



Minutes: Advisory Committee Meeting

330 North D Street, Fifth Floor, San Bernardino, California 92415

Meeting Date, Time and Location June 07, 2012
 Cindy Faulkner, Operations Manager called the meeting to order at 12:20 p.m.
 First 5 San Bernardino – large conference room
 330 North D Street, Fifth Floor
 San Bernardino, California 92415

Pledge of Allegiance The Pledge of Allegiance was led by Cindy Faulkner.

Attendees

Advisory Committee
 Hernaldo Sequeira (on behalf of DeAnna Avey-Motikeit), Stacy Iverson, Jose Davila, Kathy Turnbull, Ron Griffin, Dr. Pat Krizek, Dr. Sybil Carrerre, Venus Mixon, James Moses, Ed Pare, Veronica Rodriguez, Ken Johnston.

First 5 San Bernardino
 Karen Scott, Cindy Faulkner, Ann Calkins, Mary Jaquish, Scott McGrath.

Guest
 Cecilia Joseph, Tom Hernandez, Jose Marin

Consent A motion was made by Dr. Pat Krizek and seconded by Hernaldo Sequeira to approve the following consent items. Without further comment or objection, motion carried.

1	Approve minutes of April 26, 2012 Advisory Committee Meeting
2	Bylaws approved via e-mail on May 21, 2012 by majority vote

DISCUSSION ITEMS	
3	Announcement of Vice-Chair After the electronic votes were tallied, it was determined that Ron Griffin acquired the highest number of votes. All members were in favor and without further comment or objection, Ron Griffin was announced as the new Vice-Chair.
4	Pre-Budget Workshop Summary Cindy Faulkner gave a summary of the May 16, 2012 Pre-Budget Workshop with the Commission where the following topics were discussed: fund balance, suggestions from Advisory Committee and possible other fiscal scenarios. Various five-year budget scenarios were presented to the Commission in order to obtain direction on how much money to add towards program services. Options for spending down included:

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- Slower Option: restore the budget to pre-AB 99 levels
- Quicker Option: one-time infusions; long-term sustainable investments

Benefits of one-time infusions:

- Targeted measureable impact
- Allows innovation
- Solicited or unsolicited proposals

However, does require high capacity for rapid implementation.

A combination of these approaches could be used to achieve the spend down in the amounts and within the time-frame determined by the Commission.

Joelle Greene from Harder+Co shared with Commission the Advisory Committee suggestions which included:

- Create data sharing system among agencies
- Home visitation models (first time parents, school readiness, health care access)
- Preschool for All/School Readiness
- Create and promote First 5 Quality Rating System
- Expand 2-1-1
- Build on programs/services with demonstrated records of success achieving impact.

The Commission responded by sharing their recommendations:

- Preschool for All
- Capacity Building
- Services for Homeless Children
- Countywide data sharing system

At the conclusion of the workshop, the Commission gave direction to allocate an additional ten million per year for the focus areas for the long-term financial plan.

Debora Dickerson-Sims reviewed the contract expenditures trend and the five-year scenarios with the advisory committee. It was determined that agencies spend around 80 percent of their contracted amount. We have to be careful not to put out a lot of money at one time and expect it to be spent. With that in mind and based on the Commission's and Advisory Committee recommendations, First 5 will add an additional ten million per year for the next five years. This means that in our current five-year plan for the next three years it is at \$45 million for programs. Now, with this additional ten million dollars that means for the next three years it's actually going to be 35 million years for the next three years and then the following two years will increase from 15 to 25 million dollars.

All of the recommendations are important to the Commission in that they align with the Countywide Vision Plan implemented recently by the County of San Bernardino.

Ed Pare asked why agencies cannot spend more than 80 percent of their contract. Cindy Faulkner stated that since the contracts are reimbursable, the agencies are required to produce the proper documentation to match the expenditures which speaks to the capacity of the agency. Karen Scott mentioned that agencies face additional challenges in their ability to spend such as trying to reach the targeted population which can be highly transient, the programs are very prescriptive, which may produce challenges in how to operate within the contract agreement and that has to affect their ability to spend. Also factor in developing a budget which is a best estimate of your administrative and program costs, materials, etc. Consequently, some contracts had been funded higher than it costs to carry out the program. Ms. Scott stated that staff has worked closely with agencies in negotiating a realistic budget that aligns with their program.

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	<p>Mr. Pare also asked if part of the capacity building for agencies will enable them to effectively track difficult populations or to help them learn how to better operate their program so they can spend at least 90 to 95 percent of their allocated contract. Ms. Scott stated that the monies are Prop 10 funds earmarked for the development of the 0 to 5 population. Mary Jaquish added that First 5 has done an internal review on the program side and honed in what it should cost to implement a certain program. For this recent RFP release, there will be a lot less contracts being funded at a higher cost due to the review and scrutiny of agency capacity by First 5.</p>
5	<p>Re-visit Recommendations Overview</p> <p>Committee members reviewed the recommendation list they created for the Commission's consideration.</p>
6	<p>Discuss direction from Commission relating to identified priorities</p> <p>Karen E. Scott, Executive Director gave a brief report on the identified priorities presented to the Commissioners at the June 6 Commission meeting.</p> <p>Ms. Scott stated that she relayed to the Commissioners immediate gap related services for fiscal year 2012-2013 in the areas of literacy and language development in rural remote areas and oral health education. These services were not included in the latest "Investing in Children" RFP. She also stated that these services are in alignment with our Strategic Plan as well as Commissioner priorities.</p> <p>The Commission asked why wasn't this included in the RFP. Karen responded by stating that First 5 had limited funds due to the AB99 legislation and had to make decisions based on priorities and available funds. With the reversal of AB99 First 5 now has the ability to fund gap related services.</p> <p>Regarding homeless services, we are still trying to determine how many children are in the zero to five population; how do we provide services? Where do we fit and how does it relate to First 5's Strategic Plan, the development of the child and their outcomes? Ms. Scott stated she met with Tom Hernandez from Homeless Services and talked about developing an initiative to share with the Commissioners. It has to operate differently than a reimbursement contract. We would need to, legally, give a block of money to an entity and request documentation as to how the money was spent. This is just an idea being explored along with others.</p> <p>The Commissioners also talked about the snack pack/back pack program. Although we want to respond, we are not sure how to respond. Out of 1400 children who are in need, we do not know how many are under five years of age. Ms. Scott asked the members for ideas. Ms. Scott stated that we do need to show outcomes if we were to fund this project. Discussion ensued.</p> <p>Ms. Scott stated that the Commission also supports from the advisory committee's recommendation list additional services such as oral health education, universal home visitation with a focus on literacy, virtual preschool for all, home visitation for zero to three in rural remote areas, and quality rating system. Ms. Scott mentioned that until we collaborate with the Childcare Policy Council and talk about childcare subsidies, etc., it may be a while until we can come up with a quality rating system. Ron Griffin stated if a tiered reimbursement plan can be worked out this would help with the quality rating system. Further discussion ensued.</p>

**Public
Comment**

Lolita Barnard, Children's Program Manager, Blindness Support Services
Peter Benavidez, Executive Director, Blindness Support Services

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Adjournment A motion was made by Jose Davila and seconded by Ed Pare to adjourn. The meeting adjourned at 2:00 p.m.

Next Meeting To Be Determined
First 5 San Bernardino
330 North "D" Street, Fifth Floor
San Bernardino, CA 92415

Attest

Ron Griffin, Vice-Chair

Ann M. Calkins, Advisory Committee Secretary
