



## Request for Qualification (RFQ 20-02) for Home Visiting System Consultant

### Addendum No. 1 Q & A to RFQ 20-02

General Questions		
#	Question	Answer
1.	Is there a page limit for the Description of Services or other components of the submission requirements?	There is no page limit for the Description of Services or other components of the submission requirements.
2.	Can a letter of recommendation come from an employee of First 5 San Bernardino County?	No, First 5 San Bernardino staff cannot supply a letter of recommendation.
3.	Will there be interviews with RFQ candidates? And, if so, when do you anticipate these being held?	All qualifications submissions will be subject to a standard review process developed by the Commission, which may include an interview.
4.	By when do you anticipate notifying the selected contractor, in preparation for the Commission meeting on October 28?	The successful proposer will be notified no earlier than September 18, 2020.
5.	Is there a link for the RFP guidelines?	The guidelines are contained in the body of the RFQ. Please refer to RFQ 20-02 at First 5 San Bernardino website <a href="https://first5sanbernardino.org/">https://first5sanbernardino.org/</a>
6.	With the COVID restrictions, are we doing home visits or Telehealth?	This is not a direct service RFA/RFP; it is an RFQ for a Consultant to support the creation of a Home Visiting System (HVS) framework specific to San Bernardino County. Please refer to RFQ 20-02 at First 5 San Bernardino website <a href="https://first5sanbernardino.org/">https://first5sanbernardino.org/</a>
7.	Is the deadline for submission extended or not?	Please refer to the timeline as outlined in Section II (Project Timeline), Subsection E (Qualification Submission Deadline). The deadline extension is not applicable.



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8.	In Section IX C 7, it states that “All Bidders must include present and past performance information with a minimum of three (3) letters of recommendations.” Does this requirement indicate that a letter of recommendation is required for the bidding company as a whole or for each individual resource within the company who will be working on the project?	This requirement is for the bidding company as a whole not the individuals involved in the project.
9.	Is it acceptable for First 5 San Bernardino Staff who have worked with a bidder on past projects to provide a letter of recommendation?	No, First 5 San Bernardino staff cannot supply a letter of recommendation.
10.	A central component of the scope involves multiple convenings and stakeholder engagement with partners, providers, and a future leadership team. Will First 5 San Bernardino accept responses to this RFQ that propose an entirely virtual engagement approach, i.e. one that includes no in-person convenings or travel, should that be necessary due to COVID-19?	In light of COVID-19, virtual engagements will be an acceptable form to certify the requirement for stakeholder engagement and if necessary, all communication can be entirely virtual.
11.	Will First 5 provide access to data from any currently funded home visiting program?	The only home visiting program funded by First 5 San Bernardino is with El Sol Neighborhood Educational Center who can determine what data pertaining to their program will be shared if any.
12.	Are the partners listed on page 3 of the RFP beginning with El Sol Neighborhood Educational Center through Public Health (DPH) currently meeting as a group? If the answer to (previous question) is yes, are there memorandum of understanding (MOU) in place between the groups?	No, the partners listed on page three of the RFQ are not currently meeting.
13.	Are there specific due dates established for any component of the Scope of Work (SOW), based on the funding source for the project? If so, what are the anticipated due dates.	The funding source for the Consultant is First 5 San Bernardino. First 5 San Bernardino is obligated to report to First 5 California according to specific due dates. Due dates listed within the F5CA Home Visiting Coordination <a href="#">RFA</a> .