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## Minutes: Children and Families Commission Meeting

735 East Carnegie Drive, Suite 150, San Bernardino, California 92408

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**Meeting Date, Time and Location**      January 7, 2015  
3:30 p.m.  
Chair Haugan called the meeting to order at 3:40 p.m.

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**Pledge of Allegiance**      The Pledge of Allegiance was led by Chair Haugan

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**Special Presentation**      **CARES PLUS Updates, Highlights and Successes**  
  
Kathie Resendez, Early Learning and Development Specialist  
Julie Peddy, Teacher, Volunteers of America

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**Conflict of Interest Disclosure**      Commission members shall review agenda item contractors, subcontractors, and agents, which may require member abstentions due to conflict of interest and financial interests.  
  
A Commission member with conflicts of interests shall state their conflict under the appropriate item. A Commission member may not participate in or influence the decision on a contract for which their abstention has been recorded.

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**Attendees**      **Commissioners Present**

- Leslie Egge
- Linda Haugan
- Margaret Hill
- Maxwell Ohikhuare, M.D.
- James Ramos
- Elliot Weinstein, M.D.

**Staff Present**

- Karen E. Scott, Executive Director
- Cindy Faulkner, Operations Manager
- Ann M. Calkins, Executive Assistant
- Debora Dickerson-Sims, Administrative Supervisor II
- Staci Scranton, Supervising Office Assistant
- Mary Jaquish, Supervisor
- Scott McGrath, Supervisor
- Regina Coleman, Commission Counsel

- Ruth Ann Martinez, Staff Analyst II
- William Kariuki, Staff Analyst II
- Chrystina Smith-Rasshan, Staff Analyst II
- Ronnie Thomas, Staff Analyst II

Report –  
Karen E. Scott  
Executive  
Director

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### Happy New Year!

#### State of First 5 Address

This year, First 5 will focus on connecting with our Early Care and Education partners by participating in the Making Hope Happen Through High Reliability Schools Conference.

The conference will reach 3,000 teachers and administrators in the K-12 education systems.

- QRIS – Quality Rating Improvement System Implementation
- Healthy Cities Initiative-Collaborating to Make Communities Healthier

#### Child Health, Education and Care Summit

First 5 California is hosting a summit in Sacramento scheduled for February 10-12. A wide range of topics focused on education and child health will be discussed. A special Pre-Summit Workshop exclusively for First 5 County Commissioners will be held on February 10. The topics to be discussed in this workshop are:

- First 5's Future Amidst Declining Revenues
- First 5 Policy Focus
- Where do we go from here?

If any Commissioner is interested in attending the Summit or just the Commissioner Workshop, please contact Ann Calkins.

#### Future Commission Agendas

First 5 staff will be bringing forth recommendations related to:

- \$10 million investment in child abuse prevention through the Nurturing Parenting, Parent Education initiative
- Countywide System for Breastfeeding Support
- Prenatal Care
- Early Childhood Education including QRIS, infant and toddler support and preschool services that complement our County's Cradle to Career initiative – focusing on reading at grade level by the 3rd grade
- A new Child Oral Health focus
- Health Access and Navigation

Status on RFP 14-02 for Family and Community Support Partnerships (FCSP), utilizing the Nurturing Parenting programs. Family Support Initiative - \$10 million. Amount requested by proposers exceeds \$36 million.

- 23 proposals submitted
- No proposals were eliminated - Admin Review phase
- Two proposers did not meet Fiscal Capacity minimum requirements

These organizations will be notified no later than April 2, 2015.

**Changes to the Agenda**

No changes to report.

**Consent**

A motion was made by Commissioner Weinstein and seconded by Commissioner Hill to approve the Consent Item. With Commissioners Egge and Haugan absent and without further comment or objection, motion carried by unanimous vote.

Item No.	CONSENT
1	Approve minutes of October 27, 2014 Commission Meeting (Presenter: Ann M. Calkins, Executive Assistant, 252-4252)

Item No.	DISCUSSION
2	<p>Election of Commission Chair and Vice-Chair (Presenter: Karen E. Scott, Executive Director, 252-4252)</p> <p>A nomination for Linda Haugan to continue as Chair was received from the floor. Linda Haugan accepted the nomination.</p> <p>A nomination for Dr. Ohikhuare to continue as Vice-Chair was received from the floor. Dr. Ohikhuare accepted the nomination.</p> <p>As no further nominations were received from the floor, the nominations were closed and the slate was put to a vote. Without further comment or objection, the slate was elected by a unanimous vote.</p>
3	<p>Approve CFC SB Policy 15-01 to allow First 5 San Bernardino to accept gifts and donations. (Presenter: Debora Dickerson, Administrative Supervisor II, 252-4269)</p> <p><b>Discussion</b> Commissioner Ohikhuare asked if this included grant funding and the answer was no.</p> <p><b>Public Comment</b> None</p> <p>A motion was made by Commissioner Egge and seconded by Commissioner Weinstein to approve Agenda Item 3. Without further comment or objection, motion carried by unanimous vote.</p>
4	<p>Approve acceptance of \$500.00 monetary donation from California Wellness Foundation. (Presenter: Debora Dickerson-Sims, Administrative Supervisor II, 252-4269)</p> <p><b>Discussion</b> Upon hearing that the \$500 would be used for carpet cleaning, Commissioner Ramos asked if the current lease/contract allows for carpet cleaning by the building owner and what kind of liability does it cover. Ms. Sims answered yes, we are allowed to clean the carpet and if any damage should occur, First 5 would be responsible for repairs. Ms. Scott suggested we request to use the landlord's carpet cleaning vendor. Ms. Sims stated that First 5 is planning to use the landlord's</p>

	<p>vendor. Commissioner Egge asked if the California Wellness Foundation designated a specific purpose or use for the donation. Ms. Sims answered no and added that if future donations given to First 5 were not in alignment with our mission and needs, then the donation would not be accepted.</p> <p><b><u>Public Comment</u></b> None</p> <p>A motion was made by Commissioner Ohikhuare and seconded by Commissioner Hill to approve Agenda Item 4. Without further comment or objection, motion carried by unanimous vote.</p>
5	<p>Approve Contract IC026 in the amount of \$31,900 with Matrix Outcomes Model LLC for access to the Family Development Matrix (FDM) a complementary assessment, case management and evaluation tool to be used by agencies awarded contracts under the Family and Community Support Partnerships (FCSP) initiative. (Presenter: William Kariuki, Staff Analyst II, 252-4260)</p> <p><b><u>Discussion</u></b> Before the item was presented to the Commission, Karen Scott stated that the authorized signer will be available January 21 and requests that the Commission hear the item to be presented and understand that the contract <u>will not</u> be executed until proper signatures are obtained. The development of this tool to support our \$10 million investment into Parenting Education is critical as is the timeline. The start date of this contract will be January 23, 2015.</p> <p><b><u>Public Comment</u></b> None</p> <p>A motion was made by Commissioner Hill and seconded by Commissioner Weinstein to approve Agenda Item 5. Without further comment or objection, motion carried by unanimous vote.</p>
6	<p>Approve contract with San Bernardino County Preschool Services Department (PSD) in the amount of \$88,000 in support of the EHS-CCP for Fiscal Year 2014/15. (Presenter: Karen E. Scott, Executive Director, 252-4252)</p> <p><b><u>Discussion</u></b> Commissioner Hill asked what the \$88,000 will be used for. Ms. Scott answered the non-federal contribution will be used for coaching and mentoring to support implementation of the Early Head Start Child Care Partnership in San Bernardino. PSD will partner with the Child Care Resource Center (CCRC) for coaching and mentoring support services. The collaboration developed between PSD, CCRC and F5SB allows leveraging of funds for greater collective impact.</p> <p><b><u>Public Comment</u></b> None</p> <p>A motion was made by Commissioner Egge and seconded by Commissioner Hill to approve Agenda Item 6. Chair Haugan abstained since her office oversees the Preschool Services Department. Vice Chair Ohikhuare abstained due to his seat on the Preschool Services Governing Board. Without further comment or objection, motion carried.</p>
7	<p>Authorize Commission staff to negotiate a contract with Loma Linda University Research Affairs in support of the startup of the Autism Assessment Center of Excellence (AACE) in the Inland Empire in an amount not to exceed \$300,000 for Fiscal Year 2014/15. (Presenter: Karen E. Scott, Executive Director, 252-4252)</p>

	<p><b><u>Discussion</u></b></p> <p>Commissioner Egge asked if First 5 Riverside is taking part in this. Ms. Scott stated yes and funding in the amount of \$300,000 was approved at December Commission Meeting. F5 Riverside does not have SART centers like we do and they are planning to develop satellite sites for other centers, like our SART centers, to continue this work. Commissioner Egge asked if we can anticipate how many children we might be looking at. Dr. Peter Currie, Clinical Director of Behavioral Health at IEHP approached the podium and answered the question.</p> <p>Dr. Currie stated that they anticipate having the capacity to make assessments for 500 children. The population in the Inland Empire is about 7000 children, of which 2800 are already identified. The biggest problem is identification and early access to these children so IEHP is partnering with the Autism Society to reach out to families. The Autism Society already has an initiative, particularly with the Hispanic community, in trying to get access to children. The Center is moving towards assessing children ages zero to five, who are a priority. Dr. Currie stated there is an agreement with Loma Linda Neurology Department to assess children zero to five and up to age 20. Funding is coming from a different source to assess the older children.</p> <p>Commissioner Weinstein asked if this center would be able to take referrals from the general community of physicians in the Inland Empire. Commissioner Weinstein cited Loma Linda's hesitancy to take patients in the past. Dr. Currie stated that the center will be able to take these referrals and agreed that Loma Linda did not have the capacity before and did refuse referrals. Loma Linda did come to the table early on to find a solution and bring the resources not currently available in the Inland Empire.</p> <p>Commissioner Egge asked Dr. Currie if there was a partnership with Inland Regional Center since they have an Early Start where they also conduct assessments. Dr. Currie stated that a number of collaborative partners have gone on record in writing to commit to lifetime contributions to the Center and Inland Regional Center is one of the founding partners with this collaborative. The intent is that Regional Centers, Departments of Education, etc., those organizations that serve these children will recognize and contribute to the assessment process so we're not having a duplicative process.</p> <p><b><u>Public Comment</u></b></p> <p>None</p> <p>A motion was made by Commissioner Ramos and seconded by Commissioner Hill to approve Agenda Item 7. Without further comment or objection, motion carried by unanimous vote.</p>
<p>8</p>	<p>Authorize Commission staff to negotiate a contract with Housing Authority of the County of San Bernardino (HACSB) in support of their No Child Left Unsheltered initiative, in an amount not to exceed \$50,000 for Fiscal Year 2014/15. (Presenter: Karen E. Scott, Executive Director, 252-4252)</p> <p><b><u>Discussion</u></b></p> <p>None</p> <p><b><u>Public Comment</u></b></p> <p>None</p> <p>A motion was made by Commissioner Weinstein and seconded by Commissioner Egge to approve Agenda Item 8. Commissioner Ramos abstained - Board of</p>

	Supervisor members sit as Board of Directors for Housing Authority. Without further comment or objection, motion carried.
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**Public Comment** Shelly Garcia, Theresa Palacios, Jessica Carranza, Leticia Bravo, Anita Schultz, Graciela Monge, Jessica Coleman, Lyubov Chernyshova, Dr. Pat Krizek - Rialto Unified School District

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**Commissioner Roundtable** None

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**Adjournment** A motion was made by Commissioner Ramos and seconded by Commissioner Ohikhuare to adjourn the meeting. Without further comment or objection, the meeting adjourned at 4:53 p.m. by unanimous vote.

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**Next Commission Meeting at First 5 San Bernardino** February 4, 2015  
3:30 p.m. to 5:00 p.m.

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**Attest**

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Linda Haugan, Chair

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Ann M. Calkins, Commission Secretary

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