

## Minutes: Children and Families Commission Meeting

330 North D Street, Fifth Floor, San Bernardino, California 92415

---

**Meeting Date, Time and Location** August 7, 2013  
3:30 p.m.  
Vice-Chair Ohikhuare called the meeting to order at 3:31 p.m.  
County Government Center  
Covington Chambers  
385 North Arrowhead Avenue  
San Bernardino, CA 92415

---

**Pledge of Allegiance** The Pledge of Allegiance was led by Vice-Chair Ohikhuare

---

**Conflict of Interest Disclosure** Commission members shall review agenda item contractors, subcontractors, and agents, which may require member abstentions due to conflict of interest and financial interests.  
  
A Commission member with conflicts of interests shall state their conflict under the appropriate item. A Commission member may not participate in or influence the decision on a contract for which their abstention has been recorded.

---

**Attendees**

**Commissioners Present**

- Mark Daniels
- Leslie Egge
- Margaret Hill
- Maxwell Ohikhuare, M.D.
- James Ramos
- Elliot Weinstein, M.D.

**Staff Present**

- Karen E. Scott, Executive Director
- Cindy Faulkner, Operations Manager
- Ann M. Calkins, Executive Assistant
- Regina Coleman, County Counsel
- Mary Jaquish, Supervisor
- Debora Dickerson-Sims, Administrative Supervisor II
- Staci Scranton, Supervising Office Assistant
- Scott McGrath, Supervisor
- Leslie Fountain, Media Specialist II

---

August 7, 2013

Page 2 of 6

Report –  
Karen E. Scott  
Executive  
Director

**Certificates of Appreciation**

Certificates were presented to AmeriCorps workers Diana Yegge and Regina Williams for their 1700 hours of service to our preschool children.

**New Advisory Committee members**

Erin Brinker, THINK Together, Dr. Dani Hodge, University of California, San Bernardino, (replacing Dr. Sybil Carrere) and Dr. Beth Higbee from San Bernardino Superintendent of Schools.

New subcommittee of the Advisory Committee: “Proposal Review” - this subcommittee will work along with the Strategic Plan and the Data and Research subcommittees.

**Save the Date - Thursday, October 10, 2013**

“Culture of Poverty” presentation by Kathy Estes. Ms. Estes is a Program Coordinator for Coordinated School Health Programs for the San Bernardino County Superintendent of Schools. Participants in this interactive workshop will get the opportunity to consider the realities on what it means to “live in poverty”. An invitation will be extended to Commissioners and Advisory Members. The program will begin at 9 am at the First 5 San Bernardino office

**New First 5 website**

Have you seen it? You must see it - the new First 5 San Bernardino website. It has a new look, new features for parents, policymakers, agencies and more. Visit us often at [www.first5sanbernardino.org](http://www.first5sanbernardino.org)

**Countywide Vision**

First 5 San Bernardino is Stepping Up to the Countywide Vision. We will highlight steps throughout the year that our agency is taking to realize the Countywide Vision, “It’s Up to Us”.

**Camille Mayben, First 5 California Executive Director**

Camille Mayben, the new Executive Director for First 5 California proposed to visit every County Commission. Camille visited San Bernardino County on July 15. She also had an opportunity to visit the excellent Rialto Renaissance Preschool operated by San Bernardino County Preschool Services. Camille rolled up her sleeves, sat with the kids and had a great time with them.

First 5 Commissions are having meaningful dialogue with First 5 CA under the leadership of Camille Mayben. First 5 CA is going through a revision of its strategic plan just as First 5 San Bernardino is doing. Camille had an opportunity to sit with First 5 San Bernardino’s Advisory Committee during her visit and had much praise for our members and our Commission for the work we are doing.

**Third Annual Funder’s Forum**

On June 24, First 5 held its Third Annual Funder’s Forum. First 5 is very proud of its Capacity Building Academy graduates and the collaborations and relationships that are being built from this experience. A big thank you to Greg Devereaux, CEO for San Bernardino County and Gary Ovitt, 4th District Supervisor for their support of First 5’s event and its tie in to the Countywide Vision.

**National Breastfeeding Awareness Month**

August marks the month for National Breastfeeding Awareness. The U.S. Department of Health and Human Services funds this campaign in hopes to empower women to commit to breastfeeding by highlighting new research about its health benefits to newborns and mommies. These benefits for babies include less

digestive problems, asthma, diabetes, respiratory problems and earaches. Look for more information during the month of August.

---

**Changes to Agenda**

No changes.

---

**Consent**

A motion was made by Commissioner Ramos and seconded by Commissioner Weinstein to approve the Consent Items. Without further comment or objection, motion carried.

Item No.	CONSENT ITEMS
1	Approve minutes of June 19, 2013 Commission Meeting. (Affected Districts: All) (Presenter: Ann M. Calkins, Executive Assistant, 387-1502)
2	Rescind approval of Children’s Network Contract SI016 from the June 19, 2013 Commission Meeting in the amount of \$170,139 for the provision of services provided by the <u>S</u> creening, <u>A</u> ssessment, <u>R</u> eferral and <u>T</u> reatment (SART) Coordinator for Fiscal Year 2013-2014 and approve revised contract correcting signing authority. (Affected Districts: All) (Presenter: Cindy Faulkner, Operations Manager, 387- 1504)
3	Rescind approval of Children’s Network Contract CE009 Amendment A2 from the May 15, 2013 Commission Meeting in the amount of \$411,344 for FY 2013-2014 for a total contract amount not to exceed \$1,297,450 to implement countywide educational campaigns and community events addressing child abuse prevention and approve revised contract correcting signing authority. (Affected Districts: All) (Presenter: Cindy Faulkner, Operations Manager, 387-1504)
4	Rescind approval of High Desert Outreach Center Contract SI015 from the June 19, 2013 Commission Meeting in the amount of \$205,160 for Fiscal Years 2013-2015 and approve revised contract correcting the name of the legal entity to read High Desert Community Foundation. (Affected Districts: First District) (Presenter: Cindy Faulkner, Operations Manager, 387-1504)
5	Approve Assignment Agreement for Contract SI012 between the Loma Linda University Medical Center Pediatrics Department and Loma Linda – Inland Empire Consortium for Healthcare Education in the amount of \$144,256 for Fiscal Years 2013-2016 to provide a Child Abuse Pediatric Fellowship. (Affected Districts: All) (Presenter: Cindy Faulkner, Operations Manager, 387-1504)

---

Item No.	DISCUSSION ITEMS
6	<p>Reject offer for a new lease at the reduced monthly rental rate of \$15,923.61 (\$1.25/sq ft.) for premises currently leased at 330 North D Street, Suite 500, (Fifth Floor), San Bernardino, CA 92415-0442. (Affected Districts: All) (Presenter: Karen E. Scott, Executive Director, 387-1502)</p> <p><b><u>Discussion</u></b> None</p> <p><b><u>Public Comment</u></b> None</p> <p>A motion was made by Commissioner Daniels and seconded by Commissioner Hill to reject the offer as recommended in Agenda Item 6. Without further comment or objection, motion carried.</p>
7	<p>Approve Contract IC024 with Three Carnegie Plaza as lease agreement for office space for First 5 San Bernardino, located at 735 Carnegie Drive, Suite 150, San Bernardino, effective November 1, 2013, in the amount of \$3,335,013. (Affected Districts: All) (Presenter: Karen E. Scott, Executive Director, 387-1502)</p> <p><b><u>Discussion</u></b> Commissioner Ohikhuare inquired as to the yearly rental rate. Ms. Scott stated the yearly rate is \$279,447. Commissioner Daniels asked if Commission meetings will be held at the new location. Ms. Scott stated staff is planning on holding meetings at that location and will be meeting with GM Business Interiors to review furniture plans and hear suggestions for office, conference and meeting rooms. Ms. Scott stated there is a conference room at the new location that is large enough to accommodate Commission meetings.</p> <p>Supervisor Ramos asked if we end the lease early would the required \$300,000 to opt out of the lease be noted in our audit as restricted funds. Debora Dickerson-Sims stated she would discuss this with the auditors and report back to the Commission.</p> <p><b><u>Public Comment</u></b> None</p> <p>A motion was made by Commissioner Egge and seconded by Commissioner Weinstein to approve Agenda Item 7. Without further comment or objection, motion carried.</p>
8	<p>Ratify action of the Executive Director in issuing letter of intent to participate in the First 5 Service Corps program for Fiscal Year 2013-2014 and authorize \$80,200 funding match for Prevent Child Abuse Prevention California four (4) AmeriCorps service member positions to provide school readiness services for fiscal year 2013-2014. (Affected Districts: All) (Presenter: Mary Alvarez, Staff Analyst II, 387-1508)</p> <p><b><u>Discussion</u></b> Commissioner Egge asked how the participants are chosen. Ms. Alvarez stated First 5 staff is in the midst of a recruitment to fill four slots. Fifteen (15) applications have been received in addition to the two current AmeriCorps participants.</p> <p>Commissioner Hill asked if the AmeriCorps workers who were present could</p>

	<p>describe their activities at the schools. Regina Williams and Diana Yegge explained that they assist children in sounding out words, recognizing letters and writing their names, in addition to preparing lesson plans. Ms. Williams and Ms. Yegge expressed that working with the children has been a very rewarding experience. Ms. Alvarez added that the AmeriCorps workers also conduct pre and post assessments, and collect data for math, literacy and social/emotional competencies. Ms. Alvarez stated she will share this data with the commissioners upon completion of the reporting period.</p> <p><b><u>Public Comment</u></b> None</p> <p>A motion was made by Commissioner Ramos and seconded by Commissioner Hill to ratify Agenda Item 8. Without further comment or objection, motion carried.</p>
<p>9</p>	<p>Approve Contract EC026 with the San Bernardino County Child Care Planning Council (CCPC) under the umbrella of San Bernardino County Superintendent of Schools in the amount of \$2,699,778 for fiscal year 2013-2016 to provide countywide services as identified in the First 5 California CARES Plus program guidelines and required 3:1 local cash match. (Affected Districts: All) (Presenter: Mary Alvarez, Staff Analyst II, 387-1508)</p> <p><b><u>Discussion</u></b> Marian Carter, Superintendent of Schools, spoke on behalf of the contractor. Ms. Carter is also the local ChildCare Planning Council coordinator. Ms. Carter stated they expect 800 students this fiscal year to participate in the program. Vice-Chair Ohikhuare asked how are we really sure that this is making a difference? Ms. Carter responded that this is gauged by the responses received from the teachers. The teachers are learning and improving their professional growth and interaction with the children. The California Department of Education has research-based training especially for the age group and it is an amazing benefit for the teachers and in turn, benefits the child. It has affected so many children in San Bernardino County and is a wonderful program. Ms. Carter thanked the Commission for funding the last two years and hopes it continues for the next three years.</p> <p>Vice-Chair Ohikhuare stated he wished there was a way to measure some outcomes. Ms. Scott asked if Ms. Carter could speak about the data that is collected at the State level. Ms. Carter said the State has a data system and the Superintendent of Schools enters every aspect of the participant's information. Outcomes can be obtained immediately if the Commission wishes to see a report.</p> <p>James Moses, currently the Regional Director for ChildCare Resource Center stepped up to the podium to state he was the previous coordinator for the CARES Program. He stated that the best recognition for the results for children is through class assessments. He explained the class tool is an assessment tool that's used starting with the Head Start program and is now used in our State pre-school programs as well. It is an assessment scoring system that focuses on teacher/child interaction. Locally and statewide, we are seeing that the assessments being done on teachers and the program is that scores are going up. A sampling of teachers in year one and year two are given a pre-assessment. Then a post-assessment is completed. The scores are going up across the board and improvement is seen in the teacher/child interaction.</p> <p>There are also surveys completed by the teachers and program directors as well. These are some of the tools used to give indicators of improvement. Mr. Moses said there was some discussion of starting DRDP's (Desired Results</p>

	<p>Developmental Profile) as well, with the children. Teachers use this tool to assess growth in pre-school children.</p> <p>Commissioner Hill stated she previously worked with the Superintendent of Schools when the first contract was approved. She noted the teachers were always willing to share what they were teaching the young people. The outcomes came from a very successful relationship with the students. Commissioner Hill stated she is confident Mr. Moses will be a good mentor for Ms. Carter in continuing the CARES Plus Program.</p> <p>Commissioner Weinstein reiterated that early preparedness in childhood education is key. His wife is a teacher and has experienced children coming into third grade with just pre-kindergarten knowledge. Commissioner Weinstein appreciates that this program makes an impact early in the education of these children which will be of great benefit to them.</p> <p>Commissioner Ohikhuare noted that this program definitely fits into the Countywide Vision of "cradle to career".</p> <p><b><u>Public Comment</u></b> None</p> <p>A motion was made by Commissioner Hill and seconded by Commissioner Daniels to approve Agenda Item 9. Without further comment or objection, motion carried.</p>
--	---

---

**Public Comment** Gary Madden, United Way 2-1-1; Sarah Delgado, Christian Counseling Services

---

**Commissioner Roundtable** Commissioner Hill suggested First 5 staff obtain a few back braces to assist in the moving effort from the current office location to the new one and ensure safety procedures are followed.

---

**Adjournment** A motion was made by Commissioner Weinstein and seconded by Commissioner Egge to adjourn the meeting. Without further comment or objection, meeting adjourned at 4:27 p.m.

**▶▶NOTE: MEETING IN OCTOBER FALLS ON FOURTH WEDNESDAY◀◀**

October 23, 2013 - 3:30 p.m.  
County of San Bernardino Government Center, Covington Chambers  
385 North Arrowhead Avenue, San Bernardino, CA 92415

**Attest**

---

Maxwell Ohikhuare, Vice-Chair

---

Ann M. Calkins, Commission Secretary

---