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## Agenda: Children and Families Commission 09-2018

735 East Carnegie Drive, Suite 150, San Bernardino, California 92408

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**Meeting date, time, and place**      September 12, 2018  
Commission Meeting  
3:30 to 5:00 p.m.  
Commission Conference Center

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**Pledge of Allegiance**                      Chair or designee will lead the Pledge of Allegiance

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**SPECIAL PRESENTATION**              *Creating Mini Miracles for Children from Hard Places:  
A Report on the Outcomes of a First 5 Pilot Program for Children of Trauma*  
Presenter: Dr. Ron Powell

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**Conflict of Interest Disclosure**              Commission members shall review agenda item contractors, subcontractors, and agents, which may require member abstentions due to conflict of interest and financial interests.  
A Commission member with conflicts of interests shall state their conflict under the appropriate item. A Commission member may not participate in or influence the decision on a contract for which their abstention has been recorded.

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**Report**    Legislative Report by Chekesha Gilliam  
Government Relations Analyst, County Administrative Office

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**Report**    Advisory Committee Report by Alan H. Garrett, Chair

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**Report**    Executive Director's Report by Karen E. Scott

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**Consent Items**                              The following consent item is expected to be routine and non-controversial and will be acted upon by the Commission at one time unless any Commissioner directs that the item be removed from the Consent Agenda for discussion.

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Item No.	CONSENT
1	Approve Minutes of July 11, 2018 Commission Meeting. (Presenter: Ann M. Calkins, Executive Assistant, 252-4252)
2	Approve Amendment A7 of CFC SB Policy 04-02 Conflict of Interest Code Appendix B. (Presenter: Ann M. Calkins, Executive Assistant, 252-4252)
3	<p>A. Ratify and approve employment contracts, effective July 21, 2018, between the County of San Bernardino and Children and Families Commission with the following individuals:</p> <ol style="list-style-type: none"> <li>1. Cindy Faulkner as an Assistant Director, for the total annual cost of \$157,014 (\$110,573 Salary, \$46,441 Benefits).</li> <li>2. Debora Dickerson-Sims as Deputy Director Finance, for the total annual cost of \$138,090 (\$97,677 Salary, \$40,413 Benefits).</li> <li>3. Ronald S. McGrath as a Deputy Director of Systems and Impact, for the total annual cost of \$133,692 (\$84,344 Salary, \$49,348 Benefits).</li> <li>4. Ronnie Thomas as a Section Manager - Systems/Communications, for the total annual cost of \$115,815 (\$76,419 Salary, \$39,396 Benefits).</li> <li>5. William Kariuki as a Section Manager - Evaluation/Impact, for the total annual cost of \$102,120 (\$69,264 Salary, \$32,856 Benefits).</li> <li>6. Stacy Scranton as a Business Support Manager, for the total annual cost of \$72,776 (\$48,110 Salary, \$24,666 Benefits).</li> <li>7. Joong H. Kim as a Section Manager - Fiscal, for the total annual cost of \$92,295 (\$65,957 Salary, \$26,338 Benefits).</li> </ol> <p>B. Ratify and approve Amendment No. 1 to five employment contracts, effective July 21, 2018, between the County of San Bernardino and Children and Families Commission for existing classifications, updating benefit language and hourly rates, with the following individuals:</p> <ol style="list-style-type: none"> <li>1. Lucretia Dowdy as a Marketing Aide, Contract No. 17-404, for the total annual cost of \$64,759 (\$43,597 Salary, \$21,162 Benefits).</li> <li>2. Walid Wahba as a Staff Analyst II, Contract No. 16-869, for the total annual cost of \$92,379 (\$58,386 Salary, \$33,993 Benefits).</li> <li>3. Gilbert Cervantes as an Office Assistant II, Contract No. 17-821, for the total annual cost of \$46,070 (\$31,013 Salary, \$15,057 Benefits).</li> <li>4. Gregory Sellon as an Accountant III, Contract No. 17-473, for the total annual cost of \$94,351 (\$58,386 Salary, \$35,965 Benefits).</li> <li>5. Tania Offerrall as a Staff Analyst II, Contract No. 18-171, for the total annual cost of \$89,825 (\$59,883 Salary, \$29,942 Benefits).</li> </ol> <p>C. Ratify and approve Amendment No. 1 to four employment contracts, effective July 21, 2018, between the County of San Bernardino and Children and Families Commission for existing classifications, extending the term through July 20, 2021, updating benefit language and hourly rate, with the following individuals:</p> <ol style="list-style-type: none"> <li>1. George G. Potts as a Fiscal Assistant, Contract No.15-813, for the total annual cost of \$58,883 (\$39,541 Salary, \$19,342 Benefits).</li> <li>2. Leslie N. Fountain as a Media Specialist, Contract No. 15-818, for the total annual cost of \$92,224 (\$61,318 Salary, \$30,906 Benefits).</li> <li>3. Amanda N. Ferguson, as a Staff Analyst II, Contract No. 15-821, for the total annual cost of \$97,502 (\$62,878 Salary, Benefits \$34,624).</li> <li>4. Tammy Jacobe as an Office Assistant II, Contract No. 15-682, for the total annual cost of \$44,819 (\$29,515 Salary, \$15,304 Benefits).</li> </ol> <p>D. Authorize the Assistant Executive Officer of Human Services to execute amendments to extend the term of the contracts for a maximum of three successive one-year periods on behalf of the County, subject to County Counsel review.</p> <p>E. Direct the Assistant Executive Officer of Human Services to transmit all documents in relation to contract amendments to the Clerk of the Board of Supervisors within 30 days of execution. (Presenter: Karen E. Scott, Executive Director, 252-4252)</p>

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Item No.	CONSENT Continued
4	<p>A. Ratify and approve employment contracts between the County of San Bernardino and Children and Families Commission with the following individuals for the period of September 1, 2018 through August 31, 2021:</p> <ol style="list-style-type: none"> <li>1. Justin Dailey as a Staff Analyst II, for the total annual cost of \$88,354 (\$56,992 Salary, \$31,362 Benefits).</li> <li>2. Renee Jones as a Staff Analyst II, for the total annual cost of \$88,354 (\$56,992 Salary, \$31,362 Benefits).</li> <li>3. Wendy Lee as a Staff Analyst II, for the total annual cost of \$102,720 (\$67,579 Salary, \$35,141 Benefits).</li> </ol> <p>B. Authorize the Assistant Executive Officer of Human Services to execute amendments to extend the term of the contracts for a maximum of three successive one-year periods on behalf of the County, subject to County Counsel review.</p> <p>C. Direct the Assistant Executive Officer of Human Services to transmit all documents in relation to contract amendments to the Clerk of the Board of Supervisors within 30 days of execution. (Presenter: Karen E. Scott, Executive Director, 252-4252)</p>
5	<p>Ratify the letter of intent to Prevent Child Abuse California (PCA CA) to continue the funding match for Fiscal Year 2018-2019 and the one (1) year contract, previously executed by the Executive Director, for the contract term of August 16, 2018 through August 15, 2019 with PCA CA in an amount not to exceed \$125,130 for six (6) AmeriCorps service member positions to provide school readiness services. (Presenter: Staci Scranton, Business Support Manager, 252-4282)</p>

Item No.	DISCUSSION
6	<p>Approve Amendment A1 to Contract FS076 with San Bernardino County Library in support of the Career Online High School Initiative for Fiscal Year 2016-2019. (Presenter: Scott McGrath, Deputy Director, Systems and Impact, 242-4259.</p>
7	<p>Approve and authorize the release of the proposed RFQ for Maternal Health Systems Strategic Plan consulting services to support the development and implementation of a Maternal Health Systems framework specific to San Bernardino County. (Presenter: Ronnie Thomas, Section Manager, Systems/Communication, 252-4255)</p>
8	<p>Approve amended and restated non-financial Memorandum of Understanding (MOU) with the County of San Bernardino Preschool Services Department (PSD) to provide literacy, math skills, and social and emotional development skills for eligible PSD children through the use of AmeriCorps members for the period of July 25, 2018 through September 30, 2020. (Presenter: Staci Scranton, Business Support Manager, 252-4282)</p>
9	<p>A. Authorize Executive Director to execute Letter of Intent and negotiate a contract to participate in the First 5 Service Corps PATH program for Fiscal Year 2018-2019 for three (3) AmeriCorps service member positions to provide home visitation program services at a cost not to exceed \$53,340 in matching funds. B. Authorize Executive Director to enter into an agreement with PCA CA for Fiscal Year 2018-2019 for AmeriCorps service member mileage reimbursement. Mileage reimbursement not to exceed \$12,000. (Presenter: Staci Scranton, Business Support Manager, 252-4282)</p>

**Public Comment**

Persons wishing to address the Commission will be given up to three minutes and pursuant to Government Code 54954.2(a)(2) "no action or discussion will be undertaken by the Commission on any item NOT on the agenda."

**Commissioner Roundtable**

Open to comments by the Commissioners.

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Next Meeting at  
First 5 San  
Bernardino

**Wednesday, October 31, 2018**

**3:30 p.m. to 5:00 p.m.**

**NOTE: This meeting is the last Wednesday of the month**

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