



## Minutes: Children and Families Commission Meeting

330 North D Street, Fifth Floor, San Bernardino, California 92415

---

**Meeting Date, Time and Location** June 15, 2011  
3:30 p.m.  
Chairwoman Haugan called the meeting to order at 3:38 p.m.  
First 5 San Bernardino  
330 North D Street, Fifth Floor, Large Conference Room  
San Bernardino, CA 92415

---

**Pledge of Allegiance** The Pledge of Allegiance was led by Chairwoman Linda Haugan

---

**Attendees**

**Commissioners Present**

- Mark Daniels
- Leslie Egge
- Linda Haugan
- Maxwell Ohikhuare, M.D.
- Guillermo Valenzuela, M.D.
- Nancy Ruth White

**Staff Present**

- Karen Scott, Executive Director
- Cindy Faulkner, Operations Manager
- Ann M. Calkins, Executive Assistant
- Debora Dickerson, Administrative Supervisor II
- Staci Scranton, Supervising Office Assistant
- Regina Coleman, Commission Counsel
- Mary Jaquish, Interim Supervisor
- Scott McGrath, Supervisor

---

**Report – Leslie Egge, Advisory Committee** The committee met on May 26, 2011 and began their work on establishing priorities for the future request for proposal which is scheduled to be released in November of this year. More information will follow with today's presentation of Agenda Item 13.

New committee members were introduced: Brian Hoerning, Senior Account Manager, KTIE radio station; Michelle Parker, Outreach Program Coordinator, LLUMC Children's Hospital, and James Moses, KidsNCare Manager, representing the San Bernardino County Child Care Planning Council.

Next scheduled Advisory Committee meeting is June 23, 2011 at noon at the First 5 San Bernardino office.

---

## **Minutes: Children and Families Commission 06-2011**

**June 15, 2011**

**Page 2 of 6**

**Report –  
Karen E. Scott,  
Executive  
Director**

### **Happy Fathers Day**

Recognition to F5SB funded fatherhood programs with Boys Republic, Para Los Ninos, Reach Out West End, Victor Community Services, WestCare Arizona and Volunteers of America, ensuring the best possible outcomes for our children of San Bernardino County. Page three of the Executive Director's report features a partner spotlight for Volunteers of America.

### **Unveiling of the newly “wrapped” F5SB Van**

Powerful marketing and great recognition of the First 5 organization and its mission to support and serve the healthy development of our children.

### **Staffing Changes at F5SB**

1 vacant Supervisor position, 3 vacant Staff Analyst II positions.

The Supervisor I position will not be filled this year.

F5SB is acting with caution related to staffing in order to avoid layoffs in the next fiscal year while continuing to operate within the nine percent administrative overhead cap.

To accommodate the current work load, F5SB hiring two Staff Analysts. Interviews were conducted on June 17, 2011. Contracts will be brought forth for approval at the July 6 Commission meeting.

### **Advisory Committee**

F5SB is actively recruiting additional members for the Advisory Committee via our website where further information and application can be found. Besides the three new members introduced by Commissioner Egge, F5SB has about 9 regular members. Policy allows for up to 23. F5SB would be served well with more parent, education and business representatives included in this advisory governance process.

### **AB 99 – Page 1 and 4**

On June 15, 2011, the State Budget Major Action report was released. In his May Revise, the Governor took the \$1 billion out of the budget because AB 99 is subject to litigation, but the Senate-Assembly budget put it back in. It changes nothing for the First 5 commissions. First 5 Commissions are still under the mandate in AB 99 to remit 50% of what was in our fund balance on June 30, 2010, unless the court rules that AB 99 is unconstitutional.

### **F5 SB Capacity Building Academy – Page 4**

F5SB congratulates our eight partner agencies that completed the F5SB Capacity Building Academy. Those agencies are Bear Valley Community Health District, Community Health Systems, Inc., El Sol Neighborhood Educational Center, Foothill Family Shelter, Priscilla's Helping Hands, Rialto Unified School District, San Bernardino Unified School District and Solomon Ujamaa Center. F5SB also expresses appreciation for the local funding agencies that served as panelists for the Capacity Building Forum held on May 20. Those funders were Weingart Foundation, Verizon, The Community Foundation, University of California Cooperative Extension and Kaiser Permanente.

### **Staff Corner – Page 2**

With F5SB since November 2002, and the recipient of the 2009 San Bernardino County Public Service Award for Excellence, Delia Barreto is a fiscal Staff Analyst II who does an amazing job for F5SB.

---

# Minutes: Children and Families Commission 06-2011

June 15, 2011

Page 3 of 6

## Changes to Agenda

Ann Calkins, Executive Assistant announced the following agenda changes:

1. There is an incorrect dollar amount listed on the agenda for Item 10 which reads as follows: *Approve Amendment A4 to Contract Number IC015 with Harder+Company Community Research to extend the contract term for one year in the amount of \$286,995 resulting in a total amount of \$1,444,422 for fiscal years 2007-2012 to provide external evaluation consulting services.* The correct total dollar amount for fiscal years 2007-2012 is \$1,456,842.

2. The presenter for Agenda Item 13 will now be Cindy Faulkner, Operations Manager, 387-1504.

---

## Consent

A motion was made by Commissioner Egge and seconded by Commissioner Ohikhuare to approve the following consent item. With Commissioner Gonzales absent, and without further comment or objection, motion carried.

Item No.	CONSENT ITEM
1	Approve minutes of May 4, 2011 Commission Meeting (Affected Districts: All) (Presenter: Ann M. Calkins, Executive Assistant, 387-1502)

---

Item No.	DISCUSSION ITEMS
2	Approve policy to classify current fund balance categories to be compliant with the new fund balance classifications contained in the reporting requirements of Statement 54 of the Government Accounting Standards Board (GASB). (Affected Districts: All) (Presenter: Debora Dickerson, Administrative Supervisor II 387-1505)  A motion was made by Commissioner Valenzuela and seconded by Commissioner Ohikhuare to approve Agenda Item 2. With Commissioner Gonzales absent and without further comment or objection, motion carried.
3	Approve budget for fiscal year 2011-2012 and updates to the five-year financial plan. (Affected Districts: All) (Presenter: Debora Dickerson, Administrative Supervisor II, 387-1505)  A motion was made by Commissioner Egge and seconded by Commissioner White to approve Agenda Item 3. With Commissioner Gonzales absent and without further comment or objection, motion carried.
4	Approve Contract Number IC021 with Vavrinek, Trine, Day & Co., LLP in the amount of \$83,600 for fiscal years 2011-2014 to conduct and prepare an annual audit and report of First 5 San Bernardino's financial statements. (Affected Districts: All) (Presenter: Debora Dickerson, Administrative Supervisor II 387-1505)  A motion was made by Commissioner Ohikhuare and seconded by Commissioner Daniels to approve Agenda Item 4. With Commissioner Gonzales absent and without further comment or objection, motion carried.
5	Approve Contract Number SI004 with the San Bernardino County Child Care Planning Council (CCPC) under the umbrella of San Bernardino County Superintendent of Schools in the amount of \$1,799,852 for fiscal year 2011- 2013 to provide countywide services as identified in the First 5 California CARES Plus program guidelines and required 3-1 local cash match.

**Minutes: Children and Families Commission 06-2011**

**June 15, 2011**

**Page 4 of 6**

	<p>(Affected Districts: All) (Presenter: Cindy Faulkner, Operations Manager, 387-1504)</p> <p>A motion was made by Commissioner White and seconded by Commissioner Valenzuela to approve Agenda Item 5. With Commissioner Gonzales absent and without further comment or objection, motion carried.</p>
6	<p>Approve Amendment A1 to Contract Number IC019 with County of San Bernardino Department of Behavioral Health to extend the contract term for one year in the amount not to exceed \$552,078 resulting in a total amount of \$1,104,156 for fiscal years 2010-2012, representing a 15% fixed allocation for MediCal Early, Periodic, Screening, Diagnosis and Treatment (EPSDT) reimbursement for the Screening, Assessment, Referral and Treatment (SART) Model of Care for children ages 0-5 years. (Affected Districts: All) (Presenter: Cindy Faulkner, Operations Manager, 387-1504)</p> <p>A motion was made by Commissioner Daniels and seconded by Commissioner Egge to approve Agenda Item 6. Commissioner Haugan abstained. With Commissioner Gonzales absent and without further comment or objection, motion carried.</p>
7	<p>Approve Contract Number SI003 with County of San Bernardino Children's Network in the amount of \$199,385 for fiscal year 2011-2012 for the provision of services provided by the <u>S</u>creening, <u>A</u>ssessment, <u>R</u>eferral and <u>T</u>reatment (SART) Coordination of Systems. (Affected Districts: All) (Presenter: Mary Jaquish, Supervisor, 387-1512)</p> <p>Cindy Faulkner, Operations Manager, 387-1504, presented Agenda Item 7. A motion was made by Commissioner Valenzuela and seconded by Commissioner Daniels to approve Agenda Item 7. Commissioner Haugan abstained. With Commissioner Gonzales absent and without further comment or objection, motion carried.</p>
8	<p>Approve Contract Number CE009 with County of San Bernardino Children's Network in the total amount of \$488,008 for fiscal year 2011-2012 to implement countywide educational campaigns and community events addressing child abuse prevention. (Affected Districts: All) (Presenter: Cindy Faulkner, Operations Manager, 387-1504)</p> <p>A motion was made by Commissioner White and seconded by Commissioner Valenzuela to approve Agenda Item 8. Commissioner Haugan abstained. With Commissioner Gonzales absent and without further comment or objection, motion carried.</p>
9	<p>Approve Amendment A2 to Contract Number IC018 with Persimmony International Inc., to extend the contract term for one year in the amount of \$214,622 resulting in a total amount of \$643,866 for fiscal years 2009-2012 to provide a web-based data system. (Affected Districts: All) (Presenter: Cindy Faulkner, Operations Manager, 387-1504)</p> <p>A motion was made by Commissioner Ohikhuare and seconded by Commissioner Egge to approve Agenda Item 9. With Commissioner Gonzales absent and without further comment or objection, motion carried.</p>
10	<p>Approve Amendment A4 to Contract Number IC015 with Harder+Company Community Research to extend the contract term for one year in the amount of \$286,995 resulting in a total amount of \$1,456,842 for fiscal years 2007-2012 to provide external evaluation consulting services.</p>

**Minutes: Children and Families Commission 06-2011**

**June 15, 2011**

**Page 5 of 6**

	(Affected Districts: All) (Presenter: Scott McGrath, Supervisor, 387-1524)  A motion was made by Commissioner Valenzuela and seconded by Commissioner Daniels to approve Agenda Item 10. With Commissioner Gonzales absent and without further comment or objection, motion carried.
11	Approve Amendment A1 to Contract Number FS025 with Knotts Family and Parenting Institute and Amendment A1 to Contract Number FS028 WestCare Arizona, Inc. decreasing the contract amounts by \$71,456 and \$74,695, respectively, for fiscal year 2011-2012, for provisions of services addressing Family Support (FS) activities through two strategic and inter-related initiatives: Parent Education (PE) and Family Resource Centers (RC). (Affected Districts: All) (Presenter: Mary Jaquish, Interim Supervisor, 387-1512)  A motion was made by Commissioner White and seconded by Commissioner Ohikhuare to approve Agenda Item 11. With Commissioner Gonzales absent and without further comment or objection, motion carried.
12	Receive revised Independent Auditor's Report on State Compliance for First 5 San Bernardino for fiscal year 2009-2010. (Affected Districts: All) (Presenter: Debora Dickerson, Administrative Supervisor II, 387-1505)

---

<b>Item No.</b>	<b>INFORMATION ITEMS</b>
13	Receive information on the Advisory Committee's progress in developing recommendations of priority strategies. (Affected Districts: All) (Presenter: Karen E. Scott, Executive Director, 387-1502)

---

**Public Comment** David Showalter, CPA, Vavrinek, Trine, Day & Co; James Moses, KidsNCare Manager, San Bernardino County Superintendent of Schools; Dr. Tim Haugan, Program Manager, San Bernardino County Children and Family Services.

---

**Commissioner Roundtable** None

---

**Adjournment** A motion was made by Commissioner Ohikhuare and seconded by Commissioner Egge to adjourn the meeting. With Commissioner Gonzales absent, and without further comment or objection, motion carried. Chair Haugan adjourned the meeting at 5:00 p.m.

---

**Next Commission Meeting** August 3, 2011  
3:30 p.m. – 5:00 p.m.  
San Bernardino County Government Center  
Covington Chambers  
385 North Arrowhead Avenue  
San Bernardino, CA 92415

---

**Minutes: Children and Families Commission 06-2011**

**June 15, 2011**

**Page 6 of 6**

**Attest**

---

Linda Haugan, Chair

---

Ann M. Calkins, Commission Secretary

---