

Chair
Elliot Weinstein, M.D.

Vice Chair
Dr. Gwen Dowdy-Rodgers

Executive Director
Karen E. Scott



Commissioners

Ted Alejandro
Diana Alexander
Supervisor Joe Baca, Jr.
Joshua Dugas
Gary Ovitt

Agenda: Children and Families Commission 3-2025

735 East Carnegie Drive, Suite 150, San Bernardino, California 92408

Meeting date, time, location March 5, 2025
3:30 p.m.
First 5 San Bernardino Commission Conference Room

Pledge of Allegiance Chair or designee will lead the Pledge of Allegiance.

Special Presentations *None*

Conflict of Interest Disclosure Commission members shall review agenda item contractors, subcontractors, and agents, which may require member abstentions due to conflict of interest and financial interests.

A Commission member with conflicts of interests shall state their conflict under the appropriate item. A Commission member may not participate in or influence the decision on a contract for which their abstention has been recorded.

Report Executive Director's Report by Karen E. Scott

Consent Item The following consent items are expected to be routine and non-controversial and will be acted upon by the Commission at one time unless any Commissioner directs that an item be removed from the Consent Agenda for discussion.

Item No.	CONSENT
1	Approve Minutes from February 5, 2025 Commission Meeting

The agenda and supporting documents are available for review during regular business hours at First 5 San Bernardino, 735 East Carnegie Drive, Suite 150, San Bernardino, California 92408.

Interpreters for hearing impaired and Spanish speaking individuals will be made available with forty-eight hours notice. Please call Commission staff (909) 386-7706 to request the service. This location is handicapped accessible.

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Item No.	INFORMATION
2	Receive information on approval of employment contract entered into by San Bernardino County upon request of the Children and Families Commission Executive Director for Joshua Roche to provide services as a Statistical Analyst for the period of February 8, 2025 through February 7, 2028. (Presenter: Karen E. Scott, Executive Director, 386-7706)

Special Presentations

***Swearing out of Diana Alexander
Happy Retirement to Commissioner Diana Alexander***

Public Comment

Persons wishing to address the Commission will be given up to three minutes and pursuant to Government Code 54954.2(a)(3) "no action or discussion will be undertaken by the Commission on any item NOT posted on the agenda."

Commissioner Roundtable

Open to comments by the Commissioners

Next Meeting

***Wednesday, April 2, 2025
3:30 p.m. to 5:00 p.m.***

The agenda and supporting documents are available for review during regular business hours at First 5 San Bernardino, 735 East Carnegie Drive, Suite 150, San Bernardino, California 92408.

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**CHILDREN AND FAMILIES COMMISSION
for San Bernardino County
AGENDA: March 5, 2025**

Subject: Information Relative to Possible Conflict of Interest

Instructions: Contractors, subcontractors, principals and agents are listed below for each applicable agenda item. Commissioners are asked to review the items for possible conflicts of interest and to notify the Commission secretary prior to the Commission meeting of conflicts concerning items on the meeting's agenda. This procedure does not relieve the Commissioner of his or her obligations under the Political Reform Act.

Background: The Political Reform Act of 1974 (Government Code section 87100 et. Seq.) prohibits public officials from making, participating in making or in any way attempting to use their official position to influence a governmental decision in which they have reason to know they have a "financial interest." Additionally, Government Code section 1090 et seq. prohibits public officers and employees from being financially interested in any contract made by them in their official capacity or by the board of which they are members. A limited exception is allowed for County Children's and Families Commissions. (See Government Code section 1091.3)

Item No.	Contractor	Principals & Agents	Subcontractors; Principals & Agents	Commissioner Abstentions
1	N/A	N/A	N/A	N/A
2	N/A	N/A	N/A	N/A



Minutes: Children and Families Commission Meeting

Date, time, location

February 5, 2025
3:30 p.m.
First 5 San Bernardino Commission Conference Center, 735 E. Carnegie Drive, Suite 150, San Bernardino, CA 92408

Pledge of Allegiance

Pledge of Allegiance by Chair Weinstein, M.D.

Special Presentation

“San Bernardino County Collaborative Building Resiliency in Children who have Experienced Trauma” presented by Dr. Amy Young, Director, Resiliency Institute for Childhood Adversity, Loma Linda University Children’s Hospital.” Dr. Amy Young invited Commissioners to take a tour of RICA.

“El Sol highlights of the Home Visitor Apprenticeship Program” presented by Tania Martinez, El Sol Program Director.

Conflict of Interest Disclosure

Commission members shall review agenda item contractors, subcontractors, and agents, which may require member abstentions due to conflict of interest and financial interests.

A Commission member with conflicts of interests shall state their conflict under the appropriate item. A Commission member may not participate in or influence the decision on a contract for which their abstention has been recorded.

Attendees

Commissioners Present

- Chair Elliot Weinstein, M.D.
- Vice Chair Diana Alexander
- Commissioner Ted Alejandro
- Supervisor Baca Jr.
- Commissioner Dr. Gwen Dowdy-Rodgers
- Commissioner Josh Dugas
- Commissioner Gary Ovitt

Legal Counsel

- Dawn Martin, Deputy County Counsel

Staff

- Karen Scott, Executive Director
- Erin Meier, Administrative Supervisor I

- Traci Homan, Commission Clerk
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Changes to the agenda

None

Executive Director's Report

Since Superintendent Alejandre was unable to attend our 25th Anniversary Celebration, Ms. Scott presented him with the Local Champions Award. Ms. Scott also recognized Supervisor Baca, Jr. and Superintendent Alejandre with a small token of appreciation for their absence at the event.

Ms. Scott congratulated Commissioner Ovitt and his wife for receiving the 2024 Lifetime Service Award on National Philanthropy Day. She also congratulated Commissioner Dowdy-Rodgers on being elected President of the San Bernardino County Board of Education. Additionally, Ms. Scott thanked Dr. Weinstein for speaking on behalf of First 5 San Bernardino at "All About the Children Day" and presented a \$3,000 check to Maggie's Kids Foundation.

Ms. Scott stated under Health and Safety Code Section 130150, F5CA must submit an annual report by January 31, approved by their Commission, detailing the audits and performance of each County Commission. This report is sent to the Governor, California Legislature, and made public. In San Bernardino, this report is reflected in our Local Outcomes Report, which was presented today. One issue that came up was the inclusion of an Appendix D – Fund Balance Table, which does not clearly illustrate the effect of declining revenue on this unique funding stream and the eventual impact on the children ages 0-5 and their families that First 5s serve. Ms. Scott will email Appendix D to the Commissioners, encouraging them to reach out to F5CA Commission Chair, Katie Albright and inform leadership that report on Commission Fund Balances may be more harmful than helpful to the network and sustainability.

Ms. Scott announced that the F5 Association Annual Summit will take place February 10 – 12, 2025 in San Diego related to policy and program opportunities to strengthen the F5 network.

Ms. Scott mentioned, according to County Letter ACL-23-029 from the Department of Health Care Services (October 2023), all managed care plans must establish partnerships and MOUs to ensure person-centered care for M/C recipients, with First 5s being one of the required entities. The MOUs set minimum goals and requirements related to:

- Establishing roles and responsibilities for coordination of the delivery of care and services,
- The establishment of processes for collaboration and coordination in population health programs, including referral and linkage to Community Supports,
- The establishment of data sharing pathways to support care coordination and enable robust monitoring,
- Provide mechanisms to ensure overall oversight and accountability for Managed Care Plans; and
- Provide transparency into these roles and relationships.
- Our MCP's reached out and have begun the work to develop these required MOUs. This will be brought back to the Commission when completed.

Lastly, Commissioner Diana Alexander will be recognized at the March 5th Commission meeting in honor of her upcoming retirement on March 31, 2025.

Item No.	CONSENT
1	<p>Approve Minutes from December 4, 2025 Commission Meeting.</p> <p>Roll Call Motion/Second: Supervisor Baca, Jr./Vice Chair Diana Alexander Aye: Commissioner Alejandro, Vice Chair Alexander, Supervisor Baca, Jr., Commissioner Dowdy-Rodgers, Commissioner Dugas, Commissioner Ovitt, and Chair Weinstein, M.D. Absent: Without further comment or objection, motion carried by unanimous vote to approve consent items.</p>
2	<p>Approve Contract IC055 with Persimmony International, Inc. for \$1,012,520 for Fiscal Years 2025-2030 for data collection and management. (Presenter: Ray Salamat, Staff Analyst II, 386-7706)</p> <p>Roll Call Motion/Second: Supervisor Baca, Jr./Vice Chair Diana Alexander Aye: Commissioner Alejandro, Vice Chair Alexander, Supervisor Baca, Jr., Commissioner Dowdy-Rodgers, Commissioner Dugas, Commissioner Ovitt and Chair Weinstein, M.D. Absent: Without further comment or objection, motion carried by unanimous vote to approve consent items.</p>

Item No.	DISCUSSION
3	<p>Elect Chair and Vice-Chair for the Children and Families Commission for San Bernardino County. (Presenter: Karen E. Scott, Executive Director, 386-7706)</p> <p>Ms. Scott asked for nominations from the floor for the position of Commission Chair. Commissioner Dugas nominated Dr. Weinstein. Dr. Weinstein accepted nomination.</p> <p>Hearing none further, nominations closed for the position of Commission Chair. Without further comment or objection, commission members unanimously voted in favor of Dr. Weinstein to remain as Commission Chair.</p> <p>Ms. Scott asked for nominations from the floor for the position of Commission Vice Chair. Commissioner Alejandro and Supervisor Baca, Jr., nominated Dr. Gwen Dowdy-Rodgers. Dr. Gwen Dowdy-Rodgers accepted nomination.</p> <p>Hearing none further, nominations closed for the position of Commission Chair. Without further comment or objection, commission members unanimously voted in favor of Dr. Gwen Dowdy-Rodgers as Commission Vice Chair.</p>
4	<p>Elect Chair for the First 5 San Bernardino Advisory Committee. (Presenter: Karen E. Scott, Executive Director, 386-7706)</p> <p>Before proceeding with the nomination of the Chair, Ms. Scott announced that First 5 staff would be revamping the scope, purpose and structure of the Advisory Committee this year. She then asked for nominations from the floor for the position of Advisory Committee Chair. Commissioner Ovitt and Supervisor Baca, Jr. nominated Dr. Gwen Dowdy-Rodgers. Dr. Gwen Dowdy-Rodgers accepted nomination.</p>

	Hearing none further, nominations closed for the position of Advisory Committee Chair. Without further comment or objection, commission members unanimously voted in favor of Commissioner Dowdy-Rodgers to remain as Advisory Committee Chair.
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Item No.	DISCUSSION
5	Receive information from EVALCORP for First 5 San Bernardino’s Local Outcomes Report for 2023-2024. (Presenter: Erin Meier, Administrative Supervisor I, 386-7706)

Public Comment None

Commissioner Roundtable The Commissioners expressed their appreciation for the presenters, with Commissioner Alejandro thanking Dr. Young for her excellent work with schools in San Bernardino County. Dr. Gwen Dowdy-Rodgers thanked Diana Alexander for her service and expressed disbelief that she is retiring at the end of March. She invited everyone to attend the Del Rosa Post Office dedication in honor of the late Dr. Margaret Hill on February 28 at 11:00 a.m. Dr. Dowdy-Rodgers also invited everyone to celebrate Karen Scott receiving the 2025 Finer Women Honoree award by Zeta Phi Beta Sorority on March 15. Commissioner Ovitt told Commissioner Alexander that she would enjoy retirement, sharing that he had just returned from a 42-day cruise to Australia and New Zealand.
The meeting adjourned at 4:46 p.m. and will reconvene for the next regularly scheduled meeting of the First 5 San Bernardino Children and Families Commission on Wednesday, March 5, 2025 at 735 E. Carnegie Drive, Suite 150, San Bernardino in the Commission Conference Room.

Next Meeting ***Wednesday, March 5, 2025***
3:30 p.m.

Attest

Elliot Weinstein, M.D., Chair

Traci L. Homan, Commission Clerk



AGENDA ITEM 2
March 5, 2025

Subject	Employment Contract for Joshua Roche, Statistical Analyst.
Recommendations	Receive information on approval of employment contract entered into by San Bernardino County upon request of the Children and Families Commission Executive Director for Joshua Roche to provide services as a Statistical Analyst for the period of February 8, 2025, through February 7, 2028. (Presenter: Karen E. Scott, 909.386.7706)
Financial Impact	This item does not impact Discretionary Funding (Net County Cost). The estimated annual cost of the employment contract is \$90,044 and will be reimbursed by the Children and Families Commission’s (Commission) Trust Fund. Adequate appropriation and revenue have been included in the 2025-2026 Commission budget and will be included in future recommendation budgets.
Background Information	<p>On January 28, 2025, (Item No. 31), the San Bernardino County Board of Supervisors (Board) approved Contract No. 25-64 with Joshua Roche, as a Statistical Analyst for the Commission, for the estimated cost of \$90,044 (\$69,264 Salary, \$20,780 Benefits), for the period of February 8, 2025 through February 7, 2028, with the option to extend the contract a maximum of three consecutive one-year periods.</p> <p>The Statistical Analyst position will perform various duties including research, evaluation, analytics and oversight functions to enhance the viability and effectiveness of services. The Statistical Analyst will work under the direction of the Commission’s Administrative Supervisor I, and collaborate with Commission staff by promoting, supporting and improving the early development of children from the prenatal stage to five years of age.</p> <p>At the request of the Commission, the Human Resources Department provided a certification list on October 9, 2024, which contained 11 eligible candidates established for the position of Statistical Analyst. Eight candidates declined to interview. From October 28, 2024 through October 30, 2024, three members of the Commission’s leadership team interviewed the three remaining candidates. Based on his experience, the Commission recommends employment contract with Joshua Roche as a Statistical Analyst at a starting salary of \$33.30 per hour.</p>
Review	Dawn Martin, Commission Counsel

Report on Action as taken
Action:
Moved: _____ Second: _____
In Favor:
Opposed:
Abstained:
Comments: _____
Witnessed: