



Minutes: Children and Families Commission Meeting

**Date, time,
location**

December 3, 2025
3:33 p.m.
First 5 San Bernardino Commission Conference Center, 735 E. Carnegie Drive, Suite 150, San Bernardino, CA 92408

**Pledge of
Allegiance**

Pledge of Allegiance by Chair Weinstein, M.D.

**Special
Presentation**

Five-Years of Helping Kids Grow in the Inland Empire: Where We Grow from Here
Presented by Megan Daly of Help Me Grow Inland Empire

**Conflict of
Interest
Disclosure**

Commission members shall review agenda item contractors, subcontractors, and agents, which may require member abstentions due to conflict of interest and financial interests.

A Commission member with conflicts of interests shall state their conflict under the appropriate item. A Commission member may not participate in or influence the decision on a contract for which their abstention has been recorded.

Attendees

Commissioners Present

- Chair Elliot Weinstein, M.D.
- Supervisor Baca Jr.
- Commissioner Josh Dugas
- Commissioner Gary Ovitt
- Commissioner Gilbert Ramos

Absent

- Commissioner Ted Alejandre
- Vice-Chair Dr. Gwen Dowdy-Rodgers

Legal Counsel

- Dawn Martin, Deputy County Counsel

Staff

- Karen Scott, Executive Director
- Traci Homan, Commission Clerk
- Michael Limón, Supervising Office Assistant

**Changes to the
agenda**

None

**Executive
Director's Report**

Ms. Scott highlighted plans for the New Year focused on addressing changing landscapes impacting children's outcomes, including social-emotional development, equity, family economics, and health. First 5 San Bernardino remains committed to strengthening systems under the 2023-2028 Strategic Plan, with 2.5 years remaining. Most funding is tied to multi-year contracts; recommendations for the use of remaining funds in Fiscal Year 2025-2026 will be presented for input prior to adoption of the annual budget and wished everyone a happy holiday and New Year.

Item No.	CONSENT
1	<p>Approve Minutes from October 29, 2025, Commission Meeting. (Presenter: Traci Homan, Executive Assistant, 386.7706)</p> <p><u>Roll Call</u> Motion/Second: Supervisor Baca, Jr./Commissioner Dugas Aye: Supervisor Baca, Jr., Commissioner Dugas, Commissioner Ramos, Commissioner Ovitt and Chair Weinstein, M.D. Absent: Commissioner Alejandre and Vice Chair Gwen Dowdy-Rodgers Without further comment or objection, motion carried by unanimous vote to approve consent items.</p>

Item No.	DISCUSSION
2	<ol style="list-style-type: none">1. Conduct Public Hearing for the Children and Families Commission for San Bernardino County Annual Audit for 2024-2025.2. Adopt the Children and Families Commission for San Bernardino County's Annual Audit for 2024-2025. <p>(Presenter: Alicia Chavez, Supervising Accountant, 386.7706)</p> <p>Ms. Chavez introduced Erika Partida, CPA, Senior Audit Manager at Eide Bailly, LLP, who provided a brief report on the First 5 audit.</p> <p>The Chair opened the public hearing. No comments or objections were received. The public hearing was closed.</p> <p><u>Roll Call</u> Motion/Second: Supervisor Baca, Jr./Commissioner Ramos Aye: Supervisor Baca, Jr., Commissioner Dugas, Commissioner Ramos, Commissioner Ovitt, Chair Weinstein, M.D. Absent: Commissioner Alejandre and Vice Chair. Dr. Gwen Dowdy-Rodgers Without further comment or objection, motion carried by unanimous vote to approve Item 2.</p>

3	<ol style="list-style-type: none"> 1. Conduct Public Hearing of the Children and Families Commission for San Bernardino County's Annual Report for 2024-2025. 2. Adopt the Children and Families Commission for San Bernardino County's Annual Report for 2024-2025. <p>(Presenter: Scott McGrath, Deputy Director, 386-7706)</p> <p>Mr. McGrath gave a brief presentation on the Annual Report for 2024.2025. Chair Weinstein opened the public hearing on the Annual Report for 2024-2025. Commissioner Dugas commented regarding statistics tracking and if graph showcased increases in families served this year from last year.</p> <p>The Chair opened the public hearing. No comments or objections received. The Chair closed the public hearing.</p> <p><u>Roll Call</u> Motion/Second: Supervisor Baca, Jr./Commissioner Dugas Aye: Supervisor Baca, Jr., Commissioner Dugas, Commissioner Ramos, Commissioner Ovitt, Chair Weinstein, M.D. Absent: Commissioner Alejandre and Vice Chair. Dr. Gwen Dowdy-Rodgers Without further comment or objection, motion carried by unanimous vote to approve Item 3.</p>
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Item No.	INFORMATION
4	<p>Receive information on approval of employment contracts entered into by San Bernardino County upon request of the Children and Families Commission with the following individuals for the period of July 26, 2025 – March 31, 2028:</p> <ol style="list-style-type: none"> a) Samuel Wong as an Operations and Budget Officer b) Michael Limon as a Supervising Office Assistant c) Linda Holguin as a Fiscal Assistant <p>(Presenter: Karen E. Scott, Executive Director, 386.7706)</p>

**Public
Comment**

None

**Special
Presentation**

Farewell and Happy Retirement to Debora Dickerson-Sims

**Commissioner
Roundtable**

The Commission collectively thanked Debora Dickerson-Sims for her dedication and service, particularly her work with First 5 and her role in maintaining the budget, and wished everyone happy holidays and a Happy New Year.

**Adjourn In
Memory**

Meeting adjourned in memory at 4:23 pm

Next Meeting

Wednesday, January 14, 2026
3:30 p.m.

Attest

Chair, Dr. Weinstein

Traci L. Homan, Commission Clerk
