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Minutes: Children and Families Commission Meeting

735 East Carnegie Drive, Suite 150, San Bernardino, California 92408

**Meeting Date,
Time and
Location**

Budget Workshop
May 4, 2016
2:30 p.m. to 3:30 p.m.

Chair Haugan called the Budget Workshop to order at 2:30 p.m. Staff and Commissioners reviewed the proposed budget for Fiscal Year 2016-2017 and the accompanying five-year long term financial plan for Fiscal Year 2016-2017 through Fiscal Year 2020-2021.

Commissioner Gonzales made the following suggestions related to the budget planning to be considered for the future:

- Place a “cap” on reserved funds
- Discuss possibility of an annual set aside of monies
- Add contingencies and reserve funds for certain projects
- More inclusive delivery and set requirements for collaboration and blended funding relating to procurements

Debora Dickerson-Sims, Administrative Supervisor II, stated she will work on creating a policy that addresses criteria to use reserved funds, however, the budget can be approved with the “set aside” and the specific governing decisions can be made later.

Commission Meeting
May 4, 2016
3:30 p.m.

Chair Haugan called the meeting to order at 3:35 p.m.

**Pledge of
Allegiance**

The Pledge of Allegiance was led by Chair Haugan

**Special
Presentations**

Commissioner Swearing-Out Ceremony and Resolution Presentation: Dr. Ron Powell

Commissioner Swearing-In Ceremony: Stacy Iverson

Maternal Mental Health Presentation: Lesford H. Duncan MPH, Children’s Network

Conflict of Interest Disclosure

Commission members shall review agenda item contractors, subcontractors, and agents, which may require member abstentions due to conflict of interest and financial interests.

A Commission member with conflicts of interests shall state their conflict under the appropriate item. A Commission member may not participate in or influence the decision on a contract for which their abstention has been recorded.

Attendees

Commissioners Present

- Josie Gonzales
- Linda Haugan
- Margaret Hill
- Stacy Iverson
- Maxwell Ohikhuare, M.D.
- Paul Vargas
- Elliot Weinstein, M.D.

Staff Present

- Karen E. Scott, Executive Director
 - Cindy Faulkner, Operations Manager
 - Ann M. Calkins, Executive Assistant
 - Staci Scranton, Supervising Office Assistant
 - Mary Jaquish, Supervisor
 - Scott McGrath, Supervisor
 - Sophie Akins, Commission Counsel
 - Leslie Fountain, Media Specialist II
 - Amanda Ferguson, Staff Analyst II
 - William Kariuki, Staff Analyst II
 - Chrystina Smith-Rasshan, Staff Analyst II
 - Mary Alvarez, Staff Analyst II
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Report – Margaret Hill Advisory Committee Chair

Committee members met on April 28th. Updates on the following topics were shared: Quality Rating Improvement System (QRIS); Reach Out and Read and Footsteps2Brilliance.

Members reviewed and discussed strategies for the “Strength for the Small” campaign. This First 5 concept campaign, in conjunction with Children’s Network and Children’s Fund, is for children and families learning to cope with violence and trauma. The goal of this concept campaign is to provide families with resources, tools and information to foster resiliency in children affected by trauma and tragedy.

Members also reviewed the current Strategic Plan for any recommended changes. Staff from Harder+Company Community Research facilitated a discussion specific to Goal 1.1 “Child Health”. Recent changes in the health landscape as a result of implementation of the Affordable Care Act were discussed. The recommendation was made to not alter the language in Goal 1.1.

It was determined that a smaller sub-group would meet and discuss any possible changes to the remainder of the Strategic Plan by May 20. The goal is to present a refreshed plan to the Commission at the June 1st Commission Meeting.

Pending further immediate business, the Committee will go dark in the summer and reconvene in September.

Report –
Karen E. Scott
Executive
Director

May is Maternal Mental Health Month

Reach Out and Read (ROR) Update

First 5 San Bernardino (F5SB) is excited about supporting ROR and establishing powerful connections with organizations such as the American Academy of Pediatrics (AAP) – Chapter 2, Inland Empire Health Plan (IEHP), Molina Health Care, Loma Linda University Medical Center and a host of others. Drs. Marti Baum and Jenny Nguyen have co-authored a “white paper” entitled “Reach Out and Read: An Effective Early Literacy Program and Why It Should Come to San Bernardino County”. The project was part of the physicians’ advocacy work with the Department of Pediatrics at Loma Linda University Children’s Hospital. The report provides an accurate problem statement including the social economic implications, supporting data and the conclusion to support Reach Out and Read.

F5SB sends a huge “shout out” and message of appreciation to Bear Valley Community Healthcare District Family Health Clinic and Bear Valley Community Healthcare District’s Mom and Dad Project for being one of the first to “step up to the plate” and for their dedicated commitment to Reach Out and Read serving the mountain community families.

Heartfelt thanks are sent to Inland Empire Health Plan (IEHP) who has partnered with F5SB and the AAP - Chapter 2 and is hosting the next two ROR outreach events. An invitation to attend one of these events was extended to the Commissioners. Event dates are listed on Page 4 of the report.

New Commissioner

Stacy Iverson, President and Chief Executive Officer of Children’s Fund and Vice Chair of the F5SB Advisory Committee has joined the Children and Families Commission for San Bernardino County. Ms. Iverson served as Program Manager for F5SB between 2001 and 2008 and then served as Program Manager and Interim Director at San Bernardino County Superintendent of Schools. Ms. Iverson joined Children’s Fund as the Chief Operating Officer and within two years transitioned into her current role as President and CEO. F5SB is pleased to work with Stacy once again as she continues to demonstrate her dedication and unwavering focus to serve children in San Bernardino County.

BONUS (Baby’s Optimal Nutrition with Ultimate Support) 24 Hour Helpline

Residents can dial 2-1-1 and ask for breastfeeding help 24/7. The BONUS helpline opened on April 1, 2016. Mothers who have breastfeeding concerns, such as latching, milk supply and other breastfeeding questions may now use the BONUS helpline that connects mothers to an International Board Certified Lactation Consultant who can help. This free helpline is intended to offer breastfeeding support and reassurance to mothers during this special time in their lives.

Changes to the
Agenda

None

Consent

A motion was made by Commissioner Weinstein and seconded by Commissioner Hill to approve the Consent Item. With an abstention from Commissioner Gonzales, and without further comment or objection, motion carried by unanimous vote.

Item No.	CONSENT
1	Approve minutes of April 6, 2016 Commission Meeting (Presenter: Ann M. Calkins, Executive Assistant, 252-4252)

Item No.	DISCUSSION
2	<p>Authorize issuance of stipends from the IMPACT grant award to the following Operational Partners (OP), who are taking part in the planning and design phase of the San Bernardino County Quality Rating Improvement System (QRIS) for Fiscal Years 2015-2016, in the amount of \$8,000 for each OP, not to exceed \$16,000 per organization:</p> <ul style="list-style-type: none"> (a) San Bernardino County Superintendent of Schools (b) San Bernardino County Preschool Services Department (c) Child Care Resource Center (d) California State University San Bernardino <p>(Presenter: Chrystina Smith-Rasshan, Staff Analyst II, (252-4267)</p> <p><u>Discussion</u> None</p> <p><u>Public Comment</u> None</p> <p>Chair Haugan abstained from Item 2B due to her position as Appointing Authority over Preschool Services Department.</p> <p>Vice Chair Ohikhuare abstained from 2B due to his position with the Preschool Services Department's Governing Board.</p> <p>A motion was made by Commissioner Weinstein and seconded by Commissioner Hill to approve Item 2. With Commissioner Gonzales absent from the vote and without further comment or objection, the motion carried by unanimous vote.</p>
3	<p>Approve Amendment A3 to Contract HW034 for Health Services (RFP 11-02) with the American Lung Association in California in the amount of \$127,393 for Fiscal Year 2016-2017 for a cumulative total amount of \$626,216 for Fiscal Years 2012 through 2017 to provide asthma/bronchitis prevention services. (Presenter: Mary Alvarez, Staff Analyst II, 252-4258)</p> <p><u>Discussion</u> None</p> <p><u>Public Comment</u> None</p> <p>A motion was made by Commissioner Hill and seconded by Commissioner Vargas to approve Item 3. Without further comment or objection, the motion carried by unanimous vote.</p>

Public Comment None

**Commissioner
Roundtable**

None

Adjournment

Chair Haugan adjourned the meeting at 4:20 p.m.

**Next meeting at
First 5 San
Bernardino**

JUNE 1, 2016
3:30 p.m.

Attest

Linda Haugan, Chair

Ann M. Calkins, Commission Clerk
