

Minutes: Children and Families Commission Meeting

735 East Carnegie Drive, Suite 150, San Bernardino, California 92408

Meeting Date, Time and Location June 4, 2014
3:30 p.m.
Chair Haugan called the meeting to order at 3:34 p.m.

Pledge of Allegiance The Pledge of Allegiance was led by Chair Haugan

Conflict of Interest Disclosure Commission members shall review agenda item contractors, subcontractors, and agents, which may require member abstentions due to conflict of interest and financial interests.

A Commission member with conflicts of interests shall state their conflict under the appropriate item. A Commission member may not participate in or influence the decision on a contract for which their abstention has been recorded.

Attendees

Commissioners Present

- Leslie Egge
- Linda Haugan
- Margaret Hill
- Maxwell Ohikhuare, M.D.
- James Ramos
- Elliot Weinstein, M.D.

Staff Present

- Karen E. Scott, Executive Director
- Cindy Faulkner, Operations Manager
- Ann M. Calkins, Executive Assistant
- Debora Dickerson-Sims, Administrative Supervisor II
- Staci Scranton, Supervising Office Assistant
- Mary Jaquish, Supervisor
- Scott McGrath, Supervisor
- Ruth Ann Martinez, Staff Analyst II
- Bobbi Albano, Staff Analyst II
- Mary Alvarez, Staff Analyst II
- Chrystina Smith-Rasshan, Staff Analyst II
- Ronnie Thomas, Staff Analyst II

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Report –
Karen E. Scott
Executive
Director

Commissioner Mark Daniels

Mark Daniels has submitted his resignation and will no longer serve on the Commission. He has been a part of the group since March 2007. He will be invited to the next Commission meeting to receive recognition for his service.

Next Commission Meeting Date

The next meeting will be July 9th instead of July 2nd, due to July 4th Holiday. Please note this is the second Wednesday of the month.

Thank You

The Yucaipa Transitional Assistance Department (TAD) sent a heart-felt thank you card to our office for their new child care center. With an investment under \$4500 from the Community Engagement budget, we were able to establish one (1) new and two (2) enhanced child-care facilities within the TAD locations in Yucaipa, Redlands and Rialto.

Strategic Plan Revision

This month's ED report includes information about the new strategic plan revision being proposed under Item 2 of today's agenda. Thank you to all of the Advisory Committee and Subcommittee Members, Data and Research Committee Members, First 5 staff and Harder+Co., for their commitment and diligence in drafting our new journey.

Award for Excellence Recipient: Mary Alvarez, Staff Analyst II

Mary was given this award at the County's 25th annual recognition on May 15th. Mary was a proud choice for this nomination for her excellent work in program services including RFP and Contract Development supervising the AmeriCorps Program. Congratulations, Mary!

AmeriCorps "Community Awareness Day"

Commissioner Margaret Hill joined retired school administrator, Neal Roberts, to participate in AmeriCorps staff's "Community Awareness Day." A beautiful mural proclaiming the Power of Learning and the word "Hope" in two languages was painted at Neal Roberts Elementary School. The short story is on page 4. The artist will join us at our next Commission meeting to say a few words about the project which included collaboration with Latino Health Collaborative and Hope thru Housing. Thank you to our AmeriCorps staff, Victoria, Lily, Ernesto and Diana who spent a weekend working at this site and Mary Alvarez for her coordination.

Mobile Fresh Van

Aiming to promote healthy eating habits and ease of access to quality produce, Family Service Association (FSA) is rolling out "Mobile Fresh", its new grocery store on wheels. The bus is a unique opportunity for those in need to access fresh, healthy, quality produce. The "store" accepts cash, ATM debit cards and is in the process of accepting EBT cards.

This innovative program combines the convenience of a corner store with the selection and freshness of a farmers market. Cities such as Chicago, Philadelphia, and Nashville have been early adopters of this approach as a way to bring nutritional foods to low-income communities and others who need it most.

Currently, a pilot program is targeting residents among the 25,000 needy families whom FSA already provides nutrition, children, senior, housing and mental health programs. The eventual goal is to impact residents across 40 communities in Riverside and San Bernardino Counties that FSA services. Dom Betro, FSA's president and CEO credited initial funding partners: Kaiser Foundation, Bank of

America, Wal-Mart, Wells Fargo and Cal Fresh, for making the program possible beginning in March of this year. A retro-fitted commuter bus donated by Riverside Transit Agency replaced the converted van that was used on the streets.

Family Services Association, who is a First 5 San Bernardino funded agency, will bring their commuter bus to our parking lot for a staff tour on Thursday, June 12, 2014 from 11:00 a.m. to Noon.

When I shared this visit information with Children’s Fund and our Public Health Director, it began quite a buzz about what we could do here in our County with such a project to address not only food deserts but cultural barriers to healthy eating.

First 5 Summer Swimfest

We will be making a splash at the Jerry Lewis Swim Center at Perris Hill Park from Noon to 5:30 p.m., Friday, June 6th. Designed as a water safety campaign, this is one of our largest events where we are expecting more than 1,500 people. Come out and be trained on proper Adult Supervision and obtain your Water Watcher badge. Thank you to LuCretia Dowdy for helping to keep our communities’ children safe and making this event a successful one.

Changes to the Agenda

Ann Calkins, Executive Assistant, announced the following changes:

- Agenda Item 7 is being taken off calendar.
- Information Item 9 currently reads on the Posted Agenda as: “Receive Information on Approved Contracts for Fiscal Year 2014-15”. Instead of “Approved” it should read “Continuing”.

Consent

A motion was made by Commissioner Hill and seconded by Commissioner Weinstein to approve the Consent Item. Without further comment or objection, motion carried by unanimous vote.

Item No.	CONSENT
1	Approve minutes of May 7, 2014 Commission Meeting. (Presenter: Ann M. Calkins, Executive Assistant, 252-4252)

Item No.	DISCUSSION
2	<p>A. Conduct Public Hearing on Proposed Strategic Plan 2015-2020 for Children and Families Commission for San Bernardino County.</p> <p>B. Approve Strategic Plan 2015-2020 for Children and Families Commission for San Bernardino County.</p> <p>(Presenter: Karen E. Scott, Executive Director, 252-5252)</p> <p>The Public Hearing was conducted.</p> <p><u>Discussion:</u> None</p> <p>A motion was made by Commissioner Weinstein and seconded by Commissioner Ramos to approve Agenda Item 2. Without further comment or objection, motion carried by unanimous vote.</p>

	<p><u>Public Comment:</u> None</p>
3	<p>Approve Budget for Fiscal Year 2014-2015 and Updates to the Long Range Financial Plan. (Presenter: Debora Dickerson-Sims, Administrative Supervisor II, 909-252-4269)</p> <p><u>Discussion:</u> Relating to the long-range financial plan, Commissioner Ohikhuare asked if there were any contracts that were going beyond FY 2014-15. Ms. Sims answered there were only a few.</p> <p>Commissioner Hill asked if there is a contingency plan in case First 5 is awarded any e-cigarette tax money. Ms. Sims stated the long-range financial plan is reviewed yearly. If adjustments need to be made (increases or decreases), they will be dealt with at the appropriate time.</p> <p>A motion was made by Commissioner Ohikhuare and seconded by Commissioner Hill to approve Agenda Item 3. Without further comment or objection, motion carried by unanimous vote.</p> <p><u>Public Comment:</u> None</p>
4	<p>Approve amendments to Contracts EC010 and EC011 with San Bernardino City Unified School District as follows:</p> <p>A. Amendment A1 Contract EC010 with a decrease of \$252,198 totaling a cumulative contract amount of \$2,613,137 and a contract amount of \$700,944 for fiscal year 2014-2015.</p> <p>B. Amendment A1 Contract EC011 with a decrease of \$57,284 totaling a cumulative amount of \$391,977 and a contract amount of \$95,153 for fiscal year 2014-2015. (Presenter: Chrystina Smith-Rasshan, Staff Analyst II, 252-4267)</p> <p><u>Discussion:</u> None</p> <p>A motion was made by Commissioner Ramos and seconded by Commissioner Hill to approve Agenda Item 4. Without further comment or objection, motion carried by unanimous vote.</p> <p><u>Public Comment:</u> None</p>
5	<p>Approve Amendment A3 to Contract CE009 with the County of San Bernardino on behalf of Children’s Network extending and increasing the contract for 6 months in the amount of \$218,694 for FY 2014-2015 for a total contract amount not to exceed \$1,516,144 to implement countywide educational campaigns and community events addressing child abuse prevention. (Presenter: Scott McGrath, Supervisor, 252-4259)</p> <p><u>Discussion:</u> None</p> <p>Commissioner Haugan abstained due to her position as appointing authority over Children’s Network.</p>

	<p>A motion was made by Commissioner Ramos and seconded by Commissioner Egge to approve Agenda Item 5. Without further comment or objection, motion carried with all Commissioners other than Haugan voting in favor of the motion.</p> <p><u>Public Comment:</u> None</p>
<p>6</p>	<p>Approve Amendment A1 to Contract SI016 with Children’s Network in the amount of \$185,474 for the provision of services provided by the Screening, Assessment, Referral and Treatment (SART) Coordinator for Fiscal Year 2014-2015. (Presenter: Scott McGrath, Supervisor, 252-4259)</p> <p><u>Discussion:</u> None</p> <p>Commissioner Haugan abstained due to her position as appointing authority over Children’s Network.</p> <p>A motion was made by Commissioner Ramos and seconded by Commissioner Weinstein to approve Agenda Item 6. Without further comment or objection, motion carried with all Commissioners other than Haugan voting in favor of the motion.</p> <p><u>Public Comment:</u> None</p>
<p>7</p>	<p>Approve the Capacity Continuum Project Request for Qualifications (RFQ) 14-01 and authorize release for an investment opportunity aimed at attracting a qualified group or individual interested in working with the Commission to assist in the facilitation and implementation of the First 5 San Bernardino Capacity Continuum Project. This is for a contract period of three (3) fiscal years beginning September 4, 2014 through June 30, 2017 and not to exceed a total of \$900,000. (Presenter: Bobbi Albano, Staff Analyst II, 252-4266)</p> <p><u>Item 7 taken off calendar</u></p>
<p>8</p>	<p>Approve Amendment A2 to Contract SI002 with Inland Empire United Way 2-1-1, extending and increasing the contract for one year in the amount of \$381,353 for FY 2014-2015 for a total contract amount not to exceed \$1,587,706 to provide comprehensive Countywide Resource and Referral services. (Presenter: Bobbi Albano, Staff Analyst II, 252-4266)</p> <p><u>Discussion:</u> Commissioner Hill requested a copy of 2-1-1’s end of the month reports. Ms. Scott stated the reports are received at First 5 and will be shared with the commissioners.</p> <p>A motion was made by Commissioner Ramos and seconded by Commissioner Hill to approve Agenda Item 8. Without further comment or objection, motion carried by unanimous vote.</p> <p><u>Public Comment:</u> None</p>

Item No.	INFORMATION
9	Receive Information on Continuing Contracts for Fiscal Year 2014-15. (Presenter: Debora Dickerson-Sims, Administrative Supervisor II, 252-4269)

Public Comment None

Commissioner Hill asked if there will be a workshop or orientation for those agencies who want to submit a proposal so they are aware of what to include in their proposal. First 5 staff answered that there is a mandatory proposer meeting which reviews expectations and criteria.

Vice-Chair Ohikhuare commended staff and their efforts on the new strategic plan.

Commissioner Roundtable Commissioner Hill also commended Mary Alvarez and the AmeriCorp staff for the beautiful work they created on the E. Neal Roberts school mural.

Chair Haugan recognized Commissioner Mark Daniels for his time and good work while on the First 5 Commission. Chair Haugan stated Commissioner Daniels was very engaged and very helpful. It was with a heavy heart that he resigned. He recently accepted a position with the Department of Behavioral Health which he enjoys very much. The current Commission vacancy will be appointed by the Board of Supervisors Chair.

Adjournment A motion was made by Commissioner Egge and seconded by Commissioner Hill to adjourn the meeting. Without further comment or objection, meeting adjourned at 4:25 p.m. by unanimous vote.

Next Commission Meeting at First 5 San Bernardino August 6, 2014
3:30 p.m. to 5:00 p.m.

July 9, 2014 - CANCELLED

Attest

Linda Haugan, Chair

Ann M. Calkins, Commission Secretary