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Minutes: Children and Families Commission Meeting

735 East Carnegie Drive, Suite 150, San Bernardino, California 92408

Meeting Date, Time and Location Commission Meeting
September 6, 2017 - 3:30 p.m.
First 5 San Bernardino

Pledge of Allegiance The Pledge of Allegiance was led by Chair Ohikhuare

SPECIAL PRESENTATION "Help Me Grow" Overview by Heather Little, M.Ed
Health Policy and Program Manager, First 5 Association

Conflict of Interest Disclosure Commission members shall review agenda item contractors, subcontractors, and agents, which may require member abstentions due to conflict of interest and financial interests.

A Commission member with conflicts of interests shall state their conflict under the appropriate item. A Commission member may not participate in or influence the decision on a contract for which their abstention has been recorded.

Attendees **Commissioners Present**

- Alan H. Garrett
- Margaret Hill
- Maxwell Ohikhuare, M.D.
- CaSonya Thomas
- Paul Vargas
- Elliot Weinstein, M.D.

Staff Present

- Karen Scott, Executive Director
- Cindy Faulkner, Operations Manager
- Scott McGrath, Supervisor
- Mary Jaquish, Supervisor
- Debora Dickerson-Sims, Administrative Supervisor II
- Ann Calkins, Executive Assistant
- Staci Scranton, Supervising Office Assistant
- Sophie Akins, Commission Counsel
- Leslie Fountain, Media Specialist II

- Greg Sellon, Accountant III
- Ronnie Thomas, Staff Analyst II

**Changes to the
Agenda**

None

**Report –
Executive
Director**

Quality Start San Bernardino Initiative

Great things are happening through a wonderful consortium of partners and the good fortune of F5SB's \$5,428,804 IMPACT grant covering Fiscal Years 2015 – 2020.

With **Quality Start San Bernardino**, "back to school" means continued opportunity to support childcare providers, parents and caregivers to ensure our youngest children achieve the highest quality in early learning.

Dental Transformation Initiative (DTI) update

The deadline for application was September 30, 2016. First 5 San Bernardino and First 5 Riverside applied as a regional entity. The Local Dental Pilot Project was approved and will be funded in an estimated amount of \$13,756,000 for a five-year period. The final contract has not yet been received. Our plan, provider partners and potential outcomes for this project are ready to go upon receipt of the contract.

Prop 56 Funding Opportunity

A funding opportunity exists to support early childhood efforts through the Local Oral Health Program funded by Tobacco Tax, aka, Prop 56 dollars. This new program supports implementation of the state's Oral Health Plan, which includes a heavy emphasis on children 0-5, (but serves children through age 20) especially through prevention and community education strategies. The funding is not for direct service but can be used to increase and enhance reach such as building upon what the Local Dental Pilot Project under DTI has proposed to do.

This funding is directed to local health jurisdictions which, in our case, is our Public Health Department. In April 2017, the CA Dept. of Public Health released the county allocation amounts for the new Local Oral Health Program. San Bernardino County will receive the 3rd highest amount, behind Los Angeles and Orange County, at \$753,000 per year for 5 years, with an opportunity to extend beyond that.

F5SB recently met with Public Health and other vested stakeholders to collaborate on completing the required application and submitting it to the State before the September 20th deadline. The first phase focuses on the planning process and development of a Strategic Plan. This is a significant increase in local resources for oral health education targeting pregnant mothers and young children as well as older children. We look forward to partnering with Public Health, the Center for Oral Health and the Oral Health Coalition as well as schools, FQHC's, health plans, hospitals and many others to recognize and strengthen the far-reaching system that can meet the oral health needs of our communities.

Letter of Engagement

Before you is the Letter of Engagement from our contracted auditor, Vavrinek, Trine and Day (VTD). The letter formally announces the beginning of this year's audit season and their responsibilities under the U.S. Generally Accepted Auditing Standards and Government Auditing Standards. The results of our audit will be shared with the Commission on October 25th and the report is due to the State of California on November 1st.

**Report –
 Advisory
 Committee**

The Advisory Committee will meet on September 28th at 11:30 a.m. in this location.
 Members will be asked to elect a new Vice Chair since the departure of Stacy Iverson.
 Additional agenda items are under development.

**Report –
 Legislative**

See attached legislative report presented by Chekesha Gilliam:



9-2017 F5SB
 report.pdf

Consent

A motion by Commissioner Hill and seconded by Commissioner Weinstein was made to approve the Consent Items. With Commissioner Ramos absent and without further comment or objection, motion carried by unanimous vote.

Item No.	CONSENT
1	Approve Minutes of July 12, 2017 Commission Meeting. (Presenter: Ann M. Calkins, Executive Assistant, 252-4252)
2	Ratify the one (1) year contract, previously executed by the Executive Director, for the contract term of August 16, 2017 through September 30, 2018 with Prevent Child Abuse California (PCA CA) in an amount not to exceed \$75,460 as a funding match for four (4) AmeriCorps service member positions to provide school readiness services. (Presenter: Cindy Faulkner, Operations Manager, 252-4253)

Item No.	DISCUSSION
3	<p>A. Approve Cooperative Agreement with First 5 Riverside and authorize the receipt of up to \$74,945 in reimbursement from First 5 Riverside under such Cooperative Agreement to share in the expenses of planning services identified in the Loma Linda University Children’s Hospital Help Me Grow (HMG) contract; authorize the Executive Director or delegate to execute such agreement and take such actions as may be necessary to allow for the receipt of such reimbursement funds.</p> <p>B. Approve six-month planning contract SI026 in the amount of \$149,889 with Loma Linda University Medical Center Children’s Hospital (LLUCH) in an effort to launch the “Help Me Grow” (HMG) Initiative with shared financial responsibility with First 5 Riverside. (Presenter: Ronnie Thomas, Staff Analyst II, 252-4255)</p> <p>Discussion Discussion ensued related to this item with various questions posed by Commissioners. Questions were answered by Ronnie Thomas and Tom Altmayer, Altmayer Consulting, Inc.</p> <p>Public Comment None</p> <p>A motion by Commissioner Weinstein and seconded by Commissioner Vargas was made to approve Item 3. With Commissioner Ramos absent and without further comment or objection, motion carried by unanimous vote.</p>

4	<p>A. Authorize Executive Director to execute Letter of Intent and negotiate a contract to participate in the First 5 Service Corps Prevent Abuse Through Home Visitation (PATH) program for Fiscal Year 2017-2018 for four (4) AmeriCorps service member positions to provide home visitation program services at a cost not to exceed \$56,000 in matching funds.</p> <p>B. Authorize Executive Director to enter into an agreement with PCA CA for Fiscal Year 2017-2018 for AmeriCorps service member mileage reimbursement. Mileage reimbursement not to exceed \$12,000.</p> <p>C. Authorize negotiation of agreements with “host” sites (currently funded to provide Nurturing Parenting Program) to compensate them for supporting the PATH program in a total amount for all hosts, not to exceed \$30,000 for Fiscal Year 2017-2018.</p> <p>(Presenter: Cindy Faulkner, Operations Manager, 252-4253)</p> <p><u>Discussion</u> None</p> <p><u>Public Comment</u> None</p> <p>A motion by Commissioner Hill and seconded by Commissioner Vargas was made to approve Item 4. With Commissioner Ramos absent and without further comment or objection, motion carried by unanimous vote.</p>
Item No.	INFORMATION
5	<p>Receive information on 2-1-1 Quarterly Report – April through June 2017. (Presenter: Scott McGrath, Evaluation Supervisor, 252-4259)</p>

Public Comment and Commissioner Roundtable

None

Adjournment

A motion to adjourn by Commissioner Hill and seconded by Commissioner Weinstein was made. With Commissioner Ramos absent and without further comment or objection, motion carried by unanimous vote.

Chair Ohikhuare adjourned the meeting at 4:45 p.m.

Next meeting at First 5 San Bernardino

****Wednesday, October 25, 2017**
3:30 p.m.**

****Please note: Meeting falls on fourth Wednesday in October****

Attest

Maxwell Ohikhuare, M.D., Chair

Ann M. Calkins, Commission Clerk
