providers will be present.

Our Consortium is currently implementing a QRIS communications plan, a QRIS brand and identity, fact sheets for parents and providers, presentations for outreach and partnership building, and a QRIS website. All of these efforts are critical to reaching and engaging programs and providers in the QRIS.

In addition, the Consortium is committed to serving and engaging all types of early care & education programs and settings in quality improvement. In addition, the Consortium has determined that all regions of our county should have access to coordinated quality improvement through the QRIS. In order to achieve this and stay true to the interests of our early learning community, we have decided to serve all site types in all regions of the county through ITQRIS Block Grant.

This means that all of the following early care & education settings will be a priority for our system:

- Family Friends and Neighbor Providers
- Family Child Care Homes
- Private Centers
- Early Head Start and Head Start Programs
- California State Preschool Programs

Form E: Infant/Toddler QRIS Block Grant Plan

- License Exempt Centers

In addition to the outreach materials described in 4.i., we will utilize two key channels to conduct outreach to hard to reach populations:

1. Existing relationships with local services providers
2. QRIS participant testimony

First, existing relationships, will harness the strong relationships developed between CCRC with FCCHs, Private Centers, and FFNs. CCRC has worked with these populations for many years and has become a trusted resource for many of our hard to reach providers. By working with CCRC to conduct outreach to these hard to reach populations, we believe that our QRIS will succeed in engaging all setting types.

Secondly, QRIS providers will be asked to participate in focus groups aimed at understanding their perception of the QRIS and their experience with their child's program. Our hope is to utilize their feedback & participant experience to refine the system, improve our communications to potential participants, and use word of mouth amongst providers to engage additional sites in the QRIS.

B. Improvement. Describe your process of improving the quality of centers and FCCHs serving I/Ts in your QRIS, noting differences between provider types. This may include highlighting the quality improvement efforts identified in Form E. Section IV.

The main goals of quality improvement efforts are to provide trainings that will yield greater child outcomes, improve teacher effectiveness and improve learning environments in San Bernardino County. Center-based and Family Childcare sites participating in the Infant Toddler QRIS will receive training, coaching, monitoring; program and classroom supplies, materials, technology and reimbursements to cover costs associated with staff development trainings such as; over-time, substitute teachers, registration and mileage. Participants will also receive information about the tiered matrix and QRIS. Sites will develop Quality Improvement Plans to assess strengths and areas for growth, and increase their level of quality .

Sites rated at Tier 3 or below will receive the following supports, as indicated by their Quality Improvement Plan:

- Coaching
- Release time and or substitute teachers for staff development opportunities
- Training and technical assistance on developmental screening tools
- Training to increase CLASS, and ERS scores
- Instructional supports
- Materials

Sites that score at Tier 4 or higher will receive a stipend to be used for Continuous Quality Improvement efforts such as, but not limited to:

- Trainings

Form E: Infant/Toddler QRIS Block Grant Plan

- Instructional and Materials

However, no more than 20 percent of the funding awarded to a consortium may be allocated directly to child care providers.

Section V. Optional: Local QRIS Block Grants for EESD-contracted I/T sites rated at Tiers 4 and 5

A. Tier 4 Block Grants: What will be your block grant amount for EESD-contracted centers rated at Tier 4? Is that amount given per site or per classroom or other factors? What will be your block grant amount for FCCHs within a FCCHEN? Is the amount based on whether the FCCH is licensed as small or large or on the number of infants and toddlers or other factors?

The block grant amount for the EESD-contracted center sites at tier 4 will be a per site grant. The amount is not to exceed \$10,000 per site. San Bernardino does not have a FCCHEN. Grant amounts will be determined on tier rating.

B. Tier 5 Block Grants: What will your block grant amount for EESD-contracted centers at Tier 5? Are the amounts for Tier 5 the same as Tier 4 or different? If different, is that amount given per site or per classroom or another factor? What will be your block grant amount for FCCHs within a FCCHEN? Is the amount based on whether the FCCH is licensed as small or large or on the number of infants and toddlers or other factors?

Section VI. Optional: Assessment and Access Projects

A. Assessment Projects. Describe the use of these funds to conduct initial and ongoing regular assessments of centers and FCCHs serving I/Ts in your QRIS service area.
Note: Rating is done at the site level—classrooms selected for assessment are chosen as described in the Quality Counts CA Implementation Guide (<https://www.cde.ca.gov/sp/cd/rt/documents/caqrisimplementguide.pdf>) This could mean that a site with I/T funding could receive a rating that is not based on the assessments of any I/T classrooms. I/T classrooms should not be rated separately from the rest of the classrooms at the site.

B. Access Projects. Describe use of these funds to provide access to high-quality early learning programs. Include your Web site address that provides site rating information.

Form F: I/T QRIS Block Grant FY 2017–18 Budget

Form F: I/T QRIS Block Grant FY 2017–18 Budget is a separate attachment as it is an Excel file which will be provided to applicants with their prospective award amount. Form F is not included in this RFA. The budget form includes both budget narrative (Section VII) and spreadsheets (Section VIII), consisting of the following tabs:

- Start Page
- F1 I/T Narrative 17–18
- F2 Quality Improvement 17–18
- F3 OPT-Local Block Grants 17–18
- F4 OPT-Assessment-Access 17–18
- F5 Total 17–18 Budget

See the Budget Guidance section on pages 19–26 when preparing Form F, Tab F1 I/T Narrative 17–18.

Note: Tabs F3 and F4 are optional. Complete only if offering local block grants and Assessment and Access.

FY 2017-18 Infant/Toddler (I/T) Quality Rating and Improvement System (QRIS) Block Grant

Agency Name: First 5 San Bernardino County
Total Grant Award: \$ 418,475.00

[Narrative 17-18](#)

[Local I/T QRIS Block Grants 17-18 \(Optional\)](#)

[Quality Improvement Activities 17-18](#)

[Assessment & Access Activities 17-18 \(Optional\)](#)

[Total 2017-18 Budget](#)

FY 2017-18 Budget Total: \$ 418,475.00

**Form F.1.
FY 2017-18 Infant/Toddler (I/T) Quality Rating and Improvement System (QRIS) Block Grant
Narrative**

Infant/Toddler QRIS Block Grant 2017–2018 Proposed Budget

First 5 San Bernardino County

Total Grant Award \$ 418,475.00

QUALITY IMPROVEMENT ACTIVITIES

V Quality Improvement (QI)								
PERSONNEL								
1000	A. QI Management							
	Position	Description	% FTE	Base Salary	% of Yr	Total		
						\$ -		
						\$ -		
						\$ -		
						\$ -		
						\$ -		
	Total QI Management						\$ -	
2000	B.QI Support Staff							
	Position	Description	% FTE	Base Salary	% of Yr	Total		
	Staff Analyst II	This position is responsible for assisting with program design and implementation, collaboration with other consortium members and the oversight and monitoring of contracted services for First 5	100%	61,959	25%	\$ 15,489.66		
	Supervisor	The Program Supervisor will supervise the coordination of the QRIS meetings, contract development and oversight, which includes the supervision of the Staff Analyst II for First 5.	100%	82,996	6%	\$ 4,979.78		
						\$ -		
						\$ -		
						\$ -		
	Total QI Support Staff						\$ 20,469.44	
	1	Subtotal QI Salaries					\$ 20,469.44	
3000	Benefits						\$ 11,463.56	
	2	Subtotal Benefits					\$ 11,463.56	
V. A.	TOTAL PERSONNEL						\$ 31,933.00	
OPERATIONS								
4000	3	Supplies					\$ 10,000.00	
5000	4	Travel					\$ -	
5000	5	Equipment					\$ -	

	6	Contractual: Products or Professional Services		
		Contractual 1	First 5 is going to contract for quality improvement services. Sites Participating in the Infant Toddler QRIS will receive training, coaching, monitoring, program and classroom supplies, materials, technology and reimbursement to cover cost associated with staff development tranings such as; over-time, substitute teachers, registration and mileage. Inctives/Grants awarded to sites will be budgeted and managed through these contracts. The amount leveraged into IT/QRIS is uncertain at this time, however First 5 is contributing in kind for support to this program with management and fiscal staff time. Indirect cost will be negotiated with contractor/contractors.	\$ 326,542.00
		Contractual 2		\$ -
		Contractual 3		\$ -
		Contractual 4		\$ -
		Subtotal Contractual		\$ 326,542.00
	7	Training Stipends		\$ -
	8	Incentives (Aggregate Incentives may not exceed 20% of Aggregate Grant Award)		\$ -
		Other		\$ -
V. B.		TOTAL OPERATIONS		\$ 336,542.00
V. C.	10	TOTAL DIRECT COSTS (V. A+B)		\$ 368,475.00

IV. LOCAL I/T QRIS BLOCK GRANTS (Optional)
As described in Section IV.

Tier	Type	Factor	Number	Grant Amount	Total
4	EESD- contracted Centers	Site	5	\$ 10,000.00	\$ 50,000.00
		Classroom		\$ -	\$ -
		Infants Enrollment		\$ -	\$ -
		Toddlers Enrollment		\$ -	\$ -
		Other		\$ -	\$ -
	FCCH in FCCHEN	Small		\$ -	\$ -
		Large		\$ -	\$ -
		Infants/Toddlers Enrollment		\$ -	\$ -
		Other		\$ -	\$ -
	5	EESD- contracted Centers	Site		\$ -
Classroom				\$ -	\$ -
Infants Enrollment				\$ -	\$ -
Toddlers Enrollment				\$ -	\$ -
Other				\$ -	\$ -
FCCH in FCCHEN		Small		\$ -	\$ -
		Large		\$ -	\$ -
		Infants/Toddlers Enrollment		\$ -	\$ -
		Other		\$ -	\$ -
TOTAL LOCAL QRIS BLOCK GRANTS				\$	50,000.00

Need number of sites from James and to confirm the incentive amount.

Agency Name First 5 San Bernardino County
Total Grant Award \$ 418,475.00

Form F.4.

[Return to START PAGE](#)

Infant/Toddler QRIS Block Grant 2017–2018 Proposed Budget

First 5 San Bernardino County

Total Grant Award \$ 418,475.00

ASSESSMENT AND ACCESS ACTIVITIES (Optional)

As described in Section VI.

Must not exceed 20% of Aggregate Award.

VI Assessment and Access Projects							
		PERSONNEL					
1000		A. Assessment Management					
		Position	Description	% FTE	Base Salary	% of Yr	Total
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
		Total Assessment Management					\$ -
2000		B. Assessment Support Staff					
		Position	Description	% FTE	Base Salary	% of Yr	Total
							\$ -
							\$ -
							\$ -
							\$ -
							\$ -
		Total Assessment Support Staff					\$ -
	1	Subtotal Assessment Salaries					\$ -
3000		Benefits					\$ -
	2	Subtotal Benefits					\$ -
VI. A.		TOTAL PERSONNEL					\$ -
		OPERATIONS					
4000	3	Supplies					\$ -
5000	4	Travel					\$ -
5000	5	Equipment					\$ -
	6	Contractual: Products or Professional Services					
		Contractual 1					\$ -
		Contractual 2					\$ -
		Contractual 3					\$ -
		Contractual 4					\$ -
		Subtotal Contractual					\$ -
		Other					\$ -
VI. B.		TOTAL OPERATIONS					\$ -

VI. C.	10	TOTAL DIRECT COSTS (VI. A+B)	\$	-
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Form F.5.

Infant/Toddler QRIS Block Grant 2017–2018 Proposed Budget

[Return to START PAGE](#)

Total Grant Award \$ 418,475.00

Agency: First 5 San Bernardino County

SACS	QRIS Block Grant Plan Section	TOTALS	Percent of Grant
IV	Local QRIS Block Grants	\$ 50,000.00	11.95%

Sum of Local QRIS Block Grants and Quality Improvement Incentives may not exceed 20% of Total Grant Award		
Local QRIS Block Grants:	\$	50,000.00
Quality Improvement Incentives:	\$	-
Sum:	\$	50,000.00
Percentage of Total Grant Award:		11.95%

V Quality Improvement (QI)			
Personnel			
1000		A. QI Management	\$ -
2000		B. QI Support Staff	\$ 20,469.44
	1	Subtotal Salaries	\$ 20,469.44
3000		Benefits	\$ 11,463.56
	2	Subtotal Benefits	\$ 11,463.56
V. A.		TOTAL PERSONNEL	\$ 31,933.00
Operations			
4000	3	Supplies	\$ 10,000.00
5000	4	Travel	\$ -
5000	5	Equipment	\$ -
	6	Contractual	\$ 326,542.00
	7	Training Stipends	\$ -
	8	Incentives	\$ -
		Other	\$ -
V. B.		TOTAL OPERATIONS	\$ 336,542.00
V. C.	10	TOTAL DIRECT COSTS (V. A+B)	\$ 368,475.00 88.05%

VI Assessment and Access			
Personnel			
1000		Assessment Management	\$ -
2000		Assessment Support Staff	\$ -
	1	Subtotal Salaries	\$ -
3000		Benefits	\$ -
	2	Subtotal Benefits	\$ -
VI. A.		TOTAL PERSONNEL	\$ -
Operations			

4000	3	Supplies	\$	-	
5000	4	Travel	\$	-	
5000	5	Equipment	\$	-	
	6	Contractual	\$	-	
		Other	\$	-	
VI. B.		TOTAL OPERATIONS	\$	-	
VI. C.	7	TOTAL DIRECT COSTS (VI. A+B)	\$	-	0.00%
		TOTAL DIRECT COSTS (IV + V.C +VI.C)	\$	418,475.00	
D.1		AMOUNT NOT SUBJECT TO INDIRECT			
D.2		TOTAL USED TO CALCULATE INDIRECT	\$	418,475.00	
E	8	INDIRECT COSTS %		0.00%	
			\$	-	
F	9	TOTAL GRANT FUNDS FY 2017-18 (IV+ V.C+VI.C+E)	\$	418,475.00	100.00%

Total Direct Costs of Assessment and Access Projects may not exceed 20% of Total Grant Award

Award FY 2017-18 (E4)	\$	418,475.00
Difference	\$	-



**AGENDA ITEM 3
FEBRUARY 7, 2018**

Subject	Amendment No. 1 to Contract 3-CM-PSB-FSB-17-18 with Prevent Child Abuse California for the Prevent Child Abuse Through Home-Visitation (PATH) Program AmeriCorps Service Contract
Recommendations	Approve Amendment No. 1 to Contract 3-CM-PSB-FSB-17-18 with Prevent Child Abuse California (PCA-CA) for an increase of \$3,861 for a total contract amount of \$59,861 for Fiscal Year 2017-2018 for the Home-Visitation (PATH) Program. (Presenter: Staci Scranton, Supervising Office Assistant, 252-4282)
Financial Impact	\$59,861 for Fiscal Year 2017-2018.

Background Information

On November 1, 2017, the Commission approved the Executive Director to execute a Letter of Intent and negotiate a contract to participate in the First 5 Service Corps (AmeriCorps) PATH program in the amount of \$56,000 to fund the match for Fiscal Year 2017-2018 for four (4) positions at 1700 service hours each and to provide the Nurturing Parenting Program (NPP) home visitation curriculum and case management services.

During the recruitment process for the four (4) AmeriCorps member positions, it was determined that instead of four (4) full time 1700 service hour members, there were only three (3) full time and one (1) part time 900-hour member viable applicants. To fulfill the Commission's obligation to Prevent Child Abuse California, recruitment for an additional 900-hour member is required.

The AmeriCorps member cost to First 5 San Bernardino (F5SB) for a full time AmeriCorps member is \$14,000 per one-year period, which includes Living Allowance, FICA, Workers Comp, Health Care, Background Checks, Payroll Processing, Data Collection Systems, Member Training Costs, Education Award, and Administrative Costs. Due to additional administrative costs for part time AmeriCorps members, there is a cost increase of \$420 per 900-hour member for a total increase of \$840.

Additionally, PCA-CA has adjusted the number of living allowance disbursements from 20 to 22 for the three (3) 1700 hour members. The additional cost of \$1,007 per member for a total increase of \$3,021 is included in this amendment.

Pending Commission approval, the increase for both the part time members and the additional living allowance disbursements is \$3,861 for a total contract amount of \$59,861 for Fiscal Year 2017-2018.

This contract amendment is in alignment with F5SB's Strategic Plan, specifically:

- SPA 1:** Children and Families
- Goal 1.3:** Family and Community Support and Partnerships
- Objective 1.3.a:** Promote and support child abuse and neglect prevention
- Objective 1.3.b:** Parents provide developmentally appropriate care

Objective 1.3.c: Families are resilient

Review

Sophie Akins, Commission Counsel

Report on Action as taken
Action:
Moved: _____ Second: _____
In Favor:
Opposed:
Abstained:
Comments: _____
Witnessed:



<p>1. Grant name: PATH</p>	<p>2. This Amendment is entered into between Prevent Child Abuse California and the Contractor named below: First 5 San Bernardino</p>																				
<p>3. Contract Number: 3-CM-PSB-FSB-17-18</p>																					
<p>4. Amendment Number: 1</p>																					
<p>5. This first amendment to the PREVENT CHILD ABUSE CALIFORNIA AMERICORPS CONTRACT ("First Amendment") is entered into as of the 21 day of December, 2017 between Prevent Child Abuse California ("PCA CA") and First 5 San Bernardino.</p> <p>WHEREAS, the parties entered into that certain Prevent Child Abuse California AmeriCorps Contract dated August 8 2017, and</p> <p>WHEREAS, PCA CA and First 5 San Bernardino desire to amend the Original Agreement as set forth below.</p> <p>NOW THEREFORE, PCA CA and First 5 San Bernardino agree to amend their Original Agreement as follows:</p> <ol style="list-style-type: none"> 1. The Maximum Obligation amount of the MOU shall not exceed: \$59,861.00 2. Number of AmeriCorps members to be enrolled: 3 FT 1700 hour Members – 2 HT 900 Hour Members - this replaces Section #7 and Section #8 on Contract Face Page (Page 1 of 1) 3. The Cash Match Contribution for the number of AmeriCorps members as shown below: <table border="1" style="width: 100%; border-collapse: collapse; margin-left: 20px;"> <thead> <tr> <th style="text-align: left;">Slot Type</th> <th style="text-align: right;">Program Operating Cost</th> <th style="text-align: right;">Direct Member Cost</th> <th style="text-align: right;">Total Member Cost</th> </tr> </thead> <tbody> <tr> <td>3 FT</td> <td style="text-align: right;">\$6,900.00</td> <td style="text-align: right;">\$35,100.00</td> <td style="text-align: right;">\$42,000.00</td> </tr> <tr> <td>2 HT</td> <td style="text-align: right;">\$2,600.00</td> <td style="text-align: right;">\$12,240.00</td> <td style="text-align: right;">\$14,840.00</td> </tr> <tr> <td>3 FT Extra Living Allowance Pay</td> <td></td> <td style="text-align: right;">\$3,021.00</td> <td style="text-align: right;">\$3,021.00</td> </tr> <tr> <td></td> <td></td> <td style="text-align: right;">Grand Total</td> <td style="text-align: right;">\$59,861.00</td> </tr> </tbody> </table> <p style="margin-left: 20px;">- this replaces Match Contribution - Cash Match Contribution (Exhibit D Sec II part D)</p> <ol style="list-style-type: none"> 4. The Invoicing Schedule Table as shown below: 		Slot Type	Program Operating Cost	Direct Member Cost	Total Member Cost	3 FT	\$6,900.00	\$35,100.00	\$42,000.00	2 HT	\$2,600.00	\$12,240.00	\$14,840.00	3 FT Extra Living Allowance Pay		\$3,021.00	\$3,021.00			Grand Total	\$59,861.00
Slot Type	Program Operating Cost	Direct Member Cost	Total Member Cost																		
3 FT	\$6,900.00	\$35,100.00	\$42,000.00																		
2 HT	\$2,600.00	\$12,240.00	\$14,840.00																		
3 FT Extra Living Allowance Pay		\$3,021.00	\$3,021.00																		
		Grand Total	\$59,861.00																		



Corresponding Month(s)	Invoice to be Sent	Invoice due to PCA CA	Amount Due*
September 2017	By October 31st	Net 30	\$6,900.00
October 2017	By November 30th	Net 30	\$2,925.00
November 2017	December 15th	Net 30	\$2,925.00
December 2017	January 15th	Net 30	\$2,925.00
January 2018	By February 15th	Net 30	\$2,600.00
January 2018	By February 28th	Net 30	\$2,925.00
February 2018	March 15th	Net 30	\$4,832.63
March 2018	April 15th	Net 30	\$4,832.63
April 2018	May 15th	Net 30	\$4,832.63
May 2018	June 15th	Net 30	\$4,832.63
June 2018	July 15th	Net 30	\$4,832.63
July 2018	August 15th	Net 30	\$4,832.63
August 2018	September 15th	Net 30	\$4,832.63
September 2018	October 15th	Net 30	\$4,832.63
		Total:	\$59,861.00

- this replaces Match Contribution - Cash Match Contribution (EXHIBIT D Sec III Part A)
- *****The invoicing schedule included above is an estimate based on full participation of enrolled members without healthcare cost. Actual monthly invoicing will reflect actual enrollment and active member cost.

5. Except as expressly set forth in this first amendment the terms and conditions of this agreement that are not hereby amended are to remain in full force and effect.

CONTRACTOR First 5 San Bernardino	PREVENT CHILD ABUSE CALIFORNIA ("PCA CA")
Signature _____ Date _____	Sheila Boxley, President and CEO _____ Date _____
Print Name and Title _____	Stephanie Biegler, Chief Program Officer _____ Date _____
Fiscal Contact Name and Title _____	
Approved as to Content: _____	
Department Head Signature (If Applicable) _____	
Approved as to Form: _____	
Print Name and Title _____	
	4700 Roseville Road, Suite 102
	North Highlands, CA 95660



**AGENDA ITEM 4
FEBRUARY 7, 2018**

Subject	Election of Commission Chair and Vice-Chair
Recommendations	Elect Chair and Vice-Chair for the Children and Families Commission of San Bernardino County. (Presenter: Karen E. Scott, Executive Director, 252-4252)
Background Information	<p>Under the Children and Families Commission San Bernardino County bylaws, the Commission established Article V "Officers and Duties." This section discusses the designation and election of Chair and Vice Chair and the duties of the Officers.</p> <p>Article V, Section 2 of the Children and Families Commission for San Bernardino County Bylaws states: <i>"The Chair and Vice-Chair of the Commission shall be elected by the voting members of the Commission. The terms of all such officers shall be one year, commencing upon the adjournment of the meeting at which they are elected. All officers shall hold office until their successors are duly elected."</i></p> <p>Upon Commission approval, the election of Chair and Vice Chair will be conducted at this time.</p>
Financial Impact	None
Review	Sophie Akins, Commission Counsel

Report on Action as taken
Action:
Moved: _____ Second: _____
In Favor:
Opposed:
Abstained:
Comments: _____
Witnessed:



**AGENDA ITEM 5
FEBRUARY 7, 2017**

Subject	Election of Advisory Committee Chair
Recommendations	Elect Chair for the First 5 San Bernardino Advisory Committee. (Presenter: Karen E. Scott, Executive Director, 252-4252)
Background Information	<p>Per Section 130145 of the California Children and Families Act of 1998, each County Commission is required to establish at least one Advisory Committee to provide technical and professional expertise and support for any purposes that will be beneficial in accomplishing the purposes of the Act.</p> <p>Per the First 5 San Bernardino Advisory Committee Policy 04-03, the Commission shall designate a Commissioner to serve as the chair for the Advisory Committee. This officer presides at all meetings and generally oversees the Advisory Committee.</p> <p>The term of this office shall be “one year, commencing upon the adjournment of the meeting at which they are elected. All officers shall hold office until their successors are duly elected.”</p> <p>Upon Commission approval, the election of the Advisory Committee Chair shall be conducted at this time.</p>
Financial Impact	None
Review	Sophie Akins, Commission Counsel

Report on Action as taken
Action:
Moved: _____ Second: _____
In Favor:
Opposed:
Abstained:
Comments: _____
Witnessed:



**AGENDA ITEM 6
FEBRUARY 7, 2018**

Subject	Local Outcomes Brief for Fiscal Year 2016-2017
Recommendations	Receive information on Local Outcomes Brief for Fiscal Year 2016-2017. (Presenter: Scott McGrath, Supervisor, 252-4259)
Financial Impact	None
Background Information	<p>The 2016-2017 Local Outcomes Brief was prepared in partnership with Harder+Company, who has worked with over 30 First 5 county commissions since 1999 and has served as the external evaluator for First 5 San Bernardino (F5SB) since 2004. Over the years, Harder+Company has worked closely with F5SB staff and its funded agencies to collect, assess and measure data for program improvement and strategic decision-making. These efforts have served to tell the story of how First 5 programs and services have impacted the lives of children and families.</p> <p>The document highlights compelling data collected for the year in the F5SB Strategic Plan focus areas of Health, Family, Early Care and Education and Systems. The larger data set collected and arranged by Harder+Company is available in a separate "Data Book" intended to provide more in depth information as necessary and/or requested.</p> <p>The 2016-2017 Local Outcomes Brief will be posted on the F5SB website www.first5sanbernardino.com. Printed copies will be available in the coming weeks.</p>
Review	Sophie Akins, Commission Counsel

Report on Action as taken
Action:
Moved: _____ Second: _____
In Favor:
Opposed:
Abstained:
Comments: _____
Witnessed: