



Minutes: Children and Families Commission Meeting

330 North D Street, Fifth Floor, San Bernardino, California 92415

Meeting Location San Bernardino County Government Center
Covington Chambers
384 North Arrowhead Avenue
San Bernardino, California

Date, time, place Date: July 7, 2010 - Agenda 07-2010
Time: Chair Gonzales called the meeting to order at 3:40 p.m.
Place: Council Chambers

Pledge of Allegiance The Pledge of Allegiance was led by Chair Gonzales.

Attendees

Commissioners Present

- Mark Daniels
- Leslie Egge
- Josie Gonzales, Chair
- Linda Haugan
- Maxwell Ohikhuare, M.D.
- Guillermo Valenzuela, M.D.
- Nancy Ruth White

Staff Present

- Karen Scott, Executive Director
- Cindy Faulkner, Operations Manager
- Stacy Scranton, Supervising Office Assistant
- Regina Coleman, Commission Counsel
- Miki Carpenter, Supervisor
- John Pi, Supervisor
- Debora Dickerson, Administrative Supervisor
- Ruth Griffin, Staff Analyst II
- Mary Jaquish, Staff Analyst II
- Jeffrey Pontius, Staff Analyst I
- David Ramos, Staff Analyst II
- Ronnie Robinson, Staff Analyst II
- Shirley Simmons, Staff Analyst II

Report – Advisory Committee – Leslie Egge The next San Bernardino Advisory Committee is scheduled for July 22, 2010 at Noon at the offices of First 5 San Bernardino. The Committee expects to receive a report from the Special Needs Workgroup highlighting the results from their meeting recently held on May 27. The Advisory Committee meetings are open to the public.

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**Report –
Executive
Director –
Karen E. Scott**

Save the Date

August 12, 2010, 10:00 a.m. to 3:00 p.m. – Southern Region Commissioner Workshop, to be held at the Ontario Convention Center. Expecting approximately 40 participants.

September 1 Commission Meeting date changed to September 8 due to the Labor Day holiday. The September 8 meeting will be held at San Bernardino City Hall Council Chambers. More details to follow.

State Commission Meeting

The July 14 meeting has been cancelled as the State Commission felt it was premature to meet before the state budget passed and they may be asked to consider a contribution to a state program.

Staffing

Miki Carpenter, F5SB Supervisor, will be transitioning into consultant work for Western University and the Los Angeles County Department of Public Health. Miki will continue her work with F5SB for about two more months working 20 hours per week. We are working with the county's Human Resources office to conduct interviews from an established eligibility list to fill Miki's position.

Also working with county human resources to recruit for a Staff Analyst I position to assist with F5SB's fiscal operation and a Staff aide to work in Communications and Resources.

AmeriCorps Recruitment

Our partnership using AmeriCorps volunteers has been a great success and we are currently recruiting to fill two volunteer AmeriCorps positions.

Complete information and application information is available on our website at: www.first5sanbernardino.org.

The deadline for submitting an application is Friday, July 16, 2010 at 4:00 p.m.

Funding Opportunities

Effective July 1, 2010, all sponsorship requests, if approved, will receive up to 50 percent of the requested funds within 90 days of the application process. Upon conclusion of the sponsored event, the grantee must submit an Outcomes Report within 30 days. Once review of the report is completed, the remaining award will be determined based on the contracted and authorized expenditures. Review of the Outcomes Report is done with 7-14 business days of a completed submission. For more detailed information about our sponsorships, visit our website.

Capacity Building Academy

Funded partners for 2010-2011 were invited to apply to participate in the Capacity Building Academy. The deadline for submitting applications is 5:00 p.m. on July 15, 2010. All applicants will be notified whether they were selected by August 1, 2010.

Early Care and Education (ECE) Facilitator (RFQ)

Deadline for submission of application is Friday, July 16, 2010 at 4:00 p.m.

Desired Results RFP 10-01

Today brings forward recommendations for funding in the amount of \$17,016,657 to provide services in the areas of Health and Well-Being, Family Support and Early Care and Education. This just about completes funding under this RFP. Several contracts are being finalized regarding residential treatment and bed rates, the ECE

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Facilitator to be selected and funded, and a few contracts delayed due to agency legal or fiscal process. Recommendations will be brought forth to the next Commission meeting. These contracts are anticipated to total about 13 million dollars.

RFP 10-04

The period to receive "Gap Fill" applications closed on Thursday, July 1, 2010. We received 27 applications. Administrative review has been completed and all applications were successful in this phase. These applications are currently undergoing the critical review and scoring process. Letters to unsuccessful applicants after the critical review will be mailed by close of business on Friday, July 9. The deadline for filing an appeal based on a denied proposal is Monday, July 19.

Critical review, clarity reviews, interviews and contract negotiations will be conducted through July 23. This work under the RFA does not commit the Commission to award a contract. Cost, while not necessarily the primary factor used in the selection process, is an important one. We did find enhancing, expanding and duplicating proposed within the application requests submitted. It is very important that this funding go to "gap filling" and not merely enhancing and building an existing program, expanding an existing First 5 contract or duplicating services.

\$8,625,000 was allocated for a three-year period for this "gap fill" funding. Applications received total \$10,808,861 in funding requests, exceeding the amount available by \$2,183,861. Although we regret that we are unable to fund everyone, the critical review of applications submitted and evaluation of services currently available will result in recommendations brought to the Commission on August 4, 2010 to fund programs that best meet the needs of the Commission and serve the populations through the prescribed strategies for children 0-5 and their families.

Welcome Letter to New Partners

A welcome letter has been shared with our new partners reminding them of the huge responsibility before them to not only be the best providers of service for our children 0-5 and their families, but good stewards of the Proposition 10 funds awarded as well. Partners were made aware that sustainability is the most important concept they should hear, live and breathe.

The Release for Proposals (RFP) issued in January of 2010 in the amount of 67.5 million dollars will probably be the last of kind and magnitude as we experience a decline in revenue of about ten to 11 percent per month. First 5 cannot sustain the levels in which we have invested in the past.

Partners must work diligently to build capacity, operation programs in the most efficient manner, generate revenue and create capital to keep services alive.

Included in the specific stated partner expectations and clarifications were the following:

- ✓ Within your organization's power, you may be called upon to tell your story to legislators and policy makers of the benefit of the First 5 programs and services you provide. Parent stories have the most impact. Collect them and share them often!
- ✓ As a funded partner, you must demonstrate satisfactory performance, maintain adequate files and records, meet statistical reporting requirements and maintain the administrative and fiscal capacity to provide and manage the proposed services as outlined in your reimbursement contract.
- ✓ Keep F5SB informed of your governing board and activities.
- ✓ Attend monthly Commission meetings
F5SB will be by your side offering the Capacity Building Academy, providing

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expanded technical assistance and working with funders to showcase your program outcomes and successes in an effort to increase philanthropic dollars into our communities.

- ✓ Important date: Mandatory Partner Orientation meeting, July 14, 2010 at Etiwanda Gardens in Rancho Cucamonga
- ✓ Important date: State of First 5 Address, January 5, 2011, California State University, San Bernardino

Changes to Agenda

Ann Calkins, Executive Assistant announced the following changes to the agenda:

The presenter for Agenda Items 4 and 5 will be John Pi, Supervisor, 387-1526

Agenda Item 7D from the June 16, 2010 Commission Meeting, contract number FS011, City of Montclair, was continued to today's meeting and now appears as Agenda Item 3E on our present agenda.

Consent

A motion was made by Commissioner Ohikulare and seconded by Commissioner Valenzuela to approve the following consent item:

Item No.	CONSENT ITEM
1	Approve minutes of June 16, 2010 Commission Meeting

Item No.	DISCUSSION ITEMS
2	<p>Approve Desired Results Contracts in the amount of \$6,499,534 for Program Year 2010 – 2013 for provision of services addressing Health and Well-Being with the following:</p> <ul style="list-style-type: none">A. Alternative Avenues Women's Resource Center, contract number HW011 in the total amount of \$626,070.B. Chino Valley Unified School District, contract number HW009 in the total amount of \$590,007.C. County of San Bernardino Department of Public Health, contract number HW020 in the total amount of \$1,971,681.D. Dental Health Foundation, contract number HW022 in the total amount of \$1,284,639.E. Loma Linda University Medical Center, contract number HW013 in the total amount of \$795,192.F. Redlands Community Hospital, contract number HW021 in the total amount of \$1,231,945. <p>(Affected Districts: All) (Presenter: Cindy Faulkner, Operations Manager, 387-1504)</p> <p>Commissioners Ohikulare and Haugan abstained from Item 2 due to their department's involvement with some of the above named agencies.</p> <p>A motion was made by Commissioner Egge and seconded by Commissioner Valenzuela to approve Item 2. Without further comment or objection, motion carried.</p>

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3	<p>Approve Desired Results Contract in the amount of \$7,832,561 for Program Year 2010 – 2013 for services in Family Support, with the following:</p> <ul style="list-style-type: none">A. Bear Valley Community Healthcare District, contract number FS024 in the total amount of \$828,634.B. Blindness Support Services, contract number FS029 in the total amount of \$403,284.C. California Healthy Marriages Coalition, contract number FS030 in the total amount of \$300,000.D. Foundations for California State University San Bernardino, ICDFR, contract number FS020 in the total amount of \$1,547,145.E. City of Montclair, contract number FS011 in the total amount of 385,836.F. Knotts Family and Parenting Institute, contract number FS025 in the total amount of \$1,646,400.G. Social Action Community Health System, FS026, in the total amount of \$962,172.H. Volunteers of America, contract number FS027 in the total amount of \$665,137.I. West Care Arizona, Inc., contract number FS028 in the total amount of \$1,093,953. <p>(Affected Districts: All) (Presenter: Cindy Faulkner, Operations Manager, 387-1504)</p> <p>Item 3B Blindness Support Services was continued to the August 4 Commission Meeting.</p> <p>A motion was made by Commissioner Valenzuela and seconded by Commissioner Haugan to approve Item 3. Without further comment or objection, motion carried.</p>
4	<p>Approve Desired Results Contract FS031 with Chino Valley Unified School District in the amount of \$392,460 commencing with Program Year 2011 – 2013 for Family Support services.</p> <p>(Affected Districts: All) (Presenter: John Pi, Supervisor, 387-1526)</p> <p>A motion was made by Commissioner Daniels and seconded by Commissioner White to approve Item 4. Without further comment or objection, motion carried.</p>

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5	<p>Approve School Readiness Contract Amendments, for Program Year 2010-2011 for continued provision of School Readiness services as follows:</p> <ul style="list-style-type: none">A. Chino Valley Unified School District, contract number SR023 A3 to increase by \$666,519 for a total amount of \$2,666,076.B. Fontana Unified School District, contract number SR024 A3 to increase by \$850,000 for a total amount of \$3,400,000.C. Ontario-Montclair School District, contract number SR025 A3 to increase by \$828,602 for a total amount of \$3,314,408.D. San Bernardino City Unified School District, contract number SR026 A3 to increase by 1,209,800 for a total amount of \$4,839,200.E. Rialto Unified School District, contract number SR028 A1 to increase by 691,620 for a total amount of \$1,383,240. <p>(Affected Districts: All) (Presenter: John Pi, Supervisor, 387-1526)</p> <p>Item 5B Fontana Unified School District was continued to the August 4 Commission Meeting.</p> <p>A motion was made by Commissioner Egge and seconded by Commissioner Valenzuela to approve Item 5. Without further comment or objection, motion carried.</p>
6	<p>Approve contracts in an amount totaling \$7,489,098 for Screening, Assessment, Referral and Treatment (SART) assessment centers for Program Years 2010-2013 for the following:</p> <ul style="list-style-type: none">A. San Bernardino Superintendent of Schools – Desert Mountain SELPA, contract number HW015 in the total amount of \$2,250,000.B. Victor Community Support Services-Early Childhood SART, contract number HW017 in the total amount of \$2,250,000.C. West End Family Counseling Services, contract number HW018 in the total amount of \$1,489,098.D. Morongo Basin Mental Health, contract number HW016 in the total amount of \$1,500,000. <p>(Affected Districts: All) (Presenter: Ronnie S. Robinson, Staff Analyst II, 387-1523)</p> <p>Commissioners Ohikhuare and Haugan abstained from Item 6 due to their department’s involvement with the above named agencies.</p> <p>A motion was made by Commissioner White and seconded by Commissioner Valenzuela to approve Item 6. Without further comment or objection, motion carried.</p>

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7	<p>Approve Amendment of contract number DS154 A3, with Children's Fund to increase by \$237,115 for a total amount of \$833,887 for the provision of services provided by the Screening, Assessment, Referral and Treatment (SART) Coordinator for Program Year 2010-2011. (Affected Districts: All) (Presenter: John Pi, Supervisor, 387-1526)</p> <p>Commissioners Ohikhuare and Haugan abstained from Item 7 due to their department's involvement with this agency.</p> <p>A motion was made by Commissioner Valenzuela and seconded by Commissioner Daniels to approve Item 7. Without further comment or objection, motion carried.</p>
8	<p>Approve Early Care and Education Contract with Save the Children Federation, contract number EC002 in the amount of \$2,292,102 for Program Year 2010 – 2013 to provide Countywide Early Care and Education services. (Affected Districts: All) (Presenter: John Pi, Supervisor, 387-1526)</p> <p><i>Item 8 continued to August 4, 2010 Commission Meeting</i></p>
9	<p>Approve Early Care and Education Contract with San Bernardino County Superintendent of Schools- KidsNCare, contract number EC001, in the total amount of \$8,204,475 for program years 2010 – 2013, to oversee and provide subsidized child care through the specialized First 5 program, throughout San Bernardino County. (Affected Districts: All) (Presenter: Karen E. Scott, Executive Director, 387-1502)</p> <p>A motion was made by Commissioner Egge and seconded by Commissioner White to extend the prior contract for 90 days, retroactive to July 1, 2010 and continue the item to the August 4, 2010 Commission Meeting with instruction for staff to provide further analysis. Without further comment or objection, motion carried.</p>
10	<p>Approve Amendment to contract number CE001 A2 with Children's Fund to increase by \$342,764 for the Program Year 2010-2011 for a total amount of \$658,550 to invest in three events, community child abuse prevention campaign and systems improvement for children in San Bernardino County. (Affected District: All) (Presenter: Cindy Faulkner, Operations Manager, 387-1504)</p> <p>Commissioners Ohikhuare and Haugan abstained from Item 10 due to their department's involvement with this agency.</p> <p>A motion was made by Commissioner Egge and seconded by Commissioner Daniels to approve Item 10. Without further comment or objection, motion carried.</p>

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11	<p>Approve Amendment to Contract IC015 A3 with Harder+Company Community Research to increase by \$299,825 for the Program Year 2010-2011 for a total amount of \$1,169,847 to provide external evaluation consulting services. (Affected Districts: All) (Presenter: Miki Carpenter, Supervisor, 909-387-1524)</p> <p>A motion was made by Commissioner Ohikhuare and seconded by Commissioner Daniels to approve Item 11. Without further comment or objection, motion carried.</p>
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Public Comment Jed Shafer – West End Counseling
Anthony Rubio, Program Analyst – San Bernardino County Superintendent of Schools - KidsNCare

Commissioner Roundtable None

Adjournment Without further comment or objection, Chair Gonzales adjourned the meeting at 5:35 p.m.

Next Commission Meetings August 4, 2010, 3:30 p.m.
County of San Bernardino Government Center
Board of Supervisors Chambers
385 North Arrowhead Avenue
San Bernardino, California

Attest

Josie Gonzales, Chair

Ann M. Calkins, Commission Secretary
