



Minutes: Children and Families Commission Meeting

330 North D Street, Fifth Floor, San Bernardino, California 92415

**Meeting Date,
Time and
Location**

Date: April 6, 2011 – Agenda 04-2011
Time: Vice Chair Ohikhuare called the meeting to order at 3:36 p.m.
Location: San Bernardino County Government Center
385 North Arrowhead Avenue, Covington Chambers
San Bernardino, California

**Pledge of
Allegiance**

The Pledge of Allegiance was led by Vice-Chair Ohikhuare

Attendees

Commissioners Present

- Mark Daniels
- Leslie Egge
- Maxwell Ohikhuare, M.D.
- Guillermo Valenzuela, M.D.
- Nancy Ruth White

Staff Present

- Karen Scott, Executive Director
 - Cindy Faulkner, Operations Manager
 - Ann M. Calkins, Executive Assistant
 - Staci Scranton, Supervising Office Assistant
 - Regina Coleman, Commission Counsel
 - Scott McGrath, Supervisor
 - Jeffrey Pontius, Staff Analyst I
 - Bonnie Woodrome, Media Specialist II
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**Report –
Karen E. Scott,
Executive
Director**

Ms. Scott combined the Executive Director and Advisory Committee Report:

Save the Date:

- Commission Planning Workshop – April 20, 2011 @ 2:30 at Inland Regional Center
- Commission Budget Workshop – May 4, 2011 at 1:00 pm in the Citrus Room

State Budget impacts to First 5

- **AB 99** - \$1 billion sweep of First 5 funds – impact to First 5 San Bernardino is \$50 million, (\$49,818,500)
- Lawsuit filed by First 5 Fresno to challenge AB 99 with Madera and Merced counties joining the litigation.
- **Press response to inquiry by the Riverside Press Enterprise**
“First 5 San Bernardino will lose just short of \$50 million due to the signed legislation. The Commission has no plans related to litigation at this time.”
- **Outcome of Planning Session** - 3/24/2011 Advisory Committee meeting

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Goal: to determine what programs/outcomes show the most positive impact on children and families, "move the needle" and make a measureable difference with First 5 funding in our communities.

Over the next several months the Advisory Committee will develop recommendations to prioritize strategies and make recommendations for Strategic Plan amendment and priorities for funding. This recommendation will be brought before the Commission for consideration beginning with FY 2012-13.

The Advisory Committee will meet on April 14th, to evaluate the current long range financial plan and budget proposal for FY 2011-2012, and discuss the feasibility of minimal cuts and maintenance of current contracts for the upcoming fiscal year. The Committee's recommendation will be presented to the Commission on 04/20/2011 at the planning workshop.

➤ **Contract Performance Analysis**

At this time, 9 months into the FY, our contracted agencies have spent or requested for reimbursement less than 50% of their appropriations. Through these results we are looking at staffing costs, services, indirect costs and the cost of subcontractors and will conduct individual reviews and renegotiations of contracts if necessary for the upcoming fiscal year.

➤ **Staff Corner highlight**

Scott McGrath, our newest supervisor to the team. Although he's only been with us since December 2010, we are hearing great things about his work and leadership from staff, contracted agencies and community. Thank you, Scott!

Changes to Agenda

There were no changes to the agenda.

Consent

A motion was made by Commissioner White and seconded by Commissioner Daniels to approve the following consent item. With Chair Haugan and Commissioner Gonzales absent and without further comment or objection, motion carried.

Item No.	CONSENT ITEM
1	Approve minutes of March 2, 2011 Commission Meeting (Affected Districts: All) (Presenter: Ann M. Calkins, Executive Assistant, 387-1502)

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Item No.	DISCUSSION ITEM
2	<p>Approve and authorize issuance of a Request for Qualifications for an Auditor (RFQ 11-01) to conduct and prepare an annual audit and report of First 5 San Bernardino's financial statements for years 2011-2014. (Affected Districts: All) (Presenter: Cindy Faulkner, Operations Manager, 387-1504)</p> <p>A motion was made by Commissioner Valenzuela and seconded by Commissioner Egge to approve Agenda Item 2. With Chair Haugan and Commissioner Gonzales absent and without further comment or objection, motion carried.</p>

Item No.	INFORMATION ITEM
3	<p>Receive information on the process to establish priorities relating to the current First 5 Strategic Plan. (Affected Districts: All) (Presenter: Karen E. Scott, Executive Director, 387-1502)</p>

Public Comment Mars Serna, Inland Empire Family Resource Center Coalition; Alicia Marengo and Melinda Corral, Building a Generation

Commissioner Roundtable Commissioner White commented on the KidsNCare "Rainbows Conference" she attended on March 19 at the Ontario Convention Center. Commissioner White stated she enjoyed the speakers and workshops and complemented the KidsNCare staff for creating a successful event.

Commissioner Egge stated she would like to see First 5 staff continue updating the agencies relating to the State's budget situation and how it effects First 5 funding.

Adjournment A motion was made by Commissioner Egge and seconded by Commissioner White to adjourn the meeting. With Chair Haugan and Commissioner Gonzales absent and without further comment or objection, motion carried. Vice-Chair Ohikhuare adjourned the meeting at 4:23 p.m.

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**Next
Commission
Meetings**

Commission Planning Session
April 20, 2011
2:30 p.m. – 5:00 p.m.
Inland Regional Center
1425 South Waterman Avenue
San Bernardino, CA 92415

Budget Workshop
May 4, 2011
1:00 p.m. – 3:00 p.m.
San Bernardino Government Center, Citrus Room
385 North Arrowhead Avenue
San Bernardino, CA 92415

Regularly scheduled Commission Meeting
May 4, 2011
3:30 p.m. – 5:00 p.m.
San Bernardino Government Center, Covington Chambers
385 North Arrowhead Avenue
San Bernardino, CA 92415

Attest

Maxwell Ohikhuare, M.D., Vice-Chair

Ann M. Calkins, Commission Secretary
