



## Minutes: Children and Families Commission Meeting

330 North D Street, Fifth Floor, San Bernardino, California 92415

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**Meeting Location** San Bernardino County Government  
385 North Arrowhead Avenue  
San Bernardino, California

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**Date, time, place** March 3, 2010  
Chair Gonzales called the meeting to order at 3:36 p.m.  
Board of Supervisors Chambers

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**Pledge of Allegiance** The Pledge of Allegiance was led by Chair Gonzales.

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**Attendees**

**Commissioners Present**

- Mark Daniels
- Leslie Egge
- Josie Gonzales, Chair
- Linda Haugan
- Maxwell Ohikhuare, M.D.
- Nancy Ruth White

**Staff Present**

- Karen Scott, Executive Director
  - Cindy Faulkner, Operations Manager
  - Miki Carpenter, Supervisor
  - Debora Dickerson, Administrative Supervisor
  - John Pi, Supervisor
  - Stacy Scranton, Supervising Office Assistant
  - Regina Coleman, Commission Counsel
  - Jeffrey Pontius, Staff Aide
  - Ronnie Robinson, Staff Analyst
  - Trinh Wong Macdonald, Staff Analyst
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### Report

Leslie Egge, Advisory Committee Chair, reported that the committee met on February 18 at F5SB. A special presentation was given by the Inland Empire Health Disability Program. This program assists patients in finding a physician and has a 24-hour Nurse Advice Line.

The committee also received information about F5SB sponsored events for February and March.

Commission updates were provided regarding today's agenda items.

Parent advocates Tammy Dehasa and Jose Davila shared with the committee their experience when testifying before the Assembly Budget Committee in Sacramento on behalf of F5SB.

Two workgroups have been formed. The first group is to conduct a needs assessment addressing gaps in services for special needs children zero to five years. They will utilize community assessments conducted by the Department of Children and Families Services, Pre-School Services and Superintendent of County Schools as a reference.

The second workgroup will review the current strategic plan and will include community assessments, program strategy refinement, expansion of evaluation efforts and increase efforts to engage the Community.

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### Report

Karen Scott, Executive Director, reported on the following topics:

#### **New Staff**

- Able to promote from within
- Inez Denson from Staff Analyst I to Staff Analyst II
- Rosy Nichols from Communications and Resource Specialist to Staff Analyst II
- Jeffrey Pontius from Staff Aide to Staff Analyst I
- One outside individual to fill additional Staff Analyst I position
- Contracts will come before the Commission for approval in April 2010

#### **AmeriCorps Staff**

- Paul Heredia is assigned to Bradley Preschool Center
- Tawny Soto is assigned to Allred Child Development Center
- They provide individualized support and instruction to 24 students. These students scored 3 or below in the modified version of the Desired Results Developmental Profile Revised – DRDP-R

In addition, the AmeriCorps staff is responding to requests for outreach materials, assisting First 5 with projects that will increase their knowledge of First 5 San Bernardino services and operations. The AmeriCorp staff also participate in First 5 San Bernardino, partner agency and community events. Both Tawny and Paul are pursuing the possibility of working as Preschool Teachers once they complete their term of service on June 30, 2010.

#### **Staff Corner**

- Inez Denson

#### **Desired Results RFP update:**

- Deadline was February 19
- Correction to previous reported numbers; actually 119 proposals received

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14 - for Early Care & Education

78 - for Family Support

27 - for Health & Well Being

- Timeline as follows:  
Administrative Review complete  
Currently being reviewed internally by teams by cluster as much as possible  
Training for External Reviewers is March 4 – over 30 external reviewers  
External Review deadline is 03/12  
Secondary Review process which includes comparison of internal and external scores runs between 03/21 - 03/26  
Executive Review 03/29 – 03/31  
Letters reporting unsuccessful proposals scheduled to go out 04/01 – 04/02; proposers will have 5 business days after receipt of the communication in which to file an appeal if they wish to do so  
Appeals hearing – scheduled for 04/15  
Notifications of proposals moving forward for consideration 04/05 – 04/09  
Process of reviewing, negotiation, selection and making recommendations to be presented to the Commission in June will occur between 04/09 through 05/07
- Appeals Board being created for hearing if needed after notices go out

**SART Combined RFP**

- In review process for 7 applications received

**RFQ for Sustainability Facilitator**

- Deadline is Friday, March 5

A great big Thank you to F5SB staff for their work and diligence through the RFP process!

**Community Investment**

- Planned release of this opportunity
- Scheduled for presentation to Commission in April

Plans to advise proposers to consider that funding where appropriate

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**Consent**

A motion was made by Commissioner Haugan and seconded by Commissioner Egge to approve the following consent items. With Commissioner Valenzuela absent and without further comment or objection, motion carried:

<b>Item No.</b>	<b>Consent Items</b>
1	Approve minutes of February 3, 2010 Commission Meeting

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<b>Item No.</b>	<b>Discussion Items</b>
Commissioners discussed and received the following information:	
2	Receive information on Prop 10 Outreach Efforts (Affected Districts: All) (Presenter: John Pi, Supervisor, 387-1526)
3	Discuss local support of the Healthy Families program (Affected Districts: All) (Presenter: Karen E. Scott, Executive Director)

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4	(a) Receive information to support School Readiness Plan of Action discussion (b) Consider continuing funding of some or all components of the School Readiness program in San Bernardino County without State First 5 Commission matching funds as determined necessary. (Affected Districts: All) (Presenters: Karen Scott, Executive Director, 387-1502 and Trinh Wong Macdonald, Staff Analyst II, 386-7706)
5	Receive information on planning for Strategic Plan Review (Affected Districts: All) (Presenter: Miki Carpenter, Supervisor, 387-1524)
6	Receive information to support discussion of Early Start developmental services to local children in San Bernardino County (Affected Districts: All) (Presenter: Karen E. Scott, Executive Director, 387-7502)

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**Public Comment**

None

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**Commissioner Roundtable**

None

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**Adjournment**

A motion was made by Commissioner Egge and seconded by Commissioner Daniels to adjourn. Without further comment or objection and with Commissioner Valenzuela and Chair Gonzales absent, the meeting was adjourned at 4:39 p.m. by Vice-Chair Haugan.

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**Next Commission Meeting**

April 7, 2010 at 3:30 p.m.  
County of San Bernardino Government Center  
Board of Supervisors Chambers  
385 North Arrowhead Avenue  
San Bernardino, California

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**Attest**

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Josie Gonzales, Chair

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Staci Scranton, Supervising Office Assistant

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