



October 21, 2015

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**Report –  
Margaret Hill  
Advisory  
Committee  
Chair**

The Full Advisory Committee met on August 20 – facilitated in part by Harder and Co.

The Advisory Committee received updates from First 5 staff on the following:

- Status of the First 5 California IMPACT funding;
- Countywide Quality Rating Improvement System (QRIS);
- Current Legislative and Policy issues;
- Strategic Plan review and alignment; and
- Current initiatives and programs funded for Fiscal Year 2015-2016.

Early Learning, Child Health, and Research and Data Subcommittee members met in September and October. They reviewed First 5 initiatives and discussed current services in the fields of early care and education and child wellness.

Based on those discussions, preliminary considerations to formulate recommendations for future strategies from a “systems approach” will be presented for final feedback at the next Advisory Committee Meeting which is scheduled for 11:00 a.m. on Thursday, October 22, 2015 at First 5.

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**Report –  
Karen E. Scott  
Executive  
Director**

Sara Elizabeth was born to First 5 San Bernardino’s (F5SB) Staff Analyst Jeffrey Pontius and his wife on October 11, weighing 5 pounds. 9 ounces. Family is doing well and Jeffrey is enjoying his paternity leave to get to know his new daughter. Congratulations to Jeffrey.

**Annual Audit**

As previously shared with the Commission, F5SB’s annual audit, which is due to the State Controller’s Office by November 1<sup>st</sup>, has been delayed due to new reporting requirements regarding pensions. F5SB has received acknowledgement and approval from the SCO of a request for extension.

The audit is currently being finalized and will be presented in public forum on November 4, hence the reason for another Commission meeting so close to this one.

**Reach Out and Read**

The collaborative spirit and leadership of Dr. Edward Curry, President Elect and Dr. Tomas Torices, Executive Director of the American Academy of Pediatrics, California Chapter has been extraordinary.

F5SB and the American Academy of Pediatrics (AAP) have partnered to bring or expand an early literacy initiative to pediatric practices in San Bernardino County.

Reach Out & Read® is a national program that distributes books and supportive tools and information through pediatricians to connect reading as a vital practice for quality early childhood development - increasing the child’s interaction and exposure to words.

Once fully developed this initiative has the potential to reach nearly every child in our County. The “captured audience” is parents bringing their child to a “well-baby check-up.” More than 75% of our children routinely complete these well baby checkups on a defined schedule: 6 months, 12 months, 18 months, etc.

Parents of children ages 5 and under will be able to take prescribed books home to build their child’s library and early literacy capacity and parents will have easily understood tools to support their child’s learning.

Data from Reach Out & Read® reports that parents served by the program are four times more likely to read aloud to their children and children served by the program score three to six months ahead of their non-Reach Out & Read peers on vocabulary tests. Currently, there are 612 Reach Out & Read programs in the State of California.

To kick-off this initiative, in partnership with the AAP, F5SB will host an informational dinner for pediatricians, pediatric sub-specialists and pediatric medical representatives to introduce the Reach Out and Read program and gain commitment to participate from this local medical community.

This event entitled *ROAR & Explore the Possibilities!* is scheduled for Thursday, November 5, 2015 at our F5SB office and is limited to the first 65 physicians that register. An additional event targeting the High Desert region is being planned as well.

The objectives of Reach Out and Read fold well into other “systems building” activities happening throughout the County such as First 5’s *Talk.Read.Sing* promotion, the Vision2Read campaign, the IREAD collaborative, (formerly First Book) and a host of possibilities through County libraries, Preschool Services, the Housing Authority, public schools, and early care and education settings embedded in our QRIS work.

**Changes to the Agenda**

Chair Haugan informed the Commission relating to Consent Agenda Item 3 that there were a few dollar amounts which needed correction. A red-lined version of the item was presented to the Commission and they were informed the contracts were revised with the corrected figures.

**Consent**

A motion was made by Commissioner Ohikhuare and seconded by Commissioner Vargas to approve the Consent Items. With the noted corrections to Consent Agenda Item 3 and without further comment or objection, motion carried by unanimous vote.

Item No.	CONSENT
1	Approve minutes of September 2, 2015 Commission Meeting (Presenter: Ann M. Calkins, Executive Assistant, 252-4252)
2	Approve Commission Schedule for 2016 (Presenter: Ann M. Calkins, Executive Assistant, 252-4252)

3	<ol style="list-style-type: none"><li>1. Approve employment contracts between the County of San Bernardino and Children and Families Commission for existing classifications, updating benefit language, hourly rates, and establishing provisions for the three-year contract term of November 14, 2015 through November 13, 2018, with options to extend the term of the contracts for a maximum of three successive one-year periods at the discretion of the Assistant Executive Officer for Human Services, with the following:<ol style="list-style-type: none"><li>a. George G. Potts, Fiscal Assistant, for a total annual cost of \$52,437 (\$35,131 Salary, \$17,306 Benefits).</li><li>b. Lucretia Dowdy, Office Specialist, for a total annual cost of \$55,873 (\$37,752 Salary, \$18,121 Benefits).</li><li>c. Stacy Scranton, Supervising Office Assistant, for a total annual cost of \$64,875 (\$42,681 Salary, \$22,194 Benefits).</li><li>d. Willmar Gultom, Accountant II, for a total annual cost of \$75,859 (\$51,958 Salary, \$23,901 Benefits).</li><li>e. Joong H. Kim, Accountant II, for a total annual cost of \$87,702 (\$60,070 Salary, \$27,632 Benefits).</li><li>f. Leslie N. Fountain, Media Specialist II, for a total annual cost of \$81,796 (\$57,200 Salary, \$24,596 Benefits).</li><li>g. Mary Alvarez, Staff Analyst II, for a total annual cost of \$101,249 (\$71,302 Salary, \$29,947 Benefits).</li><li>h. Delia Barreto, Staff Analyst II, for a total annual cost of \$101,249 (\$71,302 Salary, \$29,947 Benefits).</li><li>i. Amanda N. Ferguson, Staff Analyst II, for a total annual cost of \$83,320 (\$58,676 Salary, \$24,644 Benefits).</li><li>j. William Kariuki, Staff Analyst II, for a total annual cost of \$87,397 (\$61,547 Salary, \$25,850 Benefits).</li><li>k. Ruth A. Martinez, Staff Analyst II, for a total annual cost of \$85,300 (\$60,070 Salary, \$25,230 Benefits).</li><li>l. Jeffrey Pontius, Staff Analyst II, for a total annual cost of \$89,523 (\$63,044 Salary, \$26,479 Benefits).</li><li>m. Jennie L. Randolph, Accountant III, for a total annual cost of \$81,224 (\$57,200 Salary, \$24,024 Benefits).</li><li>n. Chrystina I. Smith-Rasshan, Staff Analyst II, for a total annual cost of \$83,320 (\$58,676 Salary, \$24,644 Benefits).</li><li>o. Ronnie S. Thomas, Staff Analyst II, for a total annual cost of \$101,249 (\$71,302 Salary, \$29,947 Benefits).</li><li>p. Mary Jaquish, Supervisor, for a total annual cost of \$116,034 (\$80,579 Salary, \$35,455 Benefits).</li><li>q. Ronald S. McGrath, Supervisor, for a total annual cost of \$102,675 (\$71,302 Salary, \$31,373 Benefits).</li><li>r. Debora Dickerson-Sims, Administrative Supervisor II, for a total annual cost of \$132,491 (\$88,920 Salary, \$43,571 Benefits).</li><li>s. Cindy Faulkner, Administrative Manager for a total annual cost of \$144,938 (\$100,651 Salary, \$44,287 Benefits).</li></ol></li><li>2. Authorize the Assistant Executive Officer for Human Services to execute amendments to the contracts to extend the contract term for a maximum of three successive one-year periods on behalf of the County, subject to review by County Counsel.</li><li>3. Direct the Assistant Executive Officer for Human Services to transmit all documents in relation to contract extensions to the Clerk of the Board within 30 days of execution.</li></ol> <p>(Presenter: Karen E. Scott, Executive Director, 252-4252)</p>
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Item No.	DISCUSSION
4	<p>Approve Amendment to Contract SI022 A1 to increase amount from \$275,000 to \$368,750 for Fiscal Year 2015-2016 and extend contract period to cover Fiscal Years 2016-2017 and 2017-2018 in the amount of \$400,000 per year for systems support of the County 211 Information and Referral Services.                      (Presenter: Scott McGrath, Supervisor, 252-4254)</p> <p><b><u>Discussion</u></b>                      Commissioner Gonzales asked if 211 had data available for review relating to measurable and deliverables. Mr. McGrath answered yes, 211 has this information readily available and will share it with her. Commissioner Gonzales stated she would like to formulate an outreach to cities so they can take part in and share the cost of disseminating this information.</p> <p><b><u>Public Comment</u></b>                      None</p> <p>A motion was made by Commissioner Hill and seconded by Commissioner Gonzales to approve Agenda Item 4. Without further comment or objection, motion carried by unanimous vote.</p>

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Item No.	INFORMATION
5	<p>Receive Policy Platform proposal information relative to Children and Families Commission - First 5 San Bernardino that was submitted to the County of San Bernardino Legislative Unit for consideration in developing Fiscal Year 2015/16 Policy Platform.                      (Presenter: Karen E. Scott, Executive Director, 252-4252)</p>
6	<p>Receive Program Evaluation Summary for Fiscal Year 2014-2015, Service Activity Updates for Fiscal Year 2015-2016 and introduce Fiscal Year 2015-2016 AmeriCorps Team.                      (Presenter: Mary Alvarez, Staff Analyst II, 252-4258)</p>

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**Public Comment** JT Visbal, President, CEO, Brighton Hill Academy; Dr. Pat Krizek, Rialto Unified School District

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**Commissioner Roundtable** None

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**Adjournment** Without further comment or objection, the meeting adjourned at 4:33 p.m.

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**Next meeting at First 5 San Bernardino** November 4, 2015  
 3:30 p.m. to 5:00 p.m.

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**Attest**

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Linda Haugan, Chair

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Ann M. Calkins, Commission Secretary

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