

Minutes: Children and Families Commission Meeting

330 North D Street, Fifth Floor, San Bernardino, California 92415

Meeting Date, Time and Location December 05, 2012
3:30 p.m.
Chair Haugan called the meeting to order at 3:35 p.m.
San Bernardino County Government Center
385 North Arrowhead Avenue, Covington Chambers
San Bernardino, CA 92415

Pledge of Allegiance The Pledge of Allegiance was led by Chair Haugan

Special Presentation Center for Oral Health – Presenter: Conrado Barzaga, M.D., Executive Director

Conflict of Interest Disclosure Commission members shall review agenda item contractors, subcontractors, and agents, which may require member abstentions due to conflict of interest and financial interests.

A Commission member with conflicts of interests shall state their conflict under the appropriate item. A Commission member may not participate in or influence the decision on a contract for which their abstention has been recorded.

Attendees

Commissioners Present

- Mark Daniels
- Josie Gonzales
- Linda Haugan
- Maxwell Ohikhuare, M.D.
- Elliot Weinstein, M.D.
- Nancy Ruth White

Staff Present

- Karen E. Scott, Executive Director
- Cindy Faulkner, Operations Manager
- Ann M. Calkins, Executive Assistant
- Mary Jaquish, Supervisor
- Staci Scranton, Supervising Office Assistant
- Scott McGrath, Supervisor
- Regina Coleman, County Counsel
- Leslie Fountain, Media Specialist II

**Report –
Karen E. Scott
Executive
Director**

Save The Date

Thursday, January 3, 2013 – State of First 5 Address, 9:30 am – 11:30 am at Cal State San Bernardino.

Guest Speaker: Kris Perry, Executive Director, National First 5 Years Fund
Theme: *First 5 San Bernardino – Making a Difference*

Telemedicine Field Trip

First 5 Staff is moving towards negotiations with Loma Linda University Children's Hospital to implement a telemedicine service for children and pregnant women in collaboration with several high desert health care facilities as approved by the Commission earlier this year. St. Mary's has extended an invitation to view a demo of their current telemedicine system, Cisco, supported by St. Joseph's Health Care System, of which St. Mary's is a part of. The system is changing in the next 3 weeks so the trip would have to be before the end of the month. A video clip which demonstrates how this works is available to the Commissioners.

Work also continues with development of a recommendation to support the Forensic Pediatric Fellowship program created by Loma Linda University Hospital and Dr. Claire Sheridan-Matney for the Children's Assessment Center. This item will be brought before the Commission at the January 9 meeting.

Staffing Update

In our budget for 2012/13, additional Staff Analyst II and Accountant positions are still vacant. These will be filled and brought before you as soon as possible.

Currently working with Human Resources and the Auditor-Controller's office to see if there is a different way to utilize our accountant position to better equip us to complete our financial statements for the annual audit and avoid findings due to lack of expertise.

Post-Election Supervisorial Commissioner Appointments

Pursuant to the Commission's discussion on October 24, please consider if you have any recommendations of individuals to fill Commissioner vacancies as they occur with the newly elected Supervisors Lovingood and Ramos, Districts 1 and 3 respectively. Please share your recommendations with me or Supervisor Gonzales as soon as possible.

With our current Commission Board, we are fortunate to have representation in the areas of social services, public health services, pediatrics, special needs advocacy and county leadership. I would request and recommend that our board can be further balanced with strong and experienced leaders to support the work we are doing with Commissioners that represent as follows:

- Educator - with an emphasis on Early Childhood Development, experience with large scale community and school district collaborations and outcomes measurement.
- Behavioral Health specialty - with an emphasis on prevention and intervention, development of high scope, strength-based programs to serve at risk families and experience analyzing data and outcomes.
- Children Services specialty - with expertise in child welfare and well-being, policy development, advocacy, and funding for children's programs at local, State and Federal levels.

And finally, I can be proactive in ensuring that the new Supervisors receive copies of our Commissioner Qualifications Brochure for reference and distribution as they seek to fill their vacancies.

As the current Commissioner appointments end at the end of January, the Commission should plan to conduct elections at the February meeting for the positions of chair and vice-chair.

**Changes to
Agenda**

Ann Calkins, Executive Assistant, announced the following change:

Continued to January's Meeting - Agenda Item 4d - Amendment No. 1 to Contract No. 12-518 with Mary Jaquish, Supervisor, for a total annual cost of \$109,069 (\$76,713 Salary, \$32,356 Benefits).

Consent

A motion was made by Commissioner Weinstein and seconded by Commissioner Ohikhuare to approve the Consent Items. Without further comment or objection, motion carried.

Item No.	CONSENT ITEMS
1	Approve minutes of October 24, 2012 Commission Meeting. (Affected Districts: All) (Presenter: Ann M. Calkins, Executive Assistant, 387-1502)
2	Approve Commission Meeting Schedule for 2013. (Affected Districts: All) (Presenter: Ann M. Calkins, Executive Assistant, 387-1502)

<p>3</p>	<p>Approve the following revised employment contracts with the County of San Bernardino and Children and Families Commission to update benefit language and County contribution levels, effective December 29, 2012:</p> <ul style="list-style-type: none"> a. Mary Alvarez, Staff Analyst, for a total annual cost of \$85,169 (\$62,995 Salary, \$22,174 Benefits). b. Delia Barreto, Staff Analyst II, for a total annual cost of \$93,949 (\$69,489 Salary, \$24,460 Benefits). c. Inez Denson, Staff Analyst II, for a total annual cost of \$77,321 (\$57,190 Salary, \$20,131 Benefits). d. Debora Dickerson-Sims, Administrative Supervisor II, for a total annual cost of \$115,146 (\$84,480 Salary, \$30,666 Benefits). e. LuCretia Dowdy, Office Specialist Public Relations, for a total annual cost of \$50,360 (\$35,266 Salary, \$15,094 Benefits). f. Cindy Faulkner, Administrative Manager, for a total annual cost of \$130,401 (\$95,672 Salary, \$34,729 Benefits). g. Joong Kim, Accountant II, for a total annual cost of \$70,737 (\$54,455 Salary, \$16,282 Benefits). h. Ronald Scott McGrath, Supervisor, for a total annual cost of \$89,912 (\$66,503 Salary, \$23,409 Benefits). i. Jeffrey Pontius, Staff Analyst I, for a total annual cost of \$74,101 (\$53,119 Salary, \$20,982 Benefits). j. George Potts, Fiscal Assistant, for a total annual cost of \$46,242 (\$31,738 Salary, \$14,504 Benefits). k. Ronnie Robinson, Staff Analyst II, for a total annual cost of \$89,460 (\$66,169 Salary, \$23,291 Benefits). l. Stacy Scranton, Supervising Office Assistant, for a total annual cost of \$52,427 (\$36,791 Salary, \$15,636 Benefits). <p>(Affected Districts: All) (Presenter: Karen E. Scott, Executive Director, 387-1502)</p>
<p>4</p>	<p>Approve amendments to the following employment contracts with the County of San Bernardino and Children and Families Commission to update benefit language, effective December 29, 2012: <i>(Item 4D continued to January's meeting)</i></p> <ul style="list-style-type: none"> a. Amendment No. 1 to Contract No. 11-470 with Alex Carballo, Staff Analyst II, for a total annual cost of \$83,257 (\$58,548 Salary, \$24,709 Benefits). b. Amendment No. 1 to Contract No. 11-778 with Larry Hernandez, Staff Analyst II, for a total annual cost of \$77,441 (\$54,455 Salary, \$22,986 Benefits). c. Amendment No. 1 to Contract No. 11-779 with William Kariuki, Staff Analyst II, for a total annual cost of \$77,441 (\$54,455 Salary, \$22,986 Benefits). d. Amendment No. 1 to Contract No. 12-518 with Mary Jaquich, Supervisor, for a total annual cost of \$100,060 (\$76,713 Salary, \$32,356 Benefits). e. Amendment No. 1 to employment Contract No. 11-813 with Vanessa Lee, Office Assistant II, for a total annual cost of \$41,761 (\$26,852 Salary, \$14,909 Benefits). f. Amendment No. 1 to Contract No. 11-812 with Walid Wahba, Accountant II, for a total annual cost of \$64,404 (\$47,001 Salary, \$17,403 Benefits). <p>(Affected Districts: All) (Presenter: Karen E. Scott, Executive Director, 387-1502)</p>

Public Comment None

Commissioner Roundtable None

Adjournment

A motion was made by Commissioner Gonzales and seconded by Commissioner Daniels to adjourn the meeting. Without further comment or objection, motion carried.

Next Commission Meeting

January 09, 2013 ***NOTE DIFFERENT DATE AND LOCATION IN JANUARY***
3:30 p.m.
First 5 San Bernardino – large conference room
330 North D Street, Fifth Floor
San Bernardino, CA 92415

Attest

Linda Haugan, Chair

Ann M. Calkins, Commission Secretary
