

PROGRAM BUDGET FISCAL YEAR 2012-2013

AGENCY NAME **Children's Fund- Children's Assessment Center**

CONTRACT # **SI011**

DESCRIPTION		TOTAL PROGRAM COSTS	OTHER FUNDING	DONATED RESOURCES	FIRST 5 FUNDED PROJECT COSTS	First 5 Program Related Cost	First 5 Admin Cost	FIRST 5 %
A. SALARIES & BENEFITS		A	B	C	D			E
<i>FTE</i>	<i>POSITION TITLE</i>							
1	0.5 Administrative Assistant	\$ 12,000			\$ 12,000	\$ 1,200	\$ 10,800	100.00%
TOTAL SALARIES		\$ 12,000	\$ -	\$ -	\$ 12,000	\$ 1,200	\$ 10,800	100.00%
2	TOTAL BENEFITS	\$ 4,059	\$ -	\$ -	\$ 4,059	\$ 405	\$ 3,654	100.00%
TOTAL SALARIES, BENEFITS, PROGRAM & ADMIN		\$ 16,059	\$ -	\$ -	\$ 16,059	\$ 1,605	\$ 14,454	100.00%

PROGRAM BUDGET

FISCAL YEAR 2012-2013

AGENCY NAME **Children's Fund- Children's Assessment Center**CONTRACT # **SI011**

DESCRIPTION	TOTAL PROGRAM COSTS	OTHER FUNDING	DONATED RESOURCES	FIRST 5 FUNDED PROJECT COSTS	First 5 Program Related Cost	First 5 Admin Cost	FIRST 5 %
B. SERVICES & SUPPLIES	A	B	C	D	D		E
1 PROGRAM MATERIALS/SUPPLIES	\$ 30,000		\$ -	\$ 30,000	\$ 30,000		100.00%
2 PARTICIPANT SUPPORT/INCENTIVES				\$ 0			
3 PARTICIPANT TRANSPORTATION				\$ 0			
4 FOOD EXPENSE FOR CLASSES/MEETINGS				\$ 0			
5 STAFF DEVELOPMENT/TRAINING				\$ 0			
6 EMPLOYEE MILEAGE/TRAVEL				\$ 0		\$ -	
7 ADVERTISEMENTS				\$ 0			
8 PRINTING				\$ 0		\$ -	
9 POSTAGE				\$ 0		\$ -	
10 SUBSCRIPTIONS				\$ 0			
11 OFFICE SUPPLIES				\$ 0		\$ -	
12 OFFICE EQUIPMENT	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ -	100.00%
13 RENT/LEASE BUILDING				\$ 0		\$ -	
14 BUILDING/EQUIPMENT MAINTENANCE	\$ 20,000		\$ -	\$ 20,000	\$ 20,000		100.00%
15 UTILITIES				\$ 0		\$ -	
16 INSURANCE / TAXES / LICENSES				\$ 0			
17 PROFESSIONAL SERVICES/CONSULTANTS				\$ 0			
17.1 Loma Linda University Children's Hospital Fo	\$ 115,000	\$ -	\$ 63,250	\$ 51,750	\$ 43,987	\$ 7,763	45.00%
17.2 _____				\$ 0			
17.3 _____				\$ 0			
17.4 _____				\$ 0			
17.5 _____				\$ 0			
PROFESSIONAL SERVICES - SUBTOTAL	\$ 115,000	\$ -	\$ 63,250	\$ 51,750	\$ 43,987	\$ 7,763	45.00%
18 INDIRECT COSTS (AS APPROVED)				\$ 0		\$ -	
TOTAL SERVICES/SUPPLIES	\$ 215,000	\$ -	\$ 63,250	\$ 151,750	\$ 143,987	\$ 7,763	70.58%

PROGRAM BUDGET FISCAL YEAR 2012-2013

AGENCY NAME **Children's Fund- Children's Assessment Center**

CONTRACT # **SI011**

DESCRIPTION	TOTAL PROGRAM COSTS	OTHER FUNDING	DONATED RESOURCES	FIRST 5 FUNDED PROJECT COSTS	First 5 Program Related Cost	First 5 Admin Cost	FIRST 5 %
C. SUBCONTRACTS	A	B	C	D	ER		E
<i>SUBCONTRACTS - AGENCY NAME</i>							
1	1			\$ 0			
2	1			\$ 0			
3	1			\$ 0			
4	1			\$ 0			
5	1			\$ 0			
6	1			\$ 0			
7	1			\$ 0			
8	1			\$ 0			
9	1			\$ 0			
10	1			\$ 0			
TOTAL SUBCONTRACTS		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL PROJECT BUDGET		\$ 231,059	\$ 63,250	\$ 167,809	\$ 145,592	\$ 22,217	72.63%
First 5 Funding %		100.00%	0.00%	27.37%	72.63%		
Administrative Cost %				100.00%	86.76%	13.24%	

BUDGET NARRATIVE - SALARIES & BENEFITS

AGENCY NAME Children's Fund- Children's Assessment Center

CONTRACT # SI011

Line	Position	Hours per Fiscal Year	Total Program Costs	Other Funding	Other Funding Sources	Donated Resources	First 5 Costs	Narrative (Please describe position duties)
1	Administrative Assistant	1040	\$ 12,000	\$ -		\$ -	\$ 12,000	Provides support related to compliance and reporting, especially utilizing the First 5 Persimony program, as well as other administrative duties. Cost- 1040 hours *\$11.53 rate=\$11,991.20 First 5 funded costs. 10% Program, 90% Administrative.
TOTAL SALARIES			\$ 12,000	\$ -		\$ -	\$ 12,000	

Line	Listing of Covered Benefits	Total	Other	Other Funding	Donated	First 5 Costs	Narrative
2		\$ 4,059	\$ -		\$ -	\$ 4,059	Benefits are calculated at 33.83%. This includes medical, dental, vision, worker's compensation, and other applicable taxes. Necessary additional funding will be provided by Loma Linda, or by funds raised by Children's Fund.
TOTAL SALARIES & BENEFITS		\$ 16,059	\$ -		\$ -	\$ 16,059	

BUDGET NARRATIVE - SERVICES & SUPPLIES

AGENCY NAME Children's Fund- Children's Assessment Center

CONTRACT # SI011

Line	Service/Supply	Total Program Costs	Other Funding	Other Funding Sources	Donated Resources	First 5 Costs	Narrative (Please describe need for services/supplies)
1	PROGRAM MATERIALS/SUPPLIES	\$ 30,000	\$ -		\$ -	\$ 30,000	Materials for use at the Children's Assessment Center, which may include: Art Supplies; Blocks; Books; Electronic Books/Books on Tape; Published Informational Materials/Brochures; Cleaning Supplies; Cooking Supplies; Dishes/Utensils; DVDs; Easels; Games; Puppets; Toys (including therapy toys such as miniature figures, dolls, and easels) ; Video Games; Videos
2	PARTICIPANT SUPPORT/INCENTIVES	\$ -	\$ -		\$ -	\$ -	
3	PARTICIPANT TRANSPORTATION	\$ -	\$ -		\$ -	\$ -	
4	FOOD EXPENSE FOR CLASSES/MEETINGS	\$ -	\$ -		\$ -	\$ -	
5	STAFF DEVELOPMENT/TRAINING	\$ -	\$ -		\$ -	\$ -	
6	EMPLOYEE MILEAGE/TRAVEL	\$ -	\$ -		\$ -	\$ -	
7	ADVERTISEMENTS	\$ -	\$ -		\$ -	\$ -	
8	PRINTING	\$ -	\$ -		\$ -	\$ -	
9	POSTAGE	\$ -	\$ -		\$ -	\$ -	
10	SUBSCRIPTIONS	\$ -	\$ -		\$ -	\$ -	
11	OFFICE SUPPLIES	\$ -	\$ -		\$ -	\$ -	
12	OFFICE EQUIPMENT	\$ 50,000	\$ -		\$ -	\$ 50,000	Furnishings and equipment for child-areas, including waiting areas, playroom, outdoor play area, kid's kitchen, exam rooms, interview rooms, therapy rooms, and other spaces exposed to children.
13	RENT/LEASE BUILDING	\$ -	\$ -		\$ -	\$ -	
14	BUILDING/EQUIPMENT MAINTENANCE	\$ 20,000	\$ -		\$ -	\$ 20,000	Facility improvements, minor repairs and modifications to allow for appropriate program-related operations, which may include: Electrical/Lighting ;Paint; Ground Cover; Stove Top & Hood; and Office Equipment repairs.

BUDGET NARRATIVE - SERVICES & SUPPLIES

AGENCY NAME Children's Fund- Children's Assessment Center

CONTRACT # SI011

Line	Service/Supply	Total Program Costs	Other Funding	Other Funding Sources	Donated Resources	First 5 Costs	Narrative (Please describe need for services/supplies)
15	UTILITIES	\$ -	\$ -		\$ -		
16	INSURANCE / TAXES / LICENSES	\$ -	\$ -		\$ -	\$ -	
17	PROFESSIONAL SERVICES SUBTOTAL	\$ 115,000	\$ -		\$ 63,250	\$ 51,750	The Clinic Manager is responsible for the coordination of all aspects of the Children's Assessment Center. This includes organization of and participation in the Multidisciplinary Team and supervision of other CAC staff members; coordination of referrals to SART and other resources; program development and management; public relations, grant writing; financial management; staff management; and community outreach and education. Cost- 936 hours (45% of FTE) First 5 funded costs. 85% Program, 15% Administrative.
18	INDIRECT COSTS (AS APPROVED)	\$ -	\$ -		\$ -	\$ -	
TOTAL SERVICES & SUPPLIES		\$ 215,000	\$ -		\$ 63,250	\$ 151,750	

BUDGET NARRATIVE - SUBCONTRACTORS

AGENCY NAME Children's Fund- Children's Assessment Center

CONTRACT # SI011

Line	Subcontractor	Total Program Costs	Other Funding	Other Funding Sources	Donated Resources	First 5 Costs	Narrative (Please describe need for subcontractors)
1		\$ -	\$ -		\$ -	\$ -	
2		\$ -	\$ -		\$ -	\$ -	
3		\$ -	\$ -		\$ -	\$ -	
4		\$ -	\$ -		\$ -	\$ -	
5		\$ -	\$ -		\$ -	\$ -	
6		\$ -	\$ -		\$ -	\$ -	
7		\$ -	\$ -		\$ -	\$ -	
8		\$ -	\$ -		\$ -	\$ -	
9		\$ -	\$ -		\$ -	\$ -	
10		\$ -	\$ -		\$ -	\$ -	
TOTAL SUBCONTRACTORS		\$ -	\$ -		\$ -	\$ -	