

**Addendum No. 1 to RFP 15-02**

**General Questions**

#	Question	Answer
1.	We were one of the first unincorporated, Department of Public Health designated, "Healthy Communities" in San Bernardino County in early 2012. Our nonprofit organization was the driving entity in obtaining that designation for our region, and we have played a key role in the development of our healthy communities project, which has been in existence for nearly 4 years, and we have also supported the community collaborative that implements regional collective impact projects. It was mentioned at the bidders conference that a Chamber of Commerce representing a region could apply, however we feel we are the most appropriate proposer in our region. Are we able to apply?	No, the municipality must be the proposer. The CBO can work as a subcontractor provided that is what the municipality chooses. This funding opportunity is intended to strengthen the municipality itself in committing to making the community a healthier place to live.
2.	Can 2 or more cities submit a joint proposal?	Yes, 2 or more cities can submit a joint proposal.
3.	Can a city include an unincorporated area (within their city limits) in their proposal? What additional documentation would be required (a letter of support from the County BOS, etc.)?	Yes, a city can include an unincorporated area in their proposal provided that the collaborative serves that area. A letter of support or MOU from the governing body, or the entity that has been designated to represent that body (Chamber of Commerce, appointed Municipal Advisory Council or the group that has been designated to represent the unincorporated areas of San Bernardino County) should be included to indicate that the municipality governance approves the representation of their community by the city.
4.	Can we get a list of participants from the Mandatory Proposal Conference? We would like to know who else is considering applying for funding.	No, this is not typically made public.
5.	It appears that only city, county or municipalities will be considered as applicants, is there any allowance for non- governmental agencies to apply as lead agencies with city partners?	No, the municipality must be the proposer. The CBO can work as a subcontractor provided that is what the municipality chooses.

6.	Can a CBO (non-government entity) represent the city they plan to work with at the proposal conference?	Yes, however the city must be the lead agency submitting the proposal. Notwithstanding, CBOs attending the proposers conference cannot submit independent of the city. The city must submit as the lead agency.
<b>Project Questions</b>		
#	Question	Answer
7.	Can grant funds be utilized for capital costs such as purchasing and installing age-appropriate fitness equipment in existing parks or installing lighting, or securing designated areas to make existing park spaces safer to encourage use by families with young children if these are identified as important parts of addressing pathways to healthy community goals?	No, this funding opportunity is designed to support healthy communities infrastructure in an effort to build capacity.
8.	We are looking at partnering opportunities and promotion of Farmer’s Markets – Do you feel as part of the RFP that it would be an acceptable to subcontract with someone to promote, organize and develop a Farmer’s market in a neighboring city? The area we are talking about is approximately 25 miles from our city, doesn’t necessarily serve any of our community but would be a positive improvement for the High Desert?	Healthy communities efforts would be limited to the area that the collaborative serves. If the proposing city is proposing to serve a region, it is appropriate to support activities in any part of that region. A letter of support or MOU from the governing body, or the entity that has been designated to represent that body (Chamber of Commerce, appointed Municipal Advisory Council or the group that has been designated to represent the unincorporated areas of San Bernardino County) should be included to indicate that the municipality governance approves the representation of their community by the city.
9.	<p>Would one city apply with one of the efforts focusing on a regional goal:</p> <ul style="list-style-type: none"> <li>i. This would be a three year plan. In year one, our City would work with the County DPH and develop all of the mechanisms to perform internal needs assessments, policy awareness info etc.</li> <li>ii. In year two, using the tools completed in year one, our City, in a coordinated effort would work with the other High Desert Healthy Cities to complete each individual cities needs assessments, policy review, wishes, etc.</li> <li>iii. In year three, we would complete the regional plan.</li> </ul>	Yes, one city within the collaborative could submit a proposal.



**Request for Proposals (RFP 15-02)  
Healthy Communities Initiative (HCI)**

**Fiscal Questions**

#	Question	Answer
10.	What type of information are you looking to see in the budget templates? Do I need to include one year or all 3 years?	You must have a separate budget for each fiscal year. Include any expenditures you plan to have in each fiscal year for your proposed plan.