

Minutes: Children and Families Commission Meeting

330 North D Street, Fifth Floor, San Bernardino, California 92415

Meeting Date, Time and Location June 19, 2013
3:30 p.m.
Chair Haugan called the meeting to order at 3:31 p.m.
County Government Center
Covington Chambers
385 North Arrowhead Avenue
San Bernardino, CA 92415

Pledge of Allegiance The Pledge of Allegiance was led by Chair Haugan

Special Presentation "Healthy Cities Highlights 2012-2013"
Scott McGrath, Supervisor, First 5 San Bernardino

A presentation showcasing the projects embraced and the potential outcomes achieved by five of the Healthy Cities/Healthy Communities contracted with First 5 San Bernardino. Explanation to the Commission on how evaluation data will be derived for these projects since it is very different than other direct service programs.

Conflict of Interest Disclosure Commission members shall review agenda item contractors, subcontractors, and agents, which may require member abstentions due to conflict of interest and financial interests.

A Commission member with conflicts of interests shall state their conflict under the appropriate item. A Commission member may not participate in or influence the decision on a contract for which their abstention has been recorded.

Attendees

Commissioners Present

- Leslie Egge
- Linda Haugan
- Margaret Hill
- Maxwell Ohikhuare, M.D.
- Elliot Weinstein, M.D.

Staff Present

- Karen E. Scott, Executive Director
- Cindy Faulkner, Operations Manager
- Ann M. Calkins, Executive Assistant

- Regina Coleman, County Counsel
 - Mary Jaquish, Supervisor
 - Debora Dickerson-Sims, Administrative Supervisor II
 - Staci Scranton, Supervising Office Assistant
 - Scott McGrath, Supervisor
 - Chris Espinoza, Staff Analyst II
 - Ruth Ann Martinez, Staff Analyst II
 - Leslie Fountain, Media Specialist II
 - Chrystina Smith-Rasshan, Staff Analyst II
-

**Report –
Karen E. Scott
Executive
Director**

Certificates of Appreciation

Students from Cal State San Bernardino recently joined in an innovative partnership with First 5 San Bernardino in a research project comparing breastfeeding outcomes between Riverside and San Bernardino counties, considering that San Bernardino County has more Baby Friendly hospitals than anywhere else in the world. Ms. Scott thanked them for their thorough research, evaluation and recommendations and presented each student and their professor, Dr. Jan Kottke, with a certificate of appreciation. The students were invited to return to the August 7 Commission Meeting for a full presentation of their report to the Commissioners.

First 5 Commercial

First 5 San Bernardino has contracted to run a short TV commercial with Charter Network Cable Media covering the Rancho Cucamonga, Mountain and High Desert areas of San Bernardino County as well as portions of Riverside and the communities of Alhambra, Burbank, Long Beach/Cerritos, Malibu, Norwalk/Whittier, Pasadena, West Covina/Azusa in Los Angeles County.

The cost offered by Charter Network for this coverage is \$18,636 for the year, saving First 5 San Bernardino approximately \$18,000 for such a project because of the package structure which includes coverage in portions of other counties. The commercial will run 296 times per month, for a total of 3,552 for the year airing on Bravo, USA, ABC Family, Nickelodeon, VH-1, BET, Oxygen, Syfy, Cooking Channel, Disney XD, Hub and SoapNet channels.

Third Quarter Budget Status

Presented third quarter budget status as of March 31, 2013. The FY 2012/13 total budget is \$38,913,251. Expenditures through the 3rd quarter = \$12,715,551. The Administrative Costs percentage to actuals = 16.39% and will decrease substantially by the end of the 4th quarter after contracted agencies submit final request for reimbursements and closeouts of the fiscal year are completed.

**Changes to
Agenda**

No changes.

Consent A motion was made by Commissioner Ohikhuare and seconded by Commissioner Hill to approve the Consent Items. Without further comment or objection, motion carried.

Item No.	CONSENT ITEMS
1	Approve minutes of May 15, 2013 Commission Meeting. (Affected Districts: All) (Presenter: Ann M. Calkins, Executive Assistant, 387-1502)

Item No.	DISCUSSION ITEMS
2	<p>Conduct Public Hearing on California Children and Families Commission Annual Report Fiscal Year 2011-12. (Affected Districts: All) (Presenter: Karen E. Scott, Executive Director, 387-1502)</p> <p>The Public Hearing was conducted highlighting the support and work of the State First 5 Commission related to Developmental Screenings and Services, the CARES Plus program, the Power of Preschool program, the Hands-On Health Express van, Parent Education website and Social Media, Smoking Cessation resources and the Kits for New Parents. Commissioners were directed to Appendix A of the report to find a complete description of the services of First 5 California by result areas (child development, child health, family functioning, and systems of care). Commission was also informed that Evaluation results show that First 5 California and the county commissions seek to provide families most in need with services that prepare children to enter school ready to learn and thrive.</p> <p>No public comments were presented on this item.</p>
3	<p>Conduct Public Hearing of the Children and Families Commission for San Bernardino County's Strategic Plan for 2010-2015 to confirm the plan will be active for the forthcoming fiscal year. (Affected Districts: All) (Presenter: Karen E. Scott, Executive Director, 387-1502)</p> <p>The Public Hearing was conducted informing the Commission that the current First 5 San Bernardino Strategic Plan, covering the fiscal years 2010-2015 requires no changes and will support the work of the Commission over the next program year. A subcommittee of the First 5 San Bernardino Advisory Committee has been established and will be working over the next year on recommendations for revision of the Strategic Plan for the future.</p> <p>No public comments were presented on this item.</p>
4	<p>Authorize negotiation of lease at recommended site of 735 Carnegie Drive, Suite 150 in San Bernardino. (Affected Districts: All) (Presenter: Karen E. Scott, Executive Director, 387-1502)</p> <p><u>Discussion</u> Commissioner Hill asked if First 5 will present a new lease contract to the Commission. Ms. Scott answered yes.</p> <p><u>Public Comment</u> None</p>

	<p>A motion was made by Commissioner Ohikhuare and seconded by Commissioner Egge to authorize Agenda Item 4. Without further comment or objection, motion carried.</p>
5	<p>Authorize termination of Contract AIC0002Y09 with service of 120 Day Notice of Lease Termination at 330 No. D Street, Suite 500, San Bernardino (Affected Districts: All) (Presenter: Karen E. Scott, Executive Director, 387-1502)</p> <p><u>Discussion</u> None</p> <p><u>Public Comment</u> None</p> <p>A motion was made by Commissioner Hill and seconded by Commissioner Weinstein to authorize Agenda Item 5. Without further comment or objection, motion carried.</p>
6	<p>Approve submittal of application for membership to the “<i>Children Now Children’s Movement</i>”. (Affected Districts: All) (Presenter: Karen E. Scott, Executive Director, 387-1502)</p> <p><u>Discussion</u> Commission Counsel Regina Coleman stated that the Commission name would not be used on any legislation submitted by Children Now unless specifically authorized by the Commission.</p> <p><u>Public Comment</u> None</p> <p>A motion was made by Commissioner Egge and seconded by Commissioner Hill to approve Agenda Item 6. Without further comment or objection, motion carried.</p>
7	<p>Approve budget for fiscal year 2013-2014 and updates to the five-year financial plan. (Affected Districts: All) (Presenter: Debora Dickerson-Sims, Administrative Supervisor II, 387-1505)</p> <p><u>Discussion</u> Errors found in the “Proposed” Budget Book will be corrected.</p> <p><u>Public Comment</u> None</p> <p>A motion was made by Commissioner Hill and seconded by Commissioner Weinstein to approve Agenda Item 7. Without further comment or objection, motion carried.</p>
8	<p>Approve Investing In Children Early Education Contract Amendments for FY 2013-14 and FY 2014-15 increasing the contracts by \$3,362,998 for a cumulative total amount of \$9,032,452 to provide quality and developmentally appropriate early education programs with the following agencies:</p> <ul style="list-style-type: none"> A. Barstow Unified School District, Contract EC012 A1, increase of \$292,681 for the total contract amount of \$1,404,491 B. Hesperia Unified School District, Contract EC013 A1, increase of \$627,554 for the total contract amount of \$1,990,832 C. Rialto Unified School District, Contract EC016 A1, increase of \$1,216,509 for the total contract amount of \$2,644,514

	<p>D. Lucerne Valley Unified School District, Contract EC014 A1, increase of \$150,823 for the total contract amount of \$204,805 E. Fontana Unified School District, Contract EC009 A1, increase of \$1,075,431 for the total contract amount of \$2,787,810 (Affected Districts: All) (Presenter: Mary Jaquish, Supervisor)</p> <p><u>Discussion</u> None</p> <p><u>Public Comment</u> None</p> <p>A motion was made by Commissioner Egge and seconded by Commissioner Ohikhuare to approve Agenda Item 8. Without further comment or objection, motion carried.</p>
<p>9</p>	<p>Approve Healthy Cities/Healthy Communities (HCHC) Contracts for Fiscal Years 2013-2015 in the amount of \$963,516 and approve HCHC Contract Amendments for Fiscal Years 2012-2015 in the total amount of \$2,978,553 for a cumulative total amount of \$3,924,069 with the following: <u>Healthy Cities Contracts:</u> A. City of Rialto, Contract SI013, in the total amount of \$548,600 B. Reach Out, Contract SI014, in the total amount of \$209,756 C. High Desert Outreach Center, Contract SI015, in the total amount of \$205,160 <u>Healthy Cities Contract Amendments:</u> D. City of Rancho Cucamonga, Contract SI005 A1, increase of \$651,367 for the total contract amount of \$762,658 E. City of Montclair, Contract SI006 A1, increase of \$331,104 for the total contract amount of \$420,604 F. Reach Out, Contract SI007 A1, increase of \$481,952 for the total contract amount of \$556,952 G. St. Mary Medical, Contract SI008 A1, increase of \$770,623 for the total contract amount of \$845,012 H. Town of Apple Valley, Contract SI009 A1, increase of \$344,699 for the total contract amount of \$393,327 (Affected Districts: All) (Presenter: Mary Jaquish, Supervisor, 387-1512)</p> <p><u>Discussion</u> None</p> <p><u>Public Comment</u> None</p> <p>A motion was made by Commissioner Hill and seconded by Commissioner Weinstein to approve Agenda Item 9. Without further comment or objection, motion carried.</p>
<p>10</p>	<p>Approve Family Literacy Development Services Contracts for Fiscal Years 2013-2015 to provide literacy services to children birth through five years of age and their families in the total amount of \$1,115,245 with the following: A. Child Care Resource Center Inc., Contract EC021 in the amount of \$194,866 B. Chino Valley Unified School District, Contract EC022 in the amount of \$235,172 C. County of San Bernardino Area 20 Special Districts Joshua Tree, Contract EC024 in the amount of \$53,447</p>

	<p>D. Rim Family Services, Contract EC025 in the amount of \$211,122 E. Save the Children Federation, Inc., Contract EC027 in the amount of \$280,000 F. University Enterprises Corporation at California State University San Bernardino, Contract EC023 in the amount of \$140,638 (Affected Districts: All) (Presenter: Scott McGrath, Supervisor, 387-1524)</p> <p><u>Discussion</u> Commissioner Hill asked where these services were being provided. Mr. McGrath stated these services are provided in Big Bear City, Trona, Needles and Baker and a few other desert, rural and/or remote areas. Projected numbers of children to be served annually is 814.</p> <p><u>Public Comment</u> None</p> <p>A motion was made by Commissioner Egge and seconded by Commissioner Hill to approve Agenda Item 10. Without further comment or objection, motion carried.</p>
<p>11</p>	<p>Approve Contract SI016 with Children’s Network in the amount of \$170,139 for the provision of services provided by the <u>S</u>creening, <u>A</u>ssessment, <u>R</u>eferral and <u>T</u>reatment (SART) Coordinator for Fiscal Year 2013-2014. (Affected Districts: All) (Presenter: Christopher Espinoza, Staff Analyst II, 387-1526)</p> <p><u>Discussion</u> None</p> <p><u>Public Comment</u> None</p> <p>Commissioner Haugan abstained due to her position as appointing authority over Children’s Network.</p> <p>A motion was made by Commissioner Weinstein and seconded by Commissioner Hill to approve Agenda Item 11. Without further comment or objection, motion carried.</p>

Public Comment Semrann Mann, Loma Linda University; Ashley Jones, Assemblywomen Cheryl Brown’s office; Teresa Healy, Barstow Unified School District.

Commissioner Roundtable Commissioner Hill stated that in her second month as Commissioner she is very impressed and commends the work of First 5 San Bernardino. Commissioner Hill said that the benefits for children 0 to 5 are the result of the good work from First 5 staff.

Adjournment Chair Haugan adjourned the meeting at 4:40 p.m.

▶▶ NO MEETING IN JULY ◀◀

Next Commission Meeting

August 7, 2013, 3:30 p.m.
County of San Bernardino Government Center
Covington Chambers
385 North Arrowhead Avenue
San Bernardino, CA 92415

Attest

Linda Haugan, Chair

Ann M. Calkins, Commission Secretary
