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Agenda: Children and Families Commission 03-2020

735 East Carnegie Drive, Suite 150, San Bernardino, California 92408

Meeting date, time, and place March 4, 2020
3:30 p.m. to 5:00 p.m.
Commission Conference Center

Pledge of Allegiance Chair or designee will lead the Pledge of Allegiance

SPECIAL PRESENTATION None

Conflict of Interest Disclosure Commission members shall review agenda item contractors, subcontractors, and agents, which may require member abstentions due to conflict of interest and financial interests.

A Commission member with conflicts of interests shall state their conflict under the appropriate item. A Commission member may not participate in or influence the decision on a contract for which their abstention has been recorded.

Report Legislative Report by Chekesha Gilliam
Government Relations Analyst, County Administrative Office

Report Executive Director's Report by Karen E. Scott

Consent Items The following consent items are expected to be routine and non-controversial and will be acted upon by the Commission at one time unless any Commissioner directs that an item be removed from the Consent Agenda for discussion.

The agenda and supporting documents are available for review during regular business hours at First 5 San Bernardino, 735 East Carnegie Drive, Suite 150, San Bernardino, California 92408.

Interpreters for hearing impaired and Spanish speaking individuals will be made available with forty-eight hours notice. Please call Commission staff (909) 386-7706 to request the service. This location is handicapped accessible.

Item No.	CONSENT
1	Approve Minutes of October 30, 2019 Commission Meeting. (Presenter: Ann M. Calkins, Executive Assistant, 252-4252)
2	A. Ratify the approval (by the County of San Bernardino (County) Board of Supervisors on November 19, 2019) of the employment contracts between the County and the following individuals, effective November 23, 2019 through November 22, 2022: <ul style="list-style-type: none"> a. Deanna Mitchell as Office Assistant II, for the total annual cost of \$44,685 (\$29,182 Salary, \$15,503 Benefits). b. Alejandro Gutierrez-Chavez as Staff Analyst II, for the total annual cost of \$84,643 (\$58,427 Salary, \$26,216 Benefits). c. Mercedes Logans as Staff Analyst II, for the total annual cost of \$84,643 (\$58,427 Salary, \$26,216 Benefits). B. Ratify the approval of Amendment No. 1 (by the County Board of Supervisors on November 19, 2019) effective November 23, 2019, to the County Employment Contract with Ronald S. McGrath as Deputy Director of Systems and Impact, updating salary rate language at the current annual cost of \$137,872 (\$88,524 Salary, \$49,348 Benefits), with no change to the contract term of August 3, 2019 through August 2, 2022. (Presenter: Karen E. Scott, Executive Director, 252-4252)
3	Ratify the approval of Amendment No. 2 (by the County Board of Supervisors on January 28, 2020) to Employment Contract between the County and Tammy Jacobe, Office Assistant II, updating the hourly rate for an annual cost of \$48,141 (\$32,094 Salary, \$16,047 Benefits), with no change to the contract term of September 29, 2015 through July 20, 2021. (Presenter: Karen E. Scott, Executive Director, 252-4252)
4	Ratify the approval of Amendment No. 1 (by the County Board of Supervisors on February 11, 2020) to Employment Contract between the County and Tania Offerrall, Staff Analyst II, updating contract language to include Bilingual Compensation, for an annual cost of \$98,173 (\$65,944 Salary, \$32,229 Benefits), with no change to the contract term of April 28, 2018 through April 27, 2021. (Presenter: Karen E. Scott, Executive Director, 252-4252)
5	Ratify the approval (by the County Board of Supervisors on February 11, 2020) to Employment Contract between the County and Traci Homan to provide services to Children and Families Commission as a Business Support Manager, for the total estimated annual cost of \$86,602 (\$54,330 Salary, \$32,272 Benefits), effective February 15, 2020 through February 14, 2023. (Presenter: Karen E. Scott, Executive Director, 252-4252)
6	Ratify Assignment and Consent to Assignment of Contract IC036-A1 from Vavrinek, Trine, Day & Co., LLP (C) to Eide Bailly, LLP. (Presenter: Debora Dickerson-Sims, Chief Financial Officer, 252-4269)

Item No.	DISCUSSION
7	Approve Amendment A6 to CFC 02-03 Contracting Authority Policy to amend policy language and authorize Executive Director to respond to funding opportunities, i.e., letters of intent and grant applications that align with First 5 San Bernardino's Strategic Plan. (Presenter: Karen E. Scott, Executive Director, 252-4252)
8	Elect Chair and Vice-Chair for the Children and Families Commission for San Bernardino County. (Presenter: Karen E. Scott, Executive Director, 252-4252)
9	Elect Chair for the First 5 San Bernardino Advisory Committee. (Presenter: Karen E. Scott, Executive Director, 252-4252)

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