

Minutes: Children and Families Commission Meeting

735 East Carnegie Drive, Suite 150, San Bernardino, California 92408

Meeting Date, Time and Location November 6, 2013
3:30 p.m.
Vice-Chair Ohikhuare called the meeting to order at 3:30 p.m.
County Government Center
Covington Chambers
385 North Arrowhead Avenue
San Bernardino, CA 92415

Pledge of Allegiance The Pledge of Allegiance was led by Vice-Chair Ohikhuare

Conflict of Interest Disclosure Commission members shall review agenda item contractors, subcontractors, and agents, which may require member abstentions due to conflict of interest and financial interests.

A Commission member with conflicts of interests shall state their conflict under the appropriate item. A Commission member may not participate in or influence the decision on a contract for which their abstention has been recorded.

Attendees **Commissioners Present**

- Mark Daniels
- Leslie Egge
- Margaret Hill
- Maxwell Ohikhuare, M.D.
- James Ramos
- Elliot Weinstein, M.D.

Staff Present

- Karen E. Scott, Executive Director
- Cindy Faulkner, Operations Manager
- Ann M. Calkins, Executive Assistant
- Debora Dickerson-Sims, Administrative Supervisor II
- Staci Scranton, Supervising Office Assistant
- Mary Jaquish, Supervisor
- Scott McGrath, Supervisor
- William Kariuki, Staff Analyst II
- Bobbi Albano, Staff Analyst II
- Delia Barreto, Staff Analyst II
- Jeff Faulkerson, Staff Analyst II

- Willmar Gultom, Accountant II
- James Kim, Accountant II
- Ruth Ann Martinez, Staff Analyst II
- Pattie McGinty-Hagedorn, Staff Analyst II
- Ronnie Robinson, Staff Analyst II
- Walid Wahba, Accountant II
- Amanda Ferguson, Staff Analyst II
- Cindy Peterson, Office Assistant II
- Ofelia Pettengill, Office Assistant II
- Leslie Fountain, Media Specialist II
- Chrystina Smith-Rasshan, Staff Analyst II

**Election of
Advisory
Committee
Chair**

A motion was made by Commissioner Egge and seconded by Commissioner Daniels to elect Margaret Hill as Advisory Committee Chair.

With Chair Haugan absent and without further comment or objection, motion carried.

**Report –
Karen E. Scott
Executive
Director**

State of First 5 Address

Thank you all for joining us today in our Anniversary/Birthday celebration. I do want to point out that this event replaces our annual State of First 5 Address typically held in January each year. We hope to have an Open House at our new location sometime early in the new year.

Relocation Update

Things are moving along well. Site is beautiful. We are set to begin transitioning over to the 735 Carnegie Drive site on 11/18/2013 and be complete by November 27th.

Furniture

The Commission has used office furniture and miscellaneous supplies that are available for donation to non-profit, government, faith-based and school organizations. Photos of available items are posted on the First 5 website. First priority for the items will be given to the Commission's contracted agencies. These items will be offered on an "as is" and "first come, first served" basis. "Takers" must arrange to move the items, provide their own labor, own tools and moving equipment. Recipients of the used furniture will be signing a release of liability, as the Commission will not be liable for any injuries incurred by their laborers.

November is Child Literacy Month

This month's report includes information about recent events as well as tips and resources for parents.

Appreciation

I would like to extend my sincere appreciation to all of the First 5 staff that contributed to today's program, celebrating the 15th year anniversary of the passage of Prop 10. Special kudos to Leslie Fountain, our media specialist, for her tireless hours creating our anniversary report; Jeffrey Pontius, soon to be Staff Analyst II, for his research and data collection work to compile the report; and my Leadership Team - Cindy Faulkner, Mary Jaquish, Scott McGrath, Debora Sims, Stacy Scranton and Ann Calkins.

Consent A motion was made by Commissioner Ramos and seconded by Commissioner Hill to approve the Consent Items. With Chair Haugan absent and without further comment or objection, motion carried.

Item No.	CONSENT ITEMS
1	Approve minutes of October 23, 2013 Commission Meeting. (Affected Districts: All) (Presenter: Ann M. Calkins, Executive Assistant, 387-1502)
2	Approve Commission Meeting Schedule for 2014 (Presenter: Ann M. Calkins, Executive Assistant, 387-1502)

Item No.	DISCUSSION ITEMS
3	<p>Approve a non-financial MOU with Preschool Services Department for the Commission to provide literacy, math skills, and social-emotional development skills for eligible preschool children ages 2-5, through the use of AmeriCorps members for the period of November 6, 2013 through August 31, 2016. (Presenter: Mary Alvarez, Staff Analyst II, 387-1508)</p> <p><u>Discussion</u> None.</p> <p><u>Public Comment</u> Diana Alexander, Preschool Director thanked the commission for approving this item. Without the services of First 5 San Bernardino, Preschool Services would not be as great a department as it is.</p> <p>A motion was made by Commissioner Egge and seconded by Commissioner Daniels to approve Agenda Item 3. With Chair Haugan’s absence and without further comment or objection, motion carried.</p>

Public Comment None

Special Presentation First 5 San Bernardino 15-Year Anniversary Program

Guest Speakers: John Michaelson, Supervisor Josie Gonzales, Kent Paxton, Dr. Guillermo Valenzuela

Commissioner Roundtable None

Adjournment A motion was made by Commissioner Weinstein and seconded by Commissioner Egge to adjourn the meeting. With Chair Haugan absent and without further comment or objection, meeting adjourned at 5:08 p.m.

Next Commission Meeting

January 8, 2014 – 3:30 p.m.
County of San Bernardino Government Center, Covington Chambers
385 North Arrowhead Avenue, San Bernardino, CA 92415

Attest

Vice-Chair Maxwell Ohikhuare

Ann M. Calkins, Commission Secretary
