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	Effective	10-24-12
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CONFLICT OF INTEREST CODE	Approved:	CHAIR SIGNATURE ON ORIGINAL DOCUMENT
	Chair	_____

PURPOSE The purpose of this policy is to require compliance with all applicable State conflict of interest laws and applicable County conflict of interest requirements.

POLICY The Political Reform Act, Government Code section 81000, et seq., requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation, 2 California Code of Regulations Section 18730, which contains the terms of a standard conflict of interest code. It can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, along with the attached Appendix A and Appendix B in which members and employees of the Children and Families Commission for San Bernardino County (hereinafter referred to as “the Commission”) are designated and disclosure categories are set forth, constitute the conflict of interest code of the Commission.

Members of the Commission and designated employees shall file statements of economic interests with the office which will make the statements available for public inspection and reproduction (Government Code section 81008). Statements for all members of the Commission and designated employees will be retained by the Commission’s Executive Director.

- Appendix A – Disclosure Categories
- Appendix B – Designated Officers and Employees

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	Appendix	<u>A</u>

Disclosure Categories 1

Designated employees in this category shall disclose sources of income, investments, and business positions in business entities which provide services, supplies, materials, machinery or equipment of the type purchased or utilized by the Commission.

Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation: The executive officer may determine in writing that a particular consultant, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant’s duties and, based upon that description, a statement of the extent of the disclosure requirements. The executive officer’s determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

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	Appendix	<u>B</u>

Designated Officers and Employees	Administrative/Executive - Commission
	1. Commission Members
	2. Commission Executive Director
	3. Cont CFC Operations Manager
	4. Cont CFC Administrative Supervisor
	5. Cont CFC Program Supervisor
	6. Cont CFC Community and Evaluation Supervisor
	7. Cont CFC Staff Analyst II
	8. Cont CFC Media Specialist II
	9. Consultants
	10. Cont CFC Staff Analyst I
11. Cont CFC Accountant II	
