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Minutes: Children and Families Commission Meeting

735 East Carnegie Drive, Suite 150, San Bernardino, California 92408

Meeting Date and Location
Commission Meeting
March 4, 2020
First 5 San Bernardino

Pledge of Allegiance
The Pledge of Allegiance was led by Vice Chair Weinstein.

Conflict of Interest Disclosure

Commission members shall review agenda item contractors, subcontractors, and agents, which may require member abstentions due to conflict of interest and financial interests.

A Commission member with conflicts of interests shall state their conflict under the appropriate item and abstain or recuse from that item, as appropriate. A Commission member may not participate in or influence the decision on a contract for which their abstention or recusal has been recorded. For conflicts requiring recusal, the Commissioner must leave the meeting room during discussion and vote on the item.

Attendees

Commissioners Present

- Jorge E. Escalante
- Margaret Hill
- Gary Ovitt
- CaSonya Thomas
- Elliot Weinstein, M.D.

Staff Present

- Karen Scott, Executive Director
 - Cindy Faulkner, Assistant Director
 - Scott McGrath, Deputy Director
 - Debora Dickerson-Sims, Chief Financial Officer
 - Traci Homan, Business Support Manager
 - Sophie Akins, Commission Counsel
 - LuCretia Dowdy, Community Engagement Specialist
 - Renee Jones, Staff Analyst II
 - Wendy Lee, Staff Analyst II
 - Ronnie Robinson, Section Manager-Systems and Communication
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Changes to the Agenda

None

**Report –
Legislative
Chekesha
Gilliam**

See attached legislative report.



3-2020 F5SB.pdf

**Report –
Executive
Director,
Karen Scott**

New Commissioner Orientation

Our newest Commissioner, Jorge Escalante and Commissioner Ovitt participated in a Commissioner Orientation on February 12th.

Census 2020

First 5 has received over 5,000 of Census 2020 books (English and Spanish) from First 5 California and have arranged to distribute them to families through our QSSB, Head Start, WIC and Reach Out and Read partners. The books will also be distributed at the County of San Bernardino's Census 2020 Launch event on March 11th.

Exceptional Teamwork

I am so impressed and excited about recent collaborations and partnerships at the level not seen since I arrived at First 5 in 2007. First 5 takes great pride and pleasure to work with our child and family-serving County departments, First 5 Riverside, Superintendent of Schools, local non-profit organizations and our legislators towards powerful collective impact.

I will share updates on ACES Aware, DTI (Dental Transformation Initiative), and IMPACT 2020 (our Quality Rating Impact System) at the April Commission meeting.

Budget Status Quarterly Report for the 2nd Quarter 2019-2020 was distributed to the Commissioners.

Consent

Motion by Commissioner Ovitt and seconded by Commissioner Hill to approve the Consent Items.

With Commissioner Gonzales absent and without further comment or objection, motion carried by unanimous vote.

Item No.	CONSENT
1	Approve Minutes of October 30, 2019 Commission Meeting. (Presenter: Ann M. Calkins, Executive Assistant 252-4252)
2	<p>A. Ratify the approval (by the County of San Bernardino (County) Board of Supervisors on November 19, 2019) of the employment contracts between the County and the following individuals, effective November 23, 2019 through November 22, 2022:</p> <ul style="list-style-type: none"> a. Deanna Mitchell as Office Assistant II, for the total annual cost of \$44,685 (\$29,182 Salary, \$15,503 Benefits). b. Alejandro Gutierrez-Chavez as Staff Analyst II, for the total annual cost of \$84,643 (\$58,427 Salary, \$26,216 Benefits). c. Mercedes Logans as Staff Analyst II, for the total annual cost of \$84,643 (\$58,427 Salary, \$26,216 Benefits). <p>B. Ratify the approval of Amendment No. 1 (by the County Board of Supervisors on November 19, 2019) effective November 23, 2019, to the County Employment Contract with Ronald S. McGrath as Deputy Director of Systems and Impact, updating salary rate language at the current annual cost of \$137,872 (\$88,524 Salary, \$49,348 Benefits), with no change to the contract term of August 3, 2019 through August 2, 2022. (Presenter: Karen E. Scott, Executive Director, 252-4252)</p>
3	Ratify the approval of Amendment No. 2 (by the County Board of Supervisors on January 28, 2020) to Employment Contract between the County and Tammy Jacobe, Office Assistant II, updating the hourly rate for an annual cost of \$48,141 (\$32,094 Salary, \$16,047 Benefits), with no change to the contract term of September 29, 2015 through July 20, 2021. (Presenter: Karen E. Scott, Executive Director, 252-4252)
4	Ratify the approval of Amendment No. 1 (by the County Board of Supervisors on February 11, 2020) to Employment Contract between the County and Tania Offerrall, Staff Analyst II, updating contract language to include Bilingual Compensation, for an annual cost of \$98,173 (\$65,944 Salary, \$32,229 Benefits), with no change to the contract term of April 28, 2018 through April 27, 2021. (Presenter: Karen E. Scott, Executive Director, 252-4252)
5	Ratify the approval (by the County Board of Supervisors on February 11, 2020) to Employment Contract between the County and Traci Homan to provide services to Children and Families Commission as a Business Support Manager, for the total estimated annual cost of \$86,602 (\$54,330 Salary, \$32,272 Benefits), effective February 15, 2020 through February 14, 2023. (Presenter: Karen E. Scott, Executive Director, 252-4252)
6	Ratify Assignment and Consent to Assignment of Contract IC036-A1 from Vavrinek, Trine, Day & Co., LLP (C) to Eide Bailly, LLP. (Presenter: Debora Dickerson-Sims, Chief Financial Officer, 252-4269)

Item No.	DISCUSSION
7	<p>Approve Amendment A6 to CFC 02-03 Contracting Authority Policy to amend policy language and authorize Executive Director to respond to funding opportunities, i.e., letters of intent and grant applications that align with First 5 San Bernardino's Strategic Plan. (Presenter: Karen E. Scott, Executive Director, 252-4252)</p> <p><u>Discussion</u> None</p>

	<p><u>Public Comment</u> None</p> <p>Motion made by Commissioner Hill and seconded by Commissioner Escalante to approve Item 7. With Commissioner Gonzales absent and without further comment or objection, motion carried by unanimous vote.</p>
<p>8</p>	<p>Elect Chair and Vice-Chair for the Children and Families Commission for San Bernardino County. (Presenter: Karen E. Scott, Executive Director, 252-4252)</p> <p>Ms. Scott asked for nominations from the floor for the position of Commission Chair. Commissioner Hill nominated CaSonya Thomas. Commissioner Thomas accepted the nomination.</p> <p>Hearing none further, nominations closed for the position of Commission Chair. With Commissioners Gonzales and Ohikhuare absent and without further comment or objection, commission members unanimously voted in favor of CaSonya Thomas as Commission Chair.</p> <p>Ms. Scott asked for nominations from the floor for the position of Commission Vice Chair. Commissioner Ovitt nominated Dr. Weinstein. Dr. Weinstein accepted the nomination.</p> <p>Hearing none further, nominations closed for the position of Commission Vice Chair. With Commissioner Gonzales absent and without further comment or objection, commission members unanimously voted in favor of Dr. Weinstein to remain as Commission Vice Chair.</p>
<p>9</p>	<p>Elect Chair for the First 5 San Bernardino Advisory Committee. (Presenter: Karen E. Scott, Executive Director, 252-4252)</p> <p>Ms. Scott asked for nominations from the floor for the position of Advisory Committee Chair. Commissioner Weinstein nominated Gary Ovitt. Commissioner Ovitt accepted the nomination.</p> <p>Hearing none further, nominations closed for the position of Advisory Committee Chair. Without further comment or objection, commission members unanimously voted in favor of Commissioner Ovitt to remain as Advisory Committee Chair.</p>
<p>10</p>	<p>Approve Contract FS077 with The Place4Grace for \$204,000 for Fiscal Years 2019-2021 for planning, expansion, and program implementation. (Presenter: Ronnie S. Robinson, Section Manager-Systems/Communication, 252-4255)</p> <p><u>Discussion</u> <i>Background Information:</i> For over 5 years, Place4Grace has provided the Family2Literacy program to justice-involved families. This reading program is designed to strengthen parent-child relations through positive communication. Inmates select an age-appropriate book and are recorded reading under the supervision of and assistance from Inmate Services staff. Both the book and the recording are mailed to the child at home so that the child can enjoy hearing their parent's voice, maintaining the parent/child bond and encouraging literacy.</p> <p>Commissioner Hill stated that the Sheriff's Department has or had this type of literacy program for inmates and asked if ThePlace4Grace was planning on partnering with the Sheriff's or if they were creating a new program. Executive Director of The Place</p>

	<p>4 Grace Karen McDaniel stated the Sheriff's Department did have a literacy program, however, it has been defunct for many years due to lack of funding. Ms. McDaniel stated they are reviving that program with the Sheriff's Department and the Public Defender's Office. Ms. McDaniel explained that ThePlace4Grace believes every child deserves to visit with their parent who is incarcerated. ThePlace4Grace runs the only camp in the western United States for children and their incarcerated fathers where they are together for one week. The incarcerated parent has to be discipline-free for one full year in order to participate in the program. They have a literacy program which is run in 16 California prisons which connects children with their parents through reading books together.</p> <p>Commissioner Ovitt believes this is a good program and knows how important it is for incarcerated parents to be a part of their children's lives. Mr. Ovitt stated that Chaffey College currently has a program where CIW (California Institution for Women) and CIM (California Institution for Men) inmates are given an opportunity to earn either an A.A. degree or some kind of certification which helps them toward achieving employment when they are released.</p> <p>Public Comment Motion made by Commissioner Escalante and seconded by Commissioner Hill to approve Item 10. With Commissioner Gonzales and without further comment or objection, motion carried by unanimous vote.</p>
11	<p>Approve Contract IC040 with Persimmony International, Inc. for \$589,990 for Fiscal Years 2020-2023 for data collection and management. (Presenter: William Kariuki, Section Manager-Evaluation/Impact, 252-4260)</p> <p>Discussion None</p> <p>Public Comment None</p> <p>Motion made by Commissioner Ovitt and seconded by Commissioner Hill to approve Item 8. With Commissioner Gonzales absent and without further comment or objection, motion carried by unanimous vote.</p>

Item No.	INFORMATION
12	Receive information on Local Impact Brief for Fiscal Year 2018-2019. (Presenter: William Kariuki, Section Manager-Evaluation/Impact, 252-4260)

Public Comment None

Commissioner Roundtable Dr. Weinstein expressed concerns regarding the potential closure of the pediatrics unit at San Antonio Hospital.

CORRECTION as of March 10, 2020

Dr. Weinstein was informed that the pediatrics ward at San Antonio Hospital is not closing, but, in fact, moving to another area of the hospital. Pediatric services will continue for children and the pediatrics department is still intact.

Adjournment

Motion to adjourn by Commissioner Ovitt and seconded by Commissioner Hill. With Commissioners Gonzales and Ohikhuare absent and without further comment or objection, motion carried by unanimous vote. Vice Chair Weinstein adjourned the meeting at 4:40 p.m.

**Next meeting at
First 5 San
Bernardino**

***Wednesday, April 1, 2020
3:30 p.m. to 5:00 p.m.***

Attest

Elliot Weinstein, M.D., Vice Chair

Ann M. Calkins, Commission Secretary
